

DEDDINGTON PARISH COUNCIL

Minutes of the Meetings held in the Holly Tree Club, Deddington on Wednesday 20 April 2016 at 7.30pm

Present: Cllrs A Collins (Chair), D Anderson, M Cox, J Finnigan, J Flux, J Higham, A Morrell, H Oldfield, S O'Neill, D Rogers (Vice Chair), M Squires, J Watts, B Williams (also District Cllr) Cllr B Wood (Vice Chair). Also in attendance a representative of Deddington News and 6 members of public.

69/16	Apologies: County Cllr A Fatemian.
70/16	<p>Declarations of Interest:</p> <p>Cllr D Anderson declared a pecuniary interest in Agenda Item 7 Planning 16/00057/F: 2 Chapmans Lane, Deddington as neighbouring property and left the meeting whilst this was discussed.</p> <p>The following Cllrs declared a general interest:</p> <p>Cllr A Collins in Agenda Item 7 Planning 16/00426/F: 6 Walnut Close, Clifton as a friend and neighbour of the applicant and 16/00446/F: Ithaca, Hopcraft Lane, Deddington as a friend.</p> <p>Cllr D Rogers in Agenda Item 7 Planning 16/00485/F: Geggs Lodge, Hempton Rd, Deddington as a neighbour to the property. Agenda Item 8. 3-8 (inclusive) Windmill Community Centre as a Windmill Community Centre Trustee</p> <p>Cllr J Flux in Agenda Item 8. 3-8 (inclusive) - Windmill Centre as treasurer to the Windmill Community Centre.</p> <p>Cllr H Oldfield in Agenda Item 17 Wheelie Bins as a trustee of Deddington Charities Estate.</p>
71/16	Minutes: The PC RESOLVED (unanimous, by those in attendance at that meeting) that the minutes of the meeting of 16 March 2016 were approved. The Chair then signed the minutes.
72/16	Matters Arising from the Minutes: None
73/16	10 Minute Open Forum: Stephen Routledge from Cre8ive Homes attended the meeting with two colleagues. He told the Council that he and his colleagues were at the meeting to answer any Cllr queries with regard to planning application 16/00584/F: Land at Hempton Lodge, Snakehill Lane, Hempton.
74/16	<p>County and District Councillor updates. These will be made available on Deddington-On-Line.</p> <p>(i) Report from County Cllr A Fatemian: The report was received and noted.</p> <p>(ii) Report from District Cllr B Williams: The report was received and it was noted that:</p> <p>a) Satin Lane Allotments. The Satin Lane Allotments have been nominated by CDC for listing as an Asset of Community Value.</p> <p>b) Windmill St Car Park. Steve Turner, CDC's Senior Maintenance Operative is discussing the most effective final covering for the car park with suppliers.</p> <p>c) Windmill Close Car Park. Steve Turner has two proposals for the Windmill Close car park, one to dig a soak away and stone the track to the car park. The other is to remove the grass covering in front of the garages and fence, replacing with gravel to absorb excess water.</p>
75/16	<p>Planning Matters:</p> <p>Applications:</p> <p>There were nine applications for discharge of conditions at Land North of Gaveston Gardens and rear of Manor Farm, Deddington that demonstrate how David Wilson Homes propose to comply with the conditions and have provided details about how they intend to meet them. Of these nine, four were felt to require PC comment to CDC for the record so the Parish Council RESOLVED (unanimous) that a letter be sent to Linda Griffiths at CDC about the following:</p> <p>i. 16/00146/DISC Discharge of Condition 20 of 14/02111/REM Land North of Gaveston Gardens and rear of Manor Farm Banbury Road Deddington. Cllr A Collins proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the PC will register its concerns regarding the group TPO hedge classification of hedges as 'unimportant', also a hedge that backs on to one garden in Gaveston Gardens. The hedge bordering the Banbury Road has already been felled which raised concern for the protection of birds. These concerns would also be relevant if the application for 95 houses were to be approved.</p> <p>ii. 16/00138/DISC Discharge of Condition 6 (Construction Phase Safety, Health and Environment Plan and Traffic Management Plan) of 13/00301/OUT Land North of Gaveston Gardens and rear of Manor Farm Banbury Road Deddington. Cllr A Collins proposed, Cllr A Morrell seconded the motion and the Council RESOLVED (unanimous) that the PC will include its concerns about sub-contractor parking. CDC will be asked to give assurances that enforcement action will be taken, if required, to ensure that as the site progresses sub-contractors and staff do not park and block the A4260 or park in adjacent estates. The PC will also ask that the 30mph be moved, and the new junction built before construction starts.</p> <p>iii. 16/00142/DISC Discharge of Condition 17 (Drainage strategy) of 14/02111/REM Land North of Gaveston Gardens and rear of Manor Farm Banbury Road Deddington. Cllr A Collins proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) that the PC requests clarification about how the foul water will be handled as there are concerns regarding the capacity of the current sewers and the digging up of the A4260 for works.</p> <p>iv. 16/00139/DISC Discharge of Condition 7 (Travel Plan) of 13/00301/OUT Land North of Gaveston Gardens and rear of Manor Farm Banbury Road Deddington. Cllr A Collins proposed, Cllr A Morrell seconded the motion and the Council RESOLVED (unanimous) that the PC will note its concerns about the 30mph provision, the footpath extension and widening on the west side of the A4260 and the incorrect information on bus services which references four bus services. Following the withdrawal of OCC subsidies, the S4 is now the only service. There is no</p>

reference to new bus stops in Banbury Road to serve the new estate within the travel plan.

Cllr D Anderson left the meeting at this point whilst the next item was discussed.

16/00057/F: 2 Chapmans Lane, Deddington: Demolition of 1 existing dwelling and erection of 3 detached dwellings. The proposed highway junction access will involve land not owned by the applicant. No neighbouring residents who own the road access have been approached. OCC have not confirmed that they will take ownership of the highway access when completed. Cllr B Williams proposed, Cllr A Morrell seconded the motion and the Council **RESOLVED** (unanimous) that it **OBJECTS** to this application on the grounds of unresolved ownership of the road access to the site

Cllr D Anderson re-joined the meeting at this point.

16/00320/F & 16/00321/LB: 7 Castle Street, Deddington: Demolition of existing rear lean-to glazed extension & erection of replacement single storey extension, & erection of 1 dormer window to front and rear elevation. The LB application contains various internal alterations. Cllr H Oldfield proposed, Cllr S O'Neill seconded the motion and the Council **RESOLVED** (unanimous) that although it has no objection to most of this planning application it does **OBJECT** to the proposed dormer window at the front of the property as this would be the only dormer window facing Castle St and therefore negatively affect the street scene.

16/00407/F: Tara, Duns Tew Road, Hempton: Extension to the side & loft conversion including 2 new dormers – re-submission of 15/01776/F. There are two letters of objection about this application. Cllr B Williams proposed, Cllr A Morrell seconded the motion and the Council **RESOLVED** (thirteen votes for and one abstention) that it **OBJECTS** to the proposed application on the following grounds:

- There is a concern from the neighbouring residents regarding their shared party wall and the possibility of boundary disputes in future.
- The ground floor, 1st and 2nd floor windows will overlook the neighbouring property as well as reducing available light, privacy and so the 45 Degree ruling on neighbouring developments is relevant.

16/00426/F: 6 Walnut Close, Clifton: 1st floor rear extension over garage & single storey extension to rear. Cllr B Williams proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) that it has no objection to this planning application.

16/00446/F: Ithaca, Hopcraft Lane, Deddington: Conversion of detached double garage to a home office/gym - revised scheme of 15/01662/F. The revision is for the use of Cedar or Larch cladding to the exterior of the extension and revise roof covering to Felt or Zinc. There is one letter of objection on the planning portal which addresses previous concerns that have already been noted. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council **RESOLVED** (unanimous) that it **OBJECTS** to the proposed application because the use of a Zinc roof within the Conservation Area would be out of keeping.

16/00471/F: Saxton House, The Lane, Hempton: Alterations to existing garage to form habitable accommodation, erection of first floor rear extension & alterations to outbuilding with detached car port. There are three letters of objection from neighbouring residents, all citing similar concerns. Cllr B Williams proposed, Cllr M Cox seconded the motion and the Council **RESOLVED** (unanimous) that it **OBJECTS** to the proposed application on the grounds that the development will constitute overdevelopment of the existing property and plot which will have a dramatic effect on neighbouring properties and residents by overlooking into neighbouring properties and a reduction in light to properties on both sides of the plot including an impact on privacy.

16/00485/F: Geggs Lodge, Hempton Rd, Deddington: Variation of condition 2 (plans) of 15/01987/F. The proposal is to build a small 2 storey extension to the rear of Plot 2 creating a fourth bedroom and ground floor living area. The extension will not be visible from the public highway but the extension will overlook neighbouring properties to both the east and west. Cllr B Williams proposed, Cllr J Finnigan seconded the motion and the Council **RESOLVED** (thirteen votes for and one abstention) that it **OBJECTS** to the proposed application on the grounds that:

- the extension will overlook neighbouring properties to both the east and west,
- it will result in increased traffic onto the public highway which already has limited vision splays and
- is overdevelopment of the site.

16/00584/F: Land at Hempton Lodge, Snakehill Lane, Hempton: Re-submission of 15/01563/F There are letters of objection from neighbouring residents. The previous application for this site was rejected by DPC and CDC, and The Secretary of State. The current application is for a single storey development. Cllr B Williams proposed, Cllr S O'Neill seconded the motion and the Council **RESOLVED** (eight votes for, two votes against and four abstentions) that it **OBJECTS** to the proposed application on the grounds that it does not address the previous objections presented by DPC and CDC. The Parish Council therefore objects on the grounds of over development, infill, and lack of amenity to the occupants and neighbouring properties.

16/00563/F: 15 The Beeches, Deddington: 1st floor side extension & single storey rear extension to replace the existing utility space & conservatory. The extension does not overlook neighbouring properties. Cllr B Williams proposed, Cllr J Finnigan seconded the motion and the Council **RESOLVED** (thirteen votes for and one abstention) that it has no objection.

Approvals

16/00295/F: Former garden of No 4 Victoria Terrace, Deddington

16/00141/F: Centrepont, Chapel Square, Deddington

16/00117/LB: The Beeches, Earls Lane, Deddington

16/00049/F: 29 St Johns Way, Hempton, Banbury

15/02132/F: Hilary's Hat Hire, Market Place, Deddington.

	Correspondence: CDC has confirmed the nomination of Satin Lane Allotments for listing as an Asset of Community Value. Cllr Williams will ask CDC to respond to the PC's request for confirmation as to whether it needs to re-apply for an ACV on the Duke of Cumberland's Head.
76/16	Neighbourhood Planning Working Group: Cllr A Collins said that the Annual Parish Meeting will be used to inform parishioners about the policies included within the Neighbourhood Plan.
77/16	Approach from Blue Cedar Homes: Cllr A Collins proposed, Cllr Rogers seconded the motion and the Council RESOLVED (thirteen votes for and one abstention) that Blue Cedar Homes be invited to meet on the same basis as the meeting previously offered to David Wilson Homes.
78/16	"Need not Greed": Cllr B Wood explained that a coalition of organisations had got together to form "Need not greed" in the hope that it can have a bigger spread of influence against the Local Enterprise Partnership (LEP). Cllrs will review further details of the coalition before deciding on whether the PC can offer its support. This item will be brought forward to the May meeting.
79/16	New Parish Council Website: Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the PC adopts the website management and content policy.
80/16	<p>Environment and Recreation report.</p> <ol style="list-style-type: none"> 1) Tree work at Castle Grounds. Four trees have been identified that need attention and so quotes were obtained however the professionals disagree about the work that is necessary. The Clerk will ask the CDC Tree Officer for a definitive answer. 2) Posts on the Village Green. Cllr D Rogers proposed, Cllr D Anderson seconded the motion and the Council RESOLVED (unanimous) that the repairs to the posts costing £156.20 are approved. 3) Windmill Centre exterior standing and repairs. The invoice for the new guttering, staining of the exterior woodwork and recent repair of the Scout "shed door" was £305 more than previously approved. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) that the additional £305 additional expenditure is approved. 4) Windmill Centre interior decoration. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that a budget of £8,000 is approved for the interior decoration. It was noted that additional requirements may be uncovered as the work progresses. 5) Windmill additional guttering. The guttering on the West side of the main hall has failed and water is entering the building. A quote of £976.20 has been received for the repair. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that this quote is approved. 6) Replacement radiators - downstairs toilets at the Windmill Centre. The radiators in the downstairs ladies and gents lavatories at the Windmill Centre are in a poor state of repair and need replacing. Cllr D Rogers proposed, Cllr A Morrell seconded the motion and the Council RESOLVED (twelve votes for and two abstentions) that the quote for £672 (incl VAT) considered at the meeting is approved. 7) Wooden fencing in the Windmill car park and under 6 play area. Various sections of fence have been damaged. The Village Steward will undertake the repair. 8) Windmill Committee (WC) AGM. This will be on Tuesday 17th May, followed by an open discussion with users and representatives of clubs and societies about the current facilities and future plans. 9) Town Hall phone box. It was confirmed that this phone box is on this year's painting schedule. 10) ACV – Satin Lane allotments. A notice about this has been posted at the allotments. 11) Request from a resident. Overgrown trees at the Windmill Grounds are damaging the fence of a Mill Street resident. Cllr D Rogers proposed, Cllr A Morrell seconded the motion and the Council RESOLVED (unanimous) that the resident has permission to remove the trees, at an appropriate time of year at their own cost. They will also be reminded of the PC's tree replanting policy. 12) Parish Spring Clean. 206lbs of rubbish was collected during the Parish Spring Clean. Cllr J Watts and his fellow organisers were thanked. Letters of thanks to be sent to Jo Churchyard and the Scouts for their help with sign cleaning and litter picking. A vote of thanks was also given to the litter picking crew of Clifton. Some signs are still to be cleaned. The Council RESOLVED that the Parish Clerk purchase 10 litter pickers at a cost of no more than £100. 13) Top soil at the Cemetery. The Village Steward has requested 2 tonnes of topsoil for the cemetery. The Clerk will confirm with OCC that they have no concerns about the drainage before purchasing.
81/16	<p>Highways and Transport report.</p> <ol style="list-style-type: none"> 1) Pound Court Road markings. A request for white lines to be installed at the entrance to Pound Court, Earls Lane, Deddington, was received and considered. Cllr J Watts proposed, Cllr A Collins seconded the motion and the Council RESOLVED (thirteen votes for and one abstention) that it has no objection as long as the residents in Pound Court fund the installation. 2) Market Place Green kerbing. A resident's suggestion that conservation kerbing be placed around the greens in the Market Place will be considered should the present kerb stones ever need replacing. 3) Hempton Speeding. The PC has been copied an email sent to TVP/OCC regarding speeding and enforcement in Hempton. 4) Clifton VAS. Post installation speed monitoring was undertaken following the VAS installation. There was less speeding and less speeding at higher speeds (15% Reduction) and driver behaviour had also changed as a result. Thanks to be passed to Alan Cockbill, OCC Electrical Inspector for identifying the optimum place for the installation. This will be monitored in 6 months' time. <p>TRANSPORT. Nothing to report.</p>
82/16	<p>Finance and General Purposes report:</p> <ol style="list-style-type: none"> 1) Bank Accounts. The bank accounts all reconcile. The main receipts and payments were noted.

	<p>2) Investments. Santander have yet to confirm that interest will be paid gross. Cllr D Anderson is looking into the CCLA Public Sector Deposit Fund.</p> <p>3) Internal Auditor. The Parish Council noted with regret that due to his other commitments John Suckling has decided to resign his position as the DPC Internal Auditor after this year's accounts have been completed. If anyone knows of someone suitable who may be able to take over, please contact the Parish Clerk or Cllr B Wood.</p> <p>4) Standing Orders and Financial regulations. The Clerk will review the Standing Orders and Financial Regulations to see if they need to be amended.</p> <p>5) Draft year end accounts. These will be reviewed at the next PC meeting. The audit papers have been received from BDO.</p> <p>6) Electronic Banking. It was decided that there is no particular advantage of moving to the Unity Bank so the F&GP will investigate the options offered by other banks.</p>																																													
83/16	Windmill Centre Upgrade Update: See E&R.																																													
84/16	Parish EU Referendum meeting – to receive and consider the advice from OALC/SLCC & CDC Cllr A Collins apologised to Cllr M Squires for a misunderstanding. CDC advises that any PC should carefully consider any guidance received from OALC and SLCC.																																													
85/16	Parish Council Wheelie Bins beside the Town Hall: Further consideration is to be given to the placement of the PC refuse bins that are currently next to the Town Hall. Any recommendations will be bought back to council for further consideration.																																													
86/16	Celebration of the Queens 90th Birthday 11/12 June 2016: CDC have been informed that although the PCC are organising the celebrations for the Queens birthday they are doing so on behalf of the whole community and not in their role as the PCC.																																													
87/16	Update from the Parish Council Representatives. None.																																													
88/16	Invoices for Payment: The Council RESOLVED (unanimous) that the invoices paid between 17 March – 20 April 2016, totalling £6,517.80 were approved for payment.																																													
89/16	<p>Report upon the investment of the Parish Council's Funds as at 31 March 2016</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>87,681.23</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>76,880.48</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Start Feb 2017</td> </tr> <tr> <td>Santander</td> <td>82,037.11</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Start Feb 2017</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2016</td> </tr> <tr> <td>Nationwide</td> <td>80,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>Mid July 2016</td> </tr> <tr> <td>Hampshire TB</td> <td>75,000.00</td> <td>1.9%</td> <td>1 Yr Fixed</td> <td>Start Dec 2016</td> </tr> <tr> <td>Total</td> <td>534,114.37</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	87,681.23	0.1%	Current		Santander	76,880.48	0.75%	1 Yr Fixed	Start Feb 2017	Santander	82,037.11	0.75%	1 Yr Fixed	Start Feb 2017	Nationwide	130,000.00	1.4%	1 Yr Fixed	Mid Nov 2016	Nationwide	80,000.00	1.4%	1 Yr Fixed	Mid July 2016	Hampshire TB	75,000.00	1.9%	1 Yr Fixed	Start Dec 2016	Total	534,114.37			
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90/16	Annual Parish Meeting – to note that this will be held on 4th May in the Windmill Centre. Cllr A Collins asked the Chairs of each working group to pass him a summary of their actions this year.																																													
91/16	Correspondence: None.																																													
92/16	<p>AOB as allowed by Chairman:</p> <p>Deddington News. Cllr A Collins thanked Gemma Webber for taking notes on behalf of Deddington News.</p> <p>SSE community resilience. The closing date for a grant, of up to £20,000 has been extended and Cllr D Rogers proposed, Cllr Oldfield seconded the motion and the Council RESOLVED (thirteen votes for and one abstention) that the PC will apply for a grant for three defibrillators, three collapsible wheelchairs and 400 space blankets.</p>																																													
93/16	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 18 May 2016 at 7.30pm in the Windmill Community Centre, Deddington . The meeting closed at 9.30pm.																																													