

# DEDDINGTON PARISH COUNCIL

Minutes of a Meeting held at the Church Hall, Hempton on

Wednesday 15 February 2012 at 7.30pm

**Present:** Cllrs Flux (Chair), Bliss, Collins, Day, McDowell, Oldfield, Squires, Watts, Williams and Wood and District Cllr O'Sullivan.

17/12	<b>Apologies:</b> Cllrs Cox, Finnigan, Rudge, Ward and County Cllr Jelf.
18/12	<b>Minutes of the last meeting:</b> Cllr Flux signed the minutes as a true record.
19/12	<b>Declaration of Interests:</b> <b>24/12 (5) Parish Jubilee celebrations.</b> Cllrs Flux and Wood stated a personal interest.
20/12	<b>Matters Arising not referred to later on the Agenda.</b> Cllr Flux said that Cllr Ward had contacted him and apologised for being unable to attend the last three meetings due to work commitments. She advised him that these commitments were likely to continue for another three months and asked whether she should resign. It was suggested that she might take a sabbatical and this was formally proposed by Cllr Watts and seconded by Cllr Flux. The PC unanimously voted that if Cllr Ward requests a sabbatical in writing it will be agreed to. Cllr Squires said that when he had requested a sabbatical it had been turned down. The Chairman reminded Cllr Squires that he had not formally requested a sabbatical.
21/12	<b>10 Minute Open Forum:</b> None
22/12	<b>County and District Councillors update:</b> District Cllr O'Sullivan updated the PC about his discussions with CDC planning department regarding a controversial planning condition included in the original planning response associated with the planning application for the Congregational Church. This condition has now been reviewed and removed and the applicants asked to resubmit their planning application.
23/12	<p><b>Planning Working Group</b></p> <p><b>Applications</b></p> <p><b>12/00144/F Congregational Chapel New Street, Deddington.</b> Proposed Change of Use from former Church to 4 Bedroom Domestic Dwelling with internal fit out and external alterations. This is the second application for the same plans. The PC has no objections but asks for conditions to ensure that the development is undertaken with sympathy to the building and materials used are appropriate.</p> <p><b>12/00038/TCA Castle House, 1 Hopcraft Lane, Deddington.</b> Application to fell unidentified broadleaf tree. The PC recommends that a Tree Officer identify the tree before a decision should be made.</p> <p><b>Appeals</b></p> <p><b>Approvals</b></p> <p>11/01799/LB Ilbury House New Street Deddington 11/01879/F Florence House Earls Lane Deddington 11/01881/F Resubmission of 11/01460/F Earls Court Earls Lane Deddington</p> <p><b>Refusals</b></p> <p><b>11/00300/TCA Castle End House Castle Street Deddington</b> Reduce crown of horse chestnut by 30% PC did not object Cherwell have made this tree subject to a tree preservation order <b>TPO (No.02) 2012</b></p> <p><b>Withdrawals</b></p> <p><b>11/01752/F 45 Mill Close Deddington.</b></p> <p><b>Correspondence</b></p> <p>CPRE and NALC Sent a copy of their new guide <i>How to shape where you live: a guide to neighbourhood planning</i> This is available in the office. There will also shortly be an e learning course at <a href="http://www.ntselearning.co.uk">www.ntselearning.co.uk</a> which is free to anyone who wishes to register</p>
24/12	<p><b>Finance and General Purposes</b></p> <ol style="list-style-type: none"> <li><b>Cash flow to end January.</b> Income includes £5,680 interest from Anglo Irish Bank and £1,000 loan repayment from the cricket club. Expenses include £1,220 for grit bins and salt spreader, £359 for the Christmas tree and £5,495 for regeneration of the AWC.</li> <li><b>Solar panels.</b> £542.63 has been received for the period from 30.9.11 to 1.1.12. Current reading 8855.</li> <li><b>Danwood Copier.</b> Meeting arranged with technical representative from Danwood.</li> <li><b>Investments.</b> £200,000 rolled over with Anglo Irish, 3.19% for one year. Clerk believes that we may be able to invest for longer than one year, which would increase return. The Clerk to confirm.</li> <li><b>Parish Jubilee celebrations.</b> Street tea. The parish group organising the Jubilee Committee has asked for a £350 grant that includes £90 for the CDC road closure. It was agreed that the PC will arrange and pay for the road closure and give a grant of £260 towards the jubilee celebrations. Cllr Flux informed the PC that the Jubilee funds were being managed through the Holly Tree Club rather than an ad hoc group and that therefore the cheque needed to be made out to the club.</li> <li><b>Area behind the Windmill Centre.</b> Three quotations were obtained by the Clerk to move the fence behind the Windmill centre to enlarge the play area. These were reviewed by Cllrs. It was agreed that a budget of £2,000 be allocated to this project and that any excess funds be used to purchase a picnic</li> </ol>

	<p>bench for the area. Cllrs Squires and Watts asked that this have cement 'legs' like the one already in-situ at the WC and this had proved to be a good design.</p> <p>7. <b>Tertiary Grant.</b> PC has received a good letter of thanks from George Holland for his tertiary grant.</p>
25/12	<p><b>Highways and Transport</b></p> <ol style="list-style-type: none"> <li>1. <b>Post Box.</b> The post box will be sited in the next two-three weeks.</li> <li>2. <b>Real Time Bus Display.</b> This was discussed at the Parish Transport meeting and a new supplier is being sought.</li> <li>3. <b>Market Place Green.</b> It has been suggested missing post is either with the Church or British Legion. This will be confirmed.</li> <li>4. <b>Church Street Verge.</b> To chase the quote from Tim Wilde.</li> <li>5. <b>New Street North Bound Bus Stop.</b> Moving the bus stop further north is the preferred option and to be pursued with OCC and the bus company.</li> <li>6. <b>RTA's.</b> It is believed that no further court action will be taken. HWG have a range of measures for consideration which range from various 40 mph buffer zones, flashing lights at the school, street lighting extension down Clifton Road, 20 mph internal village limit, parish gates. Cllr Flux stated that County Cllr Jelf had asked about 40 mile an hour buffer zones with little response. It was suggested that gates on the entrances to the villages was the preferred option of OCC.</li> <li>7. <b>Clifton Road HGV Breeches.</b> Cllr Collins to write to Tony Baldry expressing support for Government measures with Sat Nav industry.</li> <li>8. <b>Hempton Speeding.</b> Results to be chased up.</li> <li>9. <b>Verge Protection Chapel Close, Clifton.</b> The PC to investigate alternative proposals once building work has finished and residents have moved in. The PC will endeavour to get the verge made good.</li> <li>10. <b>Siting of Grit Bin.</b> Communication has been received stating that the bin for Featherstone House and Alms House has been placed in a position that could cause a potential accident. Response to request if any better position could be suggested.</li> <li>11. <b>Grit Bins.</b> The grit bins are being monitored.</li> <li>12. <b>Parish Transport Representative.</b> Cllr Oldfield was appointed as the PC Transport representative.</li> <li>13. <b>Parish Transport Representatives Meeting.</b> Cllr Oldfield attended the meeting on 23 January. <ul style="list-style-type: none"> <li>• <b>Concessionary Bus Fares.</b> OCC has taken over responsibility for concessionary fares, i.e. senior bus passes, from CDC. In future, instead of going to Bodicote, you can collect an application form from libraries and mobile libraries, and OCC buildings. From 2 April it will be possible to apply online via the OCC website. Cards will last five years, and new cards will be sent out automatically. The age you become eligible changes as the retirement age goes up. There are 110,000 bus passes in the county and numbers increase every year.</li> <li>• <b>Bus subsidies.</b> There will be no cuts in the subsidies to bus routes this year. The budget for 2011-12 is around £3.5 million. OCC has made savings by competitive tendering and the money saved will be held over for next year. There will be cuts in 2013/14 and beyond. It is thought that the S4 Oxford to Banbury service is 'commercialised', and therefore may have no subsidy to lose however the Heyfordian services to Bicester and Middle Barton are subsidised. Money for bus subsidies comes from central government but it is not ring-fenced so if county councils want to use it for other purposes, they can.</li> <li>• <b>Dial-a-ride.</b> The contract for this service ends on 31 March. The new official provider will be announced shortly. However it will be a county-wide service and district councils can top up if they wish to. If parishes believe they need a community transport scheme now is the time to raise it as some funds are available. Emily Lewis of Oxfordshire Rural Community Council can help (01865 883488). Some volunteer dial-a-ride drivers were finding their insurance increased – a way round this has been found.</li> <li>• <b>Rail issues.</b> First Great Western franchise runs out in March 2013. There is a consultation currently going on about what service is needed and possibly about the performance of Great Western; there is another consultation about a general rail strategy for Oxfordshire, although the PC has no access as yet. Some representatives at the meeting argued that the new, or revived line from Oxford to Milton Keynes should be extended to Bristol in the other direction. Officers advised this might not be possible.</li> <li>• <b>Park and Ride.</b> The Oxford Park and Ride car parks are the subject of a rethink. Charges may be increased for long-term parkers.</li> <li>• <b>Voluntary Car Service.</b> Cllr Flux said that there is a service for people to use for hospital appointments. Volunteers run it and Cllr Flux has further details.</li> <li>• <b>Consolidation of transport pamphlets'.</b> Cllr Collins suggested that given the array of options it would be helpful if they could be consolidated into one document with the relevant contact details.</li> </ul> </li> </ol>
26/12	<p><b>Environment &amp; Recreation:</b></p> <ol style="list-style-type: none"> <li>1. <b>Play Areas.</b> The Clerk is to contact Cllr Ward to check which equipment she proposes for the Clifton Area. She also informed the PC that the roundabout at Wimborn Close play area had been cordoned off, due to H&amp;S, as it needs to be reset. It is hoped that the resetting can occur at the same time the new equipment is delivered for Clifton to reduce costs. Cllr Collins suggested that he can help Cllr Ward as required. Cllr Squires questioned why a call out charge to inspect the roundabout had not been incorporated into the annual contract. Cllr Flux said that this will be compared with the services provided by other RoSPA inspectors and included in future tender processes if appropriate.</li> </ol>

27/12	<p><b>Castle Grounds Review</b></p> <p>There has been a meeting regarding setting up a Castle Grounds working group. Given the issues it was decided that the group should concentrate on three main areas of obstacles 1) Access 2) Plans and 3) Funding. Cllr Squires said that the main issue, when previously investigated, were the services. Despite there being a play area, sports field and changing rooms in 60's/70's there were no services. The Clerk suggested that it might be an area for discussion for the Annual Parish Meeting. However, it was thought that there was not sufficient time to get much underway to put to the parishioners'. The Chairman asked Cllr McDowell to ensure that he included the Friends of the Castle Grounds in the discussions.</p>																																
28/12	<p><b>Report upon the Play Areas:</b> As above 26/12.</p>																																
29/12	<p><b>Invoices for Payment:</b> Schedules of invoices totalling £4,125.35 for February were approved for payment.</p>																																
30/12	<p><b>Investment of Council Funds</b> At the close of business on 15 February 2012 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,537.01</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>10,793.66</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>41,655.87</td> <td>1.0%</td> <td>Overnight (inc interest)</td> </tr> <tr> <td>Alliance &amp; Leicester</td> <td>200,000.00</td> <td>2.5%</td> <td>1 year fixed (July 12)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.19%</td> <td>1 year fixed (Jan 13)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (Nov 12)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>528,986.54</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,537.01	0.1%	Imprest	Barclays Current Acct	10,793.66	0.1%	Current	W. Bromwich Building Soc.	41,655.87	1.0%	Overnight (inc interest)	Alliance & Leicester	200,000.00	2.5%	1 year fixed (July 12)	Anglo Irish Bank	200,000.00	3.19%	1 year fixed (Jan 13)	Nat West	75,000.00	3.0%	1 year fixed (Nov 12)	<b>TOTAL</b>	<b>528,986.54</b>		
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31/12	<p><b>Correspondence.</b></p> <p><b>Allotments.</b> Cllr Squires asked about the current waiting list for allotments. The Clerk said that there were currently seven (including both sites) but two allotment holders were to be leaving. Four new allotments were being created at the Satin Lane site.</p> <p><b>Fields in Trust.</b> The Clerk to email Cllr Watts a copy.</p>																																
32/12	<p><b>Any Other Business:</b></p> <p><b>Co-op extended business opening.</b> The Co-op now opens until 10pm.</p> <p><b>Pegasus Meeting.</b> Cllr Collins said that there was a need to resolve the school capacity issue. There was no resolution from the point of view of planning and/or funding. There was some discussion regarding the infrastructure. Pegasus was asked to make proposals about what they could do to resolve these problems. It was felt that unless a resolution can be made to the school problem there is little point in holding a public review. The surgery representative said that there was going to be a Heyford Park Link Surgery, which should ease some of the Earls Lane congestion.</p> <p><b>Surgery Grit Bin.</b> There was verbal agreement to the use of the Health Centre Grit Bin.</p> <p><b>Annual Parish Meeting.</b> The annual Parish Meeting will be held on Wednesday 2 May 2012 at 7:30pm at the Windmill Community Centre.</p>																																
33/12	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 21 March 2012 at 7.30pm</b> in the <b>Holly Tree Club, Deddington.</b></p>																																