

**DEDDINGTON PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on Wednesday  
12th January, 1994 at the Windmill Centre

Present:- Councillors Clinch (Chairman), Barlow, Bowen, Clarke, Mrs Garvey, Mrs Lee, Miss Hill, O'Brien, Oddy, Reed, Mrs Stevens, Mrs Swash and Todd. District Councillor Davis in attendance.

**149/93 Apologies for Absence.**

Apologies for absence were received from Cr Canning and County Councillor Matthews.

✓ **150/93 Mr M O'Neill.**

The Chairman referred to the recent death of Mr O'Neill, a former Parish Councillor and proposed that a letter be forwarded to Mrs O'Neill passing on the condolences of the Council and thanks for his 20 plus years of work on the Parish Council. Agreed nem con.

✓ **151/93 Mr J Scott.**

The Chairman reported that Mr John Scott had that morning removed to the North of Scotland and that he would be greatly missed in respect of all the environmental work he had organised in the village over many years. The many trees he has planted will be a reminder of him and a letter of thanks for his work for the Council should be forwarded. Agreed nem con.

**152/93 Minutes of the Meeting held on 24th November, 1993.**

The above minutes which had been previously circulated, were approved as a correct record and signed by the Chairman.

✓ **153/93 Matters Arising from the Minutes.**

The Clerk referred to Minute 140/93(c) and stated that although there was a majority in favour of proceeding with the scheme, he had learnt next day that a member who had been in favour of the scheme, upon inspecting the site, had stated his opposition to it. He had therefore not instructed the County Council to proceed. Cr Clarke stated that there was no authority for the Clerk so doing and that the scheme should have been commenced. It was agreed that the matter be raised at the next Council Meeting when the legalities of the matter could be discussed.

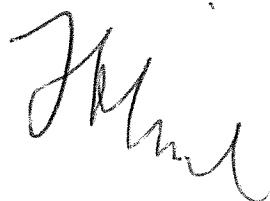
**154/93 Any othe urgent business.**

The Chairman allowed an item from Cr Bowen re signs.

**155/93 Coat of Arms Sub-Committee.**

Cr Oddy reported upon the meeting held on 10th January at which the following recommendations were made:-

(a) to proceed with the production of the replica Coat of Arms to be affixed to the South Wall of the Town Hall at an estimated cost of £1,200 and that sponsorship be requested



2.

which would be acknowledged beneath the replica.

(b) to defer ordering signs for the entrances to the village until further information is received.

(c) to order silver spoons and china tankards which would retail at approximately £25 and £7.50 respectively.

(d) to proceed with the production of a programme with sponsorship to retail at £1. Each of the recommendations was agreed nem con.

It was reported that the next meeting regarding entertainment and stalls for 16th April would be held on 27th January, 1994 at the Town Hall.

### **156/93 Environmental and Recreation Sub-Committee.**

Cr Mrs Lee reported as follows

✓ (a) Grasscutting in Hempton and Clifton. A quotation had been received from Mr Boss in the sums of £735 and £490 for 7 cuts in Hempton and Clifton respectively as compared to the offer from the County Council of £227.13 and £80 for 5 cuts. It was agreed nem con to accept the quotation from Mr Boss and he will now be responsible for all verge cutting in the Parish within the 30 mph limit.

(b) Inspection of Playground Equipment. It was agreed to accept the quotation of R O S P A for the insurance inspection of the 2 Council Play Areas at a cost of £75 plus VAT.

✓ (c) It was reported that the layby on Castle Street required sweeping and the Clerk undertook to have it swept by the Steward.

(d) The Clerk stated in reply to a question that the Council had not paid for the footpath/cycletrack between Hempton and Deddington. It was stated that one of the farm crossings had not been made up and was a danger to cyclists.

### **157/93 Holly Tree Sub-Committee.**

The Clerk presented 3 quotations for the updating of the electrical installation in the Club premises - see Financial Appendix - and it was agreed nem con to accept that of Harrison ✓ Electrical of Banbury in the sum of £1,838 plus VAT.

The Clerk reported the receipt, via Mr Rowlands -a Trustee- a letter from the Charity Commission making suggestions as to how an arrangement with the Council may be progressed. The 2 suggestions supported by the Trustee were as follows:-

"1. The 2 remaining holding Trustees and the Committee could appoint the Parish Council as Custodian Trustee to hold the property belonging to the Charity, in accordance with Clause 11 of the Constitution. This would require a formal deed of appointment to vest the legal title to the land in the Parish Council. The Committee, as Managing Trustees, would continue to be responsible for the management and administration of the Charity and its property. The Council would merely hold legal title. I am enclosing our booklet CC3 which explains the roles of Trustees.

2. The Committee could resolve to amend the Constitution to



3.

allow the Parish Council to appoint a representative on to the Committee".

✓ It was thought that matters were proceeding in a satisfactory manner but the Clerk was asked to establish the precise status of the Council should the above suggestions be approved.

**158/93 Low Cost Housing Sub-Committee.**

✓ The Clerk reported that the Oxford Citizens Housing Association had, to date, received only 9 application forms, but this was not unusual at such an early stage in the scheme. The Clerk was asked to obtain detail as to the position regarding the land negotiations.

**159/93 Planning and Property Sub-Committee.**

Applications.

CHN 611/93 Tithe Cottage, Tithe Lane, Clifton - Renewal of CHN 1058/88 - Extension of Cottage. No observations.

CHN 618/93 Plot 3 Boulderdyke Farm, Clifton - Erect 4 bedroomed detached house and garage plus ancillary works. The Council's previous comments relating to the omission of this plot had not been acted upon and it was the view of the Sub-Committee that this development was bad in principle. It was agreed to object on the basis of the overlooking of existing property.

CHN 529/93 Plots 9-14, The Beeches, Earls Lane - Revised plans in respect of Plots 13 & 14. Reduced to 3 bedroomed properties and roof line lowered. A successful conclusion.

CHN 640/93 Leadenporch Farm - Erection of 2 further chicken sheds and ancillary works. This application had not yet been advertised in the Banbury Guardian and it was agreed that a holding letter be forwarded to the District Council pending the receipt of comments from parishioners. Copy attached as an appendix.

Approvals.

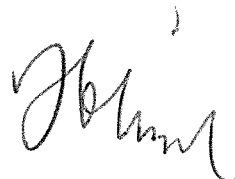
CHN 524/93 The Stone House, Market Place - Alterations to first floor workshop above double garage to form studio.

CHN 525/93 Bloxham Bridge Farm, Milton Gated Rd - Conversion of barn to dwelling with garaging and reconstruction of outbuilding to architect's studio. Condition to be used solely in conjunction and occupied by the occupants of the barn conversion.

CHN LB 540/93 The Stile House, New Street - Replace windows to granny flat and several external works.

CHN CA 546/93 Pretoria House, Market Place - Demolition and construction of new external staircase and porch on first floor entrance.

RM CHN 758/88(1) Land at Manor Farm and OS 4600, Hempton Road - Erection of 42 dwelling houses with open space and associated landscaping.



**160/93 Windmill Sub-Committee**

Cr O'Brien spoke to the report which he had submitted, copy attached as an appendix. The report detailed the manner in which the interest on the capital allocated was to be, or had been spent and requested that a further sum be allocated of approx. £10,000 for the following works outside the contract.

Insulation to existing roof

Painting of existing steelwork and external rear staircase

Emulsion for painting of existing blockwork

Special carpet for entrance area

Folding doors/curtaining between Sports Hall and Extension

Locks to all internal doors

Cr O'Brien was asked to obtain further assurances relating to the risk of the insertion of the abovementioned insulation not curing the existing damp problems in the existing building.

The Clerk reported that the Foundation for sport and the arts had made an offer of grant aid in the sum of £18,000 towards the provision of Multi-use all weather pitch at the Windmill Sports Centre, Deddington. He also reminded members that the grant from the District Council was related to the multi-use pitch being part of the development. A recent quotation had been received for such a pitch which, including lighting and an allowance for contingencies, amounted to £41,000.

It was proposed by Cr Bowen and seconded by Cr Oddy that the additional works referred to above plus the construction of the multi-use pitch proceed by way of an additional allocation of capital, (transferred from the Grants Allocation), of £42,000. The proposal was approved by 9 votes to 0 with 4 abstentions. Cr Miss Hill stated that this should be the last increase in capital expenditure.

The Windmill Sub-Committee was requested to reassess its size following the completion of the new facilities with a view to increasing its expertise in managing the Centre.

**161/93 Grants Sub-Committee.**

Application No 38. Fencing of Deddington Playgroup.

The Clerk reported the receipt of 2 quotations for the above works on the basis of the issued specification as follows:-

Barrett Construction Ltd £5,051 plus VAT

REJ Fencing Services £2,854.94 plus VAT

The second quotation also contained detail of an alternative specification which was acceptable to the Council's consultants for the sum of £1,396.54 plus VAT. It was proposed by Cr Miss Hill and seconded by Cr Mrs Lee and approved by 7 votes to 2 that the alternative quotation of Messrs REJ Fencing of Brackley be accepted in the sum of £1,396.54 plus VAT.

*John*

✓ **162/93 Traffic Calming.**

The Clerk reported upon a letter from the County Council stating that in order for progress to be made in respect of the Earls Lane scheme it would be necessary for plans to be prepared which the County Engineer's Department were able to effect for a cost of £1,500. It was resolved by 7 votes to 3 that the County Council be requested to proceed with the plans, but at a cost not exceeding £1,000.

**163/93 Investment of the Council Funds as at 11th January, 1994.**

£	
450,000.00	at 7.9% variable for 2 years expiring on 27.4.95 subject to the rate being not less than 4.5% above the base rate on the Bradford and Bingley Building Society Timesaver Account.
262,000.00	at 4.9375% fixed to 31.1.94
31,927.44	at 4.25% at 14 days notice
<u>11,857.88</u>	at 2.125% overnight
<u>755,785.32</u>	

**164/93 Accounts paid and for payment.**

Accounts paid for the month of December and those for payment in January are in accordance with the attached schedule with the addition of a late account from J Spencer in the sum of £705 in respect of further works at the Holly Tree.

✓ **165/93 Precept 1994/95.**

The Clerk circulated a statement showing an estimate of expenditure for 1994/95 together with a revised estimate for the current financial year. The paper also gave details of the current balances remaining against the various capital allocations. Following a detailed debate it was moved by Cr Mrs Garvey and seconded by Cr Miss Hill that the Parish does not levy a precept for 1994/95 and agreed by 8 votes to 5.

✓ **166/93 Concessionary Bus Tokens.**

It was agreed to continue the scheme for 1994/95 with an issue, similar to that for the current year, of £17 at a cost to each recipient of £1.

**167/93 Correspondence.**

(a) A request on behalf of the organisers of the Oxford Art Week for the use of the Town Hall between 20th May and 5th June. The exhibition would be manned by local members whilst open. The request was agreed subject to a fee of £50.

(b) Letter from Mrs Caporn requesting the siting of a water tap at the Cemetery. It was decided to take no action as most people found no difficulty in carrying the small amounts of water required.

(c) N A L C had set up a Centenary raffle with the intention of raising a considerable portion of the sum required to acquire their Freehold. The tickets were passed to Cr Oddy for sale.

6.

(d) Notice was given of the change of dates for copy in respect of future issues of the Deddington News which would mean that Parish Council news would be in excess of a month out of date. Many members thought that this was unsatisfactory, but, as it would, in the main, affect the new Council it was agreed to leave the matter over until May.

(e) The N A L C have given their views on the Section 137 payments disputed by the District Auditor as follows:- " I am afraid that, since 1989, I have changed my view on this point and am now of the opinion that a grant under Section 137 cannot be made to a single individual. However the Chairman could make a payment out of his or her allowance or it might alternatively be possible to give a grant to a Charitable Trust which exists in order to help students at University or in further education." The new Council will be involved with the next payment of Grants but it would appear to be easier to grant an allowance to the Chairman equivalent to the amount of grants approved.

✓ (f) Mr D Keats is prepared to set up a youth football team and enquired whether the Council would be prepared to give assistance with the purchase of a strip and 2 footballs. Resolved that Mr Keats be informed that the Council would be prepared to consider a grant if the team is brought under the wing of Deddington Town Football Club.

(g) Notice was given of 3 meetings being held regarding the Structural Changes to Local Government, the review for Oxfordshire having commenced.

(h) Notice had been received of an increase in subscription for 1994/95 to the O A L C £28. (£128-£146)

(i) Cherwell District Council had advised that new procedures had been introduced with regard to Tree Preservation Orders.

(j) Emptying of Dog Litter Bins would be free for the year 1994/95 but an annual maintenance cost of £105.30 per bin would be payable from April 1995.

✓ (k) It was agreed that the agreement with Tower Publications of Cheltenham be renewed in respect of a new edition of the Village Guide provided the script is rewritten.

✓ (l) The lease of the Clerk's office accommodation expired on 31st December, 1993 and the Council is now paying on a weekly basis of £45 per week until the office at the Windmill is available. This arrangement was approved.

(m) Deddington Town Football Club stated that as yet no decision had been taken regarding the demolition of the pavilion at Castle Grounds.

(n) Details had been received of the proposed relocation of services from the Radcliffe Infirmary to sites at either the John Radcliffe or Churchill Hospital Sites, anyone wishing to make representations should contact the Clerk.

(o) A letter from Mr R Callow on behalf of his father objecting to the War Memorial being moved from the Churchyard.

(p) A request from the Chipping Norton Theatre for a



7.

donation. It was resolved to make a donation of £50.

(q) The annual report of the Oxfordshire Playing Fields Association was passed to the Environment Sub-Committee.

(r) The annual licence in respect of the Stonepit at Hempton was agreed to be renewed to Mr R West in the sum of £320. (1993- £300).

**168/93 Date of next meeting.**

It was agreed that the next meeting should be held on Wednesday, 16th February, 1994 at the Town Hall commencing at 7.30 pm.

*John*

Erection of Two Poultry Rearing Houses and Ancillary Buildings and  
relocation of Dutch Barn at Leadenporch Farm, Deddington.  
Application number CHN.640/93.

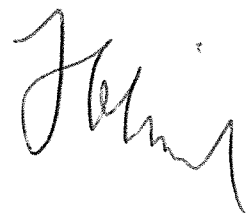
The original application (CHN.139/86) to site the existing three chicken rearing houses caused some concern in the village and resulted in a public meeting on the matter. Permission was granted subject to a Section 52 agreement under the Town and Country Planning Act, 1971 and section 33 of the Local Government (Miscellaneous Provisions) Act, 1982.

The current application is unlikely to be determined by the planning authority until its meeting on 3rd March, 1994. This application has not yet been advertised in the local press but is likely to appear tomorrow (13th January, 1994). The Parish Council received details on 8th January, 1994.

Because the Parish Council has a further meeting between now and the planners' meeting and the public has not been made aware of this application it is suggested that any decision regarding this matter is deferred until our next meeting. The Planning Sub-committee suggests this to enable the Council to take account of possible local public concern over this application having regard to what happened last time. There are a number of issues here which need to be considered including:-

- a. Increased traffic use of the bridleway to the possible detriment of walkers and riders;
- b. The more than doubling in size of the present operation;
- c. Its dominant position in the landscape;
- d. Increased production involving greater nuisances (smell, traffic, etc.) to the local population;
- e. Disposal of litter from the rearing houses;
- f. Potential pollution problems to water courses; to mention but a few.

The Planning Sub-committee therefore recommends deferral of discussion and a decision regarding this matter until the next meeting of the Parish Council, which it suggests is held on 16th February, thus enabling its views to be relayed to the local authority in time for them to be incorporated into the report on the subject for the Northern Planning Sub-committee on 3rd March. If this is agreed it is further recommended that a holding letter be forwarded to Cherwell District Council advising them that this is the action we are taking and the reasons for it.





REF: C 63 : WINDMILL CENTRE, DEDDINGTON.

BREAKDOWN OF ADDITIONAL MONIES  
IN THE SUM OF 15,900.00 AS AT  
24.12.93.

	ITEM.	COST.
114.6.0.1.	ADDITIONAL WORK TO MALE & FEMALE SHOWERS.	3000.00
113, 114 2. 14.02. 2.01.14.01.14.03.	DETAIL PLANTING INC. TREE AVENUE, CLIMBERS. BEECH HEDGING.	3500.00.
3	SOFT LANDSCAPE CONTINGENCY (ORIG: 3000.00).	2,000.00
4.	UPGRADE CAR PARK LIGHTING CABLES	600.00
5.	REMOVAL OFF SITE TO APPROVED TIP. UNSUITABLE MATERIAL (STONE BRASHING)	1500.00
6	REDUCE EXISTING GAS PIPES IN MAINHALL BELOW GROUND LEVEL + MAKE GOOD VOID.	300.00
7.	OUTSTANDING POSSIBLE STEELWORK CLAIMS	500.00
8	WATER METER TO BOWLING GREEN	500.00
9	ADDITIONAL ELECTRIC WORK TO EXISTING FABRIC & SYSTEM.	800.00
10	STRUCTURE PLANTING	500.00
11.	CEMENT/SAND RENDER TO EXISTING WALLS. (INTERNAL CORRIDOR).	150.00
12.	REPLACE GLASS TO EXISTING DOORS/ WINDOWS (BROKEN BEFORE CONTRACT COMMENCED)	200.00
13.	TEMPORARY FENCE TO BOWLING GREEN	150.00
14.	ADD SKIRTING TO 2ND LARGE STORES	200.00.
15	ELECTRICAL WORK ON BEHALF OF DRAMA CLUB.	50.00
16	ADDITIONAL FOOTPATH LINK TO IRRIGATION TANK.	400.00
17.	KICK BOARDS TO PROTECT PRIVATE GARDENS FROM POTENTIAL EGRESS OF SITE TOPSOIL.	1200.00

*[Handwritten signature]*

DEDDINGTON PARISH COUNCIL

Accounts paid December, 1993

Creditor	Detail	Amount £
Bankier Sloan	Insurance Valuation - Windmill	176.25
J Spencer	Building Works	637.93
British Telecom	Office Telephone	63.59
Nicholsons Nursery	Tree Shelters	7.64
Oxfordshire C C	Annual Maint.Castle Grounds	456.14
H P Beuzeval	Cutting down growth on former Rifle Range	276.12
Griffin Wholesale	Christmas Tree	52.88
D P C Imprest Acc	Reimbursement	941.29
D H Blakey	Salary December	257.02
		<u>2,868.86</u>

Make-up of Imprest Account Reimbursement

D Freeman	Wages	821.92
Centrepoint	Photocopying	25.70
Blenheim Saw Mills	Tree Stakes	41.12
E A Goundrey	Fertilizer	17.30
Nicholson Nursery	Trees	35.25
		<u>941.29</u>

Accounts for Payment  
January, 1994

Oxfordshire C C	Traffic Management Works - Chapel Square	679.96
DesignGro	Maintenance Windmill Sportsfield	1,039.28
D P C Imprest Acc	Reimbursement	1,243.34
D H Blakey	Salary January	256.27
		<u>3,218.85</u>

Make-up of Imprest Account Reimbursement

D Freeman	Wages	346.76
Inland Revenue	Income Tax & National Insurance	790.83
Centrepoint	2 weeks rent - Office Centrepoint	105.75
		<u>1,243.34</u>

*John*