

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Holly Tree Club, Deddington at 7:30pm on Wednesday 18 December 2019.

Present: Cllrs D Rogers (Chair), A Collins, J Higham, H Oldfield, M Robinson, M Squires, M Swadling and T Timms. **Also present:** District Cllr B Williams, a Deddington News rep and six members of public.

259/19	Apologies: Cllrs M Cox, J Eames, A Kent, S O'Neill, J Reeve, J Watts and County Cllr A Fatemian.
260/19	<p>Declarations of Interest.</p> <p>General Interest</p> <p>Cllr A Collins in 266/10 F&GP 10) Grant application from Cricket Club as member. Cllr D Rogers in 266/10 F&GP 10) Grant application from Cricket Club as VP of the Cricket Club and 269/19 Planning - 19/02668/F and 19/02667/F Holly Tree Club, Holly Tree, Deddington as a Trustee of the Holly Tree Club</p>
261/19	<p>Minutes: Cllr A Collins proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 20 November 2019 were a true record of the meeting.</p>
262/19	Matters arising from the minutes and not referred to later on the Agenda: None
263/19	<p>10 Minute Open Forum:</p> <p>John Goodman from DPL attended the meeting to discuss the application 19/02444/OUT Land South of Clifton Road and answer any questions. Ed Toll represented the Tennis Club informing the PC that a planning application was being put in to CDC to extend the use of floodlights from three to five nights per week. The current light spill has been checked has verified that it meets the condition applied.</p>
264/19	<p>Windmill Centre presentation – Business Plan and Budget 2020</p> <p>Vaughan Jones attended the meeting to run through the Windmill Centre business plan the budgets for the forthcoming year. He ran through their five objectives of 2020/21. Their main priorities for the forthcoming year are to; increasing revenue by 10-20%, refurbishing the lavatories and upstairs flooring and reforming the windmill development group to bring in expertise to move forward the Windmill extension. The PC said that the WMC were tremendously effective and thanks were passed to Vaughan and his team for all the work they do.</p>
265/19	District Cllr B Williams update: None.
266/19	<p>Finance & General Purposes.</p> <ol style="list-style-type: none"> 1) Bank and Investments. The bank balances. There are total funds of £719,818 with a FiT payment of £4,797 due soon and a VAT claim to be placed for approx. £9k. 2) Major Expenditure Plan. Updated to end November. 3) Precept Planning. Cllr H Oldfield proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) that the PC request a 10% rise in precept (£51,982). It was noted that CDC is withdrawing the Council Tax Support Grant over the next two years. 4) Budget for next financial year. Cllr H Oldfield proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that to balance the budget with a 10% precept increase it is necessary to reduce E&R spending by £3,214. 5) Grass cutting contract. Quotes have been received for the three-year renewal from 2020. The PC to discuss with the clubs before any decision is made. 6) Acceptance of External Auditor report. Cllr H Oldfield proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that the PC formally accept the External Auditors report of 2018-2019. 7) Accountant. Agree in principle appointment of accountant subject to fees. 8) Block Pavement at the Windmill. Cllr M Squires proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to spend up to £20k on block paving accepting the quote from contractor 2.

	<p>9) Grant application from Cricket Club. Cllr H Oldfield proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (six for and 2 abstentions) £700 is granted to the Cricket Club (match funding) for repairs to cricket nets.</p> <p>10) Derek Cheeseman. A unanimous vote of recognition was made of the years of work that Derek Cheeseman put into the cricketing community and condolences passed to his family.</p> <p>11) Grant application from Guides / Brownies. Cllr H Oldfield proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that on completion of a formal grant application the PC would put £100 towards bird boxes.</p> <p>12) Operation Bridge. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (seven for and one against) that a budget of £60 is made available for a portrait picture and book of Remembrance in the event of the death of a leading royal.</p> <p>13) Investments. The Clerk has identified that Yorkshire bank are offering 1.6% for a 12-month bond. The PC has already approved an investment of up to £85,000 (to remain within the FSCS limit). The Clerk to take forward.</p> <p>14) Parish Action Plan. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (seven for and one abstention) that the PC would favour adopting an action plan and agreed each working group to come up with ideas. Volunteers are requested.</p>																																																		
267/19	<p>Approval of Invoices. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £5,801.22 were approved for payment.</p>																																																		
268/19	<p>Report upon the investment of the Parish Council's Funds as at 30 November 2019.</p> <table border="1" data-bbox="196 891 1501 1227"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>212,838.87</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>85,000.00</td> <td>1.25%</td> <td>125 day notice</td> <td>(opened Nov 19)</td> </tr> <tr> <td>Redwood Bank</td> <td>85,000.00</td> <td>1.6 %</td> <td>95 day notice</td> <td>(opened Aug 19)</td> </tr> <tr> <td>Hampshire TB</td> <td>78,456.73</td> <td>1.55%</td> <td>1 Yr Fixed</td> <td>03 Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,000.00</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>14 April 2020</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.95%</td> <td>1 Yr Fixed</td> <td>24 April 2020</td> </tr> <tr> <td>Skipton Building Society</td> <td>86,022.86</td> <td>1.5%</td> <td>1 Yr Fixed</td> <td>21 May 2020</td> </tr> <tr> <td>Total</td> <td>719,818.46</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £4,481.09 of uncleared cheques, deducted to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	212,838.87				Nationwide BS	85,000.00	1.25%	125 day notice	(opened Nov 19)	Redwood Bank	85,000.00	1.6 %	95 day notice	(opened Aug 19)	Hampshire TB	78,456.73	1.55%	1 Yr Fixed	03 Feb 2020	Cambridge & Counties	85,000.00	1.3%	1 Yr Fixed	14 April 2020	United Trust	85,000.00	1.95%	1 Yr Fixed	24 April 2020	Skipton Building Society	86,022.86	1.5%	1 Yr Fixed	21 May 2020	Total	719,818.46			
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269/19	<p>Planning Matters.</p> <p>Applications.</p> <p>19/02444/OUT Land South of Clifton Road. 14 new dwellings. Cllr M Squires proposed, Cllr A Collins seconded the motion to object. Cllr M Swadling proposed an amendment which Cllr M Robinson seconded the motion and the Council RESOLVED (six for and one against) that the PC would offer no objection and would request that the following conditions are applied:</p> <ol style="list-style-type: none"> 1) S106 funding request for S4 bus service. 2) That affordable housing be tenure blind and be distributed within the development rather than clustered to the east and that sufficient car parking is provided. 3) That the 30mph speed limit be moved eastwards of the site. 4) That traffic calming measures are in place - peninsular and/or average speed signs as part of the Section 278. 5) That consideration to be given to a suitable crossing over the Clifton Road to Earls Lane. 6) That the footpath be made of a suitable standard with proper kerbing – as part of Section 278 7) That LED streetlight is considered. 8) That suitable signage to warn of pedestrians crossing Clifton Road to Earls Lane – possibly vehicle activated. 9) Buffer zone planting to mitigate visual impact. 10) Consideration given to Deddington Parish Council S106 funding list (list to be sent). <p>19/02668/F Holly Tree Cottages, Deddington. Erection of two affordable dwellings. Modified re-submission of 19/01308/F. Cllr M Swadling proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection.</p>																																																		

	<p>19/02667/F Holly Tree Club, Holly Tree, Deddington. Demolition of side addition - alteration and addition to stone barn. Erection of new two storey side addition. Modified re-submission of 19/01603/F. Cllr M Swadling proposed, Cllr A Collins seconded the motion and the Council RESOLVED (seven for and one abstention) no objection.</p> <p>Withdrawn. 19/01995/OUT Land to rear of St James Farm, Main Street, Clifton</p> <p>Correspondence. Home Farm Clifton, CLUE for footings which have been installed for the farm workers cottage.</p>
270/19	<p>Neighbourhood Planning. Cllr A Collins</p> <p>Cllr A Collins proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the PC provisionally appoint a Planning Consultant (Neil Homer) and ask that he attends the January 2020 PC meeting to speak with Cllrs about the process. The PC would then make a formal resolution detailing costs involved.</p>
271/19	<p>Large Scale Developments Working Group. Nothing to report.</p>
272/19	<p>Environment and Recreation Working Group</p> <ol style="list-style-type: none"> 1) Thank you to volunteers. Thank you to all who turned out to help spread bark and plant the wild flower seed at the Windmill. 2) Christmas Tree. Thank you to those who turned out to help with the Christmas tree. 3) Hempton Playground. Wording for consultation document agreed, to be delivered between Christmas and New Year. 4) Castle Grounds urgent tree work. Cllr M Squires proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the quote of £225 plus VAT is accepted to sort the urgent tree works. 5) Secure storage for PC equipment. The container has been installed and thanks were passed to Cllr T Timms for co-ordinating its installation. 6) Clifton Flooding. Thames Water partially inspected the surface water drains. Still no definitive answer as to who owns which parts. 7) Request from RBL. RBL have asked to storage its Poppy Day material in the PC shed at the Holly Tree Club (HTC). This was agreed and a key will be cut. Cllr H Oldfield asked if the PC bins currently stored by the Town Hall could be stored in the shed. It was suggested that the PC shed should be checked once the RBL material are in situ to see if there would be sufficient space. If space available Cllr H Oldfield to put in written request to HTC to ask for permission to do so; if not allowed/or no space available she will ask if there is an alternative site for the bins at the HTC. 8) CCTV at the Courts. To be installed early January 2020. 9) Electric Vehicle Charging. The PC has received an offer of a gift towards two electric vehicle charging points. The donor wishes to remain anonymous. A contractor to look at the village centre and Windmill Centre for possible installation sites. WMC have expressed verbal consent. 10) Notice board – Deddington Grange. If funded from Community Cohesion fund and if permission from the management company then erect a notice board on the pedestrian routes from Deddington Grange into the village. 11) Bin sponsorship. An offer has been received from a local business. Cllr Squires to research bin options. 12) Dog Warden. Dog fouling is still an issue. The Clerk to contact the Dog Warden to attend with the explicit intention of issuing fines. 13) Windmill Centre report – Cllr M Robinson. <ol style="list-style-type: none"> a) Children’s Play Area and Woodland Trail. Grass seed has been bought to repair the bare patches on the play area. b) Wildflower planting. Cllr M Robinson proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) that £200 is spent on spring bulbs. c) New MUGA. Area to be weedkilled, Steward to brush. d) Pocket Park. RoSPA PlaySafety Post-Installation Inspection done, report showed a few issues for both contractor and PC. Further items for the park have been ordered. Shrubs have been planted. The willow tunnel has not stretched as far as expected, another 2 lengths to be purchased. Holes made to allow hedgehogs in as requested by TOE.

	Running close to budget with decisions on benches and picnic table still to be made. May have to use extra £2,300 agreed by PC April 2019.
273/19	<p>Highways and Transport.</p> <ol style="list-style-type: none"> 1) OCC - ongoing Issues. HGV monitoring Hempton; Yellow lines Chapel Square, Disabled Parking bay outside Dentist; Hempton Road additional light; Elderly Crossing signs on High St/New St. Clerk sent letter and outstanding issues and a response has been received reassuring that all outstanding issues will be dealt with asap (with the exception of Hempton Road light – new letter to be sent). 2) Temporary Traffic Regulation Notice –Temporary Road Closure at South Newington, Great Tew, Chipping Norton-A361 & B4031. Temporary closure and will operate from 2 March 2020. The anticipated completion date is 4 March 2020. This is a night time closure between the hours of 20:00 and 06:00 each night. 3) Parking on Hempton Road Verge. A letter received raising concern over the danger to pedestrians and road users as the cars parked on the verge obstruct the view. Limiting the sighting of any vehicles on the Hempton Road. The Clerk to forward letter to OCC and inform resident of action taken. <p>TRANSPORT – Cllr Oldfield. Nothing to report.</p>
274/19	<p>VE and VJ Day 2020 (8 May and 15 August).</p> <p>A meeting has taken place to discuss ideas and agree events to mark the 75th Anniversary of VE Day and 75th VJ day. VE Day will be celebrated on the moved May Day Bank Holiday on Friday 8 May. The committee's planned activities (in line with some of the nationwide ones) are:-</p> <ol style="list-style-type: none"> 1) 3pm. Last Post from the Church. Bell Ringing – there will be a peel at the time of the Nation's Toast. PC to write to all pubs in Parish and ask for their support in the Nation's Toast outside the pubs (if dry!) once bugler and piper have played. 2) Primary School. Residents will be sought who have memories of VE day. If any WWII service people (including unarmed services) are still living in the village please let us know. It was thought these people could be coupled with a worthy school pupil who could at a suitable time and place interview the senior and document their memories for future publication. The student could then escort their senior to the planned tea party / picnic in Market Place. Local shops and pubs could be approached to provide support. 3) Sporty event. To take place in line with the celebrations in 1945. A tug of war in period dress could be held on the green with school, community group and pub teams. 4) Evening 'café culture' event was suggested where Market Place is cleared of cars and tables are allowed from the commercial premises that can supply food and drink for payment. The Parish could arrange road closure. A suitable 'swing' band could be booked for the undercroft with DCE permission and dancing be encouraged. Poor weather could affect this. A large gazebo or marquee could be erected to offer shelter for this and the tea party / picnic 5) Church Service. Annie is arranging this. 6) VJ Day. Will be marked in September – but how it is not clear yet. Suggestions will be sought. 7) A Teaching and Learning opportunity will be discussed with the school.
275/19	<p>Update from the Parish Council Representatives.</p> <p>TVP asked that people keep an eye on Air B&B in the area to ensure that they are not used for sexual exploitation or drug dealing purposes.</p>
276/19	Any other business. None.
277/19	Date of the next meeting: The next Parish Council meeting will take place on Wednesday 15 January 2020 at 7.30pm at the Old School Room, Hempton. The meeting closed at 9:42pm.