

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Windmill Centre, Deddington on

Wednesday 16 August 2017 at 7.30pm

Present: A Collins, M Cox, J Eames, S O'Neill, H Oldfield, J Reeve, D Rogers (Chair), T Timms, J Watts and B Wood (Vice Chair). **Also in Attendance:** A Deddington News representative and two members of public.

178/17	Apologies: Cllrs D Anderson (Vice Chair), J Finnigan J Higham and M Squires, County Cllr A Fatemian and District Cllr B Williams.
179/17	Declarations of Interest: Cllr D Rogers agenda item 8 (i) b), c) and g) applications 17/01457/TPO and 17/00245/TCA as he is a neighbour and planning application 17/00263/TCA as a member of the Holly Tree Committee. Cllr S O'Neill agenda item 8 (i) d), e) & g) applications 17/01323/F and also 17/01477/LB as she knows the applicants and application 17/00263/TCA as Chair of the Deddington Housing Association. She also declared a general interest in agenda item 14 as she works in the Library.
180/17	Minutes: Cllr A Collins proposed, Cllr B Wood seconded the motion and the Council RESOLVED (9 votes for and 1 abstention by a Cllr who had not been at the meeting) that the minutes of 19 th July 2017 were approved as a true record. The Chairman then signed the minutes.
181/17	Matters arising from the minutes and not referred to later on the Agenda: 1) The letter to Thames Water and OCC concerning the temporary road works at Milton was no longer needed as the traffic control had been amended. 2) The amount at minute 170/17 (6) is actually £73k and not the £85k previously reported. 3) One local resident has successfully applied to register for one of the affordable houses on the David Wilson Homes estate.
182/17	10 Minute Open Forum: None
183/17	County Councillor updates from Cllr A Fatemian: No report was received.
184/17	Windmill Centre Redevelopment Working Group Report – Mary Robinson: An updating report was received and noted by the council. Members of the Windmill Centre Working Group are meeting CDC staff on site the day after the PC meeting. The PC Chairman and Mrs Robinson will also meet staff from the CDC landscaping and planning departments next week to confirm any buffer zones requirements. They will also see Tom Darlington of CDC to discuss the £84.6k s106 contribution for off-site outdoor sport. Cllr B Wood confirmed that the VAT on recreation and play equipment could be claimed back. The Parish Clerk noted that in order to be able to reclaim the VAT all orders and invoicing must be managed by the Parish Council. The Chair asked the Council to consider what percentage of its existing capital budget it might want to spend on the Windmill Centre development project. The F&GP will bring a recommendation to the September meeting. A Cllr queried why a possible extension to the Windmill Centre was being discussed and Mrs Robinson explained that the Windmill Centre had been envisaged as a Sports and Social Centre but that at present it doesn't allow for the social side as there is no properly furnished medium sized hall with audio visual facilities available for hire. The group is also investigating the possibility of a separate bar and social area and separate toilets and showers. Mrs Robinson said that all three strands of the WCWG investigations are being considered together.
185/17	Planning Matters. Applications. The following planning applications were received and considered; a) 17/01452/F Chatterley House, Main Street, Clifton: Single storey side and rear extension and internal remodelling. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection b) 17/01457/TPO Geggs Lodge, Hempton Road, Deddington: T1 – Yew 1-3m crown reduction to clear from roadside. Crown lift away from the wall. T2 – Yew 3m crown reduction where required to improve the balance of the tree. Crown clean of deadwood, stub ends and crossing branches. T3 & 4 - Yew Fell to improve aesthetics of T2 T5 – Sycamore Crown lift of lowest 3 limbs. Subject to TPO24/2013. Cllr D Rogers declared a general interest as these are his neighbours. Cllr S O'Neill proposed, Cllr J Reeve seconded the motion and the Council RESOLVED (nine votes for and one abstention) that it has no objection. c) 17/00245/TCA Geggs Lodge, Hempton Road, Deddington: T3 & 4 x Yew – Fell, as above. Cllr D Rogers declared a general interest as these are his neighbours. Cllr S O'Neill proposed, Cllr T Timms seconded the motion and the PC RESOLVED (nine votes for and one abstention) that it has no objection. d) 17/01323/F Land adj to The Tchure, Deddington: New detached 3 bed dwelling with covered parking and store. Widen existing gated access and provide new sectional timber gate. Cllr S O'Neill declared a general interest as she knows the applicant. The Council noted that it had been notified that this application is being withdrawn and so no action is required. e) 17/01477/LB Park Farm House, New Street, Deddington: Relaying of roofs to the North & South elevations, replacement of corbels and relaying of roof to front porch, removal of plaster from fireplace surround. Cllr S O'Neill declared a general interest as she knows the applicant. Cllr O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (nine votes for and 1 abstention) that it has no objection however it notes that some of the replacement tiles locally appear not to be UV stable, as discolouration has been noticed, and therefore suggests that care is taken when making replacement choices. f) 17/00255/TCA The Knowle, Philcote St, Deddington: T1 x Holly, T2 x Acer – Fell. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection.

	<p>g) 17/00263/TCA Holly Tree Cottages, Earls Lane, Deddington: T1, T4 x Lime, T2, T3, T5. T6. T8 x Holly, T7 Hawthorn, T9 Laburnum – Fell. Cllr S O’Neill declared a general interest as Chair of the Deddington Housing Association and Cllr D Rogers declared a general interest as he is on the Holly Tree Committee. While this is quite a number of trees, their planting is very dense and other trees remain. There are various H & S reasons for felling these trees relating to the residents’ safety & the high stone wall. Cllr J Watts proposed, Cllr J Eames seconded the motion and the Council RESOLVED (six votes for and four abstentions) that it has no objection.</p> <p>Approvals: 17/00217/TCA Land Adj to The Tchure. 17/00228/TCA Deddington Health Centre, Earls Lane, Deddington. 17/00214/TCA Grove Barn, The Grove, Deddington. 17/01278/F 38 Mill Close, Deddington. 17/01041/F Stoneyford, Main Street, Clifton. 17/01139/F Orchard View, 2 Tithe Lane, Clifton. 17/01190/OUT Land to Rear of The Chestnuts, Clifton.</p> <p>Refusal: 17/01184/F Orchard End, St Thomas Street, Deddington.</p> <p>Correspondence received. The Good Councillors Guide to Neighbourhood Planning 2017</p>
186/17	<p>Neighbourhood Plan Working Group update: Cllr A Collins provided an update and noted that</p> <ol style="list-style-type: none"> 1) The Steering Group had unanimously agreed not to delay further by waiting for the CDC Local Plan Part 2/Housing and Employment Land Availability Assessment (HELAA) to be confirmed and so will push ahead to the time scale. 2) As the HELAA is due out late August the Steering Group should still have time to review it but is confident that any changes that may be required will only be minor. 3) The Steering Group will send Cllrs a full set of the papers for consideration and possible adoption at the September PC meeting. 4) Later in the week the Chair, Cllr Collins and D French will meet staff at CDC to let them have sight of what they will be receiving after PC approval. 5) The NP will then be sent to consultees. 6) It was noted that £232.50 will be spent on banners and that there will also be publication costs later. <p>The PC noted that it wished to make no comment about the Mid Cherwell NP.</p>
187/17	<p>Large Scale Development Working Group Report: The Chair proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that a further letter be sent to Howard Cox at OCC about s106 monies that should now have been received from David Wilson Homes. The Chair proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that a letter be sent by email to CDC and OCC concerning the obligations that David Wilson Homes now has which have arisen from the first occupancy. It was noted that this letter may also be copied to the media.</p>
188/17	<p>Environment and Recreation Report:</p> <ol style="list-style-type: none"> 1) Italia in Piazza's Market in Deddington. Confirmed for 6th and 7th July 2018. Site visit to be arranged in new year. 2) Village Sign. The broken village sign by the Chinese on Hempton Road has not yet been repaired so the Clerk will follow up with OCC. 3) Welford Piece Playground. Clifton residents have been invited to address the PC in September. 4) Allotment Wall on Satin Lane. Tree felling permission granted and is scheduled for September. 5) Notice board at the Surgery. Cork backing has been delivered and is with the Village Steward. 6) Manor Farm Barns, Hempton Road tree and wall. It was noted that a branch recently fell and was subsequently moved off the footpath. A meeting will be arranged to discuss the removal of self-seeded trees and the possible height reduction of trees in the south west, south east and northern parts of Gaveston Green. The Chair noted that he had visited the home of a resident who had previously written about Gaveston Garden trees. He confirmed that the wife of the resident is now happy with the situation. 7) Hempton footpath behind the Methodist Chapel. Work on registering this footpath is ongoing. 8) Footpath St Thomas St – by The Mount. The overgrown hedge that limited access to a narrow path at a dangerous bend has been cut back, however it still overhangs the footpath. The Clerk will ask the OCC liaison team to ask the owners to do a vertical cut of this hedge. 9) Flower tubs. The two flower tubs by Town Hall fell apart so the steward removed them. 10) Hempton Allotment hedge. The Clerk will liaise with the Hempton allotments soc regarding hedge cutting. 11) Crumbling wall in the new Church Yard. Cllr D Rogers will discuss with the Churchwardens
189/17	<p>Highways and Transport report:</p> <ol style="list-style-type: none"> 1) Speed Watch. No response from TVP so Cllr J Higham is chasing. If required, a formal DPC letter will be sent requesting a date for speed watch. 2) Market Place - Pinch Point. No response from OCC as yet and so the Clerk will contact the OCC Parish Council Liaison team to formally to request a site visit. 3) 30 mph Signs in Clifton. The Council thanked whoever had been kind enough to clean these. 4) Possible Traffic Congestion on the Hempton Road and at the Traffic Lights. It was noted that maintenance work on the garage and garden wall at the Corner House, High Street Deddington may cause some disruption at the traffic lights between 21st Aug and the end of September.

	<p>5) 'Slow' signs. 'Slow' signs will be put up on the Hempton Road and also in Hempton itself. There is currently heavier traffic than usual using this route due to the temporary Milton road closure.</p> <p>Cllr J Watts left the meeting at this point.</p> <p>TRANSPORT</p> <p>6) Questionnaire. When it meets in September the H&TWG will discuss the possibility of carrying out a Parish Highway and Transport Questionnaire similar to that sent to some residents in Piers Row – (Mori poll).</p>																																													
190/17	<p>Finance & General Purposes.</p> <p>1) July bank accounts. All bank accounts agree and reconcile. The main receipts and items of expenditure were noted.</p> <p>2) Investments. The £80,000 bond in the Nationwide has been rolled over at 0.75% as agreed at the last PC meeting and the interest taken to credit. The mandate on the Nationwide Building Society has been updated to formally remove Jim Flux and add another Cllr to the account mandate.</p> <p>3) Barclays Bank The mandate for the main Barclays account has been updated and confirmed.</p> <p>4) Solar Power. The PC are due a cheque from SSE in respect of solar power.</p> <p>5) Soldiers of Oxfordshire Museum. This museum has requested a donation which the F&GP will consider and bring a recommendation about to the September meeting.</p>																																													
191/17	<p>List of Old PC documents proposed for village archives: Cllr S O'Neill declared a general interest as she works in the library. The Council received and considered a list of items that could be offered to the Deddington Parish Archive. The Chair proposed, Cllr J Eames seconded the motion and the Council RESOLVED (six votes for and three abstentions) that these items be given to the Deddington library for the parish archive and that any that are not wanted will be offered to the County archive.</p>																																													
192/17	<p>Update from Parish Council Representatives:</p> <p>1) DCE has given a table that used to be in the Town Hall to the church. The pews are now in the Duke of Cumberland's Head.</p> <p>2) Castle Grounds the boards around Betty's bench have been vandalised. The location of the EH wild flower strip has been re-confirmed. Unfortunately there has been an upsurge in dog mess. Cllr A Collins has been invited to Chair a Neighbourhood Action Group with the Chief Constable.</p>																																													
193/17	<p>Invoices for Payment: The Council RESOLVED (unanimous) that the invoices listed for payment on 16 August 2017, totalling £14,791.37 were approved for payment.</p>																																													
194/17	<p>Report upon the investment of the Parish Council's Funds as at 31 July 2017:</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>76,160.93</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide</td> <td>131,839.43</td> <td>0.8%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2017</td> </tr> <tr> <td>Nationwide</td> <td>82,103.54</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Mid July 2018</td> </tr> <tr> <td>Hampshire TB Cambridge&</td> <td>76,428.90</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2017</td> </tr> <tr> <td>Counties Bank</td> <td>85,000.00</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>Early April 2018</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.35%</td> <td>1 Yr Fixed</td> <td>Mid April 2018</td> </tr> <tr> <td>Total</td> <td>539,048.35</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	76,160.93	0.1%	Current		Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017	Nationwide	82,103.54	0.75%	1 Yr Fixed	Mid July 2018	Hampshire TB Cambridge&	76,428.90	1.2%	1 Yr Fixed	Mid Dec 2017	Counties Bank	85,000.00	1.1%	1 Yr Fixed	Early April 2018	United Trust	85,000.00	1.35%	1 Yr Fixed	Mid April 2018	Total	539,048.35			
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195/17	Correspondence:																																													
196/17	Any Other Points – No Decisions can be taken under this agenda item: None																																													
197/17	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 20 September 2017 at 7.30pm in the Primary School, Deddington. The meeting closed at 8.34pm.																																													