

## DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on  
Wednesday 17 February 2010 at 7.30pm**

**Present:** Cllrs Flux (Chair), Anderson, Collins, Day, Ince, Privett, Todd, Watts and Wood.  
County Councillor Jelf, District Cllr O'Sullivan and the Parish Clerk were also in attendance.

020/10	<b>Apologies:</b> Cllrs Allison, Finnigan, Rudge, Squires and Ward.
021/10	<b>Minutes of the last meeting:</b> <b>Present:</b> Cllr Wood was also in attendance. 003/10 010/10 09/01626/F Ithaca, <b>Hopcraft</b> Lane. 008/10 2. Friends of Castle Grounds. The later part of the fourth sentence should read – considerable volunteer hours will ensure <b>reduced</b> costs. Cllr Flux then signed the minutes as a true record.
022/10	<b>Declaration of Interests:</b> 030/10 (9) <b>Bus Stop upgrades.</b> Cllr Todd declared a personal interest.
023/10	<b>Matters Arising not referred to later on the Agenda:</b> Cllr Collins received a letter in response to the reporting in Deddington News regarding the War Memorial. The context of the reporting was open for misinterpretation so the PC confirmed that there has been no agreement to move or not to move the War Memorial.
024/10	<b>10 Minute Open Forum:</b> None
025/10	<b>County and District Councillors update:</b> District Cllr O'Sullivan reported that there are to be no council increases for the forthcoming year. The budget will be announced on Monday 22 February. County Cllr Jelf reported that there are to be 500 redundancies over the next four years, a majority of which will come from natural wastage. There will also be a 2.75% increase in council tax. The planning appeal for the proposed Ardley incinerator will start on 6 July and has been allocated 10 days. County Cllr Jelf also mentioned that the plans for the development of the depot to the North end of Deddington have been agreed. This has ignored the preferred option for a single storey building and there will therefore be an appeal. County Cllr Jelf pointed out that the images used to show the potential impact of the proposed work were not taken from appropriate positions. He has therefore asked that consideration be given to the impact from the residents of the Daedings perspective because the people approving the depot alterations were probably unaware of its close proximity to the houses in this and other areas of Deddington. The Clerk will liaise with County Cllr Jelf to follow- up the possibility of a wildflower meadow by the depot.
026/10	<b>Annual Parish Meeting:</b> This will take place on Thursday 29 April 2010 May at 7:30pm in the Lounge at Windmill Community Centre.
027/10	<b>Environment &amp; Special Projects Working Group</b> <b>Environment</b> 1. <b>Wildflowers.</b> TOE have requested a plan of the proposed sites which include: - Cemetery (for the initial project) Gaveston Gardens, land adjacent to Council Depot, Castle Grounds, and possibly other areas in the Parish. Cllr Rudge to confirm the proposed suppliers of seed/plug plants and the associated costs. Cllr Rudge to apply for a bursary to attend a Wild Flower identification course. 2. <b>Northmoor bus.</b> Cllr Rudge has spoken to the PTA . They are supportive and suggest contacting Judith Tinsley for inclusion in next year's school/PTA plans. 3. <b>Hedgerows survey.</b> DEFRA is offering grants of up to £5,000 so a submission to be made by Cllrs Ince and Rudge. 4. <b>Swifts.</b> Cllr Rudge to contact Chris Mason and any interested residents to conduct survey in Spring when the swifts arrive. 5. <b>TVERC.</b> Recording day Oxford 27 <sup>th</sup> February. Cllr Rudge is hoping to attend. Awaiting confirmation from Gavin Bird. Recording sheets now available at the Library 6. <b>Community Carbon footprint tool.</b> Cllr Rudge will make interested parties aware. <b>Special Projects</b> 1. <b>Planters and Hanging Baskets.</b> A budget of £345 was agreed for hanging baskets at the Town Hall and Library and the planters/troughs at the entrances to the Parish, the Town Hall and the War Memorial. Cllr Ince to liaise with DCE regarding the Town Hall hanging baskets. Sponsorship will be sought from local business especially centred on the Deddington Market Place 2. <b>Litter/Dog Bins.</b> It was agreed that the stewards will "litter pick" the roads between Hempton, Deddington and Clifton - estimated at 12 hours work. A request has been received for a new Dog Bin at Southern end of New Street at junction with St Thomas Street. The nearest bin is currently at the junction with Hudson Street. The Hook Norton Veterinary Surgery to be approached with a proposal to sponsor the dog bin in return for advertising the surgery on it. 3. <b>War Memorial Cemetery.</b> Written confirmation of the status of the risk assessment of headstones from the Church Wardens has not yet been received so the parish stewards are still unable to work in the church yard extension. Cllr Collins has spoken with the Royal British Legion regarding the War Memorial relocation/refurbishment. The RBL have heard the objections so far and understand

	<p>that the memorial may not feasibly be moved. One quote for War Memorial movement/refurbishment/ enhancement has been received, one to be chased and another stonemason to be contacted for a recommendation and quote. It is not a PC decision so will need to be put to the parish. It was suggested that the parish might be leafleted with pro and cons for the war memorial relocating.</p> <p><b>4. Hempton Road Cemetery.</b> Costs of hard standing for water trough and waste bins to be established for March submission to PC. Additional composting bin to be constructed. Gates and benches need painting. Cllr Ince to contact owners of benches for approval. Glass in Notice board needs replacing. Year to date income and expenditure presented to Council.</p>
028/10	<p><b>Planning Working Group</b>  <u>Applications</u>  <b>10/00048/F – St Peters and St Pauls Church, Church Street, Deddington.</b> Install stainless steel guards to existing ground floor windows. No objection.  <b>10/00054/F &amp; 10/00055/LB – Winmour, Philcote Street, Deddington.</b> Extension to existing modern rear addition. Various internal and external alterations and additions. No objection to previous planning applications 09/01111/F or 09/01112/LB so no objection to current applications.</p> <p><u>Approvals</u>  09/01547/F – Caldicote, Main Street, Clifton  09/01627/F – Land adjacent to Mayfield, Earls Lane, Deddington  09/01723/CLUP – 20 The Daedings, Deddington.  09/01726/LB – South Gate, Market Place, Deddington  09/01731/LB – Treholford, New Street, Deddington  09/01764/F – Daeda Cottage, The Mews, Market Place, Deddington  09/01768/CLUE – Stile Cottage, Goose Green, Deddington  09/01806/F – Chatterley House, Main Street, Clifton</p> <p><u>Correspondence</u>  <b>Oxfordshire Rural Community Council (ORCC) – Community Led Event.</b> Saturday, 6 March at Unipart Conference Centre, Oxford for Council Members, Volunteers, Local Authorities etc.</p> <p><u>Other matters</u>  <b>Cherwell DC – Local Development Framework</b> Documentation from CDC is awaited. PC will need to review what is suggested by CDC.Deddington and 12 other villages affected. There is an 8-week consultation period from 22 February (please see <a href="http://cherwell.gov.uk/localdevelopmentframework">cherwell.gov.uk/localdevelopmentframework</a>).</p>
029/10	<p><b>Finance and General Purposes Working Group</b></p> <ol style="list-style-type: none"> <li>1. <b>Cash flow to end of January.</b> The major payments and contributions were explained.</li> <li>2. <b>Cemetery.</b> Cllr Ince will continue to monitor the cash flow relating to the cemetery and this will be referred to in minutes and reports appropriately.</li> <li>3. <b>Satin Lane Allotments.</b> Allianz has confirmed that allotment holders are covered by PC Public Liability policy when working on general areas with permission of the PC. Cllr Anderson asked that it be checked that the Castle grounds also received the same public liability cover due to the work to be undertaken by the FOCG. Richard Skeates of Strutt &amp; Parker will be invited to visit the allotments so that the boundary trees can be discussed.</li> <li>4. <b>Spiceball equipment.</b> CDC has offered free salvaged items from the old Spiceball Centre such urinals, fire doors etc, but not required by PC.</li> <li>5. <b>Members Allowances.</b> Formal notification has been received. Cllr Wood proposed that the PC confirm that the only allowances claimed are for travelling on PC business this was seconded by Cllr Todd and unanimously agreed. County Cllr Jelf said that all other PC's in the local area only claim the travelling allowance. The noticed is to be displayed for 14 days on the Town Hall.</li> <li>6. <b>Castle Grounds Entrance.</b> It was agreed that the Chairman should sign the affidavit claiming the entrance to the Castle Grounds as part of the PC property.</li> </ol>
030/10	<p><b>Highways Working Group.</b></p> <ol style="list-style-type: none"> <li>1. <b>Congested Car Parking in Deddington.</b> Cllr Collins still trying to contact the owners of the car park used by the NFU and others.</li> <li>2. <b>Highway/ speeding issues.</b> A speed survey carried out on 12 October 2009 recorded no speeding. Future action to follow with DPC people to assist.</li> <li>3. <b>Pedestrian Crossing of New Street.</b> Cllr Allison seeking a site visit with OCC.</li> <li>4. <b>Post Box.</b> Proposed relocation of post box to outside the Co-Op now rejected by Royal Mail due to underground services. Clerk to arrange a site meeting with Cllr Allison, OCC and Royal Mail.</li> <li>5. <b>Excess speeding in Hempton:</b> Cllr Collins attended a speed watch event on 17 February that was blighted by equipment failure but one vehicle was reported. Cllr Watts attended an earlier event but again the equipment malfunctioned.</li> <li>6. <b>Slippery Pavement by crossing.</b> Clerk to ask OCC to investigate the need for tree work to off-set current problems of leaf debris blocking drains causing surface flooding and slippery pavements.</li> </ol>

	<p>7. <b>Bus Stop upgrades.</b> There is a proposal that the bus stops along the 59 route between Oxford and Banbury be upgraded. Cllr Collins has requested that the OCC officer overseeing the changes attends the next PC meeting as there are concerns about issues such as the proposed bollards in the Market Place, although changes to improve wheelchair and pushchair access by installing a raised kerb would be welcomed. County Cllr Jelf was in agreement and has spoken with the OCC officer about this matter. Cllr Todd suggested that it would be adding unnecessary street furniture. County Cllr Jelf agreed that it is OCC policy to reduce rather than increase street furniture. There was also discussion about the other stops as the current proposals as these seem to be unnecessary (with the exception of some new poles).</p> <p>8. <b>Banbury Rural Policing Meeting:</b> Cllr Collins will attend a meeting on Friday 26 February 16:00-18:00 at Bodicote House.</p> <p>9. <b>DPPP Consultation.</b> There were no comments made regarding the proposal of a disabled parking bay at 12 Mackley Close.</p> <p>10. <b>Street Lighting.</b> Cllr Privett asked if the PC should consider dimming street lighting as this will be happening in Coventry. Cllr Flux said that this might be suitable for residential areas rather than the main parish arteries. Previously only a switching off period had been considered and decided against as it was felt it would be an irreversible decision. Cllr Collins to investigate.</p> <p>11. <b>Chapel Square Pinchpoint.</b> Cllr Anderson asked the Clerk to confirm when the painting of the yellow marking was going to be undertaken.</p>																												
031/10	<p><b>Recreation</b></p> <p>1. <b>Review of Sports clubs in Deddington.</b> The WMC will be raising pitch fees by 5% this year. The clerk will write to the clubs regarding charging them 50% of the insurance costs from June 2010.</p> <p>2. <b>Youth Activities.</b> CDC has declined an application for 10 week visit by the Youth Activator team.</p> <p>3. <b>Friends of Castle Grounds.</b> English Heritage has offered a grant from 2010-2014 inclusive for the restoration of the Castle Grounds on the basis that a fixed price contract will be given to the lowest tender that had been received. Cllr Wood/Clerk to liaise with FOCG over the formal paperwork required for the grant to ensure work can start early March. Cllr Flux thanked the group and congratulated them on their efforts.</p> <p>4. <b>Allotments.</b> A working party will look into contracts for the Hempton allotments and has proposed a meeting with some of the allotment holders. Cllr Watts advised that the Hempton allotments site is run on a totally informal basis and has successfully done so for many years. The PC therefore needs to be mindful of its success thus far when introducing the contracts. The Satin Lane contracts have been clarified as follows. A) It needs to be made clear that the perimeter hedges are not the responsibility of the allotment holders, the clause is there to ensure that individuals don't grow hedges around their plot which impede on others. B) Allotment owners do need to be aware of their potential liability for example if they break the terms of their agreement and cause injury through barbed wire, broken glass, and unattended bonfires. Individual allotment holders have to indemnify the PC if their failure to follow the contract causes a claim against the council.</p> <p>5. <b>Play area.</b> One quote received, the Clerk will ask for another.</p>																												
032/10	<p><b>Report upon the Play Areas:</b> The Clerk reported that the play areas had been well used over the half term. The AWC is in good condition although concerns were raised over the continued vandalism to the fencing. Cllr Collins suggested that this topic might be discussed at the Annual Parish Meeting.</p>																												
033/10	<p><b>Invoices for Payment:</b> A schedule of invoices totalling £3,408.12 was approved for payment.</p>																												
034/10	<p><b>Investment of Council Funds</b></p> <p>At the close of business on 17 February 2010 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,290.20</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>9,345.23</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>133,963.21</td> <td>1.5%</td> <td>Overnight</td> </tr> <tr> <td>Alliance &amp; Leicester</td> <td>200,000.00</td> <td>3.2%</td> <td>1 year fixed (July 10)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>544,598.64</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,290.20	0.1%	Imprest	Barclays Current Acct	9,345.23	0.1%	Current	W. Bromwich Building Soc.	133,963.21	1.5%	Overnight	Alliance & Leicester	200,000.00	3.2%	1 year fixed (July 10)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	<b>TOTAL</b>	<b>544,598.64</b>		
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035/10	<p><b>Correspondence.</b> It was agreed that future updates from OALC should be forwarded to all Councillors but that Cllrs be mindful if printing these updates as they can be 40-50 pages long. Cllr Collins referred to problems regarding the Clifton bus service. The Clerk has contacted the bus service but received no response to date. Cllr Collins asked why it was necessary for service contractors to mark pavements in residential areas in brightly coloured paint. Cllr Todd suggested that it was identification purposes when contractors came to undertake the work. The council agreed that it should not complain about these markings as they facilitate help to residents.</p>																												
036/10	<p><b>AOB.</b> Cllr Day asked for progress on the NAG query raised at the January meeting. Cllr Flux still to awaiting confirmation. Cllr Collins asked to be brought up-to-date if progress is made prior to his attendance of The Banbury Rural Policing meeting on Friday 26 February.</p>																												
037/10	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on Wednesday 17 March 2010 at 7.30pm in the Town Hall, Deddington.</p>																												