

DEDDINGTON PARISH COUNCIL

Minutes of a Meeting held at the Holly Tree Club, Deddington on Wednesday 15 December 2010 at 7.30pm

Present: Cllrs Flux (Chair) Collins, Cox, Day, Finnigan, McDowell, Oldfield, Rudge, Squires, Todd, Ward, Watts and Williams.

195/10	Apologies: Cllr Day, County Cllr Jelf and District Cllr O'Sullivan.
196/10	Minutes of the last meeting: 185/10 Highways 4) Clifton – Deddington footpath. The sentence should read “the working group have investigated the costs and have reported them to be £150 per metre”. Cllr Flux signed the minutes as a true record.
197/10	Declaration of Interests: None
198/10	Matters Arising not referred to later on the Agenda. Town Hall Discussions were held about the Town Hall decorations. Cllr Oldfield said that at the last meeting 3 quotes for the decorating works should be sought. Cllr Collins said that they had still not received a copy of the DCE minutes of the last meeting so Cllr Flux will speak to Mr Fenemore and request a copy. Cllr Flux reminded Cllrs that there was no disagreement about paying for the decoration but that it was at the request of DCE that the work had not taken place during the tenancy. The PC has earmarked £1,800 which was the best estimate received when the work was then suggested. Cllr Flux said that the PC had upheld its commitment of the lease of the Town Hall with the exception of the decoration. Cllr Collins stated that the PC was not responsible for the three further years of dilapidation. Cllr Todd suggested that the DCE representatives report back after the next meeting and put their proposals to the PC for consideration. There was then discussion regarding the positioning of the waste bins next to the Town Hall. A risk assessment has been undertaken and it was suggested that they were moved. Cllr Flux pointed said that the bins had been moved so they were no longer under the window or near to the stairs which was where the risk was perceived. The suggestion to fix the bins is not possible, as they require emptying. The bins are not on DCE property. War Memorial. Cllr Collins has met with representatives of the Deddington Legion and Youth leaders and they have decided to address the issue in October. Then a “for and against” article will be placed in the Deddington News with numbered ballot papers being distributed at the next Remembrance Day Parade and take the consensus once and for all. Cllr Squires pointed out that by moving it there would be costs to the general public as it is not the responsibility of the PC. In its current position the PC is responsible for its maintenance. It was agreed that a final binding decision was required as the issue had not been resolved and was causing some frustration. It was suggested by Cllr Collins that this would be the definitive answer as to it being moved or remaining in its current position. Cllr Cox suggested that some of the elderly and those relatives that it commemorates may not attend the parade and they would probably be entirely against their wishes to move it and so suggested that all houses be leafleted to ensure that they had the chance to respond. The council was reminded that the most recent Parish Plan had shown that residents did not want the War Memorial moved.

199/10	<p>10 Minute Open Forum:</p> <p>Apologies were received from Jane Welford who was unable to attend the meeting but asked that a few questions be raised on her behalf. She is currently in consultation with Tony Baldry regarding the Ash Cottage planning permission and other related building issues.</p> <p>Cllr Todd reported on the latest developments and clarified the current position. He had received a letter from the Strategic Planning Officer explaining that the application for a minor amendment to the siting of the already approved development was not sufficient and that a new planning application was necessary (and had been made). Full details in Planning 204/10 below. He also noted that the scheme for new planning permission of three houses on the site of Ash Cottage are likely to be revised for two houses taking into account further off street parking although new planning permission had not been requested at present.</p> <p>Jane Welford had asked whether she would be able to attend the committee meeting on 6 January 2011. Cllr Todd suggested that it was very unlikely that the area of concern would be addressed as there is currently no new planning permission for the two house development.</p> <p>The residents at the PC meeting had been in discussions with neighbours and there is an issue of parking and in particular the problem of being 'blocked in'. It was suggested by Cllr Collins that the Police be contacted when residents are blocked in so that the problem can be officially logged and used to provide statistics on this issues. He mentioned that the NAG is keen that all anti social behaviour is logged.</p> <p>It was again questioned who is responsible for ensuring that approved planning is built in the correct position. The footprint for the building has already been built with changes made in location to the approved plans. Cllr Todd suggested that new plans that have submitted are inspected. The residents thanked again the PC for their continued help and advice.</p>
200/10	<p>County and District Councillors update: Neither County Cllr Jelf or District Cllr O'Sullivan were able to make this meeting, therefore none was received.</p>

2011/10	<p>Finance & General Purposes</p> <ol style="list-style-type: none"> 1. Bank. The signatures still need to be finalised. It was agreed that the current account should remain the same but that excess cash be transferred to the West Bromwich. 2. Town Hall. The CDC bins, as detailed previously, have been moved away from the exit to the west side of the Phone Box. Redecoration costs, as also detailed above, agreed to confirm the original cost upgraded by the RPI. It was also agreed that the PC will still use the Town Hall for some council meetings, but not every month. The Christmas Tree is now in place and the PC will cover the cost of electricity. Cllr Rudge asked if the lights could be turned on earlier in the day and as the costs are minimal it was agreed that they be turned on all day. 3. Castle Grounds. The pillar repair has been completed and the resident nearest the pillars is grateful that it is no longer causing leaking. Income from log sales by the Friends of Castle Ground to date will be used by the Friends for upkeep. The PC considered that in future any wood should be sold rather than offered for a donation as this was open for exploitation. A protocol is to be finalised for the FOCG as they need to have a constitution. Cllr Flux will contact Land Registry regarding confirming the of PC ownership of the access as the Church Commission believe it already belongs to the PC. Copies of the original bye-law for the Castle Grounds have been found and a copy will be passed to the Chair of FOCG. 4. Parish Council Precept. Cllrs were asked to send the working group their budget submissions for 2011/12. The feeling within the group is that it will not recommend an increase to the Parish precept. 5. TOE Grant received. 6. Steward Assistant. Bryan Clarke will assist Richard as required during the absence of Max 7. Library. Discussed in minute 205/10. 8. Windmill Centre solar panels. After much discussion the PC was informed that the initial investment of £31,500 (first quotation received) would yield a 7-8% return. The capital outlay would help increase revenue funds. Cllr McDowell has agreed to carry out a net present valuation on the quotes (two more to be passed to him for analysis). Planning permission has already been granted for solar panels at the Windmill Centre. Concerns were raised regarding theft, insurance and vandalism. Cllr Squires mentioned that although the tariff rate is set to December 2011 action is required as it could be cut. 9. Cricket Club loan repayment. Cllr Ward informed the PC that she had received the cheque of £1,000 from the cricket club which is the 2010 repayment of the PC loan for the new practice nets. This will be passed to the Clerk.
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202/10	<p>Environment & Recreation</p> <ol style="list-style-type: none"> <li data-bbox="399 100 1353 660"> <p>1. Sports Clubs in Deddington. The membership numbers of both the football and cricket clubs are growing quickly and both have increased their number of league playing teams. This has put added pressure on the facilities in Deddington especially as the two clubs ground-share with no time between one season starting and the other finishing. This means that there is little time for pitch maintenance to be undertaken or for the pitch to recover. Many of the Deddington Colts FC squads currently use grounds in Steeple Aston and Fritwell as their home pitches. This goes against the all inclusive policy of the club as not all parents can get their children out of the village, particularly when they have more than one child playing at the same time in different locations. Oxfordshire FA has agreed to do a facilities review with CDC. The ideal solution would be to align the sports clubs in terms of grant applications etc with the objective of ultimately having 2 separate ground facilities for cricket and football and the provision of more football pitches to allow for all squads to return "home". The ER Group will continue to work on this although it could be a long time coming to fruition. The cricket club have also requested that the cuts to the grass be made on Friday rather than Monday as quite often further cuts are required by the weekend. The clerk to include this in future specifications.</p> <li data-bbox="399 660 1353 896"> <p>2. Play Areas. Identification of land in Hempton for a village play area is currently at a standstill due to inability to identify any available land. Cllr Collins has undertaken an audit of children in Clifton – U16's believed to be around 45. A database of addresses and email addresses is being compiled so that the playground questionnaire can be done on a targeted drop off and collect basis, rather than a random basis involving lots of waste. Cllr Finnigan has arranged for the overhanging tree to be pushed away from the play area at Welford's piece.</p> <li data-bbox="399 896 1353 1265"> <p>3. Environment Update. A training session will be run on 17 February 2011 to look at roles and responsibilities in terms of Protected Species within a Parish, Cllr Rudge has expressed an interest in attending. Cllr Collins proposed that the PC pay the £35 fee as earlier training had been self and grant funded. This was seconded by Cllr Finnigan and unanimously agreed. The parish planters will probably contain bizzie lizzies in 2011 as they are bright and low maintenance. OCC have indicated that they intend to plant native shrubs on the road out towards Oxford where the trees have been cut back, Cllr Rudge to follow up. The primary school has been contacted by Cllr Rudge and a meeting will be arranged. Cllr Rudge will pass on update details for Deddington online to Cllr Ward who will organise for the website to be updated. It was also noted that the new dog bin in St.Thomas Street had not been emptied this is to be followed up.</p> <li data-bbox="399 1265 1353 1648"> <p>4. Other Parish Business. Cllr Finnigan suggested that further grit bins were required in the parish. It was suggested that a site map of the current ones be drawn up and any proposed sites be put to the PC for consideration. Cllr Finnigan to investigate and also consider asking local business to help provide the grit bins through sponsorship. Whilst one of the stewards is off on sick leave Nipper Clarke is helping the other with work around the parish. The PC thanked Don Anderson, Hugh Stilgoe, and Jim from Goose Green for putting up the Christmas tree with Cllr Finnigan. Further thanks to Richard Banister, Nipper, Hugh and Peter Murphy for adding the lights to the tree. The funfair raised two letters of complaint from shop owners. There is an ancient charter that allows the fair and therefore it was felt little could be done, however the PC will check the charter.</p>
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203/10	<p>Highways</p> <ol style="list-style-type: none"> 1. Outstanding Highways issues. Various issues (VAS, signage, pavements, blocked drains etc) covered in a letter sent to Highways. 2. Speeding. Cllrs McDowell, Rudge and Watts have agreed to operate speed cameras, if they are available on the date action is arranged with PC Miller. Mr C Farman will be invited to join the speed-monitoring group given his concerns with traffic in Hudson Street and Trina Huntley due to her concerns about speeding in Clifton. 3. Post Box. Cllr Cox has spoken to the postman and suggested the box be sited next to the bus shelter on the green as it would be easy to pick up the post and also ensures that those with mobility problems did not have to step up to use the post box. 4. Clifton – Deddington footpath. It was questioned why the estimated costs are seven times higher than the cost of the path from Hempton to Deddington. 5. NAG SDR purchase. PC to write to NAG expressing conditional support. 6. RTA Hempton Road. Not reported to NAG as yet but Cllr Collins will check in January as this is the last date that it can be reported. 7. Traffic lights from Hempton Road. Cllr Cox met with Mike Best one morning at 8am in order that he could better understand the problem. They witnessed two very near misses whilst observing for 30 minutes. He will arrange for more sensors to be placed in the road in January 2011. There was also some discussion considering putting in sensors to catch people jumping red lights which will be put to PC Miller. Cllr Cox also suggested that by dropping the curb on the South Eastern side of the traffic lights a crossing could be installed.
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204/10	<p>Planning Working Group Applications</p> <p>10/01672/F – 65 St Johns Way, Hempton Extension of time limit of 07/00094/F. First floor extension. The application was granted on appeal but PC did not object to original application. No objection.</p> <p>10/01799/F – Ash Cottage, Chapel Close, Clifton. Detached dwelling and integral garage. This site already has the benefit of planning permission (see below). This new application is made because CDC Planning advised the applicant that the NMA application could not be treated as a minor amendment given the continued objections. All the new application does is duplicate the original one but places the dwelling on the footprint requested in the withdrawn NMA application. The windows and rooms are in the same positions as the approved but now withdrawn plans. The building is just further back on the site. The new application was also made necessary because of an error in the conveyancing of the adjacent land. Examination of the plans suggests that the building could still be built on its original footprint (see 10/01395/F) if the access to the back garden of the second house built on site was not around the west and north sides of the garage but through the rear fence between the garages and the rear of the first house. This would release the area taken up by this pathway. Once again the development of the remainder of the site is not up for consideration although the CDC letter referred to suggests that the developer is now considering two dwellings with better parking facilities on site. However moving the siting of this new house further back on the site does raise the question of back land development. The earlier concerns about overlooking are exacerbated as the dwelling is even nearer to the existing ones. This part of the site was formerly used to store and repair vehicles yet the applicant states there is no or no suspected contamination at section 14 of the application. It is not clear whether this area has been checked for contamination. It is understood that the footings necessary for this application have already been completed. The PC objected to original application in April this year citing over-burden of the access route the overlooking of some neighbouring properties. It was also requested that the matter went to committee. Objection.</p> <p>Approvals</p> <p>10/01450/F – Hempton House, Snakehill Lane, Hempton 10/01484/F – 57 Mill Close, Deddington 10/01666/F – 18 Hempton Road, Deddington</p> <p>Refusals</p> <p>None.</p> <p>Withdrawals</p> <p>10/01412/F – Ash Cottage, Chapel Close, Clifton. 3 no. terraced dwellings. Development involves demolishing existing dwelling (the original one on this partially developed site) and constructing 3 terraced houses – two end ones with 3 bedrooms, centre one with only 2 bedrooms.</p> <p>10/00100/NMA – Ash Cottage, Chapel Close, Clifton. This amendment to approved plans relating to the siting of 10/00395/F, which was never received by the Parish Council. The local residents drew it to our attention. PC requested a copy of application but never received but eventually, a letter advising us of its withdrawal. The working group still need to know why the PC was not consulted. Suggest further letter to CDC as they appear to have failed to consult fully on this matter. See application 10/01799/F above.</p> <p>Correspondence</p> <p>CDC, Director of Planning Housing and Economy, letter re above withdrawals.</p>
205/10	<p>Library</p> <p>The PC regrets the proposed closure but will initially join OCC in investigating the most advantageous way to maintain the library service in the community in partnership with Friends of Deddington Library. The consultation period is due to run from March to May 2011. The Friends of Deddington Library have requested that anyone interested in getting involved contact the Parish Clerk. Cllr Rudge and Ward expressed an interest. The Clerk will contact other local Clerks about this issue.</p>

206/10	<p>Future Meetings</p> <p>Currently the following have been arranged at 7:30pm:</p> <table> <tr> <td>19 January 2011</td> <td>Windmill Centre</td> </tr> <tr> <td>16 February 2011</td> <td>Town Hall</td> </tr> <tr> <td>16 March 2011</td> <td>Hempton Church Hall</td> </tr> <tr> <td>20 April 2011</td> <td>Holly Tree Club</td> </tr> <tr> <td>18 May 2011</td> <td>Windmill Centre</td> </tr> <tr> <td>15 June 2011</td> <td>Town Hall</td> </tr> <tr> <td>20 July 2011</td> <td>Clifton – venue tbc</td> </tr> <tr> <td>21 September 2011</td> <td>tba</td> </tr> <tr> <td>19 October 2011</td> <td>tba</td> </tr> <tr> <td>16 November 2011</td> <td>tba</td> </tr> <tr> <td>14 December 2011</td> <td>tba</td> </tr> </table>	19 January 2011	Windmill Centre	16 February 2011	Town Hall	16 March 2011	Hempton Church Hall	20 April 2011	Holly Tree Club	18 May 2011	Windmill Centre	15 June 2011	Town Hall	20 July 2011	Clifton – venue tbc	21 September 2011	tba	19 October 2011	tba	16 November 2011	tba	14 December 2011	tba						
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207/10	<p>Castle Grounds Access Route. As mentioned previously the Land Registry is being contacted to try and arrange for the access route to be registered in the PC's name.</p>																												
208/10	<p>Report upon the Play Areas: Nothing to report.</p>																												
209/10	<p>Invoices for Payment: Schedules of invoices totalling £2,958.82 for December were approved for payment.</p>																												
210/10	<p>Investment of Council Funds At the close of business on 15 December 2010 the balances were as follows:</p> <table> <thead> <tr> <th>ACCOUNT NOTICE</th> <th>BALANCE</th> <th>INTEREST</th> <th></th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct Imprest</td> <td>1,163.70</td> <td>0.1%</td> <td></td> </tr> <tr> <td>Barclays Current Acct Current</td> <td>17,172.47</td> <td>0.1%</td> <td></td> </tr> <tr> <td>W. Bromwich Building Soc. Overnight</td> <td>135,302.84</td> <td>1.0%</td> <td></td> </tr> <tr> <td>Alliance & Leicester fixed (July 11)</td> <td>200,000.00</td> <td>2.5%</td> <td>1 year</td> </tr> <tr> <td>Anglo Irish Bank fixed (Jan 11)</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year</td> </tr> <tr> <td>TOTAL</td> <td>553,639.01</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT NOTICE	BALANCE	INTEREST		Barclays Imprest Acct Imprest	1,163.70	0.1%		Barclays Current Acct Current	17,172.47	0.1%		W. Bromwich Building Soc. Overnight	135,302.84	1.0%		Alliance & Leicester fixed (July 11)	200,000.00	2.5%	1 year	Anglo Irish Bank fixed (Jan 11)	200,000.00	3.25%	2 year	TOTAL	553,639.01		
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211/10	<p>Correspondence. None discussed.</p>																												
212/10	<p>Another other business</p> <p>Clifton – Deddington Bins. Cllr Finnigan requested that two litter bins be deployed to the Clifton to Deddington lay-by as recently Richard had litter picked and there was excessive litter. If bins were in place it may cut down on the litter problem. Cllr Collins questioned how much this would cost. Cllr Finnigan to investigate further.</p> <p>Fuel Co-op. A notice had come to the PC regarding setting up domestic oil co-ops. Cllr Collins said that Clifton already had one in place but asked that the matter be referred to the Deddington News.</p>																												
213/10	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 19 January 2011 at 7.30pm in the Windmill Centre, Deddington.</p>																												