

# DEDDINGTON PARISH COUNCIL

Minutes of a Meeting held at the Windmill Community Centre, Deddington on  
Wednesday 18 January 2012 at 7.30pm

Present: Cllrs Flux (Chair), Collins, Cox, McDowell, Finnigan, Oldfield, Rudge, Watts, Williams and Wood and District Cllr O'Sullivan.

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| 1/12 | <b>Apologies:</b> Cllr Bliss, Day, Squires, Ward and County Cllr Jelf.  |
| 2/12 | <b>Minutes of the last meeting:</b><br><b>209/11 War Memorial.</b> The final sentence in the first paragraph should read. The PC then voted unanimously, <b>with one abstention</b> , in favour of this proposal.<br>Cllr Flux then signed the minutes as a true record.  |
| 3/12 | <b>Declaration of Interests:</b><br><b>4/12 Town Hall.</b> Cllr Oldfield stated a personal interest.<br><b>10/12 11/01752/F 45 Mill Close Deddington.</b> Cllr Cox stated a personal interest.  |
| 4/12 | <b>Matters Arising not referred to later on the Agenda.</b><br>Cllr Flux welcomed District Cllr O'Sullivan to the meeting and said that the PC was glad to see him back on his feet.<br><b>Grit Bins.</b> Cllr Cox said that the grit bins were now in place. She said that there were still a number of wheelie bins at the Town Hall that are not owned by PC. The Clerk will arrange for the bins to be labelled with a note asking for them to be removed within in a week. The note will remind people that placing trade waste in these bins is illegal. CDC will be contacted to remove the bins if they are still there after this time.<br><b>Stewards.</b> Cllr Oldfield queried whether the steward who had resigned would be replaced. Cllr Flux said that the plan was to carry on with one steward at present but review the situation if required. Cllr Finnigan reported that the steward would work a maximum of 16 hours a week and explained that much of the work was seasonal. Cllr Flux said that the work currently undertaken by the steward had proved to be adequate for the needs of the parish. In addition the Steward also cleans up the undercroft of the Town Hall. Cllr Rudge asked if New Street could be checked more frequently and the steward will be asked to do this.<br><b>Town Hall.</b> Cllr Oldfield asked for clarification of the minutes of the December meeting relating to the sentence. <b>It was confirmed that, in common with the PC usual practice, if agreed [help with funds for further refurbishment of the Town Hall] any monetary help would be in the form of a loan rather than a grant.</b> After some discussion Cllr Flux confirmed that any request would be considered on its own merits. Cllr Wood said consideration would be given to the best way to help – in the past some organisations have had interest free loans but a few others have received a grant.  |
| 5/12 | <b>10 Minute Open Forum:</b> None   |
| 6/12 | <b>County and District Councillors update:</b><br>District Cllr O'Sullivan raised awareness of the Deddington Conservation Area letter. Cllr Flux said that PC had been asked if it wanted to contribute to the consultation document. He advised the Cllrs that every few years the conservation area had to be reviewed.  |
| 7/12 | <b>Finance and General Purposes</b> <ol style="list-style-type: none"><li><b>Cash flow to end December.</b> The major items of income and expenditure were reported. These included donations received towards the Christmas tree and expenditure at the Castle grounds, and the Clifton play area.</li><li><b>Solar panel reading.</b> The reading as at 31 December was 8080 (previous reading 7880).</li><li><b>Danwood Copier.</b> Meeting arranged with technical representative from Danwood to hopefully resolve the outstanding scanning issue.</li><li><b>West Bromwich.</b> £10,000 has been withdrawn and put into the current account.</li><li><b>Parish Council elections.</b> A new schedule of charges has been received from CDC - the election charges have not increased for over 35 years. Cllr Oldfield queried how much an election might cost. Cllr Wood said in the region of £1600.</li><li><b>Cemetery fees.</b> The cemetery fees have not been increased since December 2009 so Cllr Wood proposed that all fees be increased by £5. The current policy of not charging for children under 12 years old will continue. This was seconded by Cllr Watts and then agreed. It was noted that the charges are still less than those applied by the managers of other cemeteries in the local area.</li><li><b>Satin Lane Allotments.</b> Representatives of the Satin Lane allotment society have agreed to collect the rents on behalf of the PC from 2013. Cllr Flux proposed that the association be allowed to keep 20% of the rents collected – approximately £138. This motion was seconded by Cllr Finnigan and then agreed.</li><li><b>Precept.</b> Cllr Wood proposed that the level of precept stay at the same rate for 2012/13. Cllr Woods proposal was seconded by Cllr Collins and agreed by the Cllrs. It was noted that precept payment to the PC will equate to £35,431 in 2012/13 as the number of houses is now 925.</li><li><b>Anglo Irish Investment.</b> Cllrs Wood and Flux will investigate the best rates available for the money that is currently in the Anglo Irish account. The current fixed rate deal is due to end at the end of January 2012. Cllr Flux thanked Cllr Wood for his work on the precept, budgets and accounts.</li><li><b>Sport Field rentals.</b> It was queried whether the rates for the sports fields would be increased. Cllr Flux said that this was a matter for the WMC to decide and the decision would be reported back to the PC. Cllrs Flux and Collins have received excellent and positive feedback on the improvements to the AWC.</li><li><b>Tertiary grant.</b> There has been one late application for a grant. It was agreed that it will be approved on this occasion and the new procedure will be implemented thereafter.</li></ol> |

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| 8/12 | <p><b>Highways and Transport</b></p> <ol style="list-style-type: none"> <li>1. <b>Post Box.</b> The Post Office has been written to about re-siting the post box and we appear to be making progress. Cllr Cox was thanked for getting this actioned.</li> <li>2. <b>Speeding.</b> Speed watch suspended until more evening daylight.</li> <li>3. <b>Market Place Green.</b> Post removed OCC chased but no response at present.</li> <li>4. <b>Church Street Verge.</b> Kieran Mallon and Ann Bonner will be written to as budget holders. Cllr Oldfield has already drafted a letter regarding this issue and the Hudson Street/Main road crossing. Cllr Oldfield will forward this to all Cllrs for comment before it is finalised and forwarded to the Clerk for action.</li> <li>5. <b>Benches.</b> Betty Hill's memorial bench has now been installed. The family of Eddie Lynch will decide when they would like to install his memorial bench but the base is now in place.</li> <li>6. <b>Road Rock Salt storage.</b> The outstanding rock salt has now been delivered.</li> <li>7. <b>Clifton Road HGV issues.</b> Cllr Collins will draft a letter supporting government proposals regarding Sat Nav, highlighting local problems.</li> <li>8. <b>Buffer Zone.</b> The PC is waiting to hear from County Cllr Jelf. Cllr Cox said that in April they would be re-looking at the monitoring and surveying of the speeding data and the use of potential buffer zone.</li> <li>9. <b>Grit Bins.</b> Cllr Collins will help the Clerk draft a letter to the Health Centre suggesting that they share the surgery grit bin with the school in return for the PC replenishing the salt stock.</li> <li>10. <b>Snow Shovels.</b> The Clerk advised that the PC does not have an account with some of the cheapest suppliers so Cllrs Cox and Collins will arrange for this purchase and try to obtain a VAT receipt.</li> <li>11. <b>Hudson Street/New Street Crossing.</b> (see point 4 above).</li> <li>12. <b>New Street North Bound Bus Stop.</b> Cllr Collins has spoken to the owner of Deddington Manor who supports moving the bus to the layby north of her property or the removal of the current grass verge to facilitate moving the bus stop from the carriageway. This will slightly reduce the number of car parking spaces available but the PC considers that there are sufficient spaces to accommodate this reduction.</li> <li>13. <b>Adderbury Footpath.</b> The PC has written to OCC and enquired what data drove the decision to pave the footpath from the Leyes towards Adderbury and to confirm that there was a higher demand for this than for the Clifton Footpath.</li> <li>14. <b>Car Security Survey.</b> Cllr Collins informed the PC that the NAG were mobilising youths in uniform to check car security in the next few weeks.</li> <li>15. <b>Johnson's Truck.</b> Cllr Wood noted that a Johnson's flat bed truck had been parked on the High Street with advertising on it. The situation will be monitored.</li> </ol>  |
| 9/12 | <p><b>Environment &amp; Recreation:</b></p> <ol style="list-style-type: none"> <li>1. <b>Steward work.</b> Cllr Finnigan and the Steward have walked around the parish and noted work that is necessary for the future. The roundabout at the Wimborn Play area seems a little rocky so the PC decided to ask John Hicks, a RoSPA Inspector to assess this equipment as a matter of urgency. There is also a hole in the tarmac at this play area. The Clerk reported that there was a patch kit for this tarmac in the Stewards Shed. If it cannot be found or is insufficient she will purchase another so that the Steward can undertake the repair. There was also concern that the grass did not appear to be growing back at the re-seeded area at Welford's Piece. The contractor will be asked to go and check this and determine if any action is required.</li> <li>2. <b>Christmas Tree.</b> Cllr Finnigan thanked the following volunteers who helped install and take down the Christmas Tree: Nipper Clarke, Martin Ince, Jason Maloney, Dennis Harrison and Richard Stilgoe. He noted that it was unfortunate that the beautiful Tree had not been very well lit. The problem stemmed from difficulty accessing a suitable electric supply. Although various sources were investigated they were not feasible because of H&amp;S and insurance considerations. The PC therefore tried to light the tree using solar lights but this was not very successful. Cllr Oldfield requested that this be put on the agenda for the March PC meeting. This will be after the next DCE meeting where this issue will be discussed. Cllr Flux asked that the minutes record that the PC was aware of the lighting issue and was sorry that a solution wasn't found for the 2011 season. It was thought that the undercroft socket would be made available but this had not been the case so a resolution will be sought for 2012. He thanked Cllr Finnigan for the significant effort that he put into trying to resolve the issue. Cllr Finnigan noted that Martin Ince had been instrumental in getting the Christmas tree appropriately lit on Christmas Eve and for that he passed on his thanks. The PC agreed that Cllr Finnigan will be reimbursed for the additional lights that had to be purchased in order for this to be achieved.</li> <li>3. <b>Conservation of bio-diversity.</b> ONCF has contacted Cllr Rudge and asked what actions the PC has undertaken relating to conservation and or bio-diversity. Cllr Rudge will update them about progress relating to the wildflower area in the cemetery, the work undertaken at the Castle Grounds and also in the small coppice at the back of the WMC. ONCF sends a weekly environmental bulletin. Cllrs Rudge and Ward are working on delivering a monthly summary of these articles on Deddington Online. The Clerk suggested that ONCF be asked to provide a summary of the content and website links to the relevant sections of the updates as the updates are currently rather long.</li> <li>4. <b>24 March PC Conference.</b> Cllr Rudge reported that she will be attending.</li> <li>5. <b>Landfill tax.</b> Cllr Rudge will investigate whether any money is available for nature conservation from Land fill tax due to proximity to Ardley (9.9 miles). Cllr Flux noted that grants had already been received from this source for the Holly Tree and the cemetery.</li> <li>6. <b>Swifts.</b> There are currently no boxes in the Church so Cllr Rudge will discuss this with George Fennemore.</li> </ol> |

|                           | <p><b>7. Queens Jubilee &amp; Deddington Pippins.</b> Cllr Rudge suggested possible sites for planting Deddington Pippins to celebrate the Queens Jubilee. She suggested that some could be planted behind the Windmill Centre or on the grass verges on the road leading out to the North of the village.</p> <p><b>8. Betty Hills Bequest.</b> The Clerk confirmed that all bills have now been received for the purchase and installation of the bench bequeathed by Betty Hill. The Clerk proposed that the remaining funds be spent on planting natural flowers in front of and to the sides of the bench at the lookout at the Castle Grounds. This was considered to be a good idea so the Clerk and Cllr Rudge will investigate further.</p>  |          |                          |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
|---------------------------|---|----------|--------------------------|----------|--------|-----------------------|----------|------|---------|-----------------------|-----------|------|---------|---------------------------|-----------|------|--------------------------|----------------------|------------|------|------------------------|------------------|------------|-------|-----------------------|----------|-----------|------|-----------------------|--------------|-------------------|--|--|
| 10/12                     | <p><b>Planning Working Group Applications</b><br/> The first four applications were received prior to the January meeting and responded to as follows:<br/> <b>11/01777/F St Peters &amp; St Pauls Church Deddington.</b> Installation of PV solar power system <b>No objection</b><br/> <b>11/01752/F 45 Mill Close Deddington.</b> New entrance porch to front, re-roof front gable, two storey rear extension with single storey extension to kitchen and loft conversion. <b>No objection.</b> District Cllr O'Sullivan agreed to follow this up.<br/> <b>11/01799/LB Illbury House New Street Deddington.</b> Internal Alterations to a listed building. <b>No objection</b><br/> <b>11/00300/TCA Castle End House Castle St Deddington.</b> Reduce Crown of 1 Horse Chestnut by 30% <b>No objection</b></p> <p><b>11/01879/F Florence House Earls Lane Deddington.</b> Single Storey Rear and Side Extensions and replacement windows. The PC is concerned that the removal of the car port area will reduce parking capacity in an already congested area therefore it will <b>object</b> to this part of the proposal, but will make no objection to the remaining elements of the application<br/> <b>11/01881/F NB Revision of 11/01460/F Earls Court Earls Lane Deddington</b> – Detached Car Port and Garden Store, Rear porch, Front Porch with Bay Window, Pergola and two storey rear extension, Timber Cladding to part of main house. <b>No objection</b> but the PC will recommend that conditions be included to ensure materials used are sympathetic to the existing house<br/> <b>12/0000/F Crouch View, Hempton Road.</b> Single storey front extension. <b>No objection.</b></p> <p><b>Appeals</b> None.<br/> <b>Approvals</b><br/> 11/00259/TCA End Cottage The Stile Deddington<br/> 11/01382/F 43 St Johns Way Hempton<br/> 11/01523/F Pumpyard House New Street Deddington<br/> 11/01674/F &amp; 11/01675/LB Cromwell House Market Place Deddington</p> <p><b>Refusals</b><br/> <b>11/01614/F Congregational Chapel New Street Deddington</b> The PC had no objections so Cllr Williams and District Cllr O'Sullivan will investigate further to try and confirm the reasons for this refusal. Cllr Oldfield suggested that the PC should flag up its concerns to CDC but Cllr Flux advised that the facts needed to be verified before the PC makes any comment.<br/> Cllr Oldfield queried whether the PC should undertake a neighbourhood development plan as suggested under the Governments new planning regime. She was concerned that if the PC does not do a plan CDC may impose its own suggestions. Cllr Williams suggested that the PC should delay making a decision until after April as the new reduced planning regulations should be available then. Cllr Cox and the Clerk will try to find out more from OALC. The Clerk said that at the recent Parish Liaison meeting CDC had suggested that a Housing Needs Survey could cost in the region of £18k. Cllr Wood suggested holding fire whilst the situation is still so fluid because although this is important it might not be appropriate for the PC. It is therefore important that the work done by the PC is the most useful to the community.</p> <p><b>Withdrawals</b> None<br/> <b>Correspondence</b><br/> CPRE and NALC Sent a copy of their new guide <i>Planning Explained</i> This is available in the office and copies can be downloaded via <a href="http://www.planninghelp.org.uk">www.planninghelp.org.uk</a>. There is also an e learning course at <a href="http://www.ntselearning.co.uk">www.ntselearning.co.uk</a> which is free to anyone who wishes to register.<br/> A couple in Mill Close had copied the PC the concerns that they have sent to CDC re 11/01752/F 45 Mill Close, Deddington.</p> |          |                          |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| 11/12                     | <p><b>Report upon the Play Areas:</b><br/> The Clerk is getting two quotations for moving the fence behind the under 6's play area at the Windmill Centre to enlarge this play area.</p>  |          |                          |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| 12/12                     | <p><b>Invoices for Payment:</b> Schedules of invoices totalling £11,325.55 for January were approved for payment.</p>   |          |                          |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| 13/12                     | <p><b>Investment of Council Funds</b> At the close of business on 18 January 2012 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,659.90</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>15,077.48</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>41,655.87</td> <td>1.0%</td> <td>Overnight (inc interest)</td> </tr> <tr> <td>Alliance &amp; Leicester</td> <td>200,000.00</td> <td>2.5%</td> <td>1 year fixed (July 12)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>2.84%</td> <td>1 year fixed (Jan 12)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (Nov 12)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>533,393.25</b></td> <td></td> <td></td> </tr> </tbody> </table>   | ACCOUNT  | BALANCE                  | INTEREST | NOTICE | Barclays Imprest Acct | 1,659.90 | 0.1% | Imprest | Barclays Current Acct | 15,077.48 | 0.1% | Current | W. Bromwich Building Soc. | 41,655.87 | 1.0% | Overnight (inc interest) | Alliance & Leicester | 200,000.00 | 2.5% | 1 year fixed (July 12) | Anglo Irish Bank | 200,000.00 | 2.84% | 1 year fixed (Jan 12) | Nat West | 75,000.00 | 3.0% | 1 year fixed (Nov 12) | <b>TOTAL</b> | <b>533,393.25</b> |  |  |
| ACCOUNT                   | BALANCE   | INTEREST | NOTICE                   |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| Barclays Imprest Acct     | 1,659.90  | 0.1%     | Imprest                  |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| Barclays Current Acct     | 15,077.48   | 0.1%     | Current                  |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| W. Bromwich Building Soc. | 41,655.87   | 1.0%     | Overnight (inc interest) |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| Alliance & Leicester      | 200,000.00  | 2.5%     | 1 year fixed (July 12)   |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| Anglo Irish Bank          | 200,000.00  | 2.84%    | 1 year fixed (Jan 12)    |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| Nat West                  | 75,000.00   | 3.0%     | 1 year fixed (Nov 12)    |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |
| <b>TOTAL</b>              | <b>533,393.25</b>   |          |                          |          |        |                       |          |      |         |                       |           |      |         |                           |           |      |                          |                      |            |      |                        |                  |            |       |                       |          |           |      |                       |              |                   |  |  |

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| 14/12 | <b>Correspondence.</b> No queries arose from the list of correspondence.  |
| 15/12 | <p><b>Any Other Business:</b></p> <p><b>War Memorial.</b> A letter will be sent to the British Legion informing them of the decision the PC had reached with regard to the War Memorial.</p> <p><b>Pegasus.</b> Cllrs Flux, Williams and Wood will be attending another meeting with Pegasus on 14 February along with representatives from the school and surgery.</p> <p><b>Castle Grounds.</b> Cllr Mc'Dowell will organise a meeting for the working group. The Clerk reminded him that it would be prudent to include a representative from the FOCG on the working group.</p> |
| 16/12 | <b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 15 February 2012 at 7.30pm</b> in the <b>Church Hall, Hempton.</b>  |