

DEDDINGTON PARISH COUNCIL
Minutes of the Meetings held in the Windmill Community Centre, Deddington on
Wednesday 21 January 2015 at 7.30pm

Present: Cllrs A Collins, F East, J Finnigan, J Flux, H Oldfield, S O'Neill, D Rogers, M Squires, J Watts, B Williams, B Wood, four members of the public and a representative of Deddington News.

1/15	Apologies: Cllrs S Boulter and M Cox.
2/15	Declarations of Interest: Cllr S O'Neill declared a Pecuniary Interest in Planning Application 14/01829/F 5 Hopcraft Lane, Deddington Amended Plans and Agenda Items 10 & 11 Large Scale Development Working Group and Neighbourhood Planning Update, as a landowner and left the meeting whilst these items were discussed. Cllr J Flux declared general interest in Agenda Item 12 Finance and General Purposes Budget 2015/16.
3/15	Minutes: Cllr S O'Neill proposed, Cllr J Flux seconded the motion and the Council RESOLVED (unanimous) that the minutes of the meeting of 17 December 2014 were a true record subject to the last sentence being removed: 253/14 Update from Parish Council Representatives "Cllr Squires will prepare a report about this for the next meeting". The Chair then signed the minutes.
4/15	Matters Arising from the Minutes: Cllr Oldfield queried the Cherwell District Council (CDC) Local Plan second phase regarding the numbers of houses to be built in villages. District Cllr B Williams said this related to the allocation of housing number to specific villages and further details would be known in the summer.
5/15	10 Minute Open Forum: Rob Forsyth addressed the PC regarding continued parking problems in New Street. Although there is hard standing further up the road, some residents are damaging the grass verges by parking on them. This looks unpleasant and has resulted in altercations between neighbours. He asked the PC to consider introducing regulations in this area of the parish. Mile Parker also spoke of the difficulties caused by some residents parking up to five/six vehicles in the area. The residents were advised that the parking problems were a matter for OCC Highways and the Conservation Officer, but that it would be a planning issue if a business were being run from a private house. District Cllr B Williams to investigate.
6/15	County and District Councillor updates. These are available on Deddington-On-Line. (i) Report from County Cllr A Fatemian: Cllr Arash had already notified the Clerk that he might be late and so his report was deferred until later in the meeting. (ii) Report from District Cllr B Williams: received and noted. School Ground – Land North of Gaveston Gardens. The CDC's Arboriculture Officer confirmed that it is important to maintain the trees along the northern boundary under a 'Group Tree Preservation Order' (TPO). The boundary alongside the A4260 is a hedge and should be a condition in the planning approval that it is maintained as a hedge. Cllr S Boulter will be asked to identify and counting the trees and provide a site drawing for the Group TPO application. Overgrown Hedge at Piers Row. Bryn Williams and David Rogers have trimmed the overgrown hedge acting as community minded residents rather than Parish Cllrs. There is a streetlight on the path leading to Piers Row so OCC Highways have been sent pictures and advised that the hedge is their responsibility. Tays Gateway – Obstruction The residents have apologised and advised contractors to only park in the road when materials are being delivered or removed from site.
7/15	Emergency Winter Planning Working Group Report. Clifton residents were congratulated on a trial run of salt spreading.
8/15	Highways & Transport Report Horsefair yellow lines. No news as yet from OCC about the reinstatement of the yellow lines. Windmill car park. John Slack (CDC) has been notified that additional parking in the car park has exacerbated the flooded area so that it is now deeper and the central concrete area now juts out resulting in another trip hazard. When the flooded area froze recently a motor scooter rider fell off his bike whilst trying to access the parking area. Clifton traffic calming measures. Site visit to be arranged. Traffic light battery fault. No reply from OCC. Parish Clerk to chase again. Traffic light phasing. Complaints received that the phasing on the Hempton Road will be reported to OCC. Lamppost Light not working reported on the 'fix my street site'. Parking. A resident living north of Deddington Primary School is concerned about cars parking during school drop off and pick up resulting in damaged verges, and restricted views for pedestrians. The Clerk will pass on to OCC and forward concerns to the school. Parking in New Street. The possibility of introducing a By-Law to deter parking on some grass verges was discussed. This matter will be passed on to the Movement and Transport working group of the NP. Cllr D Rogers with assistance from Cllrs D Anderson, A Collins and B Wood will assess the viability of introducing a By-Law and report back to the PC. TRANSPORT. 1) Real Time Bus Displays. David Bellchamber, an OCC officer responsible for bus stops, was lobbied at the recent Parish Transport Representatives meeting to ensure that the £12,000 S106 set aside is used for real-time displays on the south-heading stop in Market Place. 2) OCC Bus service cuts. Half a million is to be taken from the OCC bus subsidy budget this year, including the Home to School service, so the parish was lucky to gain a couple of buses before the review. 3) S106 money allocated for transport Alan Field, OCC bus services manager, said it should be used for successful services in the hope that they will continue to be commercially viable when the S106 runs out. The S4 service may become half-hourly but residents will need to use it to ensure it succeeds and survives. 4) Oxford Parkway, The new railway station near the Water Eaton car park at Kidlington should open in

	<p>October 2015 providing a half hourly service between Bicester and Marylebone. An extension into Oxford City should open in 2016.</p> <p>5) Cuts in the ambulance service, since the cuts 6,000 non-emergency trips to hospital have been cancelled. Volunteer car services such as Red Arrow and Volunteer Connect are attempting to expand their service to help meet the shortfall but need more volunteer drivers.</p> <p>6) Aynho to Clifton. The lack of a crash barrier on part of the route by the mill was discussed. OCC will be asked to look at it to see whether it is an H&S concern.</p> <p>7) HGV Lorries in Clifton. Residents can report lorries breaking weight restrictions to OCC by using the form at www.oxfordshire.gov.uk/cms/content/weight-restriction-orders</p>
9/15	<p>Environment & Recreation Report</p> <p>1. Memorial bench / memorial tree request. A request for a teak memorial bench in the cemetery was discussed. Cllr Oldfield proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (12 for and one abstention) that the memorial bench be allowed on the proviso that a PC representative be present to confirm the positioning and that the family commit to its future maintenance costs. Cllr D Rogers will produce a policy on memorial benches and bring this back to Council.</p> <p>2. Hook Norton Vets planter. The Council discussed an application by Hook Norton Vets to maintain the planter by the vets in return for advertising and the Council RESOLVED that this was agreed.</p> <p>3. Fair dates and fee for 2015. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) that the Fair will arrive on Wednesday 11 November at midday and leave by midday on Sunday 15th November and that the fees will be the same as 2014.</p> <p>4. Christmas tree lights Cllr D Rogers was thanked for his work on this item. Cllr J Watts proposed, Cllr A Collins seconded and the PC RESOLVED (unanimous) that the PC consider a smaller tree (18ft) and obtaining more lights for Christmas 2015. Further considerations to be discussed in September 2015.</p> <p>5. Land near Ilbury Farm. The Chair asked that this item be discussed under matters arising at the February PC meeting and the Council agreed to do so.</p> <p>6. Tree Survey at the Castle Grounds. The PC has a duty of care for trees growing on its land. Cllr D Rogers proposed, the Chair seconded the motion and the Council RESOLVED that the Clerk will obtain quotes for the tree survey to be undertaken and bring these to Council for consideration.</p> <p>7. Windmill Hedges. The Thursday lunch club thanked the PC for considering their request.</p> <p>8. Comments on the reserved matters application for Land North of Gaveston Gardens. Some Cllrs are concerned about the ongoing maintenance costs of the proposed play areas, grass cutting, tree maintenance and also the maintenance & safety of the attenuation pond and asked that these matters be included in the PC response to the application as further definition is required. It was noted that CDC should ask for PC input when naming the roads for this development.</p> <p>Cllr F East then left the meeting.</p>
10/15	<p>Planning Matters</p> <p>Applications Councillor O'Neill left the meeting at this point</p> <p>14/01829/F 5 Hopcraft Lane, Deddington - Amended Plans. Single storey extension and enlargement of dormer to rear elevation. Porch to front elevation. Amendment - Pitched roof to existing dormer. Cllr B Williams proposed, Cllr J Flux seconded the motion and the Council RESOLVED (8 votes for and 2 abstentions) that it had no objection.</p> <p>Cllr O'Neill returned to the meeting at this point.</p> <p>14/01933/F 7 Philcote St, Deddington – Amended Plans. Ground and first floor extensions with loft conversion. Amendment - Ensuite to rear bedroom. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>14/00298/F Russell House and Windermere House, New Street, Deddington – Extension of Russell House to provide an additional storey and increase in height of chimney to Windermere House. Cllr B Williams proposed, Cllr A Collins seconded eth motion and the Council RESOLVED (10 votes for and 1 abstention) that it has no objection.</p> <p>14/02022/F Russell House and Windermere House, New Street, Deddington – Variation of Condition 2 of 14/00298/F – To remove a chimney from the proposals and include 2 new high level rooflights. Cllr B Williams proposed, Cllr D Anderson seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>14/02069/REM – Land to rear of St James’ Park, Main Street, Clifton – Reserved matters to Outline application 14/00583/OUT Appearance and landscaping relating to No 1 dwelling with garage. Cllr B Williams proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (10 for and 1 abstention) that it has no objection.</p> <p>Approvals</p> <p>14/01494/F Foresters Cottage, The Tchure, Deddington.</p> <p>14/00402/TCA 10 Hopcraft Lane, Deddington</p> <p>14/01933/F 7 Philcote St, Deddington</p> <p>14/01829/F 5 Hopcraft Lane, Deddington</p> <p>Correspondence</p> <p>NHS England – Thames Valley Primary Care Agency. An application offering unforeseen (Pharmacy) benefits at premises within a 200 metre radius of Deddington Post Office, Market Place Deddington by Day Lewis PLC has been refused.</p> <p>Local Heritage Assets. Further to previous discussions about protecting local heritage assets, buildings assessment forms were delivered to Cherwell District Council on 18/12/14 for: The Old School Hall in Hempton, the Duke of Cumberland’s Head in Clifton and the Deddington Library. Cllr B Williams was</p>

	<p>thanked for his quick turnaround on the documents.</p> <p>10 day Application deadlines. Cllr B Williams has sent Bob Duxbury an email to request extensions with CDC for applications that have a 10 day turnaround.</p>
11/15	<p>Large Scale Development Working Group Report. Cllr S O'Neill left the meeting at this point. Parishioners and Cllrs are asked to give feedback regarding the reserved matters for the Land North of Gaveston Gardens. A time extension until early February has been agreed for the PC to submit the views of the residents.</p>
12/15	<p>Neighbourhood Planning Update: The Parish Council thanked everyone who filled in the Neighbourhood Plan Questionnaire. The results have now been published and will be used for the next drop in Neighbourhood Planning Centre around Easter 2015. It was noted that very little had changed since the previous survey and so it demonstrates long continuity of opinions in the parish. Cllr S O'Neill re-joined the meeting at this point.</p>
13/15	<p>Finance and General Purposes Report</p> <ol style="list-style-type: none"> Cash flow to end December. All accounts balanced and agreed. The main items of income and expenditure were listed and the S137 payment of £17 for the remembrance wreath. Precept. The precept was discussed. Cllr J Flux proposed, Cllr J Watts seconded the motion and the Council RESOLVED (10 for and 1 against) that a precept of £35,431 (the same as last year) be requested. This would represent some households receiving a small decrease in the precept due to more houses being built in the last year. There is a curious complication in that CDC get a grant of £349,487 from central government to compensate for changes made in the way the Council Tax base was changed in 2013-14. The indication is that this will continue to be passed onto parishes as it has been for the last two years. But this is subject to a full District Council agreement in February when they set the budget for next year. Forecast. The forecast for this year and the budget for next had previously been circulated to Cllrs. E&R have asked for an extra £2,000. As the E&R budget includes £40,000 for the Windmill refurbishment and the current estimate comes to only £37,000 this can be accommodated without changing the figures. Cllr B Wood proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 votes for and 1 abstention) that that the budget for 2015/16 is agreed. <p>County Cllr A Fatemian joined the meeting at this point.</p> <ol style="list-style-type: none"> Investments. A £75,000 bond with Santander matures this month. Cllr B Wood proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that Cllrs B Wood and J Flux be given delegated authority to roll it over at 1.1% Standing Orders. The Standing orders and other regulations are being updated to bring them into line with the latest NALC model and recent changes in the law relating to the right of the public to record meetings. They are to be bought back to the PC in time for them to be approved before the internal audit report is completed and signed. Steward. Cllr B Wood proposed and Cllr A Collins seconded the motion and the Council (unanimous) that: <ol style="list-style-type: none"> The Steward's hours are increased from 8 a week to 12, and that no additional hours are authorised without prior notice to the clerk or chairman. Susan Fuller is employed to check the play areas weekly including the AWC, and do light pruning of brambles etc. that may be required and help maintain the flower bed outside the cemetery and any planters that are not sponsored for a total of four hours per week. The Steward is paid holiday pay for the hours that he has actually been working between 1st April and 31st December (£274.29) in his January pay. Church Clock Maintenance. The PC will not sign a long term contract for church clock maintenance. Closing NatWest. There is a balance of £2.90 on a NatWest reserve account. Cllr A Collins proposed, Cllr J Finnigan seconded and the Council RESOLVED (unanimous) that a letter be sent authorising the closure of the account. ROSPA Training. Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that the Clerk and Susan Fuller attend the ROSPA training on Saturday 7 March.
14/15	<p>County Cllr A Fatemian updated the Council.</p> <ol style="list-style-type: none"> Approved funding request for the street light by the Town Hall. This is being processed. Traffic Lights sequence. He will investigate. Workforce for a day. Will do weed clearing between Clifton/Deddington and Deddington/Hempton. Unitary Authority. OCC are exploring options. It was suggested that the initial report currently omitted the disadvantages. Budgets available 2015-16. OCC Grant funding is unlikely for 2015-16.
15/15	<p>S106 Cllr S O'Neill left the meeting whilst this was being discussed. Cllr D Rogers left the meeting at this point. It was suggested that the Neighbourhood Planning wish list should be regularly looked at and possibly a working group be set up to review and update it. It was noted that the costs of the Nursery are approximately £100k.</p>
16/15	<p>Update from the Parish Council Representatives. None.</p>
17/15	<p>Invoices for Payment:</p>

	RESOLVED (unanimous) that the invoices for 18 December 2014 – 21 January 2015 totalling £4,116.66 were approved for payment. It was noted that the Clerk has received the NALC pay award of 2.2% in line with her 'Green Book' contract.																																													
18/15	<p>Report upon the investment of the parish Council's Funds as at 31 December 2014</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>42,948.36</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>End June 2015</td> </tr> <tr> <td>Santander</td> <td>141,962.14</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Sept 2015</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Jan 2015</td> </tr> <tr> <td>Santander</td> <td>81,129.44</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Dec 2015</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Nov 2015</td> </tr> <tr> <td>Total</td> <td>548,555.49</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	42,948.36	0.1%	Current		Santander	75,000.00	1.2%	1 Yr Fixed	End June 2015	Santander	141,962.14	1.1%	1 Yr Fixed	End Sept 2015	Santander	75,000.00	1.4%	1 Yr Fixed	End Jan 2015	Santander	81,129.44	1.1%	1 Yr Fixed	End Dec 2015	Nationwide	130,000.00	1.4%	1 Yr Fixed	End Nov 2015	Total	548,555.49			
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19/15	<p>Correspondence:</p> <p>Friends of the Old School Room. Cllr Watts reminded Cllrs, the Clerk and Minute secretary that they were invited to the celebratory lunch on 31 January 2015.</p> <p>Ball on Windmill Community Centre pitches to raise funds in aid of Alzheimer's. A request to hold a ball at the Windmill Centre grounds in June was received and considered. The cricket club will not be holding one this year but will need to give approval. Cllr J Flux proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 votes for and 1 abstention) that subject to the Cricket Clubs approval the ball be allowed to go ahead under the same conditions and restrictions as the Cricket Club Ball.</p>																																													
20/15	AOB as allowed by Chairman: None.																																													
21/15	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 18 February 2015 at 7.30pm in the Holly Tree Club, Deddington . The meeting closed at 9.25pm.																																													