

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Hempton Lounge, Windmill Centre, Deddington at 7:30pm on Wednesday 27 April 2022.

Present: Cllrs D Rogers (Chair), A Collins, M Cox, J Eames, J Higham, S O'Neill, H Oldfield, M Robinson, C Snashall, M Squires, M Swadling, T Timms, J Watts **Also, present:** County Cllr A Fatemian, District Cllr B Williams, a Deddington News representative and four members of the public.

59/22	Apologies: None.
60/22	Declarations of Interest General Interest: Cllrs A Collins and M Swadling 70/22 Planning f)21/03529/F & 21/03530/LB Holly Cottage, Tithe Lane, Clifton, due to knowing the applicant.
61/22	Minutes: Cllr M Cox proposed, Cllr J Eames seconded the motion, and the Council RESOLVED (12 for, 1 abstention) that the minutes of the meeting held on 16 March 2022 were a true record of the meeting with the following addition to 50/22 item f) NDP informal consultation that a final sentence should be added as follows; Cllr H Oldfield disputed this on the grounds that she said it was misleading.
62/22	Matters arising from the minutes and not referred to later on the agenda: None.
63/22	10 Minute Open Forum: A member of the public addressed the Council to provide an update regarding the Deddington Festival. They informed the Council that the festival is planned for Saturday 2 July, and that this will involve a children's festival, art exhibition, car fest and Deddy Rocks. There are plans to close the Market Place for this and this has been applied for. Confirmation has been received regarding the re-routing of buses during this closure period. A plan was provided of the proposed festival layout.
64/22	Finance and General Purposes (moved in the agenda to discuss with member of public) Deddington Festival update. Deddington Festival will have the relevant Insurance and risk assessments. Discussion regarding the possibility of reclaiming the bench area outside of The Unicorn for use by cars and the Deddington Festival. Cllr D Rogers proposed, Cllr J Eames seconded the motion and the Council RESOLVED (12 for, 1 abstention) that the brewery owner, Charles Wells, be written to regarding use of the space until the pub recommences operation.
65/22	County Cllr A Fatemian update: See 74/22.
66/22	District Cllr B Williams update: Written report received.
67/22	Finance and General Purposes. a) Sign off of Internal Control checklist – March 2022. Cllr Snashall signed the checklist. b) Election update, co-option and farewells. The four leaving Cllrs were thanked for their efforts whilst on the Council. The Council were informed that there are still co-option opportunities available, with people needing to contact the Clerk if interested. c) Remunerations Panel report. Cllr C Snashall proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) to accept the report and not claim any allowances. d) EA loos (noting the successful application for a Locality grant of £15,000) i. Price increase of £10,500 + VAT. Partly due to building cost inflation and partly due to changes in the drawings for the building regulations. More than covered by the Locality grant of £15,000 so no additional load on PC expenditure. Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to approve the price increase of £10,500 +VAT. ii. Building regulation drawing costs £2,155 + VAT. Previously approved. iii. CDC Building controls £250 (50% discount as PC). Previously approved. e) Queens Diamond Jubilee grant update. Funding application has been successful. f) Post Office opening hours. Concern regarding limited opening hours. Cllr D Rogers proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) that Cllr H Oldfield, in conjunction with the Clerk, write to the Post Office to express disquiet, and to the Royal Mail about intermittent letter deliveries. g) Neighbourhood Development Plan consultation printing. A grant likely but not guaranteed. Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council RESOLVED (12 for 1 abstention) to allow printing at a cost of £1,400 +VAT. h) Order of working groups on future agendas. Recommendation order should be rotated meeting by meeting. Agreed by the Council.

	<p>i) Reinvesting in United Trust bank. Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) to reinvest maturing bond in United Trust bank in a one-year bond offering 1.3% interest.</p> <p>j) Application for a Unity saving account. Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) to sign off on the application for a Unity saving account (no notice) to hold £50,000 of council's funds at a current interest rate of 0.3%.</p> <p>k) Four Farms Run update – 22 May 2022. Concern that critical documentation has not yet been received by the Clerk, including insurance certificate and risk assessment. Have been promised it's in transit but hasn't been received. Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (11 for, 2 abstentions) that the Council cancel the event at a week's notice should the documents required not be received.</p> <p>l) OALC finance survey – closing date 17 May 2022. Cllr C Snashall proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that Cllr D Rogers, as chairman, will complete this survey with help from the Clerk.</p> <p>m) Line painting of AWC at a cost of £700 (£225 for tennis court marking, £238 for five a side football pitch and £TBC for netball court – labour, paint and cleaning agent). Cllr A Collins expressed concern that in colder months freshly painted lines provide a hazard as the lines always freeze first. This will be fed back to the Windmill Centre committee before approving.</p> <p>n) Remedial works to slide mound, Adventure Playground. Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) that these works be completed at a cost in the region of £350 + VAT.</p> <p>o) Deddington Festival update. See 64/22.</p> <p>p) Cemetery topsoil. Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to spend up to £70 +VAT on Cemetery topsoil.</p> <p>q) Additional grass cuts. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to spend up to £300 + VAT on additional grass cuts.</p> <p>r) Council Meeting Venue. The Council decided that the next Parish Council meeting will take place on Wednesday 18 May 2022 in the Old School Room and Church, Hempton.</p>																																																		
68/22	<p>Approval of invoices: Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (12 for, 1 abstention) that the invoices with a total of £16,622.18 were approved for payment.</p>																																																		
69/22	<p>Report upon the investment of the Council's Funds as at 31 March.</p> <table border="1" data-bbox="199 1176 1516 1534"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>87,536.85</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>6,997.02</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Bank</td> <td>79,555.05</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>87,227.26</td> <td>0.95%</td> <td>95 day notice</td> <td>Opened August 19</td> </tr> <tr> <td>Hampshire TB</td> <td>79,254.76</td> <td>0.95%</td> <td>1 year fixed deposit</td> <td>22 July 2022</td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,000.00</td> <td>1.00%</td> <td>1 year fixed deposit</td> <td>21 July 2022</td> </tr> <tr> <td>Untied Trust Bank</td> <td>88,099.80</td> <td>0.75%</td> <td>1 year fixed deposit</td> <td>26 April 2022</td> </tr> <tr> <td>Skipton Building Society</td> <td>87,968.05</td> <td>0.35%</td> <td>1 year fixed deposit</td> <td>21 May 2022</td> </tr> <tr> <td>Total</td> <td>601,638.79</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	87,536.85		Current		Imprest	6,997.02		Imprest		Unity Bank	79,555.05				Redwood Bank	87,227.26	0.95%	95 day notice	Opened August 19	Hampshire TB	79,254.76	0.95%	1 year fixed deposit	22 July 2022	Cambridge and Counties	85,000.00	1.00%	1 year fixed deposit	21 July 2022	Untied Trust Bank	88,099.80	0.75%	1 year fixed deposit	26 April 2022	Skipton Building Society	87,968.05	0.35%	1 year fixed deposit	21 May 2022	Total	601,638.79			
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70/22	<p>Planning Report.</p> <p>Applications</p> <p>a) 22/00765/LB & 22/00764/F Manor Farmhouse, Main Street, Clifton. Re-submission. Conversion of barns to office space, workshop and accommodation. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection with the comment that the conversion should not be for lease or rental.</p> <p>b) 22/00750/LB Laurel House, Bull Ring, Deddington. Alterations to annex. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (12 for, 1 abstention) no objection, but would defer to the Conservation Officer as this is a listed building.</p> <p>c) 22/00931/TCA Plough House, New Street, Deddington. Tree works. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection, but would ask the applicant to consider supporting the Woodland Trust scheme that gives free native trees, including hedges and fruit species, to go some way to replacing what has been lost, but in a more suitable environment.</p> <p>d) 22/01048/TCA 7 Hudson Street, Deddington. Tree works. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) no objection.</p>																																																		

	<p>e) 22/00981/F 9 High Street, Deddington. Remodelling and extension to rear single storey wing. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (11 for, 2 abstentions) no objection.</p> <p>f) 21/03529/F & 21/03530/LB Holly Cottage, Tithe Lane, Clifton. Retrospective renovation and refurbishment. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (12 for, 1 abstention) no objection, but would defer to the Conservation Officer as this is a listed property.</p> <p>g) 22/00700/F Four Winds, Main Street, Clifton. New vehicle access including drop kerb and widening entrance. Vehicular access to this property has previously been discussed, as part of a previous application. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (11 for, 2 abstentions) objection due to the following reasons: The access – near to a blind bend, on the brow of the hill, with frequently speeding traffic – appears to be at a dangerous spot. There are no visibility splays shown on the Design statement and the Council are unsure the proposed mirror and signage are sufficient to eliminate the inherent danger, especially as drivers from Aynho are already having to take note of the bridge, the hill, the upcoming bend and the corner of the Mill so close to the road. Therefore also asking them to decipher an obscure red triangle sign at the same point may add to the danger rather than reducing it.</p> <p>Approvals 22/00590/TCA Deddington Health Centre. 22/00662/DISC Land South Home Farm House, Clifton Road, Deddington 22/00370/F Field View, The Lane, Hempton. 22/00614/F 4 Hempton Road, Deddington. 22/00590/TCA Deddington Health Centre, Earls Lane, Deddington. 22/00201/DISC Land North of Hempton Road and West of Wimborn Close. 22/00108/F Windmill Centre, Deddington. 22/00044/F Merrybower Cottage, Philcote Street, Deddington. 21/04215/F Leadenporch Farm, Chapmans Lane, Deddington. 21/04221/F Lottie Cottage, 5 St Thomas Street, Deddington.</p> <p>Refusals 22/00125/CLUP 34 Gaveston Gardens Deddington Certificate of Lawfulness of Proposed Development for single storey rear extension & infill front porch.</p> <p>Planning Appeal 22/00007/REF Outline application for the erection of a detached dwelling (3-bed) & associated works Location: Land Adj to Allotments Off Duns Tew Road, Hempton, OX15 0QZ. Successful. Cllr S O'Neill left the meeting.</p>
71/22	<p>Neighbourhood Planning. Cllr A Collins.</p> <p>a) Clerk's email regarding the NDP process. Steering group to respond to the Clerk after the next meeting.</p> <p>b) Terms of Reference. The number of members required in the steering group to be an agenda item for next month. Cllr M Swadling asked for a presentation to be an agenda item for next month. Cllr A Collins proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (8 for, 4 abstentions) to accept the Terms of Reference with the alterations agreed in the meeting.</p> <p>c) To consider not pursuing any privately owned land as Local Green Space. It was decided that the sites previously identified do not meet statutory requirements for LGS.</p> <p>d) To consider amendments of the NDP informal consultation document. To be resubmitted and put on the agenda for the next meeting.</p> <p>e) Update on communication with landowner. Landowner accepted that Satin Lane site has a long history of allotments. Window for speculative planning applications is closing. Landowner actively interested in promoting land north of Wimborn Close and Grove Field for development.</p>
72/22	<p>Large Scale Development Working Group. Cllr D Rogers.</p> <p>a) Clifton Road, street name update. Fardon Way being suggested.</p> <p>b) Wimborn Close correspondence. Contractors parking there and making a lot of mess. Clerk to write to developer regarding this.</p>
73/22	<p>Highways and Transport. Cllrs M Cox.</p> <p>a) Wheelie bins. Need for increased vigilance during bank holiday weekend for fly tipping.</p> <p>b) Parking in the Bullring. Thanks to Clerk for investigating thoroughly and informing the complainant of the outcome. Member of the public addressed the Council regarding concern about the space being used for long-term parking. The resident was informed that there's nothing can be done by either council or residents if the vehicle is taxed, insured and has an MOT, as the Bullring is a public highway.</p>

	<p>c) Hempton Road speeding. Recommendation that DPC write to the complainant acknowledging the speeding issue. Need to ascertain traffic flow and potential speed following the installation of the traffic calming measure next to the new Stone Pit development. Clerk to contact the Police Commissioner and Victoria Prentis requesting a speeding van to the area.</p> <p>d) Blocked Drain Victoria Terrace. Road swept but drain remains blocked. Recommendation to report issues of blocked drains outside Eagles and at the traffic lights to fix my street.</p> <p>e) EV points. Windmill and the Bullring potential sites. Windmill Centre to be asked for their view. Council advised on new legal guidance regarding the selling of electricity back to the electricity board.</p> <p>County Cllr A Fatemian entered the meeting.</p> <p>f) Temporary traffic regulation notice – S14 Road Traffic Regulation Act 1984 Temporary Road Closure and “No Waiting” restriction at Hempton, Hempton Road. To be highlighted in the Deddington News June addition, and to be added to Deddington social media.</p> <p>Cherwell District Cllr B Williams left the meeting.</p>
74/22	<p>County Cllr A Fatemian update:</p> <p>a) No waiting sign for Clifton. Confirmed.</p> <p>b) A boards and posters. Letter to authorise the Parish Council to remove general highways furniture, such as posters, should they pose an obstruction or cause unnecessary distraction, to be with the Parish Council by next week. Discussion of the policy document brought by highways and transport to be an agenda item next month</p> <p>c) Status of fix-my-street. Cllr M Robinson to pass on pole number of defective street light to County Cllr A Fatemian to query.</p> <p>d) Traffic light cameras. County Cllr A Fatemian happy to keep following up with the police but is police issue not highways issue. Cllrs expressed the need for a camera at lights to prevent highways incidents. County Cllr A Fatemian to continue to pursue on behalf of the Council.</p> <p>e) 20mph. County Cllr A Fatemian awaiting further information regarding whether the cost of signage is being picked up by the County Council. Cllr D Rogers and the Clerk to register village interest in the scheme on the OCC website.</p>
75/22	<p>Environment and Recreation Working Group. Cllr M Robinson.</p> <p>a) RoSPA inspection. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the inspection be booked for June at a cost of £441.</p> <p>b) Wildflower patch at Windmill Centre. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to allow the cubs to use the patch between the half-MUGA and car park, provided they do not block contractor access.</p> <p>c) Scouts litter picking and sign cleaning for jubilee. Thanks to Scouts for this offer.</p> <p>d) Dog mess and bin signs. Post on social media agreed last month. New signs on bins themselves not taken forward for now.</p> <p>e) Tree sponsored for Platinum jubilee. Option to throw open this opportunity to the parish in general should people wish to do the same. Requirement that it is a native tree. Conditions need to be put on this, that maintenance is included in the sponsorship. Indicative cost for the first three years of tree maintenance about £1000-1500 per tree. Cllr J Eames to forward the contacts of tree officer to Cllr D Rogers.</p>
76/22	<p>Update from the Parish Council Representatives.</p> <p>Ukraine. Oxfordshire is expecting about 1000 Ukrainian refugees.</p> <p>Deddington Primary School. The headteacher’s overseeing a local school is drawing to an end.</p>
77/22	<p>Any other business.</p> <p>Primary care trust. Responsible for overseeing health in the area. Has recently changed to become the BOBs ICS. Cllr D Rogers particularly interested in funding for primary care and concerned about the fact that the officer that dealt with all planning applications has left and will not be replaced. Cllr D Rogers proposed, Cllr D Rogers to pursue this issue with both BOBs ICS and Cllr Colin Clerk from Cherwell District Council, and to raise awareness.</p>
78/22	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 18 May 2022 in the Old School Room and Church, Hempton. Meeting closed at: 21:36pm.</p>
79/22	<p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 2.</p> <p>a) Clerk cover. Agenda item for next month to agree a budget for providing Clerk cover.</p> <p>b) Cemetery work. Timings of this to be confirmed at a later date.</p>