

DEDDINGTON PARISH COUNCIL

Minutes of a Meeting held at the Town Hall on Wednesday 21 December 2005
commencing at 7.45pm

Present: Cllrs Flux (Chair), Squires, Todd, Mrs Swash, Mrs Spencer, Putland, Wood, Rollason, Haslam, Cox, Watt, District Cllr O'Sullivan, Co Cllr Jelf, (Clerk), Sue Gibbs (Minute Secretary)

94/05.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Alton.</p>
95/05	<p><u>Introduction and Welcome</u></p> <p>The Chairman introduced the new Clerk, Lorraine Watling, and welcomed her to the meeting.</p>
96/05	<p><u>Minutes of last meeting.</u></p> <p>84/05 Finance and General Purposes Working Group. Cllr Wood stated that the report from the F&GP had not been minuted accurately. The correct report was contained in the written report tabled at the meeting and it was agreed the report should stand as a record of what had been said.</p> <p>Subject to this change, the Minutes of the last meeting held on 16 November were approved as a correct record.</p>
97/05	<p><u>Matters arising</u></p> <p>The Chairman reported that as agreed at the previous meeting, he had written to Martin Ellis along the lines discussed, but had not received a reply. It was therefore agreed that this should be taken to mean that Martin Ellis no longer wished to be a member of the Parish Council. It was agreed that to fill this vacancy a replacement from Clifton should be sought. There had previously been an expression of interest from someone in Clifton and it was agreed that the Chairman would follow this up.</p>
98/05	<p><u>Declaration of Interests</u></p> <p>102/05(c). Cllr Flux declared an interest. Cllr Squires took the chair for this item.</p>
99/05	<p><u>10 Minute Open Forum.</u></p> <p>There were no members of the public wishing to speak.</p>
100/05	<p><u>Highways Working Group</u></p> <p>Cllr Putland reported as follows:</p>

	<p>(a) He was still familiarizing himself with the history of the problems which the working group had been grappling with over the last few years;</p> <p>(b) A successful meeting had been held with David Robertson, the relevant cabinet member of OCC. Following this, a provisional start date of January/February had been given for the pedestrian crossing at Horse Fair. The Chairman added that one cause of the delay on this had been to do with the electricity company and thanks were extended to Co Cllr Jelf for pushing this forward.</p> <p>(c) Clifton Footpath. Mr Robertson had confirmed that the total budget for this was £29k to which the PC had been asked for a contribution of £4k. Cllr Putland confirmed that this was for the footpath which would run from the Bus Shelter to Fennemore's Farm, as well as a crossing. It was agreed that this should be accepted. It was also agreed that the residents of Clifton should be encouraged to write to the County Council regarding this.</p> <p>(d) Weight restriction through Hempton. It appeared that the density of traffic was not sufficient to justify the imposition of a weight restriction through Hempton. Cllr Watt agreed to inform the residents of Hempton regarding this.</p> <p>(e) Alternative Car Parking. It was noted that the number of cars parked in the village had increased again and this would be reviewed at the next meeting.</p>
101/05	<p><u>Planning Working Group</u></p> <p>Cllr Swash reported as follows:</p> <p>(a) 05/02261/TCA End Cottage, The Stile, Deddington. Fell 1 apple/1 Magnolia/1 Bird Cherry/Crown & Clean/Crown raise by 0.5m/1 Ash. No objection.</p> <p>(b) 05/0223/F Laurel House, Bull Ring, Deddington. Re-introduction of front door, erection of 1.10 metre high railings to front and side, 3 new basement windows. No objection, but a provision should be included that the parking space outside should be replaced.</p> <p>(c) 05/02060/F 6 Hempton Road, Deddington. Two storey side extension and two storey and single storey rear extension and provision of new access as revised by drawing No 220B. It was noted that this was an amendment to an existing application. No objection</p> <p>(d) 05/02245/F Land to rear of Holcombe Hotel, Deddington. Erection of 1 dwelling with leisure building and garaging. Amendments to permission 04/00007/F. This would slightly raise the roof on the back wall, and change some windows slightly. It was agreed there should be no objection unless any were received from neighbours.</p> <p>(e) 05/02314/CLUP 10 The Paddocks, Deddington. Formation of room in roof space with Dormer extension. This had not yet been considered by the Working Group. It was noted that the extension would spoil the symmetry of the building, but as it looked over fields and similar extensions had already been built to other properties in the same location it was agreed that there should be no objection.</p>

	<p>(f) A list of approvals and refusals since the previous meeting was circulated</p> <p>(g) Bengal Spice Cllr Rollason reported that CDC had responded to those who had written regarding the Bengal Spice stating that the application had been refused under delegated authority. This was inaccurate as the application had gone to committee, and when this had been pointed out to CDC, the Council had replied stating that they would not be sending out a letter correcting the mistake but that they would be writing to the Parish Council asking them to inform parishioners of this. It was agreed that a letter should be sent to CDC stating that the PC had been informed of by one of their parishioners that CDC would be contacting them about this matter, and that the Parish Council did not consider it was their responsibility to inform parishioners of the mistake on CDC's behalf.</p>
102/05	<p><u>Finance and General Purposes Group</u></p> <p>Cllr Wood reported as follows:</p> <p>(a). He proposed that in future the papers relating to the budget and cashflow would be circulated by email in advance of the meeting and, where possible, hand delivered to those without email.</p> <p>(b). Town Hall. Discussions were continuing with Charles Newey and Terry Clinch.</p> <p>(c). Holly Tree. The Holly Tree had approached the PC for a contribution towards the cost of a disabled toilet. This followed the award of funding from SITA trust, a condition of which was that 10% of the funds were provided by a contributing third party. It had been suggested that the PC and the PCC each provide half of the contribution required. The PCC had already agreed to provide 5%. It was noted that usually the PC would make loans rather than grants to village organizations, particularly if they had funds, as was the case here. Concern was also expressed that this item of expenditure had not been budgeted for previously and that the PC should be consistent in its approach, although it was also acknowledged that additional items of expenditure did arise from time to time. It was agreed that the PC should make a grant of £237.54 as had been requested.</p> <p>(d). The cashflow summary and forecast to the end of March were tabled. The forecast indicated a small surplus by the end of the year, assuming there were no major unbudgeted expenses. This was largely because of higher interest rates, an increase in OCC grant for grass cutting and money saved on the stewards this year. A draft budget was also tabled. Cllr Wood emphasised that this was very much a framework budget and there were many uncertain items of expenditure which would affect the final budget.</p> <p>(e). Precept. The budget did not include an increase in the precept. It was noted that the deadline for notifying CDC was Friday 27 January and that the precept would therefore need to be decided at the next PC meeting.</p> <p>(f). Community Support Officer. A letter had been received from Adderbury PC asking if Deddington would help support and pay for a community officer for a number of parishes. It was agreed that the Clerk should reply stating that Deddington had a police presence in the village and a steward and did not need to be part of such an arrangement which it felt was a Government not a Parish responsibility.</p>

	<p>(g). Woodcote PC. A letter had been received from Woodcote PC asking if Deddington would support an attempt to raise funds to finance youth support officers. It was agreed that the Clerk should reply stating that Deddington did not wish to be involved as it had provided support for the Youth Club in the village,. It was also agreed that a letter be sent to Keith Mitchell et all expressing support for Woodcote's efforts.</p>
103/05	<p><u>Environment and Recreation Group</u></p> <p>Cllr Squires reported as follows:</p> <p>(a). Budget for 2006. A draft budget for 2006 was tabled. It was agreed that sponsorship from local businesses should be sought for hanging baskets. It was noted that someone had offered to undertake necessary maintenance at Castle Grounds free of charge in return for the wood. It was agreed that this should be accepted. There were additional areas of Satin Lane allotments which could be cultivated, but which were currently too overgrown to be dug by hand. The budget contained provision for this, should the grant application which had been submitted be unsuccessful. The budget also contained provision for subsidizing some kind of Friday night club for older youths than were catered for by the existing youth club. After some discussion it was agreed that more information was needed before this could be included in the budget and that the Clerk should write to OAYP and invite them to attend a meeting to discuss what might be feasible. There was concern regarding any activity based at the Windmill Centre. The Chairman confirmed that he had spoken to the police following the last meeting and had been advised that they would send a patrol car to the Windmill Centre whenever they could.</p> <p>(b). Fair. It was noted that the Fair had gone very well. Cllr Putland was thanked for all his efforts over the weekend and for his subsequent note setting out recommendations should the fair be held in the future. It was agreed that Hatwells should be provisionally booked for next year, but that the final decision would be left to the new Parish Council.</p> <p>(c). Charter Housing Grant. Several applications had been made. An additional suggestion relating to installing a hard path at the cemetery had been referred back to the Council.</p>
104/05	<p><u>Parish Plan</u></p> <p>A budget proposal for 2006 was tabled. Cllr Squires confirmed that a grant request for the total amount had been submitted to Defra. It was agreed that the Clerk should chase this up. Cllr Squires reported that it was intended that the Deddington News would serialize the plan and that a limited number of copies would be available at the Library etc. The new Clerk had been requested to act as collator, paid at the same hourly rate as for her clerking role.</p>
105/05	<p><u>Invoices</u></p> <p>A schedule of invoices totalling £5851.06 was tabled, a copy of which is</p>

	filed with these minutes, and was approved for payment.								
106/05	<p><u>Investment of Councils Funds</u></p> <p>At the close of business on 21 December 2005 the balances were as follows:</p> <table> <tr> <td>Barclays Imprest Acct</td> <td>£1,650.97</td> </tr> <tr> <td>Barclays Current Acct</td> <td>£8,812.03</td> </tr> <tr> <td>W. Bromwich Building Soc</td> <td>£297,221.39</td> </tr> <tr> <td>Alliance & Leicester</td> <td>£255,917.87</td> </tr> </table>	Barclays Imprest Acct	£1,650.97	Barclays Current Acct	£8,812.03	W. Bromwich Building Soc	£297,221.39	Alliance & Leicester	£255,917.87
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107/05	<p><u>Correspondence</u></p> <p>A list of correspondence since the last meeting was circulated.</p> <p>(a). Hayward and White – 5 December 2005. The Chairman reported that this was a letter asking the PC to confirm that it was not allowing anyone to look at the Deeds for the Royal British Legion without proper authority.</p> <p>(b). OCC -7 December 2005. It was agreed that following notification from OCC of Steve Bowden’s departure an email should be sent wishing him well in the future.</p> <p>(c). OCC – 21 December 2005. Planning application for new refueling station. As this had only just been received and had not yet been to the Planning Working Group, it was agreed that the Clerk should check the date for a response on this and if necessary request a deferment until after the next PC meeting.</p>								
108/05	<p><u>Rubbish Bins in Parish</u></p> <p>It was agreed that Deddington News should be asked to remind the Parish that the rubbish bins in the Parish should not be used for ordinary household rubbish or for dog mess, which should be placed in the dog bins provided.</p>								
109/05	<p><u>Meetings in Clifton and Hempton</u></p> <p>The Chairman reported that it would not be possible to hold a meeting in the pub in Clifton because there were plenty of other appropriate meeting places elsewhere in the Parish. It would however be possible to meet in the hall in Hempton and this had been provisionally arranged for the March meeting.</p>								
110/05	<p>Next Meeting</p> <p>The next meeting will take place on Wednesday 18 January at 7.45pm</p>								

There being no further business the meeting closed at 9.20pm.