

DEDDINGTON PARISH COUNCIL
Minutes of the Parish Council meeting held in the Old School Room, Hempton
at 7:30pm on Wednesday 21 August 2019.

Present: Cllrs A Collins, M Cox, J Eames, S O'Neill, H Oldfield (Chair), J Reeve, M Robinson, M Swadling, T Timms and J Watts. **Also in attendance:** County Cllr A Fatemian, Deddington News rep and one member of public.

175/19	Apologies: Cllrs J Higham, A Kent, D Rogers, M Squires and District Cllr B Williams.																																													
176/19	<p>Declarations of Interest.</p> <p>Pecuniary Interest Cllr M Swadling declared a general interest in Agenda Item 8 All Weather Court Timer lighting as works for the company conducting the installation. Cllr S O'Neill declared a pecuniary interest in Agenda item 12 and 13 Neighbourhood Planning and Large Scale Developments Working Group Report as a land owner who left the meeting during their discussion.</p> <p>General Interest Cllr S O'Neill declared general interest in Agenda Item 11 a) Planning 19/01308/F Deddington Housing Association two affordable two bed cottages as Chair or the Housing Association Committee and application 19/01560/TCA The Stile House as knows the applicant. J Eames declared general interest in Agenda Item 11 a) Planning application 19/01560/TCA, The Stile House as knows the applicant. Cllrs M Cox, S O'Neill and J Watts declared in Agenda Item 15 9) Allotment Rents and Water as they either rent or a family member rents an allotment plot.</p>																																													
177/19	Minutes: Cllr J Eames proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 17 July 2019 were a true record of the meeting. The Vice Chair then duly signed the minutes.																																													
178/19	Matters arising from the minutes and not referred to later on the Agenda: None																																													
179/19	10 Minute Open Forum: None.																																													
180/19	County Cllr A Fatemian update. See 190/19																																													
181/19	District Cllr B Williams update. None																																													
182/19	<p>Finance & General Purposes.</p> <ol style="list-style-type: none"> 1) Accounts. The clerk has reconciled the accounts. 2) Replacement of stolen items at Holly Tree Club. Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to purchase replacement items at a cost of £1,031 + VAT and store the items at a new location until an alternative secure site is decided upon. A sub-committee of Cllr S O'Neill M Swadling and T Timms to investigate secure storage options and report to September PC meeting. It was also agreed to liaise with the Steward to ascertain his preferred replacement strimmer. 3) All Weather Court Timer lighting. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to spend £325.75 on an LED light, with a timing device, shining from all-weather-court towards Windmill Centre. 4) Lease invoice. Cllr M Swadling proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) to pay the invoice for work on Windmill lease for £850 as previously agreed. 5) Internal Auditor. Quote received from Arrow Accounting for carrying out our internal audit for this financial year. To agree at the September meeting. 																																													
183/19	Approval of Invoices for Payment. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £27,272.57 were approved for payment.																																													
184/19	<p>Report upon the investment of the Parish Council's Funds as at 31 July 2019.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account</th> <th style="text-align: right;">Balance</th> <th style="text-align: right;">Interest</th> <th style="text-align: left;">Notice</th> <th style="text-align: right;">Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td style="text-align: right;">2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td style="text-align: right;">162,754.75</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">133,896.67</td> <td style="text-align: right;">0.75%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">27 Nov 2019</td> </tr> <tr> <td>Redwood Bank</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.6 %</td> <td style="text-align: left;">95 day notice</td> <td></td> </tr> <tr> <td>Hampshire TB</td> <td style="text-align: right;">78,456.73</td> <td style="text-align: right;">1.55%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">03 Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.3%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">14 April 2020</td> </tr> <tr> <td>United Trust</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.95%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">24 April 2020</td> </tr> <tr> <td>Skipton Building Society</td> <td style="text-align: right;">86,022.86</td> <td style="text-align: right;">1.5%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">21 May 2020</td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	162,754.75				Nationwide BS	133,896.67	0.75%	1 Yr Fixed	27 Nov 2019	Redwood Bank	85,000.00	1.6 %	95 day notice		Hampshire TB	78,456.73	1.55%	1 Yr Fixed	03 Feb 2020	Cambridge & Counties	85,000.00	1.3%	1 Yr Fixed	14 April 2020	United Trust	85,000.00	1.95%	1 Yr Fixed	24 April 2020	Skipton Building Society	86,022.86	1.5%	1 Yr Fixed	21 May 2020
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	<p>Total 718,631.01</p> <p>*The current account has £89,321.39 of uncleared cheques (Including the uncleared £85,000 shown in Redwood Bank above) which have been taken off to show funds available.</p>
185/19	<p>Planning Matters.</p> <p>Applications.</p> <p>a) 19/01308/F Deddington Housing Association, Holly Tree Cottages, Earls Lane, Deddington. Erection of two affordable 2 bed cottages. Proposal to build two fully DDA compliant cottages. The proposal incorporates ground floor facilities and first floor en-suite bedroom for family member/carer. Cllr J Eames proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (nine for and one abstention) no objection.</p> <p>b) 19/01482/TCA South Ridge, St Thomas Street, Deddington. Tree works. T1 x Portuguese Laurel, semi-pollard as within close proximity to garage. The Laurel is resting on the ridge of the garage and will cause damage to the building. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (nine for and one abstention) no objection.</p> <p>c) 19/01560/TCA The Stile House, New Street, Deddington. Tree works.T1 x Lime – Reduce canopy by up to 20ft/20% and reshape. Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council RESOLVED (nine for and one abstention) no objection.</p> <p>d) 19/01391/EL Worton Farm, Cassington Road (between Illbury Farm and Worton Grounds Farm). Installation of electric line above ground. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (nine for and one abstention) that as no information was provided on this application DPC are unable to offer an opinion so offers no comment.</p> <p>Approvals</p> <p>19/00993/F & 19/00994/LB Quinque House, New Street, Deddington. 19/00181/TCA Castle Barns, Castle Street, Deddington. 19/00990/F & 19/00991/LB Deddington Mill, Milton Gated Road, Deddington. 19/00173/TCA Victoria House, Horse Fair, Deddington.</p> <p>Withdrawn</p> <p>19/00898/F Wells Yard, Hudson Street, Deddington.</p> <p>Correspondence</p> <p>Ref; CDC 20094. Tree Preservation Order (no12) 2019. Chapmans Lane, Deddington. T1 – Western Red Cedar, T2 – Willow, T3 – Oak</p> <p>19/00831/OUT – Residential Development 15 Dwellings, Clifton Road, Deddington. CDC notification that the application will be considered by Planning Committee of 15 August 2019.</p> <p>Refusals</p> <p>19/00831/OUT – Residential Development 15 Dwellings, Clifton Road, Deddington 19/00969/F & 19/00970/LB Bowler House, New Street, Deddington.</p>
186/19	<p>Neighbourhood Planning. Cllr A Collins.</p> <p>The Examiners report has been received and he has taken out the housing limit of fifty homes and the twenty-house development limit on the grounds there was inadequate evidence for these figures. The report will be available to review on the CDC planning portal from 3 September 2019. Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) that CDC be requested to not make a decision on the Deddington Neighbourhood Plan until after 18 September Parish Council meeting.</p>
187/19	<p>Large Scale Developments Working Group Report. None.</p>
188/19	<p>Windmill Centre Redevelopment Working Group.</p> <p>1) Adventure Playground and Woodland Trail. The Picnic in the Park opening event was a great success despite the rain. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (nine for and one abstention) that Creative Play are held accountable for the design flaw of soil erosion on the slide mound. They have suggested a solution costing £1,678 to design, supply and install this in mid-October. As this design fault was flagged up last April before final payment and the PC were assured, by their project manager, that the mound would not 'settle' the Clerk will write and request that this solution is undertaken FOC.</p> <p>2) Dogs on play area. Dogs, both on and off lead, have been seen on the new adventure playground. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to purchase two signs stipulating "no dogs on the play area" for the adventure playground and new pocket park. Deddington New asked to publicise that if the problem continues the only alternative left is to fence off the park area at a huge cost to parishioners (est. £15,000–£20,000).</p>

	<p>3) Drinking water fountain. The Clerk has received the kind donation and will place order.</p> <p>4) Wildflower planting. Weed spraying to take place in the proposed wildflower area later in the year at a time appropriate to wildflower seed sowing.</p> <p>5) Windmill Centre building. Blinkhorns to be contacted by WMC with regard to 'CCTV in Operation' signs. It was suggested that a reason should be stated on the sign as to why the CCTV is in operation. The Clerk and WMC to liaise. Clerk to seek quote for September meeting.</p> <p>6) Old Play Equipment. The recent RoSPA report indicated some low and medium risk areas, but E&R consider the equipment still usable with a view to longer term disposing the items and using the area for an alternative use.</p> <p>7) Pocket Park. The pocket park multi-play structure and shelter will soon be finished. Once the safety inspection has taken place and it passes the park could be open for use until the next round of work (hedges, shrubs, tree work) in late autumn. TOE have raised several questions in connection with DPC's application for grant aid for Phase 2 (biodiversity work). In October 2018 the PC asked that the fence between the Pocket Park and a neighbouring Mill Close property be reinstated when current building work is finished. Cllr M Robinson proposed, Cllr T Timms seconded the motion and the Council RESOLVED (nine for and one abstention) the Clerk to write to the resident asking that a new matching fence is installed.</p>
189/19	<p>Environment and Recreation.</p> <p>1) Welford's Piece. Mats sorted and tree debris cleared. Ash tree to be assessed in autumn.</p> <p>2) Party at the Windmill Centre. Risk assessment, insurance and licences and first aid provision supplied and meet PC requirements.</p> <p>3) Speed signs and Speedwatch. Signs to be moved.</p> <p>4) Aquabeans. Awaiting Aquabeans thoughts.</p> <p>5) Hempton Playground. Meeting to be arranged after summer holiday.</p> <p>6) Windmill lease. Has been agreed, signed and formal completed. WMC to register with the Land registry.</p> <p>7) Fence at Castle Grounds. Clerk to write to resident explaining that the boundary with their land does not belong to the Parish Council.</p> <p>8) People power station. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that Cllr M Robinson registers the Windmill solar panels.</p> <p>9) Allotment Rents and Water. Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council RESOLVED (eight for and two abstentions) no increase on rent and water charges.</p> <p>10) Laurel Hedge at Gaveston Gardens. Clerk to place a FixMyStreet request.</p> <p>11) Tree survey and leaning tree at Castle Grounds. Taking place in the next few weeks. The Clerk to ask that the holly tree at Castle Grounds is specifically looked at and quote made for any remedial works.</p> <p>12) War Memorial Cemetery Looking for suggestions on people to mend the gate post.</p> <p>13) November litter pick. Date to be decided.</p> <p>14) Remembrance Sunday. Consideration to putting on a works party at the War Memorial cemetery.</p> <p>15) Satin Lane Wall. Clerk to write to resident requesting that the wall is investigated as to whether it is safe after the tree removal two years ago.</p> <p>16) Pop-Up Café dates. Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to accept future dates (although no dates mooted at present).</p> <p>17) Cosy Lane. District Cllr B Williams will be asked to see if he can get the lane cut back. The Clerk to register issue on FixMyStreet too.</p>
190/19	<p>County Cllr A Fatemian update County Cllr A Fatemian said that he had no updates but wanted to say what a great success the opening of the Adventure Playground was.</p> <p>Community Speedwatch cameras. Cllr M Squires was volunteered, in his absence, to investigate further the benefits of sharing the equipment. The Clerk at Adderbury to be contacted to ascertain their views.</p>
191/19	<p>Highways and Transport.</p> <p>Wheelie Bins. Review in September.</p> <p>Earls Lane Depository. Review in September.</p>

	<p>Hempton HGV monitoring. Cllr M Cox proposed, Cllr J Watts seconded the motion and the Council RESOLVED (nine for and one abstention) that up to £300 is made available for HGV monitoring.</p> <p>Chapel Square Inconsiderate Parking. A resident informed the PC that a car had parked on the south/eastern part of the pinch point causing tailbacks in both directions. Cllr M Cox has contacted TVP including the complaint and pictures. Clerk to write to OCC to request double yellow lines.</p> <p>Speeding Clifton Motorbikes. A resident has informed the PC that every week day three motorcycles pass through Clifton to Deddington at high speed. Cllr D Rogers has forwarded this complaint to TVP. Clerk to write to resident to update them of PC actions and to invite the individual to join the speed watch group.</p> <p>Outstanding – County Cllr A Fatemian. Hempton Rd Light, Elderly signs for Hudson St, Civies List sent.</p> <p>School Field Section 278 work. The planter and Deddington sign on the Banbury Road by the Deddington Grange estate to be removed. CarFest informed. Clerk to write to DWH to agree with the planter move but ask that the height of plants is taken into consideration.</p> <p>Speeding Tractors. Farm contractors have been spotted speeding along the Hempton Road and others driving whilst on mobile phones. Cllr A Collins proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) the Clerk to write to various contractors asking that better care is taken whilst driving through the parish.</p> <p>A4260 repainting. Cllr M Swadling asked County Cllr A Fatemian if he could chase the remaining parts of the A4260 road being repainted on the way to Oxford.</p>
192/19	VE and VJ Day 2020 (8 May and 15 August). The parish involvement has been registered.
193/19	Update from Parish Council Representatives. OALC Executive. Cllr M Cox confirmed her membership.
194/19	Any Other Business - no decisions can be taken under this agenda item: Cllr M Swadling and Clerk to create a checklist/procedure for use with any group organising an event in the parish.
195/19	Date of the next meeting: The next Parish Council meeting will take place on Wednesday 18 September 2019 at 7.30pm at the Holly Tree Club, Deddington.
196/19	Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 1). Nominations Cherwell Volunteers Award. No decisions taken during this session. The meeting closed at 9.25pm.