

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at the Holly Tree Club, Deddington at 7:30pm on Wednesday 17 April 2019.

Present: Cllrs A Collins, M Cox, J Eames, J Higham, H Oldfield, S O'Neill, J Reeve, M Robinson, D Rogers, M Swadling, T Timms J Watts and A Kent (from 74/19). **Also in attendance:** County Cllr A Fatemian, District Cllr B Williams, Deddington News representative, David Stewart and five members of the public.

72/19	Apologies: Cllr M Squires.
73/19	Co-option of a Councillor. Cllr D Rogers welcomed the three people standing for the vacancy on the Parish Council. The candidates introduced themselves. There was a show of hands vote and Anne Kent was duly elected to the council. She signed her acceptance of office in the presence of the Proper Officer (Clerk) and joined the Council. The Clerk to notify CDC. The Chairman thanked all who applied and asked that they do consider applying again should a vacancy arise as their desire to do something for the community would be very welcome.
74/19	Declarations of Interest. Pecuniary Interest Cllr S O'Neill declared a pecuniary interest in Agenda item 14 and 16 Neighbourhood Planning and Large Scale Developments Working Group Report as a land owner who left the meeting during their discussion. General Interest Cllrs S O'Neill and Cllr J Eames in Agenda item 12 (g) 19/00377/F The Firs St Thomas Street Deddington Banbury OX15 0SY as knows the applicant. Cllr A Collins in Agenda item 12 (h) 19/00409/F Four Winds Main Street Clifton Banbury OX15 0PB as knows the applicant. Cllr J Watts, Cllr A Collins and Cllr D Rogers interest in Agenda Item 17, 87/19 6) The Cricket Club as they are members of the Cricket Club.
75/19	Minutes: Cllr J Eames proposed and Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 20 March 2019 were approved as a true record. The Chairman then signed the minutes.
76/19	Matters arising from the minutes and not referred to later on the Agenda: None
77/19	10 Minute Open Forum: None.
78/19	District Cllr B Williams update: The Mid-Cherwell Neighbourhood Plan was recommended for approval at the next meeting of CDC.
79/19	Finance & General Purposes. 1) Banking. The bank reconciliation has been agreed. 2) Maturing investments. Cambridge & Counties Bank deposit has been rolled over. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (twelve for and one abstention) that the United Trust Bank renewal offer of 1 year at 1.95% be accepted with the interest returned. 3) Major Expenditure Plan. This has been updated to the end of March. 4) Accounting System. Rialta are due to install the software on 24 April and training has been arranged for 12 June. 5) Windmill Centre Lease. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the Windmill Centre Management Committee continue to be responsible for insuring the building. With the provisos that the interest of the parish council, as owner of the building, should be noted and protected, and that the building needs to be kept in good repair otherwise insurance could be invalidated. 6) Pocket Parks. MCHLG grant is confirmed as £24,970 (plus £500 for an evaluation report). To enable CDC to release the funds it needs to be confirmed to them that £7,500 additional funds from DPC are available. 7) Cemetery Policy. Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) that fees for burials of 13-16 year olds will be provided free to parents, with the cost being recovered from a Government Grant. The Cemetery Policy was amended to include enduring responsibility for insurance for gravestones. 8) Asset Register. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) acceptance of the updated Asset Register, including Solar Panels on the Windmill Centre of £30,960. 9) PCC - Church Path. Cllr J Watts proposed, Cllr J Eames seconded the motion and the Council RESOLVED (twelve for and one abstention) a grant of £5,000 for the installation of a new Church Path. 10) Insurance Renewal. A renewal quote has been received from Zurich at £3,065. The Clerk to research the market and explore the possibility of multi-year policies and report back. 11) Fire Proof Safe/Document Storage. The Clerk to investigate either culling, scanning or a second fire proof safe. 12) Repairs and grading to the area around the bowls Pavilion. Cllr M Robinson proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to accept Thomas Fox's quote of up to £1,638 to make this area safe, before the playground is opened.

	13) Play area Signage. To be discussed at the May Meeting.																																																		
80/19	Approval of Invoices for Payment. Cllr A Collins proposed, and Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £100,971.54 were approved for payment.																																																		
81/19	<p>Report upon the investment of the Parish Council's Funds as at 31 March 2019.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current*</td> <td>276,928.16</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>133,896.67</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>27 Nov 2019</td> </tr> <tr> <td>Nationwide BS</td> <td>82,719.32</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>24 July 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>78,456.73</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>03 Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,919.63</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>12 April 2019</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.6%</td> <td>1 Yr Fixed</td> <td>23 April 2019</td> </tr> <tr> <td>Skipton Building Society</td> <td>85,000.00</td> <td>1.0%</td> <td>1 Yr Fixed</td> <td>01 June 2019</td> </tr> <tr> <td>Total</td> <td>830,420.51</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £2,836.12 of uncleared cheques which have been taken off to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00	0.1%	Imprest		Current*	276,928.16	0.1%	Current		Nationwide BS	133,896.67	0.75%	1 Yr Fixed	27 Nov 2019	Nationwide BS	82,719.32	0.75%	1 Yr Fixed	24 July 2019	Hampshire TB	78,456.73	1.3%	1 Yr Fixed	03 Feb 2020	Cambridge & Counties	85,919.63	1.3%	1 Yr Fixed	12 April 2019	United Trust	85,000.00	1.6%	1 Yr Fixed	23 April 2019	Skipton Building Society	85,000.00	1.0%	1 Yr Fixed	01 June 2019	Total	830,420.51			
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82/19	<p>Planning Matters. County Cllr A Fatemian entered the meeting.</p> <p>Applications.</p> <p>a) 19/00547/F The Red Lion Market Place Deddington Banbury OX15 0SE. Provision of take-away fish and chip to the rear of the establishment, necessitating partial change of use. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) no objection, providing extraction and noise is adequately dealt with and the applicant provides sufficient litter bins in or near the premises and empties them regularly themselves.</p> <p>b) 19/00578/F The Willows Chapel Close Clifton Banbury OX15 0PT. Single storey rear extension and conversion of detached garage to ancillary accommodation. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (Twelve for and one abstention) no objection.</p> <p>c) 19/00540/F 9 Flux Drive Deddington Banbury OX15 0AF. Single storey rear extension. Cllr S O'Neill proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (Eleven for and two abstentions) no objection.</p> <p>d) 19/00520/F Jaydee House 3 Chapmans Lane Deddington Banbury OX15 0SU. Renovation, remodelling and extension of existing dwelling and construction of a separate double garage and associated landscaping. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>e) 19/00481/F & Ref 19/00482/LB Charters House High Street Deddington OX15 0SL. Internal alterations to first floor bedrooms and bathrooms - removal of non-load bearing partitions. Re-fitting of bathroom. This was part of the Holcombe Hotel and this application proposes to remove some of the en-suite hotel bathrooms and renovate to a suitable domestic standard. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>f) 19/00424/F Former 2 Chapmans Lane Deddington Banbury OX15 0SU. Variation of Condition 2 (plans) of 16/00057/ F - To revise Plot 2 to include internal layout amendments; first floor windows added to south elevation gable; alterations to first floor windows to west elevation and eaves height raised over bedroom three. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>g) 19/00377/F The Firs St Thomas Street Deddington Banbury OX15 0SY. Extension and re-planning of an existing dormer bungalow and associated external works including new oak-framed timber clad garage. The Firs is a large site and the PC would support the need for parking all construction traffic on site and not on the public highway, which is busy and supports limited on-road domestic parking for neighbours. The proposed building materials would be a vast improvement on existing materials, which are not typical of the area. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (eleven for and two abstentions) no objection. It is appreciated this property has become overgrown with unmanaged fir trees, but would ask that any fruit trees if it is logical are replaced and replanted.</p> <p>h) 19/00409/F Four Winds Main Street Clifton Banbury OX15 0PB. Extension and refurbishment of existing 2-bed house to create 3-bed house - Resubmission of 18/02236/F. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (eleven for and two abstentions) an objection to this application on the basis there is no obvious vehicular access to this site, to enable deliveries to be carried out safely. There are no issues with the proposed development itself, however this re-submitted application still does not address the concerns with the earlier application, namely, off road parking for domestic vehicles and construction/delivery vehicles. The property has road frontage only with no off-road parking; it is on a hill with a blind bend and approx. 10 yards from a 60mph limit in a village with a known speeding problem.</p> <p>Approvals</p> <p>19/00242/F Dragon Cottage, Tays Gateway, Deddington. 19/00134/F Steps Cottage, St Thomas Street, Deddington. 18/02217/LB and 18/02216/F Tchure Cottage, 10 High Street, Deddington.</p>																																																		

	<p>18/02059/F & 18/02060/LB Castle House Cottage, 1 Hopcraft Lane, Deddington. 18/02221/LB Manor Farm House, Clifton. 18/01855/F Compton Cottage, Philcote Street, Deddington.</p> <p>Withdrawals 17/00621/F Deddington Tennis Club variation of planning permission preventing floodlights from being used for than three nights per week. 18/02236/F Four Winds, Main Street, Clifton. Single storey part rear extension. Two storey rear extension and window replacement.</p> <p>Refusal 19/00248/OUT Land to Rear of 19 The Paddocks Adj to Mill Close, Deddington. Proposed dwellings</p> <p>Correspondence – None</p>
83/19	<p>Windmill Centre Redevelopment Working Group.</p> <p>1) Children’s Play Area and Woodland Trail.</p> <p>a) Main Play area: The snagging list has been completed and the Chairman has signed Creative Play’s handover form, so 95% payment is due (£80,646.00). The state of the ground needs another round of attention to get it looking presentable. It will take a month for the grass to start growing. Cllr M Robinson proposed and Cllr S O’Neill seconded the motion and the Council RESOLVED (unanimous) to purchase a hose and attachment sprinkler to the value of £100.</p> <p>b) Multi-play piece. Construction is well underway and the result is looking very good.</p> <p>2) Windmill Centre Building. New heaters have been installed in the main hall. Two fire doors have been replaced and a more substantial back door near the PC office. The roof is still leaking, however some remedial work has been done. Three quotes have been received for the lighting and Wi-fi, currently awaiting a third quote for CCTV.</p> <p>3) Pocket Parks Initiative. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the PC in principle agree to accept the design with comments to be made to Cllr M Robinson. Cllr M Robinson proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to spend up to £2,300 on ancillary items which the contractor’s quote does not cover. The total cost is within the £20,000 allocated under the PC’s Major Expenditure Plan. The grant offer letter has been received from CDC to enable release of funds.</p>
84/19	<p>County Cllr A Fatemian update:</p> <p>1) CC 106 Funds. There is a move to make S106 funds more easily accountable and identifiable.</p> <p>2) Hempton Road Street Light. This has been chased up & moved up the priority list.</p> <p>3) St Thomas St Pear Tree – a series of questions regarding insurance have been sent and an update is needed. Cllr M Cox asked if he could check if insurance has been taken out.</p> <p>4) Provision of Electric Carpoints. This is being reviewed for rural areas and lamp posts may be used as charging points.</p> <p>5) Thank you. Cllr D Rogers asked that County Cllr A Fatemian pass on the PC’s thanks to Stuart Mack for all his help.</p> <p>6) Pothole Training. Information to be forwarded on this.</p>
85/19	<p>Neighbourhood Planning Cllr S O’Neill left the meeting at this point.</p> <p>Appointment of an Examiner. Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that Andrew Ashcroft is appointed as the Examiner.</p>
86/19	<p>Large Scale Developments Working Group Report.</p> <p>1) Adoption of Deddington Grange attenuation basin. Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) not to adopt the Deddington Grange attenuation basin, as this is a complex engineering structure of which the PC have no expertise or knowledge.</p> <p>County Cllr A Fatemian and District Cllr B Williams left the meeting.</p> <p>2) Adoption of Deddington Grange Play Area. Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (Eleven for and one abstention) that the PC will adopt the Deddington Grange Play Area with an S106 contribution of £130,000 in perpetuity.</p>
87/19	<p>Environment and Recreation. Cllr S O’Neill returned to the meeting.</p> <p>1) Welford’s Piece. Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council RESOLVED (eleven for and one abstention) that Thomas Fox will put replacement mats in for £100.</p> <p>2) Speed Watch. This will cover Deddington and over Easter there will be two speed watches.</p> <p>3) Footpath Registration of Castle Grounds entrance. This is in hand.</p> <p>4) Clifton Bench and Noticeboard. It was suggested the Clifton Pub noticeboard is used in future, in place of the one in the Bus Shelter. Cllr A Collins to investigate.</p> <p>5) Hempton Allotments. The Clerk had a productive meeting with the representatives and mapped the site.</p> <p>6) Request from the Cricket Club. A request from the Cricket Club to repair patches on the playing field was received on 9 April 2019. It was felt that this was too late to start reseeding. The PC to write and suggest that the Cricket Club should liaise with the Football Club to create a Grand Plan for grounds work.</p> <p>7) Cemetery Bins. Clerk to speak with District Cllr B Williams regarding emptying the bins at the cemetery.</p>

	<p>8) Dogs on grass at Windmill. The Clerk to write to Vaughan to request he writes and ask Cricket and Football clubs to remind members, spectators and visiting teams that the Windmill has a no dogs on grass policy and all dogs on other land at Windmill should be on leads.</p> <p>9) Complaint about broken glass. Thank you to Cllr T Timms and Richard for dealing with this so promptly.</p>
88/19	<p>Highways and Transport</p> <p>1) Wheelie Bins, no fly tipping complaints. This is ongoing to carry forward to June 2019.</p> <p>2) Link Path between Deddington Grange and Gaveston Gardens. This is complete, but the bollards on the link path have not been installed.</p> <p>3) Deddington Grange Toucan Crossing. This is due to be actioned week commencing 22 April 2019 to get the lights operational.</p> <p>4) Hempton HGV's. The PC has contacted OCC again. PC to contact them again to suggest monitoring after the Easter Holiday at the 2014 site to compare results.</p> <p>5) Hudson Street/Grove Crossing Signs. Meeting on 17 April 2019.</p> <p>6) Grass Verges. Cllr M Cox proposed, Cllr J Higham seconded the motion and the Council RESOLVED (unanimous) that the letter regarding grass verges be adopted with amendments suggested.</p> <p>7) Illegal Disabled Person Parking Place Painted on the Road Surface. This has been approved and is awaiting the proper lines to be painted. Stuart Mack of OCC is to progress this.</p> <p>8) New Street Bus Stop. The additional post has yet to be installed.</p> <p>9) Earls Lane. A complaint was received from a resident regarding speeding in this area. The Clerk to send an acknowledgement.</p> <p>10) Trip Hazard outside the Hairdressers. This has been reported to Fix My Street and OCC.</p> <p>Transport</p> <p>Stagecoach. The Clerk was asked to liaise with Stagecoach regarding the re-routing of the S4 bus service.</p> <p>Deddington Car Festival. James Greenwood, the organiser will apply for the road closure the PC will pay the CDC bill.</p>
89/19	<p>Update from Parish Council Representatives.</p> <p>Cherwell Local Strategic Partnership Board Meeting. Cllr M Cox circulated notes of the Meeting April 4 2019.</p> <p>Deddington On-line. Migration to word press looking good. A live date of July 2019 is expected.</p>
90/19	<p>Correspondence: None</p>
91/19	<p>Any Other Business - No decisions can be taken under this agenda item:</p> <p>Merchant Navy Day – 3 September. Cllr A Collins asked does the PC wish to mark this event? He is to seek more information.</p> <p>Date of the Annual Parish Meeting: The Annual Parish Council meeting will take place on Wednesday 8 May 2019 at 7.30pm at the Hempton Lounge, Windmill Centre, Deddington. A draft Agenda has been circulated.</p>
92/19	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 15 May 2019 at 7.30pm at the Hempton Lounge, Windmill Centre, Deddington. The meeting closed at 9:50pm.</p>