

DEDDINGTON PARISH COUNCIL
Minutes of the Parish Council meeting held via Skype
at 7:30pm on Wednesday 27 January 2021.

Present: Cllrs D Rogers (Chair), A Collins, M Cox, J Eames, H Oldfield, S O'Neill, M Robinson, C Snashall, M Squires, M Swadling, T Timms and J Watts. **Also, present:** District Cllr B Williams. a Deddington News representative and five members of public.

1/21	Apologies: Cllr J Higham and County Cllr A Fatemian. No apologies received from Cllr J Reeve.
2/21	<p>Declarations of Interest</p> <p>Pecuniary Interest: Cllr S O'Neill Planning 13/21 a) 20/03467/F Land Adjoining and West of Stonecroft House, Clifton Road, Deddington and 14/21 Neighbourhood Planning, 15/21 Large Scale Development as a local land owner and did not take part in these sections of the meeting.</p> <p>General Interest: All Cllrs Planning 13/21 a) 20/03467/F Land Adjoining and West of Stonecroft House, Clifton Road, Deddington. Cllr A Collins 10/21 F&GP 13) Windmill sports fees. Cllr J Eames 13/21 Planning c) 20/03608/F Wesleyan Reformed Chapel, Chapel Square as knows the applicant. Cllr S O'Neill 10/21 F&GP (9) Holly Tree Club as a committee member 13/21 Planning c) 20/03608/F Wesleyan Reformed Chapel, Chapel Square as knows the applicant. Cllr D Rogers 10/21 F&GP (9) Holly Tree Club as a committee member 10/21 F&GP 13) Windmill sports fees 13/21 Planning c) 20/03608/F Wesleyan Reformed Chapel, Chapel Square as knows the applicant. Cllr C Snashall 10/21 F&GP (9) Holly Tree Club as a committee member Cllr M Swadling 13/21 Planning c) 20/03608/F Wesleyan Reformed Chapel, Chapel Square as knows the applicant. Cllr J Watts 10/21 F&GP 13) Windmill sports fees.</p>
3/21	<p>Withdrawal of Parish Council Vacancy A resolution made at the March 2020 meeting to allow the attendance rule to be waived for a year. The decision to inform the monitoring officer of a vacancy after a Cllr's non-attendance for 6 months as previously binding was superseded. The Clerk has apologised to Cllr J Reeve and the Council for any inconvenience caused. The vacancy has now been withdrawn.</p>
4/21	<p>Minutes: Cllr J Watts proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 16 December 2120 were a true record of the meeting with the following amendments 258/20 8) Earls Lane proposed Pavement Earls Lane to Pound Court-278 money. Cllr H Oldfield writes to invite OCC officer for site visit to discuss the plan to ensure minimum disruption to parking in this area and the possibility of the installation of EVC points. 261/20 Date of next meeting was amended to Wednesday 27 January 2021.</p>
5/21	Matters arising from the minutes and not referred to later on the Agenda: None.
6/21	<p>10 Minute Open Forum: Simon Tofts from Blue Cedar homes spoke about the planning application 12/21a) 20/03467/F Land Adjoining and West of Stonecroft House, Clifton Road, Deddington. Erection of 7 one and two storey age restricted dwellings for older people.</p>
7/21	<p>Planning Cllr S O'Neill left the meeting. Given that the developer had just spoken it was decided to move the discussion of the above planning application to this point of the meeting. 20/03467/F Land Adjoining and West of Stonecroft House, Clifton Road, Deddington. Deddington Cllr J Eames proposed, Cllr M Cox seconded the motion and the Council RESOLVED (nine for, one abstention and one against) Parish Council offer no objection to this application but request that the following conditions are applied:</p> <p style="padding-left: 40px;">1) There is a full archaeological study including a watching brief when the ground is broken</p>

- 2) That local residents within the parish of Deddington (Deddington, Hempton and Clifton) are given a 3-month option to purchase before being put on the open market
- 3) That the PC are consulted regarding the tree shelter belt to ensure that local and native species are used.
- 4) That the development is for over 60's only
- 5) That there is a road safety audit and consideration is given to a safe crossing point taking in to account the Clifton Road approved development crossing proposal.
- 6) Parish Council S106 list is considered

8/21 **County Cllr A Fatemian: Cllr S O'Neill returned to the meeting**
 County Cllr was not in attendance but had liaised with the Chair prior to the meeting to say that there were some monies available. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) to request £500 for salt spreaders for the snow wardens. Cllr M Squires proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) to request £600 for signage for the Remembrance Day road closures. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) any residual monies be requested to grant to DCE or PTA for IT equipment for primary school.

9/21 **District Cllr B Williams update:**
Covid update
 In the seven days up to 15 January 2021, there has been a total of 2,712 confirmed COVID-19 cases in Oxfordshire. This is a decrease from 3,923 new cases in the previous seven days. In **Cherwell**, there were **801** new cases in the seven days up to 15 January, a decrease from **1,365** the previous week. **Cases of COVID-19 by district**

Area name	Cases in 7 days up to 08/01	Rate per 100,000 population	Cases in 7 days up to 15/01	Rate per 100,000 population
Cherwell	1365	907.0	801	532.2
Oxford	902	591.6	814	533.9
South Oxfordshire	625	440.0	423	297.8
Vale of White Horse	568	417.6	383	281.6
West Oxfordshire	463	418.5	291	263.0
Oxfordshire	3923	567.2	2712	392.1

Vaccination programme

Vaccinations continue at pace. Alongside the Churchill Hospital, 21 GP-led local vaccination centres are now operational across the county. Plans are also underway for the Oxfordshire Vaccination Centre to be operational by the end of this month, which will be the site for mass vaccinations in the county.

Free school meal provision during February half-term

All schools are providing meals free of charge to all pupils who meet the benefits-related criteria. This provision is funded by government, and current national plans are that it will not be available over the February half-term holiday. As part of Oxfordshire County Council's Winter Support Scheme, funding has already been agreed for free school meal provision over the February and Easter school holidays at the level of £15 per week for each child known to be entitled.

New grant funding from the Department of Health and Social Care

OCC has received two allocations of grant funding totalling £7.1 million from the Contain Outbreak Management Fund (COMF) to fund ongoing public health and outbreak management costs. In Oxfordshire it has been decided that the funding needs to support the critical role of the district and city councils in managing local interventions. In Oxfordshire, the total grant received by the County Council will be split, with 50 per cent being allocated to the district/city councils to be spent at their discretion.

Self-isolation financial support

As of Friday 8 January, £98,500 has been paid in £500 Test and Trace support payments and more are being processed every day. The government payments are mainly for those on benefits, but a limited discretionary scheme is also running.

	<p>Dr Bike sessions resume. The bicycle maintenance scheme, offering free repairs to encourage more people onto two wheels, has resumed following an award of funding from Cycling UK. This free-of-charge service is open to all residents and five more sessions are planned between now and April.</p> <p>Census update. Communication will shortly start with residents, focusing initially on awareness of the Census and its role.</p> <p>Thanks. Cllr D Rogers passed the Council's and his thanks for the monies towards the food bank which he was delighted to report would be up and running soon. He did ask if there were any other funds available that District Cllr B Williams consider funding IT equipment for school children.</p>																				
10/21	<p>Finance & General Purposes.</p> <ol style="list-style-type: none"> 1) Bank and Investments. The Bank Reconciliation balances. 2) EV charging bumper. Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (eleven for and one abstention) that an EV bumper be purchased and installed at a cost of £484.72 + VAT. 3) Fair. Arrival Wednesday 17 November – departure Sunday 21 November (Fair to run 18-20 November) Cllr H Oldfield proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) to keep the fees as 2019. The Church have been informed. 4) Windmill disabled lavatories – Cllr M Robinson. The design and brief have been modified and so all companies will be asked to rebid on the revised specification. 5) Gate at Windmill at entrance. Cllr H Oldfield proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to spend up £1,480.25 plus VAT. The village nursery and Chinese takeaway will be informed. 6) Windmill Roof repairs up to £15,000 + VAT. Company checks done. Verbal quote for solar panel remove/refit at same price as 2018. Insurance position being checked. Cllr H Oldfield proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) to accept quote 2 at a cost of £11,950 + VAT plus solar removal of no more than £1,000. The Clerk to check that company will accept payment after work completed. 7) Grant application to Oxfordshire Community Foundation for £5,000 for Primary School IT equipment to be passed to charity to purchase. 8) OALC Executive committee vacancies. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to nominate Cllr D Rogers to the OALC committee. Cllr D Rogers informed the Council that ONPA have agreed to take up the Primary Care gain. 9) Schedule of payments to Holly Tree Club for remaining fund of £83,717 – Cllr S O'Neill. Cllr H Oldfield proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) to allow the clerk to meet the 14-day payments timing thereby suspending the normal financial regulations. The balance is coming from The Housing Association and HTC reserves. 10) Internal Auditor appointment. Cllr H Oldfield proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to employee IAC Audit & Consultancy for one year at an annual cost of £265 plus VAT with additional days at a cost of £365 plus VAT. <p>District Cllr B Williams left the meeting.</p> <ol style="list-style-type: none"> 11) OALC social media course. Cllr M Robinson attended and is satisfied that the Council is communicating effectively through established channels. 12) Christmas tree. Many thanks to all those who helped with the installation and dismantling of the tree. 13) Windmill sports fees. The WMC have asked that the PC consider going 50/50 on fees received on the discounted fees for their financial year 1 Feb 2020 – 31 Jan 2021. Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (nine for and three abstentions) that the monies are reduced by £85.25 to share the reduced receipts. 																				
11/21	<p>Approval of Invoices. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £24,449.71 were approved for payment.</p>																				
12/21	<p>Report upon the investment of the Parish Council's Funds as at 31 December 2120.</p> <table border="1" data-bbox="159 1948 1516 2083"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>134,052.25</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Unity **</td> <td>59,165.96</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	134,052.25				Unity **	59,165.96			
Account	Balance	Interest	Notice	Valid Until																	
Imprest	2,500.00																				
Current*	134,052.25																				
Unity **	59,165.96																				

	<p>Nationwide BS 85,360.96 0.1% 125 day notice closing 12 May 2021</p> <p>Redwood Bank 86,173.70 1.2 % 95 day notice (opened Aug 19)</p> <p>Hampshire TB 78,456.73 1.00% 1 Yr Fixed 21 May 2121</p> <p>Cambridge & Counties 86,248.21 1.5% 1 Yr Fixed 12 May 2121</p> <p>United Trust 86,662.04 1.65% 1 Yr Fixed 26 April 2121</p> <p>Skipton Building Society 87,313.21 0.75% 1 Yr Fixed 21 May 2121</p> <p>Total 705,933.05</p> <p>*The current account has £1,080.51 of uncleared cheques and £4,015.73 from the Unity account which have been taken off to show funds available.</p>
13/21	<p>Planning Report.</p> <p>Applications.</p> <p>a) 20/03467/F Land Adjoining and West of Stonecroft House, Clifton Road, Deddington (The Poplars). Erection of 7 one and two storey age-restricted dwellings for older people. See 7/21</p> <p>b) 20/03241/F Church Farm Cottage, The Lane, Hempton. This application was already dealt with on December's list and no objection was noted.</p> <p>c) 20/03608/F Wesleyan Reformed Chapel, Chapel Square, Deddington. Change of use from place of worship to office space. No construction work or changes to the current building. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>d) 20/03644/LB and 20/03646/F Nellie and Dove, The Tchure, Deddington. Retrospective planning for erection of an awning. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection in principle – but request a condition be imposed that height of the awning is raised to safely allow usage of the path for anyone of 6' and over. It currently is too low and extends too far across the path.</p> <p>e) 21/00107/TCA 1 Chapel Square, Deddington. Tree works. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals</p> <p>20/03044/F St Anne's Residential Home, Main Street, Clifton.</p> <p>20/02964/F 2 The Beeches, Earls Lane, Deddington.</p> <p>20/02892/F Tawney Cottage, High Street, Deddington</p>
14/21	<p>Neighbourhood Planning. Cllr S O'Neill left the meeting. Cllr A Collins said there was little landowner response. A meeting has been arranged with Christina Cherry at CDC to propose a smaller scale NP that only lasts for ten years. The advantages are that there would be a plan in place, landowners will see it has an effect and they will engage better next time; the plan to be reviewed within 10 years by which time CDC's new Local Plan would be established. The environment group are drawing up a list of green spaces which would offer a degree of protection. Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) that landowners should be informed in writing that their land is to be considered for inclusion in the green spaces list, and what that would mean, prior to public consultation.</p>
15/21	<p>Large Scale Developments Working Group. The reserved matters for first tranche of houses on land west of Wimborn to be discussed at the February 2021 meeting.</p>
16/21	<p>Community Orchard – Cllr J Eames Cllr S O'Neill returned to the meeting.</p> <p>A member of the DEN group has been in touch with the TOE (Trust for Oxfordshire's Environment) who are impressed with work done and would welcome a grant application. Grants are up to £10,000 for projects of this nature. Welford's Piece and Satin Lane Allotments identified. The Welford family to be contacted to communicate what is being considered. When project moves forward consideration will be given to roles and responsibilities, maintenance costs, liability of the PC should group disband.</p>
17/21	<p>Thames Water meeting re flooding in Clifton – next steps. Cllr D Rogers proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) write to Consumer Council for Water (copying in Thames Water) with points previously detailed (and including: to ask who owns surface water pipes in Clifton, can Thames Water fix the pipes and be of support to parishioner who has experienced severe flooding as a result of work undertaken by Thames Water) and also encourage Victoria Prentis MP to support this.</p>

18/21	<p>Environment and Recreation Working Group – Cllr M Robinson</p> <p>a) Litter picking: Many thanks were extended to residents who routinely go round the village picking up litter and to Cllr J Reeve for recent and ongoing litter clearing at the Castle Grounds.</p> <p>b) Bird boxes: appeal from Guides/Brownies for help in installing around the parish the 40 or so bird boxes they have had made. Cllrs J Watts and M Swadling will help in Hempton, Clifton and the allotments.</p> <p>c) Hedges; gaps are being made, by walkers, in the boundary hedges of the cemetery and Windmill site. There is no reason for this and it looks unsightly. The steward will infill the gaps.</p> <p>d) Bowls pavilion: Electrical testing and irrigation system disconnection to be done, prior to WMC taking it on for short-term hire (PC agreed £500 in December). Cllr D Rogers proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to agree in principle a spend of up to £1,000 to cap off the water and disconnect electrics and investigate using a tracer. To agree at next meeting.</p> <p>e) Vehicle entrance on to playing field: Chain has been fixed and old lock replaced with a combination lock.</p> <p>f) Club agreements. These have been signed.</p> <p>g) EV charging points: WMC agreed to add to their insurance policy schedule.</p> <p>h) Pocket Park. Clerk has emailed the owner asking him to replace the boundary fence. To source quote for installing one fence panel on the PC boundary with this resident. February agenda and to write to resident informing him of what is happening.</p>
19/21	<p>Highways and Transport.</p> <p>a) The Grove – Pavement outside residential home. Awaiting photographs to understand the location of the issue. Cllr M Cox proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that on receipt of photograph the Clerk write on behalf of our parishioners asking Stonewater to repair the areas of pavement which is causing a potential trip hazard and also ask for clarification of which areas of The Grove highway are their responsibility to repair, including a map.</p> <p>b) Hopcraft Lane, Deddington-HGV signs. Redundant HGV pole in Hopcraft Lane; faded regulation signs. Clerk to contact OCC regarding pole removal and refreshing signage.</p> <p>c) Traffic lights - directional arrows have faded. Reported to OCC.</p> <p>d) Site meeting re Earls Lane. Clerk has written to Jacqui Cox to ask for a date for a site meeting.</p> <p>e) Bollard outside Hairdressers Market Place. Clerk to write to OCC to ask them to hasten its repair and to consider installing a third bollard further along to prevent this happening again. H&TWG happy to attend a site meeting in order to discuss the issue.</p> <p>f) Crossing – Grove Court - ongoing. Clerk to chase up OCC regarding the Council letter of last month.</p> <p>g) Ongoing. Super Users, bollards outside Stile House and traffic light sign post.</p> <p>h) Noticeboard. CDC will pay for the installation costs for noticeboard.</p>
20/21	<p>Remembrance Sunday – Cllr J Watts. After speaking with a colleague with regard to risk assessment Cllr J Watts suggested that four points of road entry were closed to ensure that the Market Place is secure and no cars are moving during parade. Marshalls at front and back of parade. Consideration to disabled drivers, shop deliveries and bus schedules. Cllr J Watts proposed, Cllr S O'Neill seconded and the Council RESOLVED (eleven for and one abstention) in principle agree with Cllr J Watts suggestions and two road closures. Noting that a risk assessment will be required</p>
21/21	<p>Update from the Parish Council Representatives.</p> <p>Police meeting. Impressed by how much proactive policing is going on during these difficult times.</p> <p>Library. A new manager has been appointed. Library will not open until at least April</p>
22/21	<p>Any other business.</p> <p>Clerk reminded Council that it was time to review the Council documentation. She will send out the documents to all Cllrs.</p> <p>Oxfordshire Electric Vehicle Infrastructure Strategy – capacity check arranged.</p>

23/21

Date of the next meeting: The next Parish Council meeting will take place on **Wednesday 17 February 2021 at 7.30pm** via Skype. The meeting closed at 22:15pm