

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Duke of Cumberland's Head, Clifton on
Wednesday 20 February 2013 at 7.30pm**

Present: Cllrs Collins (Chair), Anderson, Bliss, Cox, Day, Flux, O'Neill, Oldfield, Rogers, Squires, Watts, Williams, Wood and District Cllr O'Sullivan and 14 members of the public.

17/13	Apologies: Cllr Finnigan and County Cllr Jelf.
18/13	Minutes of the last meeting: Cllr Collins proposed and Cllr Day seconded that the minutes of 16 January 2013 represented a true record and this was agreed so Cllr Collins then signed the minutes.
19/13	Declaration of Interest. 22/13 Cricket Club Ball Cllr O'Neill declared a pecuniary interest 22/13 Cricket Club Ball Cllr Rogers and Cllr Flux declared a general interest 23/13 Salt – Holly Tree Club Cllr Flux declared a general interest
20/13	10-Minute Open Forum. Tennis Court Floodlight Planning Application. Peter Gough addressed the Council on behalf of the Deddington Tennis Club and informed the PC that a planning application for the floodlighting of two of the three courts had been submitted to CDC. The PC said that it had not yet received the application and asked for further details. The application is for nine 8metre high floodlights on the two courts furthest from the local houses (i.e. nearest to the car park). Mr Gough said that the floodlights would be used particularly in the Autumn when the temperature is moderate but the evenings are drawing in with the core season being between the end of February - November. This would allow the Youths to continue with coaching throughout the Autumn/Winter months. Mr Gough explained that technically things had moved on since the previous application fourteen years ago. A Cllr asked how often and at what times would the lights be on and was told that this would probably be 3-4 times a week, weather permitting. Another Cllr asked when the curfew would be and was told that it would be an automatic curfew of 9:30pm. It was agreed that when the application is received the PC will ask for an extension in time to enable the PC to make a decision at the March meeting. Neighbourhood Plan. Ron Turner of Gaveston Gardens said that there were volunteers available for developing a Neighbourhood Plan. Cllr Collins confirmed that he had a list of 9-10 residents.
21/13	County and District Councillor updates. Cllr O'Sullivan had nothing significant to report at this meeting
22/13	Environment & Recreation 1. Deddington Cricket Club Summer Ball. Cllr O'Neill declared a pecuniary interest and left the meeting whilst this item was discussed. Cllrs Flux and Rogers declared general interests. The Chairman of the Cricket Club wrote and informed the PC that it intends to hold their annual Summer Ball on 15 June, and asked for DPC support. The event has raised significant funds for both the Cricket Club and ROSY, a local charity. Discussion followed during which it was noted that the arrangements for the Ball will be dealt with by the WMC. The PC RESOLVED (7 votes for, 2 against and 3 abstentions) that it accepts the request on the grounds that it should finish at 1am and that there is an orderly evacuation. It was noted that people can object to TEN's licence applications. Cllr O'Neill then returned to the meeting. 2. Bats. The PC has had an offer from an ecological consultant, Simon Boulter, who is eager to conduct an investigation into bats roosting in the parish and specifically in the Castle Grounds. 3. Lawnmower. In reference to the new lawnmower, last month's council decision has not yet been implemented. Please see further detail in F&GP report below. 4. Notice Boards. Quotes are being sought for replacement notice boards for Hempton and Deddington Primary School. Cllr Anderson has liaised with Deddington News regarding their offer to make a financial contribution and they have indicated they will do so once quotations are in. 5. Playground inspection. Quotes are being sought for the annual playgrounds safety inspections due for renewal in June and will bring the results to the March meeting for consideration.
23/13	Highways & Transport 1. Traffic Calming. The group is still waiting to hear from OCC about i) The cost of putting gates at the entrance to Hempton and ii) When the promised school sign will be put in place on the approach to Deddington from Banbury 2. Meeting with OCC Highways officers: A meeting was held with Anthony Kirkwood and another OCC officer to discuss; <ul style="list-style-type: none"> • <u>Traffic Lights on the High Street:</u> There have been two injury accidents during the month of January. The group are awaiting the official report. It was felt that little could be done technically. It was pointed out the traffic lights did not allow sufficient time for cycles to cross East-West and this was altered by a few seconds allowing more time to cross. • <u>Possible Crossing at the junction of Hudson Street/High Street.</u> Mr Kirkwood from OCC has advised that neither a panda nor a pelican crossing would be possible because of the road layout. A zebra crossing is theoretically possible, depending on the speed of traffic. It would cost up to £25,000 because the pavement would need to be extended from The Grove, and would also require cancelling numerous parking spaces on both sides of the High Street. Mr Kirkwood noted that there had been no pedestrian injury accidents at this point for at least 40 years and that the presence of zebra crossings can sometimes cause accidents. On this basis the HWG felt it could not recommend such a crossing for the PC's consideration because: there is no possibility of OCC paying for such a crossing; the effect of losing so much parking space – especially since we'll be

losing more space further down the road near Deddington Manor when the bus stop is moved – would create further problems for the village; there is no guarantee road safety would be improved, in fact it might be worsened.

3. **Obstruction:** Cllr Collins has agreed to speak to the owner of a Porsche that regularly parks across the footpath in Clifton.
4. **Grass verge:** A resident had complained about churned up grass verges in Chapel Close, Clifton. The HWG has visited the site and considered it to be counter-productive and possibly hazardous to put bollards on the east side of the close. A letter will be sent to the resident explaining this and giving an undertaking that the PC will continue to monitor the situation. It was suggested that this may be the result of extra cars in the road generated by what the PC argued was overdevelopment of a site on the west side of the close. OCC will be copied the correspondence. In the long-term, when Chapel Close is next due to be re-tarmacked, the PC could suggest that the road be marginally widened where the verge is overrun and kerbstones put in place.
5. **Speed watch:** A list of volunteers – including the new group based around Gaveston Gardens – has been passed on to the police with a view to arranging a new sequence of speed checks using the vehicle activated speed gun. It was noted that the PCSO has changed her shift patterns so there will be a delay.
6. **Salt:** A large quantity of salt was used during the recent snowfall but there is still some available in Deddington. The Clerk reported that only one OCC order for salt is currently allowed in September and that any additional salt needs to be purchased privately. She indicated that the cost of refilling the salt bins could be in the region of £80 for delivery and filling plus £5 for every 25kg bag of salt used. The HWG is trying to arrange the transfer of some surplus salt from Clifton to the bins in Deddington. In future the group recommends that the PC accept the OCC maximum permitted allowance of salt. It was noted that the grit bin in Clifton is waterlogged and should be either repaired or replaced, The Clerk has already reported this to OCC and so will follow this up. Discussion followed about extra storage and potentially suitable receptacles. It was noted that any additional storage space would need to be with the prior agreement of the landowner.
7. **Transport Options.** A leaflet listing the times of bus services in the parish plus the contact details of community transport (dial-a-ride etc.) and taxi services available in the parish was distributed with the February issue of Deddington News. As always many thanks to the DN for this service.
8. **Meeting.** There will be a meeting of the Oxfordshire Parish Transport Representatives in March. Cllrs were asked to let Cllr Oldfield know of any issues that they would like raised.
9. **Crossing on West hand side of the Traffic Lights.** OCC has informed the PC that there is insufficient space to put in a crossing.
10. **Posters on Traffic Light poles.** It was noted that posters on the poles near the traffic lights can be distracting and should therefore be removed by the Parish Steward.

24/13

Planning

Applications

13/00134/F Earls Court Earls Lane Deddington Erection of a 2-storey extension with new carport and garden store with front and rear porch and pergola. Resubmission of approved application 11/01881/F with some alterations to window and door locations and styles.

RESOLVED (13 votes for, and 1 abstention) that the PC has no objection but asks that CDC apply conditions to ensure that the materials used are in keeping with the existing property.

13/00056/F Hazel Cottage Tithe Lane Clifton Conversion of detached garage into an annex. Resubmission of withdrawn application of 12/01072/F with alterations to window design.

RESOLVED (unanimous) that the PC has no objection but would like a condition to ensure that the annex cannot be sold separately to Hazel Cottage in the future.

13/0046/F 2 County View Clifton Single Storey Front Extension.

RESOLVED (unanimously) that the PC has no objection.

12/01799/F Barford House Hempton Two Storey and Single Storey Conservatory extension. Construction of Oak Framed cart barn.

RESOLVED (unanimous) that the PC will **object** to this application on the grounds that the proposed Oak Framed Cart Barn is oversized and will impact on the amenities of the adjacent property in St John's Way. If planning permission is granted the PC will ask CDC for conditions to be included that will ensure that the Barn could not be sold separately or converted to be used as commercial or residential premises.

Approvals

12/01593/F 2-3 Hudson Court Deddington

12/01658/F 14 Hempton Road Deddington

12/01250/F Orchard House Chapel Close Clifton

Correspondence

Tennis Club: 9 new items of correspondence have been received supporting the Tennis Club Floodlight application and an email from the clubs' Chairman confirming that the planning application has been submitted. A letter of support has also been received from the secretary of the Banbury Tennis Leagues.

	<p>Possible Developments: On 17th Jan an email was received from Pegasus to confirm that the PC does not wish to meet with them at this time. The Clerk sent a response to confirm that the PC would like to see the results of their exhibition - nothing has been received to date. It was noted that many of the new houses on the Milton Road, Bloxham development remain unsold.</p> <p>West Northamptonshire joint Planning Unit. Notification of submission of their joint core strategy</p> <p>Other</p> <p>CPRE Neighborhood Planning Session: Attended by Cllr's Day, Oldfield</p> <p>OALC Training 17th June Two spaces booked - the attendees will be confirmed before the event.</p>																																				
25/13	<p>Emergency Planning</p> <ol style="list-style-type: none"> 1. Winter plan & snow The leaflet regarding the law and snow clearing was distributed before the snow fell. Thank you letters have been sent to all those from the volunteer list who helped clear paths. It was suggested that some pavements should be a priority and salted before any forecast snow if volunteers are available. The PC currently owns two snow shovels, two steel shovels and one salt spreader and agreement to purchase three more salt spreaders will be sought at the next meeting. The arrangement for the storage of these was agreed. The school PTA will keep the school site clear and is maintaining its own list of volunteers that can be called on when required. The Steward will be asked to stop snow clearance for H&S reasons. The options for local road snow clearance were discussed and will be followed up. 2. Emergency Plan. The OCC Emergency Survey has been returned to the OCC emergency team and the proposed cascade is now in place. Deddington Parish Church has been (verbally) confirmed as a second refuge for Deddington. There is currently no evacuation centre in Clifton so Cllr Collins will investigate the two options that were identified. Some very minor additions have been made to the existing emergency plan to reflect the cascade, the addition of the Church as a second refuge for Deddington and the updated vulnerable list. It has been noted that St Anne's in Clifton has been omitted off the map. Cllr Oldfield is visiting our current vulnerable list as discussed. Cllr Rogers is in regular touch with Community Carers (Wendy Burrows) and has also spoken to the new manager of the Co-Op. 																																				
26/13	<p>Finance & General Purposes</p> <ol style="list-style-type: none"> 1. Cash flow to end January. Income includes £2,252 interest on the last bond with NatWest, £384 from PCC for the church clock repair. [The PC has since received £1,798.38 for solar energy]. Expenses include £5,000 towards the Clifton Path. 2. Precept. The PC RESOLVED (13 votes for and 1 abstention) that the precept request to CDC for 2013/14 should be maintained at £35,431.00 3. Procedures. The Financial regulations will be amended to include the use of a credit card subject to OALC confirming that this is allowed. These procedures are based on the NALC model. Cllrs were asked to forward any comments to Cllr Anderson prior to the next meeting. It was noted that the retention of records is mandatory. All procedures will be brought to the next meeting for ratification. 4. Credit Card. The PC is awaiting advice from OALC. 5. Lawnmower. It was recommended that the Friends of Castle Grounds mower is not shared and that the PC purchase a separate mower for use by the Steward. It was agreed that his current grass cutting duties will not be increased. The purchase of the lawn mower had previously been agreed so there was no need to vote on this matter. 6. Memorial Plaque. A letter will be sent to County Cllr Jelf to request £500 from his Community Fund. It was noted that the views of families will be sought and their wishes taken into account. 7. ORCC membership. The F&GP recommended that membership of ORCC (currently £65) should not be taken up this year however after discussion the PC RESOLVED (9 votes for, 1 vote against and three abstentions) that the ORCC membership be renewed. 8. Insurance. Zurich has approached the PC regarding insurance. Cllr Watts has offered to help the Clerk identify other possible insurers so that 3 or four quotes can be sought. 																																				
27/13	<p>Neighbourhood Planning</p> <p>Cllr Day informed the PC that he and Cllr Oldfield had attended the CPRE session on developing a Neighbourhood Plan (NP). There was a general discussion about the value of a neighbourhood plan. Some councillors thought it might help to get affordable housing in the village, but this could probably be achieved otherwise. Others thought that the work and expense involved was unlikely to be cost effective or beneficial. RESOLVED (8 votes for, 1 against and 4 abstentions) that the PC should not prepare a Neighbourhood Plan at this time. It was suggested that residents should let the PC know about the exception sites that they might like.</p>																																				
28/13	<p>Invoices for Payment: Schedules of invoices totalling £2,396.91 for February were approved for payment.</p>																																				
29/13	<p>Investment of Council Funds On 20 February 2013 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>771.07</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>37,964.73</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (July 13)</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>3.2%</td> <td>1 year fixed (Sept 13)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>1.75%</td> <td>1 year fixed (Jan 14)</td> </tr> <tr> <td>Nat West</td> <td>125,000.00</td> <td>3.0%</td> <td>1 year fixed (July 13)</td> </tr> <tr> <td>Nat West</td> <td>80,000.00</td> <td>2.0%</td> <td>1 year fixed (Nov 13)</td> </tr> <tr> <td>TOTAL</td> <td>533,735.80</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	771.07	0.1%	Imprest	Barclays Current Acct	37,964.73	0.1%	Current	Santander	75,000.00	3.0%	1 year fixed (July 13)	Santander	140,000.00	3.2%	1 year fixed (Sept 13)	Nat West	75,000.00	1.75%	1 year fixed (Jan 14)	Nat West	125,000.00	3.0%	1 year fixed (July 13)	Nat West	80,000.00	2.0%	1 year fixed (Nov 13)	TOTAL	533,735.80		
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30/13	Correspondence: None discussed.
31/13	AOB Fibre Optic Broadband Cllr Rogers said that in order to secure free installation of Fibre Optic Broadband residents should place their orders soon.
32/13	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 20 February 2013 at 7.30pm in The Holly Tree Club, Deddington . The meeting closed at 9:22 pm.