

DEDDINGTON PARISH COUNCIL

**Minutes of the Parish Council Meeting held in the Deddington Primary School, Deddington on
18 January 2017 at 7.30pm**

Present: Cllrs A Collins, M Cox, J Finnigan, J Higham, H Oldfield, S O'Neill, J Reeve, D Rogers (Chair), M Squires, J Watts and B Wood (Vice Chair). **Also in Attendance:** County Cllr A Fatemian, District Cllr B Williams, a Deddington News representative and four members of public.

1/17	Cllr Jim Flux. A minute's silence was held in remembrance of Cllr Jim Flux.
2/17	Apologies: Cllrs D Anderson (Vice Chair) and A Morrell
3/17	Declarations of Interest: General interests were declared by the following Cllrs; Cllrs D Rogers Agenda Item 7, Planning: applications 16/02170/F: Deddington Church of England Primary as his child attends the school and 16/02302/F: The Mallows as a friend of the applicant. Agenda Item 11, E&R, Allotment Association as an allotment holder. Cllr M Squires Agenda Item 7, Planning: application 16/02170/F: Deddington Church of England Primary as a School Trustee and Agenda Item 11, E&R Allotment Association as an allotment holder. Cllr A Collins: Agenda Item 7, Planning: applications 16/02302/F: The Mallows as a friend of the applicant, 16/02566/F: Home Farm House as a friend of the applicant and 16/02515/F – Shed at Holly Tree Club as a Farmers Market member. Cllr M Cox: Agenda Item 7, Planning: application 16/02457/ADV: Hillary's Hat Hire Market Place as related to applicant and Agenda Item 11, E&R, Allotment Association as an allotment holder Cllr S O'Neill Agenda Item 7, Planning: application 16/02457/ADV: Hillary's Hat Hire, Market Place and Agenda Item 8 Large Scale Development: letter to OCC mentioning Library as the Deddington Librarian. Cllr J Watts Agenda Item 11 E&R Grass Cutting in Hempton as a resident.
4/17	Minutes: The Council RESOLVED (unanimous, by those in attendance) that the minutes of the meeting of 21 December 2016 were a true record. The Chair then signed the minutes. Cllr M Cox and County Cllr A Fatemian joined the meeting at this point.
5/17	Matters arising from the minutes and not referred to later on the Agenda. None.
6/17	10 Minute Open Forum: Helen Spencer addressed the council about her planning application (16/02457/ADV) for a temporary sign to be put above the Tchure entrance for her new shop. The shop will open on the first floor above Hilary's Hat Store (entered via the Tchure) until October when she will be taking over the full shop. She also raised concern regarding parking in the Market Place noting that some people park all day when taking the bus or meeting other commuters and travelling on. She suggested placing a sign on the windscreens of identified vehicles and offered to help. The Highways and Transport WG will investigate further. Ed Toll addressed the PC regarding his planning application (16/02302/F) which has been refused by CDC. He asked the PC to support or confirm that it has no objection if he appeals the refusal. The PC will investigate its options. Mr Toll was advised that he can address the PC again if he lodges an appeal.
7/17	County and District Councillor updates. The reports were received and are available on the PC website (i) Report from County Cllr A Fatemian: The following was noted: a) Cllr Jim Flux. County Cllr A Fatemian was saddened to hear the news of Cllr Flux's death. He noted that Jim had offered him advice - often with a touch of humour and practicality – whenever it was needed. He said that he had not come across anyone more dedicated to their local community than Jim. b) Traffic Lights. A site meeting will be held late afternoon on 2 February 2017 to discuss light phasing, traffic flow considerations and potential use of S106 monies to redesign junction to cope with the increased traffic flow. c) OCC Hedge. To be chased. (ii) Report from District Cllr B Williams: The following was noted: a) Windmill St & Windmill Close Car Parks. The refuse collectors have agreed to reverse into the car park to reduce damage. The CDC Officer, contractors and District Cllr B Williams will meet on 24 January. b) The Tchure. CDC's Obligations Monitoring Officer has contacted the complainant in The Tchure regarding obstructions by contractors and asked for evidence before deciding whether to take matters further. The contractor has also been advised. c) Local Plan Part 2 Options Paper. The Local Plan Part 2 Options paper, identifying potential sites where development was possible within rural villages will now not be ready until March 2017. The 'Proposed Submission' paper is unlikely to go to the Executive until September 2017. d) Horton2JR Campaign. As part of the fight to protect services at the Horton General Hospital, Victoria Prentis MP has launched a campaign, #Banbury2JR . The campaign will encourage to fill out a form about journey times to the JR, and post their travel times using the hashtag #Banbury2JR . Victoria's office will then collate the information and pass it onto the Oxford University Hospitals Trust and Oxfordshire Clinical Commissioning Group. e) Cllr Jim Flux. Fellow CDC Councillors and Officers have expressed their sincere condolences to the Flux family following Jim's passing. District Cllr B Williams expressed his personal condolences. He said that Jim was an ever-present force for good and always willing to help others and that he will miss him and his immense contribution to the parish. f) David Wilson Hedge. The CDC Arbourculturst reported that there was no breach of the conditions relating to the hedge work.

8/17	<p>Planning Matters.</p> <p>Applications</p> <p>a) 16/02170/F: Deddington Church of England Primary School – Single storey extensions to include drama and music studios, group rooms, link corridor and nursery. Cllrs M Squires and D Rogers declared a general interest Cllr H Oldfield proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (nine votes for and two abstentions) that it supports the application.</p> <p>b) 16/02302/F: The Mallows, Hopcraft Lane, Deddington – Erection of rear/side extension, demolition of chimney breast, alterations to loft to form habitable accommodation, addition of front and rear dormer windows. Cllrs D Rogers and A Collins declared a general interest. The PC did not submit a comment about this application. It was refused by CDC. Mr Toll may appeal the decision. He answered some questions from Cllrs.</p> <p>c) 16/02457/ADV: Hillary’s Hat Hire, Market Place, Deddington – erection of small temporary sign above archway to show direction to shop entrance. Cllrs M Cox and S O’Neill declared a general interest. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (ten votes for and one abstention) that it has no objection.</p> <p>d) 16/02506/F: 63 St John’s Way, Hempton – Two storey side extension with single storey garden room at the rear (resubmission of 16/01916/F). Cllr S O’Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>e) 16/02512/F: The Cottage, Philcote Street, Deddington – New flat roof extension over existing internal courtyard featuring glazed roof section to make proposed kitchen, dining and utility areas. Re-submission of 16/01971/F. Cllr S O’Neill proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>f) 16/02566/F: Home Farm House, Clifton Road, Deddington – Hard standing constructed for agricultural and forestry purposes (retrospective) – resubmission of 16/02469/AGN. Cllr A Collins declared a general interest. Cllr S O’Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>Received after agenda published: 16/02515/F – Shed at Holly Tree Club. Another application for another shed at the Holly Tree Club has been received in the Parish Office on the day of the meeting but the Council are unable to comment as the application did not arrive in time to be included on the Agenda.</p> <p>Approvals 16/00348/TCA: Castle Antiques, Berwick House, New Street, Deddington. 16/00335/TCA: Bowler House, New Street, Deddington. 16/02230/F – 2 Hempton Road. 16/01691/F – 2 Chapmans Lane.</p> <p>Refusals 16/02302/F: The Mallows, Hopcraft Lane, Deddington</p> <p>Withdrawn - None</p> <p>Correspondence – None</p>
9/17	<p>Cllr D Rogers proposed that Agenda Item 13, The Royal British Legion be taken next. Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that Agenda Item 13 The Royal British Legion be brought forward and taken as the next business.</p> <p>The Royal British Legion. Rob Forsyth was invited to address the PC regarding the future of the British Legion building. He said that due to a lack of income from its club the Deddington branch of the Royal British Legion would not be able to remain in the building after May 2017 as it could not meet the insurance, maintenance and repair costs (estimated at approximately £116.5k). They had sought advice as to its future and were alerting the PC to the options after their discussions with the Charities Commission. Cllr H Oldfield said that Cllr D Anderson was currently researching this matter including the tax implications and would be reporting back. Discussion followed. The PC is unable to make any decisions until the Trustees of the building have formally informed the PC of their decision. The PC thanked Rob for updating the Council.</p>
10/17	<p>Large Scale Development Working Group Report: Two draft letters were received and considered. County Cllr A Fatemian and District Cllr B Williams left the meeting at the discussions. Cllr S O’Neill declared a general interest. Cllr H Oldfield proposed, Cllr J Higham seconded the motion and the Council RESOLVED (ten votes for and one abstention) that the PC send the letter to CDC as drafted by Cllr H Oldfield. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (nine votes for and two abstentions) that the PC send the letter to OCC as drafted by Cllr H Oldfield after amending it to move the “PLUS” section to the end of the letter.</p>
11/17	<p>Neighbourhood Plan Working Group update: Given the delay in CDC publishing the Local Plan Part 2 the NPWG will probably undertake the mini survey in February</p>
12/17	<p>Highways and Transport report: The following was noted.</p> <ol style="list-style-type: none"> 1) Clifton. Cllr M Cox to chase the repair of the broken sign. 2) Pinch point - Market Place. It was agreed that the working group will make further investigations and visit Croughton to see a double mirror in operation.

	<p>3) St Thomas Street/ Philcote Street traffic concern. Cllr M Cox proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the draft letter regarding traffic concerns be approved and sent to the residents.</p> <p>4) Hempton Road speeding. Cllr H Oldfield will contact the resident and invite him to join the speed watch group.</p> <p>5) Speed Watch. TVP has confirmed that the new SID is due to be delivered in January.</p> <p>6) Earls Lane Speeding. The initial resident complaint was sent to OCC and TVP. Cllr M Cox will contact the residents and report back to Council.</p> <p>7) Traffic congestion - St Thomas Street. Cllr M Cox proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the draft response is approved and should be sent to residents.</p> <p>8) Windmill centre and double Yellow Lines. It was agreed to wait until the Publication of the Local Plan part 2. The cost would be in the region of £2,500.</p> <p>9) Potholes. It was noted that a recent pothole complaint had been dealt with efficiently by OCC.</p> <p>TRANSPORT - report from Cllr. Oldfield.</p> <p>Fun Fair temporary bus stop changes. Deddington News has agreed to publish the changes to the bus stops when the fair is on.</p>										
13/17	<p>Environment and Recreation Report:</p> <p>1. Funfair. Perry Hatwell will be thanked for his efforts in working with the local traders when setting up the Fair. The PC has received no complaints Cllr J Watts proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (unanimous) that the Fun Fair will arrive on Wednesday 15 November at midday for set up, operate from Thursday 16 - Saturday 18 November and leave on Sunday 19 by midday, and that the fee will remain the same as November 2016.</p> <p>2. Parish Spring Clean. Saturday 1 April was suggested. The Scouts to be informed.</p> <p>3. Fitness trail. Lottery sponsorship signage to be displayed and opening event to be held (possibly around Easter time). Victoria Prentis MP, local sports people and the Banbury Guardian to be invited. Big Lottery thanked. It was noted that another application could be made, to Big Lottery, from October 2017 for another project up to £10k.</p> <p>4. All-Weather Court. The tree work behind the AWC is to be reviewed with the contractor as further work is required. The missing light will be replaced when a suitable scaffolding tower is available.</p> <p>5. Wimbourn Close. Western tree boundary work completed.</p> <p>6. Christmas Tree. Lots of positive feedback from Parish residents. The Council thanked everyone who had helped. The Council also thanked Bob Staig (and Michael) and agreed to book him again for Christmas 2017. Consideration will be given to parking prior to the 2017 tree installation.</p> <p>7. Christmas lights and decorations. The Council thanked David Hope, DH Electrical for the Christmas tree lighting and Cllr H Oldfield for the decorations.</p> <p>8. Request from the allotment association. Cllrs S Squires, M Cox and D Rogers declared a general interest. Cllr J Watts proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (unanimous) that the Steward will be asked to strim unattended plots upon request from the Allotment Society up to a maximum value of £250 per year.</p> <p>9. Defib update. The four defibs are on order. One BT kiosk has been formally adopted and the other is in hand. The Co-Op have completed the paperwork but the conservation officer hasn't responded as yet. Planning wise these are regarded as "de-minimus" and do not require planning. BT and the Co-Op requiring CHT to install the units. The estimated cost is approx. £150 per unit. The plan is to install all four in one day so it was suggested that CHT be asked to also install the unit at the Windmill Centre.</p> <p>10. Grass cutting contract and schedule. The grass cutting contract is due for renewal. A separate additional quote will be requested for the verges in The Lane, Hempton to enable a decision to be made.</p>										
14/17	<p>Finance and General Purposes.</p> <p>1) Bank accounts reconcile. The major income and expenditure was noted.</p> <p>2) Clerk's remuneration. The adjustment has been calculated and will be paid.</p> <p>3) Precept. The Precept request has been sent to CDC and been acknowledged.</p> <p>4) Account signatories. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED that Cllr H Oldfield and D Rogers become signatories on accounts. The Clerk will advise banks that Cllr Jim Flux has died and is therefore no longer a signatory.</p> <p>5) Internal Auditor. Trish Ingham, the new internal auditor, is coming to have a meeting with the Clerk.</p> <p>6) Windmill Centre update. The suppliers have been asked to re-confirm 30 day LED quotes as they may have expired.</p> <p>7) Santander. A bond is maturing. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that Cllrs D Rogers and B Wood are authorised to re-invest the bond with a bank offering a favourable rate of interest.</p>										
15/17	<p>The Royal British Legion. Bought forward and taken at 9/17 (above)</p>										
16/17	<p>Windmill Centre Upgrade: Dealt with under the F&GP report.</p>										
17/17	<p>Invoices for Payment: The Council RESOLVED (unanimous) that the invoices for payment listed for payment on 18 January 2017, totalling £2,683.04, were approved for payment.</p>										
18/17	<p>Report upon the investment of the Parish Council's Funds as at 31 December 2016</p> <table border="1" data-bbox="193 2116 1493 2177"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest	
Account	Balance	Interest	Notice	Valid Until							
Imprest	2,515.55	0.1%	Imprest								

	Current	87,955.45	0.1%	Current	
	Santander	76,880.48	0.75%	1 Yr Fixed	Early Feb 2017
	Santander	82,037.11	0.75%	1 Yr Fixed	Early Feb 2017
	Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017
	Nationwide	81,124.71	1.2%	1 Yr Fixed	Mid July 2017
	Hampshire TB	76,428.90	1.2%	1 Yr Fixed	Mid Dec 2017
	Total	538,781.63			
19/17	Update from Parish Council Representatives. Friends of Castle Grounds. Cllr J Reeve agreed to become the PC representative on the FOCG.				
20/17	Correspondence. None.				
21/17	AOB as allowed by Chairman: Satin Lane Allotment Plots. Deddington News will advise the availability of plots at Satin Lane. PC Meetings at the School. The Clerk will ask the school to ensure that the heating is left on during any future meetings that are at the school on cold days. Featherton House Lighting. A new light has been installed which was considered to be exceedingly bright and a potential hazard to drivers. The H&TWG will investigate. Bell ringers. The Council thanked the Bell Ringers for having an effective and robust emergency plan. This had worked well and enabled the emergency services to be put in place effectively. Maureen Cox. Cllr M Cox was thanked for giving CPR training to the bell ringers and Farmers Market volunteers. It was clear that this CPR training had worked and aided the paramedics. Cllr M Cox offered to give CPR training free of charge to any groups requiring free training within the parish and said that she would be happy to help.				
22/17	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 15 February 2017 at 7.30pm in the Windmill Centre, Deddington. The meeting closed at 9:30pm.				