

**DEDDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council meeting held in the Old School Room, Hempton on**  
**Wednesday 19 July 2017 at 7.30pm**

**Present:** A Collins, M Cox, J Higham, S O'Neill, H Oldfield, J Reeve, D Rogers (Chair), M Squires, T Timms, J Watts and B Wood (Vice Chair). **Also in Attendance:** County Cllr A Fatemian, District Cllr B Williams, a Deddington News representative and two members of public.

147/17	<b>Apologies:</b> Cllrs D Anderson. Cllrs J Eames and J Finnigan did not attend.
148/17	<b>Declarations of Interest:</b> Cllr B Wood declared a general interest in Agenda Item 9 (c) 17/00228/TCA: Deddington Health Centre, Earls Lane, Deddington as he lives nearby. Cllr A Collins declared a general interest in Agenda Item 9 (d) 17/01252/F – Land to Rear of St James Park, Main Street, Clifton as a local resident. Cllr D Rogers declared a general interest in Agenda Item 9 (e) 17/01278/F – 38 Mill Close, Deddington as near to Bowls Club and Agenda Item 12 Windmill CCTV as a trustee of the Windmill Committee.
149/17	<b>Minutes:</b> Cllr S O'Neill noted that the name of a resident who had utilized the 10 minute Open Forum was mis-spelt in the draft minutes and so this was amended. Cllr B Wood proposed, Cllr O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting of 21 June 2017 were a true record, and the Chair then signed the minutes.
150/17	<b>Matters arising from the minutes and not referred to later on the Agenda:</b> Minute 135/17 – in response to a letter from Carter Jonas it was agreed that the Clerk will respond to say that the PC might be interested in any flat bit of land (for recreational purposes only) adjoining one of the villages, or the other half of the Castle Grounds.
151/17	<b>10 Minute Open Forum:</b> The Chair and Secretary of the Village Nursery asked about the approaches that the PC had made about S106 or other funding for nursery school provision in the parish. Cllr H Oldfield explained the actions that had been taken to date and also informed them of the responses received. It was suggested that they might like to write to County Cllr Fatemian to reinforce the need for additional funding. Cllr B Williams will confirm whether David Peckford attended the recent OCC meeting about schools. Cllr A Collins provided clarification about the PC's future S106 wish list. Cllr M Cox joined the meeting at this point.
152/17	<b>County and District Councillor updates.</b> (i) <b>Report from County Cllr A Fatemian:</b> An oral report was received later in the meeting. (ii) <b>Report from District Cllr B Williams:</b> The main points were noted. The report is available on the PC website.
153/17	<b>To confirm the calendar of meetings for 1017/18.</b> Cllr J watts proposed, Cllr M Squires seconded the motion and the Council <b>RESOLVED</b> (10 votes for and 1 abstention) that the October PC meeting will be held in the Duke of Cumberland's Head if they will accept a £20 contribution for the use of the separate room.
154/17	<b>Windmill Centre Redevelopment Working Group Report – Mary Robinson</b> The monthly update report from the Chair of the Windmill Centre Redevelopment Working Group was received and noted. The Chair also reported the details of the consultations that had been undertaken about the children's play areas. This information will be sent to the Clerk for retention on file. It was noted that donor has offered to donate £50k towards play equipment if the PC will match the contribution. The Parish Council thanked the potential donor for their generous offer. The funding for the new play equipment at the Windmill centre will be put on the agenda for the September meeting.
155/17	<b>Planning Matters.</b> <b>Applications.</b> The following planning applications were received and considered: a) <b>17/00214/TCA – Grove Barn, The Grove, Deddington:</b> Notice of Intent. T1 x Silver Birch – Crown thin by 10%, T2 x Mountain Ash – Remove one stem growing over neighbouring garden, remove stem with tight union, thin crown removing crossing and rubbing branches. Cllr O'Neill proposed, Cllr A Collins seconded the motion and the PC <b>RESOLVED</b> (unanimous) that it wishes to make no objection. b) <b>17/00217/TCA – Land Adj to The Tchure, Deddington:</b> Notice of Intent. T1, T3 x Cherry – fell, T2 x Laurel – Fell. These are overgrown garden trees. 1 Cherry and 1 Laurel were given permission to fell in April 2014. Cllr O'Neill proposed, Cllr H Oldfield seconded the motion and the PC <b>RESOLVED</b> (unanimous) that it wishes to make no objection. c) <b>17/00228/TCA – Deddington Health Centre, Earls Lane, Deddington:</b> Cllr B Wood declared general interest as he lives nearby. Notice of Intent T1 x Scots Pine – Fell. Cllr O'Neill proposed, Cllr J Higham seconded the motion and the PC <b>RESOLVED</b> (11 votes for and 1 abstention) that it wishes to make no objection. d) <b>17/01252/F – Land to Rear of St James Park, Main Street, Clifton:</b> Erection of 1 No dwelling with garage. This is a re-application for an existing permitted development which is due to expire shortly. Cllr O'Neill proposed, Cllr A Collins seconded the motion and the PC <b>RESOLVED</b> (unanimous) that it wishes to make no objection. e) <b>17/01278/F – 38 Mill Close, Deddington:</b> Single storey garden room extension. Cllr O'Neill proposed, Cllr M Cox seconded the motion and the PC <b>RESOLVED</b> (9 votes for and 2 abstentions) that it wishes to make no objection. <b>Notice of Intent Decisions – CDC made No Further Comments or Objections to the following;</b> 17/00156/TCA – 2 Manor Farm Barns, Hempton Road, T1 x Pine – Fell. 17/00157/TCA - Innisfree, St Thomas Street, Deddington. Removal of Eucalyptus

	<p><b>Approvals</b>  Ref: 17/00838/LB Greenstone Cottage, 4 New Street.  Ref: 17/01071/F: Deddington Health Centre  <b>Refusal:</b> 17/00990/F: Tawny Cottage, High Street.  <b>Withdrawal:</b> 17/00858/F &amp; 59LB: Quinque House, New Street.</p>
166/17	<p><b>Neighbourhood Plan Working Group update:</b> There was nothing new to report at this meeting.</p>
167/17	<p><b>Large Scale Development Working Group Report:</b> It was noted that people now appear to be living on the new David Wilson Homes development. This should trigger some of the s106 contributions and the PC understands that these have been invoiced for. The PC now has a right to apply for this funding and so will follow this up. The Chair is going to meet CDC planners to discuss buffer zones.  Affordable Housing was discussed at some length. Cllrs are aware of three Deddington residents who had applied for some of the affordable housing on the new David Wilson Homes development but had their applications turned down. The Chair proposed, Cllr J Highman seconded the motion and the Council <b>RESOLVED</b> (unanimous) that a letter be sent to CDC asking that at least 10 of the affordable houses on the development go to Deddington residents or people with strong connections to the parish.</p>
168/17	<p><b>Environment and Recreation Report:</b></p> <p>a) <b>Italia in Piazza's Market in Deddington.</b> Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council <b>RESOLVED</b> (unanimously) that it agrees for an Italian Market to come to Deddington for 2 days (7<sup>th</sup> and 8<sup>th</sup> July 2018 suggested dates) on the same fee basis as the Fun Fair. The market organiser had sent an email requesting to bring the market on Friday 6<sup>th</sup> and Saturday 7<sup>th</sup> July 2018 so Cllr D Rogers proposed an amendment, seconded by Cllr J Watts and <b>RESOLVED</b> by Council (6 votes for, 1 vote against and 4 abstentions) that the Council invites the Italian Market to come to Deddington on Friday 6<sup>th</sup> and Saturday 7<sup>th</sup> July 2018.</p> <p>b) OCC has agreed to repair the broken village sign by Chinese on Hempton Road.</p> <p>c) <b>Defib update.</b> All four are installed and active on the emergency roster, a training course from the charity is available and publicity has been submitted. Cllr D Rogers thanked.</p> <p>d) <b>Welford Piece Playground.</b> A resident has offered to coordinate resident's views and report back so will be discussed further at the September meeting.  County Cllr A Fatemian joined the meeting at this point</p> <p>e) <b>All-Weather Court.</b> Fence panel repairs have been made.</p> <p>f) <b>Windmill LED lighting upgrade.</b> The grant payment has been processed.</p> <p>g) <b>Allotment Wall on Satin Lane.</b> Tree felling permission granted by CDC, timescales to be requested from resident by Clerk.</p> <p>h) <b>Notice board at the Surgery.</b> Frame painted – cork backing ordered.</p> <p>i) <b>Manor Farm Barns, Hempton Road tree and wall.</b> A further request has been received asking us to trim the trees and clear the wall. Cllr J Finnigan to liaise with resident.</p> <p>j) <b>Bowls Club.</b> A sample of tile from the bowls club has been tested and no asbestos found.</p> <p>k) <b>Bench outside Hempton Church.</b> Has been repaired and repainted – thanks to the Steward and Cllr T Timms.</p> <p>l) <b>Scouts Planter at the Windmill.</b> Had disintegrated and so has now been removed.</p> <p>m) <b>Deddington – Hempton and Deddington – Clifton footpaths.</b> Further complaints have been received on the state of these two paths. County Cllr Fatemian confirmed that the footpaths between the three villages in the parish had been added to the OCC schedule and should be cut July/August. Cllr D Rogers proposed, Cllr A Collins seconded and the PC <b>RESOLVED</b> (10 votes for and one abstention) that a cut from Tomwell Farm to Hempton be arranged if less than £100, and that the bill then be forwarded to OCC for reimbursement to DPC. Cllr M Squires asked that grass cutting and weed prevention be an agenda item for the December meeting. The Clerk to contact Adderbury PC regarding the path to Banbury as hasn't been cut by OCC.</p> <p>n) <b>Hempton footpath behind the Methodist Chapel.</b> Cllr J Watts proposed, Cllr M Squires seconded and the PC <b>RESOLVED</b> (10 votes for and one abstention) that the footpath is registered as a public right of way.</p> <p>o) <b>Footpath St Thomas St – by Orchard View.</b> PC grateful that overgrown hedge has been cut back however it is still causing an obstruction on this dangerous bend and so may need a vertical cut - OCC will be notified.</p> <p>p) <b>Fallen branch on New Street.</b> Thanks to Cllr J Reeve for clearing.</p> <p>q) <b>Featherton House hedging.</b> Thanks to all those involved in getting the 'Give Way' sign revealed.</p> <p>r) <b>Old Manor Farm House laurel Hedge.</b> Thanks to those involved in getting the hedge cut back.</p> <p>s) <b>Path between WMC &amp; Cemetery.</b> Has been strimmed.</p> <p>t) <b>Cosy Lane.</b> Fly-tipping reports, photos sent on to County Cllr A Fatemian and District Cllr B Williams. A resident has agreed to clear.</p> <p>u) <b>Windmill Centre CCTV.</b> Cllr D Rogers declared general interest as a WC trustee. Cllr J Watts proposed, Cllr B Wood seconded and the PC <b>RESOLVED</b> (ten votes for and one abstention) that the PC will donate £35 to the Windmill Centre Committee to cover the cost of them registering with the Information Commissioner's Office for Data Protection in relation to the CCTV.</p> <p>v) <b>Play Inspection Report.</b> The annual play areas inspection report has been received. There are no urgent actions required.</p> <p>w) <b>Footpath signs at Coombe Hill.</b> Cllr J Watts was thanked for replacing these signs again (and photographing them).</p>

	<p>x) <b>Castle Grounds.</b> Cllr J Watts proposed, Cllr A Collins seconded and the PC <b>RESOLVED</b> (unanimous) that the £734.40 (£612 + VAT) residue from a grant in October 2015 which was never spent is donated to the FoCG so that they can tidy up the outer path.</p> <p>y) <b>DPS Notice.</b> Cllr D Rogers will ask the Windmill Centre Committee to confirm the details of the entertainment licence that it has for the Windmill Centre.</p>
169/17	<p><b>County Cllr Update:</b></p> <p>a) <b>Noxious weeds:</b> A treatment programme is in place.</p> <p>b) <b>Footpath Cuts between villages:</b> OCC undertakes one cut per year. The PC was reminded that it would need to seek a legal agreement with OCC if it wanted to separately arrange for additional footpath cuts. It was also reminded that the PC may then lose the one cut that OCC has already scheduled and budgeted for. Therefore before taking any action it might wish to ask OCC whether the cost of this footpath cut might be added to the OCC grass cutting grant.</p> <p>c) <b>White Lines at Pound Court, Earls Lane:</b> This has been added to the schedule and will be done in the next few weeks.</p> <p>d) <b>Damaged Posts resulting from Road Traffic Accident's (RTA's):</b> Two recent RTA's have resulted in posts being damaged at the cross roads so Cllr Fatemian was asked to follow this up.</p> <p>e) <b>Traffic Signs in Earl's Lane:</b> There is an early indication that the 'School Ahead' warning sign in Earl's Lane may be moved forward and supplemented.</p> <p>f) <b>Waste Recycling Centres:</b> A contract has been let with W&amp;S Recycling (Dalton) and all seven recycling centres in Oxfordshire will be kept open for the next seven years. There will be no changes to the opening hours but the charge for bags of non-household waste will increase to £1.50.</p> <p>g) <b>Community Funding:</b> In Feb 2017 OCC allocated £250k funding for community services that must be spent this financial year. £25k has been allocated to the Banbury locality which local groups can bid for. A County Cllr can each support a £3k scheme. Proposed projects for support must be sustainable and will require matched funding. The next review of applications will take place in October and it was suggested that the Thursday Club might like to submit an application before then. In January 2018 there will be another meeting and any unallocated funds will be pooled and spent at that time.</p> <p>h) <b>Nursery School:</b> The nursery school representatives asked Cllr A Fatemian about investment avenues as it was unlikely to receive any s106 money at this stage. Cllr A Fatemian confirmed that the Educational Scrutiny Committee had said OCC had not earmarked s106 for the nursery and so will not receive any for it. He clarified that s106 can only be spent on projects that benefits the communities affected by new estates i.e. s106 money arising from a development in Grove cannot be spent in Deddington, however if a health centre is not built at Heyford Park the Deddington Health Centre may be able to benefit from the associated s106 arising from that development as the new community will use its services. The nursery staff said that the nursery is on OCC land and wants to move to the school. It was suggested that if OCC then built a house on the site it could allocate £50k from the sale of the house to the nursery. Cllr Fatemian said that there is currently no principle that money arising from an OCC capital sale is kept in the locality. He is therefore trying to establish this principle.</p>
170/17	<p><b>Highways and Transport report:</b></p> <p>1) <b>Speed Watch.</b> Hempton Speed Enforcement took place on Thursday. District Cllr B Williams left the meeting at this point.</p> <p>2) <b>Speed Watch Risk Assessment:</b> Cllr M Cox proposed, Cllrs J Watts seconded and the PC <b>RESOLVED</b> (Unanimous) with the amended risk assessment for speed watch, prepared by Cllr M Cox, is approved.</p> <p>3) <b>Market Place Pinch Point:</b> All the complaints and comments from Parishioners have been sent to Highways OCC and a site visit requested. When date and time is known it will be notified to interested parties.</p> <p>4) <b>Traffic Order – Milton Road:</b> Prohibition of Through Traffic. This Order is being introduced because of water mains replacement works which are anticipated to take <b>14 weeks to complete</b>. The effect of the Order is to temporarily prohibit any vehicle proceeding or waiting in the western end of Milton Road, Bloxham. The PC's of Bloxham, Barfords, Adderbury and Milton to be approached to see if they would be happy to send a joint letter to Thames Water asking why one way traffic is not an option during the road closure.</p> <p>5) <b>Fly tipping in Cosy Lane.</b> Reported and actioned within 24hours by CDC – PC grateful.</p> <p><b>TRANSPORT</b></p> <p>6) <b>Community Buses.</b> Barton Bus has proved a success. The Parish are awaiting to see if the £85,000 from S106 monies is made available to increase the service from Deddington to Oxford.</p> <p><b>Fix My Street:</b> Cllr Fatemian asked the Council to report basic OCC highways problems via Fix My Street but to send more complex issues straight to him.</p>
171/17	<p><b>Finance &amp; General Purposes.</b></p> <p>1) <b>Cash flow and bank reconciliations at end July.</b> The major payments and receipts were noted.</p> <p>2) <b>Accounts 2016/17.</b> A query from BDO has been satisfactorily dealt with.</p> <p>3) <b>Request from the school for £7,500.</b> The PC have agreed to offer a loan, but are awaiting paperwork from the school.</p> <p>4) <b>Day Centre Thursday Club.</b> A request has been received from the Thursday Club for £5,000 (and for future years) as the contribution of just over £11,000 a year from OCC has been discontinued. It was noted that the club is currently used by five Deddington residents and so other relevant Parishes should also be approached by the Club for a contribution. Cllr B Wood proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (nine votes for and two abstentions) that the club is</p>

	<p>given a one-off grant of £1,000 and is asked to report back upon their fund raising progress at the end of the year. This will be an Agenda Item for January 2018.</p> <p>5) <b>Investments.</b> Cllr B Wood proposed, Cllr A Collins seconded and the Council <b>RESOLVED</b> (unanimous) that on maturity the Nationwide BS will be rolled over to another bond for 0.75% unless a better deal can be found.</p> <p>6) <b>Cemetery.</b> The purchaser of an Exclusive Right of Burial for a grave space purchased in 2004 has enquired about the possibility of a refund as they no longer want to use the plot. The charge for an ERB in 2004 was £103. It was noted that the plot would now be difficult to use due to its location. Cllr B Wood proposed, Cllr J Watts seconded and the PC <b>RESOLVED</b> (unanimous) that a refund of £103 is approved. The Clerk will ask for the ERB to be returned.</p> <p>7) <b>Witney Guideposts request for funds.</b> Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the request be declined as the Council supports other charities more local to the parish.</p>																																													
172/17	<p><b>Update from Parish Council Representatives:</b></p> <p><b>FOCG.</b> A further sign will soon be installed.</p> <p><b>Windmill Committee.</b> Insurance rebuild value has been increased to £1.6million, a fixed wiring test has just been completed and the Windmill Management Committee are now reviewing the recommendations.</p> <p><b>OALC</b> The Chairman of OALC has resigned and new Cllrs are being sought to join the committee.</p>																																													
173/17	<p><b>Invoices for Payment:</b> The Council <b>RESOLVED</b> (unanimous) that the invoices for payment listed for payment on 19 July 2017, totalling £9,367.73 were approved for payment.</p>																																													
174/17	<p><b>Report upon the investment of the Parish Council's Funds as at 30 June 2017:</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>82,067.85</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide</td> <td>131,839.43</td> <td>0.8%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2017</td> </tr> <tr> <td>Nationwide</td> <td>81,124.71</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid July 2017</td> </tr> <tr> <td>Hampshire TB Cambridge&amp;</td> <td>76,428.90</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2017</td> </tr> <tr> <td>Counties Bank</td> <td>85,000.00</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>Early April 2018</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.35%</td> <td>1 Yr Fixed</td> <td>Mid April 2018</td> </tr> <tr> <td><b>Total</b></td> <td><b>543,976.44</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	82,067.85	0.1%	Current		Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017	Nationwide	81,124.71	1.2%	1 Yr Fixed	Mid July 2017	Hampshire TB Cambridge&	76,428.90	1.2%	1 Yr Fixed	Mid Dec 2017	Counties Bank	85,000.00	1.1%	1 Yr Fixed	Early April 2018	United Trust	85,000.00	1.35%	1 Yr Fixed	Mid April 2018	<b>Total</b>	<b>543,976.44</b>			
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175/17	<p><b>Correspondence:</b> Noted.</p>																																													
176/17	<p><b>AOB as allowed by Chairman - no decisions can be taken under this agenda item:</b> It was noted that the Clerk will email DCE and a resident to confirm that investigations into possible alternate sites for the DPC wheelie bins is on-going.</p>																																													
177/17	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 16 August 2017 at 7.30pm</b> in the <b>Windmill Centre, Deddington</b>. The meeting closed at 9:59pm.</p>																																													