

DEDDINGTON PARISH COUNCIL
Minutes of the Meetings held in the Old School Room, Hempton on
Wednesday 15 July 2015 at 7.30pm

Present: Cllrs D Anderson, A Collins (Chair), M Cox, J Finnigan, J Flux, S O'Neill, D Rogers (Vice Chair), M Squires, J Watts, B Williams, B Wood (Vice Chair), 3 members of the public and a representative of Deddington News.

133/15	Apologies: Cllrs F East, H Oldfield and County Cllr A Fatemian.
134/15	Parish Councillor Vacancy. Simon Boulter has sadly resigned due to his work and family commitments. The Chair thanked him for his hard work during his time as councillor. The Clerk has informed CDC and it will be known by 5 August 2015 whether an election has been called for. If not the PC can fill the vacancy via co-option.
135/15	Declarations of Interest: Cllr S O'Neill declared a pecuniary interest in Agenda Items 10 & 11 Neighbourhood Planning Working Group and Large Scale Development Working Group, as a landowner and left the meeting whilst these items were discussed. The following Cllrs declared general interests: Cllr A Collins - Agenda Item 9 Planning 15/01032/OUT: Orchard House, Chapel Close, Clifton as he knows the applicant and local residents. Cllr B Williams - Agenda Item 9 Planning 15/01087/F: 13 Gaveston Gardens, Deddington as he lives in the vicinity. Cllr D Rogers - Agenda Item 9 Planning 15/00188/TCA: Renwick Cottage, Holcomb Gardens, Deddington as he lives nearby and Agenda Item 12 F&GP 145/15 Windmill refurbishment as a Windmill Trustee. Cllr S O'Neill - Agenda Item 9 Planning 15/00188/TCA: Renwick Cottage, Holcomb Gardens, Deddington as the former owner of the property. Cllr J Flux - Agenda Item 12 F&GP 145/15 Windmill refurbishment as a member of the Windmill committee.
136/15	Minutes: The PC RESOLVED (unanimous) that the minutes of the meeting of 17 June 2015 are a true record. The Chair then signed the minutes.
137/15	Matters Arising from the Minutes: Duke of Cumberland's Head. CDC has said that the hoardings are not unlawful. CDC has accepted the Duke of Cumberland's Head as an Asset of Community Value (ACV). County Cllr A Fatemian. Has recently had an accident. He was wished a speedy recovery by the PC. Cllr J Watts left the meeting at this point.
138/15	10 Minute Open Forum: None.
139/15	County and District Councillor updates. Available on Deddington-On-Line. (i) <u>Report from County Cllr A Fatemian:</u> none received. (ii) <u>Report from District Cllr B Williams:</u> received and considered. It was noted that: a) Group TPO Northern Boundary of Land North of Gaveston Gardens: The Chair said that although Simon Boulter has resigned he has offered to continue to support the PC where possible. He will therefore be asked if he can help with the tree survey. If he is unable to do so CDC will be asked if they can recommend someone. b) Windmill Street Car Park: Cllr B Williams has escalated the matter and hopes for this to be resolved soon.
140/15	Environment and Recreation Working Group. 1. Salt Stocks. The grit bins will be filled by OCC later in the year – no additional salt supplies will be ordered. 2. MUGA extension. Four quotes have been received but only one supplier can match the fencing style of the existing end. They have quoted £25k (ex VAT) for an extension of the existing MUGA and the installation of 1 metre high fencing along each side. There will be an additional cost to move an underground electrical cable. As the cable has to be moved quotes will be sought to simultaneously install a post by the entrance to the AWC to enable the connection of future CCTV systems to monitor the AWC, cricket pavilion and MUGA. Grant funding will be sought. It was suggested that the Cricket Club be informed of the potential power source as they may wish to use it for the pavilion or bowling machine. 3. AWC fencing. Quotes have been sought and grant funding will be investigated. 4. RoSPA report. The blue, bowl swing supplied by Proludic needs replacing for H& S as it is split. 5. Drone. The drone pilot for Deddington Cricket Club has supplied satisfactory documentation and has been given permission to proceed. 6. Fitness Trail. The possible installation of a static wooden fitness trail at the Windmill Centre is being investigated. A potential supplier has been asked to provide details of local installations to visit. It was noted that the Neighbourhood Plan questionnaire had identified a strong need for children's play areas. 7. Cemetery. Grave flower thefts have been reported. The police have put up a sign and a note put on Deddington Online. 8. Castle Ground Bin. An additional bin is required at Castle Ground by "Betty's" bench. Bins attached to trees might be a good solution because of the EH restrictions about breaking the surface of the earth. 9. Grass tipping at Castle Grounds. Fly tipping of grass at the Castle Grounds was discussed. The E&R WG is considering whether it is feasible to offer grass-composting on site. 10. Castle Grounds. The PC thanked the Friends of Castle Grounds for their work renovating and repairing benches on site. The Clerk will send an official thank you letter. 11. Clifton Flooding. OCC have reported that the drainage remedial work has been completed and

	residents are asked to report any future surface flooding problems to the Clerk.
141/15	<p>Highways & Transport Report:</p> <ol style="list-style-type: none"> Speed Monitoring. The 'speed watch' initiative is back up and running. Chapel Square pinch point, Deddington. OCC has no money to change the layout but it may be possible for them to remark the current road markings. Clifton – VAS. Waiting for confirmation of a site meeting. Cleaning signage. A resident has suggested cleaning the parish road signs. The aim is to organise a volunteer working group and clean the dirtiest road signs. Deddington News to ask for volunteers. Temporary Road Closure – at Deddington, Hopcraft Lane. A road closure is taking place of Hopcraft Lane whilst essential water connection works are carried out in August. HGV Reporting. There is a link on the OCC web site which residents can use to report weight limit violations. <p>TRANSPORT Nothing to report.</p>
142/15	<p>Planning Matters. The following planning applications were received and considered:</p> <ol style="list-style-type: none"> 15/01032/OUT: Orchard House, Chapel Close, Clifton. Erection of 2 detached dwellings, associated garages and hard standing (means of access, scale and layout to be assessed). Cllr A Collins declared a general interest This application bares resemblance to 13/00993/F, which was refused. DPC objected to that application on the grounds that Clifton is a category 2 (now category B) village, the application was backfill with access via a narrow driveway and that it was a highly inappropriate use for the back garden of an existing property. There were also concerns over the impact on amenities, of neighbouring properties and concerns over sewerage arrangements. CDC refused on NPPF grounds that Clifton was a category 2 Village suitable only for small scale infilling. Thames Water has expressed no objection on sewerage capacity. There are currently six objection letters from parishioners on the CDC portal. Cllr B Williams proposed, Cllr B Wood seconded the motion and it was RESOLVED (eight votes for and two abstentions) that the Parish Council OBJECTS on the above grounds. 15/01087/F: 13 Gaveston Gardens, Deddington. Single storey rear and side extension. Cllr B Williams declared general interest. Cllr proposed, Cllr Rogers seconded the motion and the Council RESOLVED (unanimous) that it has no objection. 15/00188/TCA: Renwick Cottage, Holcomb Gardens, Deddington. Various tree work including felling, crown lifting and pruning. Cllrs D Rogers and S O'Neill both declared a general interest. Cllr B Williams proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (eight votes for and two abstentions) that it has no objection but asks that CDC notes the DPC policy of planting a replacement tree for any felled tree (this does not have to be on the land from where it was removed). Cllr B Williams will check if CDC has a similar tree policy. 15/01163/F: Former Garden of 4 Victoria Terrace, Deddington. New dwelling (re-submission of 15/00167/F). Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (nine votes for and one abstention) that it has no objection but asks that the building materials should be sympathetic to the conservation area and access via Tays Gateway should not be compromised (during construction and thereafter). <p>Approvals 15/00093/LB and 15/00851/F - 5 New Street Deddington 14/02169/F and 15/00024/LB - Philip Allan Publishers Deddington Sale Rooms Market Place Deddington - 15/00772/F - 23 The Daedings Deddington 15/00781/F - 4 The Maunds Deddington 15/00803/F and 15/00804/LB - Deddington Mill Milton Gated Road Deddington 15/00618/F - Corner House Duns Tew Road Hempton</p> <p>Refusals 13/01941/OUT - Land To Rear Of Orchard View And Valley View St Thomas Street Deddington - OUTLINE - Erection of 7 Dwellings. 15/00886/F Land on North Side of the Tchure, Deddington</p> <p>Withdrawn 15/00706/F - College House Hempton - New Dwelling.</p>
143/15	<p>Neighbourhood Planning Working Group: Cllr S O'Neill had previously declared a pecuniary interest and left the meeting whilst this item was considered.</p> <p>The drop in event scheduled for July has been postponed due to differing opinions between the steering groups as to the way forward. The steering group wishes to reserve the right to establish a uniform methodology for assessing the suitability of all potential sites in the parish to ensure and to test the criteria to ensure that the process is objective and transparent. Some of the steering group disagreed with this approach. The Chair thanked all members of the steering group for their immense efforts to date and noted that the NP would not be this far forward without their help. This is the only area of disagreement and the Chair and Cllr Rogers have called a meeting to try and find a way forward. The Chair said that an Extraordinary Parish Council meeting may well be called to enable Cllrs to fully consider and discuss the NP content before it comes to the PC for formal approval to ensure that it is not a fait accompli.</p>
144/15	Large Scale Development Working Group Report. Nothing to report.
145/15	<p>Finance and General Purposes Report: Cllr S O'Neill returned to the meeting at this point.</p> <ol style="list-style-type: none"> Bank accounts and cash flow statement. The major items of income and expenditure were noted. Accounts Year to March 2015. No further correspondence has been received from BDO. Bonds. A Santander bond of £75,000 plus interest matured at the end of June. Santander only offered

	<p>0.9% to roll it over so it was decided to invest £80,000 in the Nationwide Building Society at 1.4%. Cllr J Flux proposed, the Chair seconded the motion and the Council RESOLVED (unanimous) that Cllr D Rogers be added to the list of signatories for the various bonds.</p> <p>4) Town Hall Lights. The Council RESOLVED (unanimous) to spend £800 to replace the light on the SE corner.</p> <p>5) Photocopier. Three quotes for the photocopier lease were received and considered. Cllr D Anderson proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that Supplier Two be appointed to supply the replacement photocopier when the current contract ends on 25 August 2015.</p> <p>6) VJ Day. Cllr A Collins proposed, Cllr B Wood seconded the motion and the Council RESOLVED (unanimous) that the Royal British Legion Youth Band be engaged for the VJ parade at a cost of £270.</p> <p>7) Windmill refurbishment. Cllrs D Rogers and J Flux both declared general interests. Quotes for staining woodwork and repairing guttering and the shed door at the Windmill Centre were received and considered. Cllr B Wood confirmed that this was routine maintenance and the Council RESOLVED that it approves work totalling £3,075 for staining woodwork and repairing guttering and the shed door at the Windmill Centre.</p> <p>8) Investment Strategy. The draft investment strategy document was received by Cllrs. This will be on the agenda for formal approval at the Council meeting in August. The two main criteria which now have to be met are security of funds and liquidity, rather than yield.</p>																																													
146/15	Safeguarding Policy: Cllrs A Collins and M Squires will meet to discuss producing guidance, which all contractors will be asked to sign up to, based on the OALC policy in liaison with the CDC Safeguarding officer.																																													
147/15	Victory in Japan: The Farmers Market will have a library stall selling local books and also getting further support for the 'Friends'. On Saturday 15 August there will be a parade followed by a church service and a Second World War sing-along. On 12 September the library will be presenting a literary event and a Q & A event with Mr Freddie Knoller an Auschwitz survivor.																																													
148/15	Update from the Parish Council Representatives School Governors. The school will be spending some of its trust fund on solar panelling on the roof. Friends of Deddington Library. The fundraising process looks to be in good shape and should enable the library to retain the current opening hours.																																													
149/15	Invoices for Payment: RESOLVED (unanimous) that the invoices for 18 June – 15 July 2015 totalling £86,375.44 were approved for payment (including transfer of £80,000 into Nationwide Bond)																																													
150/15	<p>Report upon the investment of the parish Council's Funds as at 30 June 2015</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>49,637.29</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>75,076.44</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>End June 2015</td> </tr> <tr> <td>Santander</td> <td>142,094.77</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Sept 2015</td> </tr> <tr> <td>Santander</td> <td>76,107.09</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Jan 2016</td> </tr> <tr> <td>Santander</td> <td>81,205.13</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Dec 2015</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Nov 2015</td> </tr> <tr> <td>Total</td> <td>556,636.27</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	49,637.29	0.1%	Current		Santander	75,076.44	1.2%	1 Yr Fixed	End June 2015	Santander	142,094.77	1.1%	1 Yr Fixed	End Sept 2015	Santander	76,107.09	1.4%	1 Yr Fixed	End Jan 2016	Santander	81,205.13	1.1%	1 Yr Fixed	End Dec 2015	Nationwide	130,000.00	1.4%	1 Yr Fixed	End Nov 2015	Total	556,636.27			
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151/15	Correspondence: None.																																													
152/15	<p>AOB as allowed by Chairman:</p> <p>Coat of Arms. This has been replaced back on the Town Hall. A wooden backing for the plaque is being sourced.</p> <p>Ramblers. It was noted that the ramblers are planning a national survey of paths using a phone 'App'.</p> <p>Bench in Chapmans Lane. The landowner will be asked for permission for the Steward to enter onto his land in order to maintain the memorial bench.</p>																																													
153/15	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 19 August 2015 at 7.30pm in the Windmill Centre, Deddington . The meeting closed at 8.37pm.																																													