

DEDDINGTON PARISH COUNCIL

**Minutes of the Meetings held at The Duke of Cumberland's Head, Clifton on
Wednesday 17 July 2013 at 7.30pm**

Present: Cllrs A Collins (Chair), M Cox, J Day, J Finnigan, J Flux, S O'Neill, D Rogers, M Squires, J Watts, B Williams, B Wood, County Cllr A Fatemian, District Cllr P O'Sullivan and 1 member of the public.

111/13	Apologies: Cllrs D Anderson & H Oldfield
112/13	Update about the Co-option of a Parish Councillor. It was agreed that the position be re-advertised with a closing date of the end of August 2013 as the next PC meeting would be in September.
113/13	<p>To receive and consider the minutes of the meeting held on 19 June 2013: RESOLVED The minutes of the meeting held on Wednesday 19 June were approved subject to the following amendments and duly signed by the Chairman:</p> <p>101/13 6 Community Transport Meeting. The second sentence should read Cllr Flux said that OCC could provide a vehicle for the Windmill Thursday Club but that a driver would be required.</p> <p>105/13 Library Update From the third sentence it should read "From 1 April 2015 all community libraries (Deddington is in this category of library) will have to be operational and any funding over and above the agreed 12 hours will be removed. [OCC currently fund 25.5 hours per week (20.5 library manager hours and 5 library assistant hours)]. OCC indicated that they wanted Deddington to be operational by October 2014. OCC will meet all of the costs for volunteer training. An additional Library manager hour could be purchased for £1,000 per year. It was thought that the community could maintain the same level of Library Manager service if £8,500 pounds could be found (less than 50p per month on the precept)".</p> <p>110/13 Next Meeting Duke of Cumberland's Head, Clifton.</p>
114/13	<p>Declarations of Interest</p> <p>120/13 Neighbourhood Planning. Cllr O'Neill expressed a general interest as a landowner and left the meeting whilst this item was discussed.</p> <p>123/13 To receive and consider approaches by two developers for meetings. Cllr O'Neill expressed a general interest and left the meeting whilst this item was discussed.</p> <p>124/13 Library Update. Cllr O'Neill expressed a pecuniary interest and left the meeting whilst this item was discussed.</p>
115/13	10-Minute Open Forum. Ron Colley addressed the council on behalf of the Deddington Festival committee. He thanked the community for its support and reported that this was the first year that the festival had made a profit. The profits will be ploughed back into more community projects for next year. Other groups have said that they would like to be involved in future festivals. He said that future festivals were likely to be over a shorted timeframe, possibly two weeks. He spoke about the concerns that had been raised regarding the cars on the village green and explained that the original sponsor had pulled out at the last minute. They had found an alternative sponsor at short notice that paid £2,000 to place cars on the green for three weekends. The Council agreed to bring Agenda item 10 forward for discussion as the next item at the meeting.
116/13	<p>Market Place Display/Festival Sponsorship</p> <p>Mr Colley confirmed that the Chairman of the PC had told him that the PC could not give permission for the cars to go on the greens and that he should approach OCC to obtain permission. In response top a query about whether the festival committee had been granted permission from OCC Highways, Mr Colby confirmed that they had made a telephone call to OCC but that no permission had been granted. Concerns were raised that this could set a precedent for parking on the greens which was contrary to the 15 years of work undertaken by the PC's Highways Working Group to stop this from happening. The Festival was asked to ensure that this did not happen in future. Cllr Squire proposed, Cllr Watts seconded and the council RESOLVED that OCC highways will be contacted to see if the greens could be cordoned off with posts linked by chains, with gaps for people to walk through at various points.</p> <p>In general terms the council thought the festival was a benefit and success.</p> <p>If OCC highways would allow the posts and chains further details will be sought re costings, installation etc.</p> <p>Concerns were raised about underage drinking although this was not directly linked to the festival. The NAG will be asked to investigate options for deterring this e.g. by working with the Co-op and labelling bottles. Mr Colby mentioned that the festival committee would be reviewing the venue options for future festivals.</p>
117/13	<p>County and District Councillor updates.</p> <p>District Cllr O'Sullivan said that more were cuts planned and so there would be a tightening up over the district.</p> <p>County Cllr Fatemian reported that:</p> <ol style="list-style-type: none"> 1. No permission had been given to park the cars on the village green for the festival. 2. The snow gear form should be completed ASAP to gain funding. Action: Cllr Fatemian to send to the Clerk and Cllr Rogers to complete, 3. He had spoken against the school transport proposals. All of the proposals had been deferred and he would be talking to officers to determine whether there could be an alternative approach. 4. He agreed with District Cllr O'Sullivan that the impact on the spending reviews suggested that additional savings would need to be made.

	<p>Cllr Rogers asked if the provision for school transport proposal currently included children with special needs. Cllr Fatemian said that he was almost sure that they were excluded but would confirm. The Clerk asked if Cllr Fatemian could inform the PC when, the already paid for, Hempton speed gates would be installed. Cllr Fatemian said that he would speak to the Highways Department and provide confirmation of this.</p>
118/13	<p>Environment & Recreation</p> <p>Cllr Finnigan reported that he had carried out an inspection of the village with the Steward and the following areas needed attention:</p> <ol style="list-style-type: none"> 1. Planters. Some flowers have been stolen and some needed to be added to some of the parish planters. 2. Hempton Notice Board. A new back was required. 3. Cemetery Path. Low hanging branches required removal – the Clerk will contact a contractor for a quote. 4. Benches. The bench at Wimborn Close required a new strip and the Gaveston Gardens bench needed to be replaced. 5. Grass Cuttings. The nettles and weeds growing where the perimeter had been cleared last year at Gaveston Gardens were discussed and the Clerk reminded Cllrs that this area was not part of the current grass cutting contract. 6. Play area inspection. John Hicks carried out the annual inspection. No major problems were identified and the few minor points have been rectified by the Steward. Cllr Finnigan asked that the Clerk check one of the swings and she will do when Cllr Finnigan clarifies which swing it is. <p>Cllr Wood commented that most of these items were routine maintenance which shouldn't require discussion at the PC as they were covered by the budgeted maintenance allowance.</p>
119/13	<p>Highways & Transport</p> <ol style="list-style-type: none"> 1. Philcote Street. The Clerk has contacted OCC to ask them to check Philcote Street as several of the special black grooved bricks appear to have been replaced by tarmac. 2. Jaybe Motors and Advertising – Deddington Festival. Cllr Cox reiterated that the working group over the years have worked tirelessly to keep the village greens free from car and the damage caused by cars. 3. Deddington Arms – Footpath Extension Proposal. A proposal has been made to increase the footpath outside the Deddington Arms to allow more tables. The proposed widening could result in a reduction in the width of access to the Bull Ring by 50%. The Highways officer dealing with the proposal discussed it with Thames Valley Police who were strongly against the proposal on licensing and safety grounds. Highways at this time are recommending refusal. There was much discussion. Concerns were raised about road and pedestrian safety and emergency vehicle access, Cllr Flux proposed, Cllr Wood seconded and the PC RESOLVED (10 votes for, 1 vote against) that the PC objects to any extension and in the current situation they should ensure that there is a pathway left around the tables capable of accommodating a double buggy. <p>Transport</p> <p>Weekend Late Night Bus from Oxford to Steeple Aston. At the request of the Steeple Aston PC, OCC have arranged for a late night bus to Steeple Aston from Oxford. This is the Thames Travel 25A service to Bicester which will <i>on request upon boarding</i> divert from Lower Heyford to Steeple Aston arriving at approximately 2355. It leaves, Fridays and Saturdays only, from outside Debenham's at 2320 from the same stop used by the S4. Unfortunately S4 tickets are NOT valid and so a single ticket will have to be purchased (or a concessionary pass used), but it will be much cheaper than a taxi. There is currently no such bus dropping off at Deddington. For many years buses have replaced the rail service and because technically it is a train and Deddington does not have a train station it goes straight through. Cllr Oldfield to investigate.</p> <p>County Cllr Fatemian left the meeting at this point.</p>
120/13	<p>Planning Applications</p> <p>13/00168/TCA Maunds Farm House High St Deddington. Reduce 1 Field Maple by 25%. No objection.</p> <p>13/00570/F Top Thatch Hempton. Erection of wooden cabin in rear garden. No objection</p> <p>13/000801/F 22 St Johns Way Hempton. Rear Extension to create garden room No objection with the conditions that the size and type of windows allowable in the west elevation ensures no overlooking issues.</p> <p>13/00928/LB Top Thatch, Hempton. Steel plates to failed truss chord. No objection.</p> <p>Approvals</p> <p>13/00607/LB Greggs Nook Hempton Road Deddington</p> <p>13/00327/LB Home Farm main Street Clifton</p> <p>13/00483/F 2 Council House, Duns Tew House, Hempton</p> <p>Appeals</p> <p>13/00026/Ref Appeal in regard to 13/00301/OUT. Land north of Gaveston Gardens and rear of Manor Farm, Deddington. Up to 85 dwellings with new access, public open space and associated infrastructure. RESOLVED the Clerk to write to Sir Tony Baldry and ask him to bring this to the Ministers attention as he has done with similar Hook Norton application.</p>

	<p>Correspondence Co-op Garage Doors: Following last month's meeting the clerk e-mailed the conservation team at CDC with no response received to date. The clerk to chase. Project Congleton: An email has been received from this group ref a petition seeking an amendment of the national planning policy framework, details of which can be found on line using the following link http://epetitions.direct.gov.uk/petitions/49495 Agreed no action from the PC other than to note in the minutes for parishioner information. AOB Cllr's O'Neil and Rogers were thanked for attending the 'Guide to the Planning Process' training session at Didcot. This should benefit both the Planning and the Neighbourhood planning working groups. Deddington Development Watch signs. There was discussion about how long the banners should be in situ but this is a matter for CDC. The Chair and Cllr Rogers said that he would discuss the banners with Deddington Neighbourhood Watch. If anyone complains they will be re-directed to CDC.</p>																												
121/13	<p>Neighbourhood Planning. Cllr O'Neill left the meeting whilst this item was discussed. Cllr Collins proposed that the PC agree to the application to prepare a neighbourhood Plan for submission to CDC. Cllr Day seconded this motion and the PC unanimously RESOLVED that the application be submitted to CDC. It was further decided that the Neighbourhood Planning working group would decide which of two versions of a letter would be given to all residents.</p>																												
122/13	<p>Emergency Planning Cllr O'Neill rejoined the meeting at this point.</p> <p>Salt order for next winter. Cllr Rogers proposed, Cllr Finnigan seconded and the PC unanimously RESOLVED that the Clerk will order the one tonne bag of salt available free of charge per village to meet the deadline of the end of August (three bags in total). Hempton Grit Bin. The siting of the proposed new green salt bin for Hempton was discussed. It was agreed that it should ideally be outside the Church so Cllr Watts will explain this decision to local residents. The Clerk will liaise with OCC to order the bin.</p>																												
123/13	<p>Finance & General Purposes</p> <ol style="list-style-type: none"> Cash flow to end of June 2013. All accounts reconciled. The major payments were listed. Barclays have been contacted regarding online banking, and a PC debit card. No response yet. The PC agreed that the Clerk is authorised to spend up to a limit of £200 for any one item with a maximum expenditure of £500 per month. External Auditors. An enquiry has been received from BDO about the level of fidelity cover and the level of reserves so the PC responded. Investments. Santander £75,000 rolled over at 1.4% for one year. NatWest £125,000 rolled over at 1% only for one year (plus accrued interest). This years budget assumed a 2% return and therefore there will be a shortfall. OALC was asked for information about government bonds but the reply seemed to refer to district rather than parish councils. New Homes Bonus. £2,510. Cllr Day proposed, Cllr Collins and the PC unanimously RESOLVED that CDC be asked if the bonus can be applied retrospectively to pay for the gates at Hempton. If this is not possible the Clerk will apply to use it for posts and chains around the green areas in the village and moveable goal posts for the Windmill Centre. It was decided that Cllrs would see if it was possible to remove the concrete base and slabs associated with the original post box by the Co-op rather than employ a contractor to do so. Signatories. The Clerk has confirmed the signatories to NatWest and FIT details to SSE. 																												
124/13	<p>To receive and consider approaches by two developers for meetings. Cllr O'Neill left the meeting whilst this item was discussed. Cllr Day proposed, Cllrs Collins seconded and the PC RESOLVED that the Neighbourhood Planning Working Group would hold preliminary discussions with Banner Homes and Savills regarding their proposed village sites and then report this to the PC.</p>																												
125/13	<p>Library. Cllr O'Neill left the meeting whilst this item was discussed. Cllr Collins said that had been no progress. The volunteer list current has 40 names and he asked that Deddington News allow him to place an article asking for more volunteers in the September issue. Cllr O'Neill was thanked for the £41.20 contribution raised at the School Fete Bookstall. The Clerk has added this money to the library funds and the total now stands at £541.20.</p>																												
126/13	<p>Approval of Invoices for Payment & Authorisation to Pay Invoices in August. Cllr Collins proposed, Cllr Finnigan seconded and the PC unanimously RESOLVED that the Clerk is authorised to pay all routine payments presented in August and report the payments at the next meeting. Cllr Day noted that a PC meeting may be required to consider planning applications unless time extensions were granted by CDC.</p>																												
127/13	<p>Invoices for Payment: The schedule of invoices totalling £5,959.58 for July was approved for payment.</p>																												
128/13	<p>Investment of Council Funds On 17 July 2013 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,847.66</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>47,649.12</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.4%</td> <td>1 year fixed (July 14)</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>3.2%</td> <td>1 year fixed (Sept 13)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>1.75%</td> <td>1 year fixed (Jan 14)</td> </tr> <tr> <td>Nat West</td> <td>128,033.84</td> <td>1.0%</td> <td>1 year fixed (July 14)</td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,847.66	0.1%	Imprest	Barclays Current Acct	47,649.12	0.1%	Current	Santander	75,000.00	1.4%	1 year fixed (July 14)	Santander	140,000.00	3.2%	1 year fixed (Sept 13)	Nat West	75,000.00	1.75%	1 year fixed (Jan 14)	Nat West	128,033.84	1.0%	1 year fixed (July 14)
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	Nat West	80,000.00	2.0%	1 year fixed (Nov 13)
	TOTAL	547,530.62		
129/13	Correspondence: None			
130/13	<p>AOB as allowed by Chairman</p> <p>Allotments. Cllr Rogers queried the requirements associated with allotments and these were clarified. Discussion followed about the recent vandalism at Satin Lane and possible security measures such as defensive planting.</p> <p>NAG Cllr Collins said that Deddington had the highest proportion of respondents to the recent survey and that it had identified the top three issues to be speeding & road safety, antisocial behaviour and dog fouling.</p> <p>Deddington Town Football Club. Cllr Watts suggested that the PC might like to congratulate Deddington Town Football Club for reaching 125 years old. The Chair will write congratulate. Cllr Watts said what a splendid day the Oxford United match was.</p>			
131/13	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 18 September 2013 at 7.30pm in The Windmill Centre, Deddington. The meeting closed at 9.05pm.</p>			