

DEDDINGTON PARISH COUNCIL
Minutes of the Parish Council meeting held at The Windmill Centre, Deddington at
7:30pm on Wednesday 20 February 2019.

Present: Cllrs A Collins, M Cox, J Eames, H Oldfield, S O'Neill, J Reeve, M Robinson, D Rogers, M Swadling, T Timms, J Watts, **Also in attendance:** County Cllr A Fatemian, Deddington News representative, David Stewart and two members of the public.

25/19	Apologies: Cllrs J Higham, M Squires and District Cllr B Williams. Cllr D Rogers confirmed the resignation of Cllr B Wood, after 15 years. Cllr D Rogers proposed, with unanimous agreement, an enormous vote of thanks to Brian Wood for his exceptional work for the Parish Council.
26/19	Declarations of Interest. Cllr S O'Neill declared a pecuniary interest in Agenda Item 13 and 14 (38/19 and 39/19) as a landowner. General Interest. Cllr J Reeve declared general interest in Agenda Item 8 vi) Friends of Castle Grounds as Chair of FOCG. Cllr D Rogers declared general interest in Agenda Item 11 c) 19/00012/F Gegg's Lodge, Hempton Road, Deddington as a nearby neighbour. Cllr M Cox and S'O'Neill declared general interest in Agenda Item 15, 40/19 13) Allotments as allotment holders.
27/19	Minutes: Cllr S O'Neill proposed and Cllr M Cox seconded the motion and the Council RESOLVED (unanimous by those in attendance of the meeting) that the minutes of the meeting held on 16 January 2019 were approved as a true record. The Chairman then signed the minutes.
28/19	Matters arising from the minutes and not referred to later on the Agenda: None
29/19	10 Minute Open Forum: The Chairman of the Deddington Tennis Club addressed the council regarding the 19/00023/F Deddington Tennis Club variation of planning permission. He said that membership was up 70% since the installation of the new lights. More court time is key for Juniors to progress for 12 months not just 6. Additional light sessions will help the Tennis Club to grow. A resident addressed the Council regarding this matter too and requested the PC's support in rejecting the application. He said the new lights necessitated using heavy curtains to block out light for local residents. There was a history of mishit balls and blocked downpipes requiring repair by the householder. He felt there was a lack of courtesy of members retrieving balls from local residents. It was difficult for residents to sleep who had early starts. A letter was provided by the Chair of the Windmill Committee supporting the Planning Proposal. 19/00023/F
30/19	County Cllr A Fatemian update: Dealt with Item 35/19
31/19	District Cllr B Williams update: None
32/19	Finance & General Purposes. Cllr H Oldfield confirmed the reports. <ol style="list-style-type: none"> 1) Bank accounts. All agreed and balanced. 2) Hampshire Trust Bank. The bond has been rolled over. 3) Major Expenditure Plan. Will be updated. 4) Standing Orders. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the Standing Orders were approved. 5) Windmill Lease. Investigations are on-going-as to how to best insure the Windmill Building. 6) Windmill Expenses. Cllr H Oldfield proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) the Council agree to provide the 30% match funding (£7,500) required according to the terms of the Pocket Parks application document. Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (Ten for and one abstention) that £6,892.80 be made for the first payment towards the multi- play piece. Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) £4,712 for replacement doors at the Windmill Centre. Cllr H Oldfield proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) £7,450 for the heating system for the Hall at the Windmill Centre. CCTV system to be carried forward to the March meeting. County Cllr A Fatemian joined the meeting. 7) SSE Grant application. Cllr D Rogers proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) to make a grant application to SSE for up to £2500. 8) Windmill Indemnity Insurance £500. Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (Nine for and two abstentions) not to proceed with this insurance as it was felt unnecessary. 9) Friends of Castle Grounds. Cllr H Oldfield proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) to pay up to £500 matched funds with English Heritage. 10) Cemetery Fees. The fee structure is 5 years old. A chart of comparative fees was circulated. This item will be held over for the March meeting. Cllr H Oldfield will review income and report back at the March meeting.

33/19	<p>Approval of Invoices for Payment. Cllr H Oldfield proposed, and Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £11,054.42 were approved for payment.</p>																																																		
34/19	<p>Report upon the investment of the Parish Council's Funds as at 31 January 2019.</p> <table border="1" data-bbox="180 253 1461 555"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,523.54</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current*</td> <td>293,520.89</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>133,896.67</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2019</td> </tr> <tr> <td>Nationwide BS</td> <td>82,719.32</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Mid July 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>78,456.73</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>Early Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,919.63</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>Early April 2019</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.6%</td> <td>1 Yr Fixed</td> <td>Mid-April 2019</td> </tr> <tr> <td>Skipton Building Society</td> <td>85,000.00</td> <td>1.0%</td> <td>1 Yr Fixed</td> <td>May 2019</td> </tr> <tr> <td>Total</td> <td>847,036.78</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £66.07 of uncleared cheques which have been taken off to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,523.54	0.1%	Imprest		Current*	293,520.89	0.1%	Current		Nationwide BS	133,896.67	0.75%	1 Yr Fixed	Mid Nov 2019	Nationwide BS	82,719.32	0.75%	1 Yr Fixed	Mid July 2019	Hampshire TB	78,456.73	1.3%	1 Yr Fixed	Early Feb 2020	Cambridge & Counties	85,919.63	1.3%	1 Yr Fixed	Early April 2019	United Trust	85,000.00	1.6%	1 Yr Fixed	Mid-April 2019	Skipton Building Society	85,000.00	1.0%	1 Yr Fixed	May 2019	Total	847,036.78			
Account	Balance	Interest	Notice	Valid Until																																															
Imprest	2,523.54	0.1%	Imprest																																																
Current*	293,520.89	0.1%	Current																																																
Nationwide BS	133,896.67	0.75%	1 Yr Fixed	Mid Nov 2019																																															
Nationwide BS	82,719.32	0.75%	1 Yr Fixed	Mid July 2019																																															
Hampshire TB	78,456.73	1.3%	1 Yr Fixed	Early Feb 2020																																															
Cambridge & Counties	85,919.63	1.3%	1 Yr Fixed	Early April 2019																																															
United Trust	85,000.00	1.6%	1 Yr Fixed	Mid-April 2019																																															
Skipton Building Society	85,000.00	1.0%	1 Yr Fixed	May 2019																																															
Total	847,036.78																																																		
35/19	<p>County Cllr A Fatemian Update:</p> <p>2019/20 Budget Proposals. Have been put forward.</p> <p>Signs for an Elderly Crossing outside Grove Court. This is being progressed by OCC,</p> <p>Over 40,000 Potholes Repaired. Cllr J Watts stated that the repairs in Hempton had "exploded" and the repairs were of poor quality.</p> <p>OCC Best Performing Council in England for Recycling Rates 2017/18. Oxfordshire has the highest performing disposal authority.</p> <p>Pedestrian Crossing for Deddington Grange. County Cllr A Fatemian to chase toucan crossing. Cllr D Rogers asked that he chase up the replacement of the sign at the cross roads which has been damaged since 2015.</p> <p>Hempton Road Light. Cllr D Rogers to produce a map for County Cllr A Fatemian to chase up the requested street light.</p> <p>Deddington Sign. The Deddington sign entering in the village from Hempton has one leg that has rusted away. County Cllr A Fatemian was made aware but said that it would be low on the list of priorities.</p>																																																		
36/19	<p>Planning Matters.</p> <p>Applications.</p> <p>a) 19/00023/F Tennis Courts, Windmill Centre. Variation of condition preventing the floodlights from being used more than 3 nights per week. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (Nine for, one against and one abstention) objection but recommend consideration is given to Environmental Protection Officer comments and the PC would consider an application for the floodlights to be used to a maximum of five nights per week, finishing by 21:30, that a complaints log is kept and resulting action available for council officers to view and that Court Three be coned off when floodlights are on to ensure it is not used.</p> <p>b) 19/00008/TCA Featherton House, Chapel Square, Deddington. T1 x Cherry - Reduce by 2.5m. T2 x Apple - Reduce by up to 2.5m. The PC asked for an extension to this, but as it was not controversial the planning officer declined, and this application was decided & approved on 18 February 2019.</p> <p>c) 19/00012/F Geggs Lodge, Hempton Road, Deddington. Erection of link extension, porch and external alterations to form single dwelling from two existing dwellings. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (ten for and one abstention) no objection, providing parking on the Hempton Road ceases and all parking and vehicle movements are contained on Geggs Lodge property itself.</p> <p>d) 19/00043/TPO Sentry House, Castle Street, Deddington. Oak Trees 1-5 - Crown thinning up to 20%, removal of all deadwood and all epicormic growth - Subject to TPO 19/89. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>e) 19/00134/F Steps Cottage, St Thomas Street, Deddington. Change of use to holiday let. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (ten for and one abstention) no objection.</p> <p>Approvals</p> <p>18/00383/TCA Ithaca, Hopcraft Lane, Deddington.</p> <p>18/00380/TCA Affric, New Street, Deddington.</p> <p>18/02115/F Greystones, Banbury Road, Deddington.</p> <p>19/00008/TCA Featherton House Chapel Square Deddington.</p> <p>18/02231/F 2 Chapmans Lane, Deddington.</p> <p>18/02200/F Orchard House, Chapel Close, Clifton.</p> <p>18/02123/F Victoria House, Horse Fair, Deddington.</p> <p>Refusals. None</p> <p>Withdrawals. – 18/02236/F Four Winds, Main Street, Clifton. Single storey part rear extension. Two storey rear extension and window replacement.</p> <p>Correspondence. None</p> <p>County Cllr A Fatemian left the meeting.</p>																																																		

37/19	<p>Windmill Centre Redevelopment Working Group.</p> <p>1) Children’s Play Area and Woodland Trail.</p> <p>a) Main Play area: Work started on 28 January and should be finished by 1 March, when a safety inspection will take place.</p> <p>b) Multi-play piece Work to be started on receipt of deposit and materials, it is estimated completion will be early May.</p> <p>c) Landscaping buffer zone. Cllr M Robinson has chased.</p> <p>d) Hedge removal/reduction. Work on this has started and is due to finish by 1 March.</p> <p>e) Dogs. People are still letting their dogs run loose and not clearing up after them. The confusion over dog-walking signs needs to be resolved. Dealt with in 40/19 5) below.</p> <p>2) Pocket Parks Initiative. The application for funds has been made and by the end of February we should know if this has been successful or not.</p> <p>3) Windmill Community Centre. Lighting/Wi-Fi/CCTV to be agreed at the March meeting. More quotes are needed for the loo block refurbishment.</p>
38/19	<p>Neighbourhood Planning. Cllr S O’Neill left the meeting as a Landowner with pecuniary interest Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) approved:</p> <p>i That the 'submission' versions of the Deddington Neighbourhood Development Plan and ancillary documents, with post-Regulation 16 proposed modifications, should proceed to examination</p> <p>ii To approve the submission to CDC for onward transmission to the independent examiner pursuant to Regulation 17(b) of the Neighbourhood Planning (General) Regulations 2012 (as amended) of the below mentioned additional documents presented to the meeting in connection with the Deddington Neighbourhood Development Plan:</p> <p>(a) Schedule A: Modifications to Plan Policies;</p> <p>(b) Schedule B: Modifications to Supporting Text;</p> <p>(c) Schedule C: Commentary on Regulation 16 Representations.</p> <p>iii To delegate to Cllr A Collins authority to approve limited modifications that do not alter the scope or meaning of the above specified documents during the period between the February PC meeting and the forwarding of the Plan documents by CDC to the independent examiner provided all changes are reported back to the subsequent PC meeting.</p>
39/19	<p>Large Scale Developments. Cllr D Rogers to thank OCC and CDC and those that helped to clear the link path between Gaveston Gardens and Deddington Grange. OCC Officer agreed with the traffic calming suggestion of a pinchpoint at the land west of Wimborn Close.</p>
40/19	<p>Environment and Recreation. Cllr S O’Neill returned to the meeting.</p> <p>1) Welford’s Piece. Mats are to be installed. Thank you to the Fenemores who have kindly offered to roll the play area. Cllr A Collins to ask for local people to help with cutting the grass.</p> <p>2) Speed Watch. More volunteers would be very welcome.</p> <p>3) Litter Pick. A new date will be emailed to Cllrs by Cllr J Watts.</p> <p>4) Litter Bins – new liners. Cllr J Watts proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) at a cost £325 including delivery.</p> <p>5) Dog Walking path. Signs are installed and bins need moving/installing. The Clerk to write to the Parishioner that commented on this. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (ten for and one abstention) that dogs must be kept on leads at the Windmill Centre site. Cllr M Robinson suggested we review this in June and if there is no improvement take further action.</p> <p>6) Bark Path. Cllr J Watts thanked the working party who helped spread the bark chippings, more chippings have been requested, Cllr T Timms to set new date for bark spreading.</p> <p>7) Request to hold a party at the Windmill Centre, 14 September 2019. It was confirmed that the Football Club has agreed to this and it has been confirmed to Jo Cross of Chances that risk assessment forms will be completed.</p> <p>8) Ash Trees with Ash Dieback. This could be a hazard. The tree survey of 2015 estimated there were 50-100 ash trees in the Parish. Tree Surgeons do not want to take these trees down, as they can be a hazard. Expert advice to be sought.</p> <p>9) E & R policy review. Cllr J Watts confirmed they are happy for all existing policies to be renewed.</p> <p>10) Stewards Shed. Power issue to be resolved. Cllr M Swadling will take a look.</p> <p>11) Fir tree on Gaveston Green. Cllr J Watts proposed, Cllr M Cox seconded the motion and the Council RESOLVED (ten for and two abstentions) to fell a fir tree, subject to replacement, quotation £380.</p> <p>12) Memorial Testing. Report received.</p> <p>13) Allotments. Cllr J Watts proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) no objection the purchase of Dog Poo Bin and signs up to £200 at WMC and Allotments.</p> <p>14) Annual Weed killing. Cllr D Rogers proposed, Cllr J Reeve seconded the motion and the Council RESOLVED (unanimous) that the quote for £800 for two treatments a year be accepted.</p>

	15) Remembrance Tree at Cemetery. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the PC grant the planting of a remembrance tree at the Hempton Road cemetery given the parishioner has agreed to the criteria set out in the Cemetery policy.
41/19	Update Parish Vulnerable List. To be carried over to March 2019 meeting.
42/19	Highways and Transport 1) Grass Verges. Building work on the Lower east side of New Street had meant that grass verges have been ploughed up and it is suggested all future planning applications include restoring grass verges on completion of the build. Item to be carried over to March Meeting for consideration. 2) Deddington Grange. Cllr D Rogers was thanked for great deal of work he has done ensuring the footpath between Gaveston Gardens and Deddington Grange went ahead. 3) Hempton HGV's. Cllr M Cox to find out when located in Hempton and advise. 4) Hudson Street/Grove Crossing Signs. Clerk sourced the cost of these signs at £258 plus VAT. Cllr M Cox suggested this is requested from Cllr A Fatemian from his budget. 5) Thank you. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) a thank you to all the Farmers who have done sterling work for the PC over the years. The Clerk to write to the local farmers and thank them. 6) Clifton Works by Thames Water. Cllr M Swadling stated there was a lot of work going on in Clifton by Thames Water with Tankers which had resulted in the mud of the track being churned up and deposited on the road. The Clerk to write to Thames Water regarding rectifying this. Transport - Nothing to report.
43/19	Update from Parish Council Representatives. OALC Term. It was confirmed that Cllr M Cox is at the end of her term at OALC. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that Cllr M Cox continues her term at OALC.
44/19	Correspondence: None
45/19	Any Other Business - No decisions can be taken under this agenda item: Cllr D Rogers confirmed that we need to find a replacement for Brian Wood. David Stewart is happy to stand-in for him in the short term. If anyone wishes to apply the PC welcomes applications. This item should be added to Staff Matters for the March Meeting.
46/19	Date of the next meeting: The next Parish Council meeting will take place on Wednesday 20 March 2019 at 7.30pm in the Old School Room, Hempton.
47/19	The meeting closed at 9:43pm