

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Old School Room, Hempton at 7:30pm on Wednesday 15 January 2020.

Present: Cllrs D Rogers (Chair), A Collins, M Cox, J Eames, H Oldfield, M Robinson, J Reeve, M Swadling, T Timms and J Watts. **Also present:** A Deddington News rep.

1/20	Apologies: Cllrs S O'Neill, J Higham, M Squires, County Cllr A Fatemian and District Cllr B Williams. The Clerk informed the PC that the Chair had received Anne Kent's resignation from the Council. The Clerk has informed CDC of her resignation and notices of the vacancy have been posted around the Parish.
2/20	Declarations of Interest. General Interest Cllr H Oldfield in 9/20 F&GP Citizens Advice grant request since she is a CAB adviser. Cllr T Timms in 12/20 Planning c) 19/02907/F Home Farm Works, Clifton Road, Deddington. And d) 19/02906/F AL and C Thompson Unit 1, Home Farm Works, Clifton Road.
3/20	Minutes: Cllr A Collins proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 18 December 2019 were a true record of the meeting with the following amendments 266/19 14) Parish Action Plan with the addition of and agreed each working group to come up with ideas on the end of the second from last sentence. Also, the addition of the words and drug dealing in paragraph 275/19.
4/20	Matters arising from the minutes and not referred to later on the Agenda: It was noted that a piper will be in attendance at the VE days celebrations.
5/20	10 Minute Open Forum: None
6/20	FA Pitch Improvements Club Funding. To be carried over to the February meeting.
7/20	County Cllr Arash Fatemian. Nothing reported.
8/20	District Cllr B Williams update: Nothing reported.
9/20	Finance & General Purposes. 1) Bank and Investments. The Bank Reconciliation balances. The Disposition of Council Funds schedule had been circulated showing total funds of £714,163 with a FiT payment of £4,771 and a VAT claim of £8787.41 due. 2) Major Expenditure Plan. Updated to end December and circulated. 3) Grass cutting contract. Discussion with Roger Sykes and Vaughan Jones. Consideration to be given to splitting the Contract. 4) Parish Action Plan. Feedback received from E&R, Highways working groups. Cllr H Oldfield kindly offered to collate the responses. 5) Piper request for VE Day £150. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) for a piper to be employed for VE days celebrations at a cost of £150. 6) Training. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (nine for and one abstention) agreement of charity and finance training at a cost of £290. 7) Review of Policies. Cllr H Oldfield mentioned one alteration to the current Standing Orders that she will forward to the Clerk. Cllrs were asked to review before the February meeting. 8) Fair dates and fees. Arrival Wednesday 11 departure Sunday 15 November (Fair to run 12-14 November) Dates sent to Church bookings. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the fees remain the same as 2019. 9) Castle Water. Since the Bowls Club closed 126cubic metres have been used at three years' worth of standing charge accrued. Cllr H Oldfield proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) to pay the fees and transfer ownership so that the water fountain has a water supply. The Clerk to check whether there is an abatement.

	<p>10) Annual Parish Meeting venue. It was agreed to change the venue of Parish Meeting to the fire station. They are to be asked if possible, to use the downstairs for access.</p> <p>11) Increase of insurance. The Clerk asked for an increase to the insurance cover for the pocket park equipment, container and other items. The insurance company have added these FOC to the PC current schedule but they will add on an additional £48 per annum at the renewal.</p> <p>12) Copy Right Systems. It was agreed to continue to pay a monthly service charge until the PC change to VOIP and thereafter change to fee per call.</p> <p>13) Citizens Advice grant request. It was decided to roll over and investigate whether the PC should be granting to non-Parish organisations. (Cllr M Cox and H Oldfield left the meeting at this point)</p> <p>14) Yorkshire Bank. Cllr M Robinson proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that the signatories should be Chair, Vice Chair & F&GP working group members.</p> <p>15) Change phone contract to include VOIP. Cllr M Robinson proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) that a budget of up to £250 be made available to update BT contract to VOIP. It will save £35 per month but may incur charges of £150 to program new router plus £100 to reconfigure printer.</p> <p>16) Post at the Windmill entrance. It was decided not to proceed with this suggestion.</p> <p>17) Police. Enforcement of parking by school has taken place plus meeting at the Windmill after concerns of drug dealing and taking.</p>																																																		
10/20	<p>Approval of Invoices. During the F&GP report Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £5,466.64 were approved for payment.</p>																																																		
11/20	<p>Report upon the investment of the Parish Council's Funds as at 31 December 2019.</p> <table border="1" data-bbox="196 992 1490 1328"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>207,184.12</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>85,000.00</td> <td>1.25%</td> <td>125 day notice</td> <td>(opened Nov 19)</td> </tr> <tr> <td>Redwood Bank</td> <td>85,000.00</td> <td>1.6 %</td> <td>95 day notice</td> <td>(opened Aug 19)</td> </tr> <tr> <td>Hampshire TB</td> <td>78,456.73</td> <td>1.55%</td> <td>1 Yr Fixed</td> <td>03 Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,000.00</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>14 April 2020</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.95%</td> <td>1 Yr Fixed</td> <td>24 April 2020</td> </tr> <tr> <td>Skipton Building Society</td> <td>86,022.86</td> <td>1.5%</td> <td>1 Yr Fixed</td> <td>21 May 2020</td> </tr> <tr> <td>Total</td> <td>714,163.71</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £2,328.50 of uncleared cheques, deducted to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	207,184.12				Nationwide BS	85,000.00	1.25%	125 day notice	(opened Nov 19)	Redwood Bank	85,000.00	1.6 %	95 day notice	(opened Aug 19)	Hampshire TB	78,456.73	1.55%	1 Yr Fixed	03 Feb 2020	Cambridge & Counties	85,000.00	1.3%	1 Yr Fixed	14 April 2020	United Trust	85,000.00	1.95%	1 Yr Fixed	24 April 2020	Skipton Building Society	86,022.86	1.5%	1 Yr Fixed	21 May 2020	Total	714,163.71			
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12/20	<p>Planning Matters.</p> <p>Applications.</p> <p>a) 19/02766/F 1 Archway Court, New Street, Deddington. Change of use from one bed first floor flat to additional treatment rooms for dental practice. (Includes the addition of 7 conservation grade sky lights and, at the front, bringing out stepped wall in stone work to match existing. Install new high-level window. Cllr M Swadling proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>b) 19/02853/OCC Land North of Deddington Highway Depot. Section 73 - erection of salt barn and wash down facility. Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) no objection but request a noise impact assessment along with confirmation that the neighbours' comments from the previous application have been considered. Could the light be better baffled? The Parish Council also request central road markings for the layby as many wrongly believe it is one-way road which raises concern of a potential head on collision. It was also noted following a review of the build ability and operational requirements for the proposed development, several changes have been made to the site layout. These changes include the following:</p> <ul style="list-style-type: none"> • The retaining wall around the salt barn has changed from sheet piles to concrete board piles. • The earthworks bank around the salt barn has increased in height from 3m to 4.5m. • Parking layout changes. • Lighting column P2 has been removed from the lighting arrangement. 																																																		

	<ul style="list-style-type: none"> • The steps have been removed from the northern end of the footpath which joins the highways depot and the salt barn. • The platform arrangements in the washdown facility have changed. • The location of the water storage tanks is now within a flat area along the eastern side of the washdown platform. • The width of the maintenance footpath around the perimeter of the salt barn has changed. Therefore. the relevant drawings/documents listed in Condition 1 need to be updated and the information approved under the discharge of Condition 4 application also need to be updated to reflect these changes. <p>c) 19/02907/F Home Farm Works, Clifton Road, Deddington. Retrospective application – continued use of small area for parking. Cllr M Swadling proposed, Cllr J Eames seconded the motion and the Council RESOLVED (7 for and one abstention) no objection.</p> <p>d) 19/02906/F AL and C Thompson Unit 1, Home Farm Works, Clifton Road. Continued use of compound for use classes B1(c) and B8. Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council RESOLVED (7 for and one abstention) no objection.</p> <p>Approvals. None Withdrawn. None Correspondence. None</p>
13/20	<p>Neighbourhood Planning. Cllr A Collins It was agreed, after much discussion, that Cllr A Collins would liaise with Neil Homer to fully understand the PC financial commitment to the process should they agree to continue.</p>
14/20	<p>Large Scale Developments Working Group. Cllr D Rogers said that a meeting will take place with the developer of the land to the West of Wimborn Close to discuss the possibility of additional sports pitches.</p>
15/20	<p>Environment and Recreation Working Group</p> <ol style="list-style-type: none"> 1) Hempton Playground. Meeting to be held on 23 January. Consultation document circulated. Several positive & supportive comments received. 2) Castle Grounds footpath. The Clerk to arrange a dangerous and uneven sign to stop access. 3) Clifton Flooding. No definitive answer as to who owns which bits. The Pumping Station has been tankered again due to flooding. Most recent rain demonstrated the repairs have not worked. 4) CCTV at the Courts.To be installed early January. 5) Electric Vehicle Charging. WMC have expressed verbal consent and donor is content with a double charger at the Windmill. 6) Block Paving at the Windmill. Contractor has been contacted and updated on EV points. 7) Notice board – Deddington Grange. Awaiting quotes and permissions. 8) Bin sponsorship. Cllr M Squires to research bin options 9) Dog Warden. The Dog Warden been contacted and will attend site over the forthcoming months and speak with those failing to pick up after their dogs and not adhering to signage. 10) MUGA surface. The supplier recommends weed killing and brushing the surface and that the treatments suggested by the AWC contractor are not currently necessary. 11) Parish Spring Clean. 10:30am,16 February at the Town Hall. All welcome. 12) Windmill Centre report. Cllr M Robinson reported: <ol style="list-style-type: none"> a) Adventure playground. The Clerk to contact the contractor regarding the roundabout grinding noise and the aeroskate sticking. The steward to add turf to slide mound. b) Wildflower bulb planting. Date to be arranged. c) Pocket Park. To be finished by the end of January. Some work still required. d) Pocket Park signage. Being worked on. e) OPFA inspection. Andrew Parsons (from OPFA) inspecting early February. He has agreed to help with the Green Flag Award paperwork.
16/20	<p>Highways and Transport.</p> <ol style="list-style-type: none"> 1) OCC - ongoing Issues. The Clerk sent a note regarding the following: <ol style="list-style-type: none"> a) Signs on High Street warning motorists that there are elderly and frail people crossing (from The Grove) have been agreed several months ago but have not materialised. b) The Clerk has chased additional street light on the Hempton Rd/Daedings junction.

	<p>c) Hempton Traffic survey – has been agreed and requested but there is no update. The four Cllrs offering to become “pothole tsars” have heard nothing more regarding training.</p> <p>d) A request has been made for a disabled bay alongside the dentist’s surgery in New Street, Deddington. The understanding is that as stakeholders, the PC should be consulted, but so far have heard nothing.</p> <p>e) Disabled bay parking query. A new disabled parking bay in the centre of the Parish is causing some contention: partly because people without blue badges sometimes park in it, but also because there seems to be some misunderstanding of the purpose of disabled bays. A disabled bay is for anyone able to display a blue badge and does not belong to any particular resident. OCC asked to remind parishioners of the rules.</p> <p>f) Pinch point parking alongside Featherstone House. The PC have requested double yellow lines but there has been no response.</p> <p>A response has been received apologising for the delays with implementation and or information relating to the issues raised. The team have been asked the team to investigate and implement as many of the issues as possible as soon as possible</p> <p>2) Hempton Road parking on verges. The Clerk has written to resident.</p> <p>3) New St Parking on verges. A resident has written to the PC regarding the verges being churned up by car on New Street. The Chair attended and saw that repairs had been made.</p> <p>Cllr M Cox and H Oldfield returned to the meeting.</p> <p>4) Clifton flooding. The chair wrote to Thames Water stating that the repairs made will not alleviate the surface water flooding issues. He highlighted that Thames Water did have a scheme in a previous five-year plan to manage this issue but the project was axed. He invited a representative to the next PC meeting.</p> <p>5) Outstanding. From Cllr Arash Fatemian. Ongoing – updated at previous DPC meeting Arash has confirmed that the list has been submitted.</p> <p>TRANSPORT – Cllr Oldfield. Nothing to report.</p>
17/20	<p>VE and VJ Day 2020 (8 May and 15 August). Businesses to be contacted for support of the event. Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) to allow a budget of up to £100 for expenditure such as road closure. It was noted that the school and NFU may help with the parking. The Clerk will contact the S4 bus service to arrange diversions.</p>
18/20	<p>Update from the Parish Council Representatives. DCE. Snow wardens to be asked to clear the outside of the Almshouses in the event of snow. OALC. Cllr M Cox said that due to a venue change, if made permanently, she would be unable to attend future OALC meetings at 3pm in Oxford Town Hall due to work commitments. FOCG. Rubbish dumping in the green bin. To look at whether a lockable green bin may prevent this. To be added to the Agenda February 2020.</p>
19/20	<p>Any other business. None.</p>
20/20	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 19 February 2020 at 7.30pm at the Hempton Lounge, Windmill Centre, Deddington.</p>
21/20	<p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 1). Clerk Salary Review. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the Clerk’s pay be increased by one spine point on the latest pay scale, backdated to the Clerk’s employment anniversary. The meeting closed at 21:40 pm.</p>