

**DEDDINGTON PARISH COUNCIL**

**Minutes of the Parish Council meeting held in**

**Holly Tree Club, Deddington at 7:30pm on Wednesday 19 December 2018.**

**Present:** Cllrs A Collins, J Eames, J Higham, H Oldfield, S O'Neill, J Reeve, M Robinson, D Rogers, M Squires, M Swadling, T Timms, J Watts and B Wood. **Also in attendance:** District Cllr B Williams, Deddington News representative and three members of public.

280/18	<b>Apologies:</b> Cllrs M Cox and County Cllr A Fatemian.
281/18	<b>Declarations of Interest:</b> Cllr S O'Neill declared a <b>pecuniary</b> interest in Agenda Item 13 and 14 as a landowner and left the meeting when the Neighbourhood Plan and Large Scale Development were discussed. Cllr A Collins declared general interests in Agenda Item 11 Planning (f) 18/02007/F Weeping Ash, Main Street, Clifton as he knows the applicant and Agenda Item 16 E&R (12) Request to hold a party at the Windmill Centre. Cllr S O'Neill declared a <b>general</b> interest in Agenda Item 11 Planning (f) 18/02007/F Weeping Ash, Main Street, Clifton as she knows the applicant.
282/18	<b>Minutes:</b> Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance of the meeting) that the minutes of the meeting held on 21 November 2018 were approved as a true record. The Chairman then signed the minutes.
283/18	<b>Matters arising from the minutes and not referred to later on the Agenda:</b> None
284/18	<b>10 Minute Open Forum:</b> Cllr J Watts entered the meeting. The 10-minute open forum was deferred until item 287/18 10).
285/18	<b>County Cllr A Fatemian update:</b> None.
286/18	<b>District Councillor update:</b> 1) <b>Purchase of The Mill Arts Centre.</b> CDC resolved to purchase The Mill Arts Centre from OCC for £1 and to agree a revenue budget of £50k to cover costs of transition and a budget of £250k for immediate remedial works, funding to be sourced from general reserves. 2) <b>Gigabit Broadband Voucher Scheme.</b> CDC now has 96.5% coverage of Superfast Broadband. With 3.5% of businesses and residential premises not having the service available to them. This scheme may assist – especially if pooled. Enquires from businesses and residents to Steven Newman at <a href="mailto:Steven.newman@cherwellandsouthnorthants.gov.uk">Steven.newman@cherwellandsouthnorthants.gov.uk</a> or 01295 221860. 3) <b>Vote of thanks.</b> The Cllr D Rogers thanked County Cllr A Fatemian and District Cllr B Williams for all their support, efforts, help, time and patience throughout the year.
287/18	<b>Finance &amp; General Purposes.</b> 1) <b>Bank accounts.</b> All agreed and balanced. 2) <b>Major expenditure plan.</b> Has been brought up to date. 3) <b>Budget for 2019-20.</b> Schedule produced and PC to consider a 10% precept increase from £42,960 to £47,256 in January 2019. 4) <b>Accounting System.</b> Alpha system has been ordered and should be running in parallel with the existing system in the New Year. 5) <b>Internal Audit.</b> A detailed enquiry sheet has been received which will be completed and returned. 6) <b>Windmill Centre.</b> Complications with the registration of the PC's title have created a delay. 7) <b>Windmill Roof.</b> Remedial work by the WMC to counter the leakages continue. The £40,000 shown as available for the roof is ring fenced. <b>Cllr J Higham entered the meeting</b> 8) <b>Playground and Trail.</b> Cllr M Robinson proposed, Cllr M Squires seconded the motion and the Council <b>RESOLVED</b> (12 for and one abstention) that the PC employ the national supplier to supply and install the steel and timber play area with the exception of the wooden multi-play piece at a cost of £99,848. Thanks, were passed to the anonymous donor and for the monies from OCC (County Cllr A Fatemian) who has helped make this all possible. 9) <b>Windmill Management Committee (WMC).</b> The WMC has produced a very detailed and professional business plan for 2019/2020. Vaughan Jones presented the values and objectives for 2019-20 and detailed requests for PC funds for building improvements. 10) <b>Windmill Toilets.</b> Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) that up to £25,000 be made available to the WMC from S106 money (on the assumption the PC is in receipt of this money) for the refurbishment of the toilets. 11) <b>Lighting and CCTV.</b> Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) that up to £10,000 be ring fenced for lighting and internal and external CCTV. 12) <b>Main Hall Heating.</b> Cllr D Rogers proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) that up to £7,500 be ring fenced for heating the main hall. Quotes have been sought; Cllr M Swadling to work with WMC to review quotes. 13) <b>Safety and security.</b> Cllr D Rogers proposed, Cllr B Wood seconded the motion and the Council <b>RESOLVED</b> (unanimous) that up to 5,000 be ring fenced for fire doors and security doors. 14) <b>Deddington Studio.</b> Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) that up to £7,500 would be ring fenced for new wooden flooring. Further discussion regarding the split of PC and WMC areas.

	15) <b>Nationwide Bond.</b> Cllr D Rogers proposed, Cllr B Wood seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the Nationwide bond be rolled over.																																																		
288/18	<b>Approval of Invoices for Payment.</b> Cllr D Rogers, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the invoices with a total of £5,709.26 were approved for payment.																																																		
289/18	<p><b>Report upon the investment of the Parish Council's Funds as at 30 November 2018.</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,523.54</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>266,936.57</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide</td> <td>133,896.67</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2018</td> </tr> <tr> <td>Nationwide</td> <td>82,719.32</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Mid July 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>77,449.88</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>Early Feb 2019</td> </tr> <tr> <td>Cambridge &amp; Counties Bank</td> <td>85,919.63</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>Early April 2019</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.6%</td> <td>1 Yr Fixed</td> <td>Mid-April 2019</td> </tr> <tr> <td>Skipton Building Society</td> <td>85,000.00</td> <td>1.0%</td> <td>1 Yr Fixed</td> <td>May 2019</td> </tr> <tr> <td><b>Total</b></td> <td><b>819,445.61</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Current account has £3,479.13 of uncleared cheques which have been taken off to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,523.54	0.1%	Imprest		Current	266,936.57	0.1%	Current		Nationwide	133,896.67	0.75%	1 Yr Fixed	Mid Nov 2018	Nationwide	82,719.32	0.75%	1 Yr Fixed	Mid July 2019	Hampshire TB	77,449.88	1.3%	1 Yr Fixed	Early Feb 2019	Cambridge & Counties Bank	85,919.63	1.3%	1 Yr Fixed	Early April 2019	United Trust	85,000.00	1.6%	1 Yr Fixed	Mid-April 2019	Skipton Building Society	85,000.00	1.0%	1 Yr Fixed	May 2019	<b>Total</b>	<b>819,445.61</b>			
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290/18	<p><b>Planning Matters.</b></p> <p><b>Applications</b></p> <p>a) <b>18/01933/LB Middle Corner Cottage, Hempton.</b> Removal of single glazing windows. Replace with traditional flush casement windows with slimline double-glazed units. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>b) <b>18/01994/REM Caldicote House, Main Street, Clifton.</b> Reserved matters regarding landscape and appearance. The PC has no comments to make on reserved matters.</p> <p>c) <b>18/01979/LB The Unicorn, Deddington.</b> Relocation of bar, new doorway and steps using existing stone archway. New layout and improved access to restaurant/garden will give the building a chance to remain sustainable in its historic use. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>d) <b>18/01984/LB &amp; 18/01983/ADV The Unicorn, Deddington.</b> Signage works including fret cut tree behind the unicorn statue. Updated signage on front appears to be an improvement. Not backlit. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>e) <b>18/00351/TCA The Mount, St Thomas Street, Deddington.</b> Tree works. Western Red Cedar &amp; Lawson Cypress – Carry out annual trim of top and both sides screening boundary with St. Thomas Street. Incl Crown lift to 2m above ground level. Fell and remove an 'almost dead' tree. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (twelve for and one abstention) no objection.</p> <p>f) <b>18/02007/F Weeping Ash, Main Street, Clifton.</b> Erection of conservatory. Appears to be a modest conservatory that doesn't appear to impact neighbours. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection. (Cllrs Collins and O'Neill declared a general interest)</p> <p>g) <b>18/02047/LB Calder Cottage, Philcote Street, Deddington.</b> Alteration to rear ground floor window. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>h) <b>18/02014/F &amp; 18/02015/LB Castle House Stable, Bull Ring, Deddington.</b> Retrospective minor revision to 17/02012/F to include two new windows to south side. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>i) <b>18/00344/TCA Castle View, Goose Green, Deddington.</b> Tree works. Fell 1 x Cherry, reduction 1 x Magnolia, Crown reduction 1 x Wild Plum. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (twelve for and one against) no objection.</p> <p>j) <b>18/02059/F &amp; 18/02060/LB Castle House Cottage, 1 Hopcraft Lane, Deddington.</b> Internal works, additional roof light and replacement of two rear casement windows. Internal alterations to strip-out modern flush door fitted wardrobes, remove a partition wall and form a new en-suite shower room. Frame out opening in roof over to fit a small metal roof light. Repair/replacement on 2no traditional flush casement timber windows to rear. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>k) <b>18/01820/CLUP Ivings House, Philcote Street, Deddington.</b> Installation of two bollards. CLUPs are confidential legal enquiries between the applicant and CDC to establish if the applicant can carry out the proposed development without full planning permission. The PC does not comment on CLUPs</p> <p><b>Approvals</b></p> <p>18/01689/F Calder Cottage, Philcote Street, Deddington.  18/01704/F 45 St Johns Way, Hempton.  18/01682/F Old Post House, New Street, Deddington.  18/00287/TCA The Old Manor Farmhouse Hempton Road Deddington Tree works; T1 x Box Elder - Fell. T2 x Ash - Prune to give 1.5m clearance. Crown raise to 5.3m over carriageway. This was a <b>SPLIT DECISION</b> – CDC granted only the following; works on T2 Ash but <b>NO</b> permission granted to fell the Box Elder.  18/00310/TCA Craxton, Castle End, Deddington.  18/01722/F Hempton House, Snakehill Lane, Hempton.</p> <p><b>Refusals.</b> None  <b>Withdrawals.</b> None</p>																																																		

	<b>Correspondence.</b> None
291/18	<p><b>Windmill Centre Redevelopment Working Group:</b></p> <p>1) <b>Children's Play Area and Woodland Trail</b></p> <p>a) <b>Appointing supplier(s):</b> As detailed in F&amp;GP.</p> <p>b) <b>Landscaping buffer zone.</b> A quote of £1,645 for was accepted last month. The local firm has withdrawn its offer of sponsorship due to a number of reasons.</p> <p>c) <b>Hedge removal.</b> The northern and eastern hedges will be removed before next bird nesting season to allow the contractor access to plant the buffer zone.</p> <p>d) <b>Forest School.</b> Use of the copse/pavilion as a Forest School is still a possibility but no progress has been made.</p> <p>2) <b>Windmill Centre building upgrade.</b> As detailed in F&amp;GP. A third trustee is still being sought; ideally with experience of applying for grant aid.</p>
292/18	<p><b>Neighbourhood Plan Working Group.</b> Cllr S O'Neill declared a pecuniary interest and left the meeting.</p> <p>With the inspector. Cllr A Collins urged Cllrs to ask neighbours to respond favourably to the consultation.</p>
293/18	<p><b>Large Scale Developments.</b></p> <p>An outline planning application has been received for 21 houses on the land adjacent to Wimborn Close in Deddington. Concern was raised regarding a "stingy" S106. Cllrs H Oldfield and D Rogers to write to CDC and OCC to ensure that they take into the account the list supplied previously regarding where S106 monies should be allocated to in the parish.</p>
294/18	<p><b>OALC Minutes Guidance – Cllr M Squires.</b> Cllr S O'Neill returned to the meeting</p> <p>Cllr M Squires proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (twelve for and one abstention) that a target within five days be set for producing the minutes, reviewing by Chair, Vice Chairs and Clerk and publishing in draft format on the PC website and circulated to Cllrs on the proviso there is a Minutes Secretary in post. To be reviewed after six months,</p>
295/18	<p><b>Environment and Recreation.</b></p> <p>1) <b>Welford's Piece.</b> Awaiting mats.</p> <p>2) <b>Speed Watch.</b> Moving to new location.</p> <p>3) <b>Dog Walking path and dog ban from pitches at the Windmill Centre.</b> Cllr J Watts proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (twelve for and one abstention) that £200 is made available to purchase post and fixings. Cllr T Timms and Steward to source.</p> <p>4) <b>Commemorative trees.</b> Have been collected and potted on and are in the chairman's garden until a location has been selected.</p> <p>5) <b>Deddington Fair / Farmers Market.</b> Further car park closed tomorrow signage being investigated.</p> <p>6) <b>Christmas Tree and lights.</b> A vote of thanks was passed Cllr M Swadling and Darke and Taylor for their time, efforts and good humour dealing with the Christmas Tree lights free of charge. Next year a licence to cover 24-hour lighting will be sought.</p> <p>7) <b>Bark Path.</b> A working party will spread the bark chippings along woodland/dog walking trail.</p> <p>8) <b>Dog bin for Deddington Grange.</b> A request has been received for dog bins on Deddington Grange. The site is controlled by a management company so under their remit. The play area may be offered to the PC, with a commuted sum, in the future. If so the PC may then agree to one near the play area.</p> <p>9) <b>Snow Wardens.</b> Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council <b>RESOLVED</b> (unanimous) to spend up to £100 on additional snow shovels.</p> <p>10) <b>Request to hold a party at the Windmill Centre.</b> Cllr A Collins declared a general interest. Many issues were discussed and it was decided to defer until January 2019 meeting when Cllr A Collins will have sought more information.</p> <p>11) <b>Request from PCSO for a list of the vulnerable in the parish.</b> To revisit in January 2019.</p>
296/18	<p><b>Highways and Transport</b></p> <p>1) <b>Bike Marking at Halfords.</b> In Banbury on 19 January 2019 from 10:30 to 14:30.</p> <p>2) <b>Black Box costs/comparable data.</b> Deferred to January 2019.</p> <p>3) <b>20 mph speed limits.</b> <a href="https://www.telegraph.co.uk/politics/2018/11/22/no-proof-20mph-speed-limits-make-roads-safer-official-report/">https://www.telegraph.co.uk/politics/2018/11/22/no-proof-20mph-speed-limits-make-roads-safer-official-report/</a> No proof 20mph speed limits make roads safer.</p> <p>4) <b>New St Bus Stop.</b> Bollard not an immediate fix as looking for funds. The bus clearway next financial year with local consultation. H&amp;TWG will continue to monitor the integrity of the surface of the bus stop.</p> <p>5) <b>Outstanding from County Cllr A Fatemian.</b> St Thomas St pear tree, Hempton Rd light, pinch point, instatement of Schoolfield bus stop road markings – to be dealt with under S278 at the beginning of Feb 2019, Schoolfield Toucan Crossing.</p> <p>6) <b>H&amp;TWG Budget.</b> No specific Highway Budget proposal. Items may need to be considered over the next year although these generally come from the E&amp;R budget.</p> <p><b>Transport</b> - Nothing to report.</p>
297/18	<p><b>Update from Parish Council Representatives.</b></p> <p><b>DCE.</b> A response has been received from DCE regarding the request to keep PC Cllrs on DCE and the query regarding renting the undercroft of the Town Hall. Both matters are being given due consideration.</p> <p><b>FOCG.</b> Cllr J Reeve said they are still working through English Heritage questions from the meeting in October. Cllr M Squires raised concern that some tree surgeons were no longer willing to carry out work on Ash trees that are dead/dying. Cllr D Rogers to look through the Parish Tree Survey and see if this an issue.</p>

	<p><b>Library.</b> Cllr A Collins reported that there was a high level of photography in the Parish if the submissions to the charity calendar for the library were anything to go by.</p> <p><b>TVP.</b> PCSO Harry Roberts to be asked to liaise with the school and youth groups in Parish.</p>
298/18	<b>Correspondence:</b> None
299/18	<p><b>Any Other Business - No decisions can be taken under this agenda item:</b></p> <p>Cllr D Rogers passed thanks to Deddington News and their reporters for their time, efforts good natured reporting and support of the Parish Council.</p>
300/18	<p><b>Date of the next meeting:</b> The next Parish Council meeting will take place on <b>Wednesday 16 January 2019 at 7.30pm</b> in the Deddington Primary School, Deddington.</p>
301/18	<p><b>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 1).</b> Staff Matters.</p> <p><b>Appointment of Minutes secretary.</b> Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the position be offered subject to a six-month trial.</p> <p><b>Clerk Contract.</b> Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) that all points are accepted on the revised contract.</p>
302/18	The meeting closed at 9:20pm