

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Hempton Lounge, Windmill Community Centre, Deddington at 7:30pm on Wednesday 17 July 2019.

Present: Cllrs A Collins, J Eames, J Higham, H Oldfield, M Robinson, D Rogers, M Squires, M Swadling and T Timms. **Also in attendance:** District Cllr B Williams, Deddington News representative and two members of the public.

149/19	Apologies: Cllrs M Cox, A Kent, S O'Neill, J Reeve, J Watts and County Cllr A Fatemian.
150/19	<p>Declarations of Interest.</p> <p>General Interest</p> <p>Cllr M Robinson Agenda Item 11 c) 19/00993/F & 19/00994/LB Quinque House, New Street, Deddington as a former resident.</p> <p>Cllr J Eames Agenda Item 11 e) 19/01140/F Dragon Cottage, Tays Gateway, Deddington as knows the applicant.</p> <p>Cllr D Rogers Agenda 11 Item 11 f) 19/01087/F St Peters and St Pauls Church, Church Street, Deddington and Agenda Item 15 11) Aquabeans as wife is member of Cricket Club.</p> <p>Cllr A Collins Agenda Item 15 c) Chances as knows the applicant and 5) Windmill Play Area CCTV as an AWC user and 11) AquaBeans as member of Cricket Club.</p> <p>Cllr M Swadling Agenda Item 15 c) Chances as knows the applicant and and 5) Windmill Play Area CCTV.</p>
151/19	<p>Minutes: Cllr A Collins proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 19 June 2019 were then approved as a true record with the following amendments;</p> <p>128/19 Vanessa Balan should read Vanessa Fallon</p> <p>138/19 1) remove last sentence "Emergency contact signs have been ordered"</p> <p>139/19 9) add "With consultation by the WMC with users before extending the system"</p> <p>The Chairman then duly signed the minutes.</p>
152/19	Matters arising from the minutes and not referred to later on the Agenda: None.
153/19	<p>10 Minute Open Forum:</p> <p>A resident raised concerns regarding CDC not informing her of amendments made to a planning application to a neighbouring property.</p> <p>A resident spoke with regard to the Solar farm planning application extension from 25 to 40 years.</p>
154/19	County Cllr Arash Fatemian update. None.
155/19	<p>District Cllr B Williams update.</p> <p>District Cllr B Williams reported the Overview & Scrutiny Committee reviewed annual report. The highlights being:</p> <p>Waste Collection: 54% recycling rate in 2018/19.</p> <p>Online Booking: A new online booking system was introduced for bulky waste collections, reporting of missed bin collections and ordering of additional/new bins in 2018/19 making it easier for residents to keep the district clean. (www.cherwell.gov.uk/bulkywaste)</p> <p>Britain in Bloom: Banbury and Bicester each won Silver Gilt in the Town Centre category of the Thames and Chiltern in Bloom Awards.</p> <p>Housing Target: 1,387 new homes were completed across the district, comfortably beating the adopted local plan target of 1,142.</p> <p>Housing Strategy: CDC approved its Housing Strategy for 2019/20, shaping the housing delivery for the district with particular emphasis on providing adapted living for elderly, disabled and vulnerable residents.</p> <p>Specialist Housing: 22 specialist housing units were delivered via the Cherwell Build team for young homeless people, care leavers and persons with learning difficulties.</p> <p>Unemployment: Levels in Cherwell continued to be lower than the regional and national average; 2.8% against 4.2% nationally.</p> <p>Funding Secured: £40k in funding awarded by the Minister of Housing, Communities and Local Government to build new community facilities and play area for Deddington and Stratton Audley.</p> <p>Ageing Residents: Age Friendly Banbury partnership developed and initiatives put in place to make Banbury a 'Great place to grow old'.</p> <p>Healthy Habits: 1,821 children took part in Lunchtime Activation, up 8% from 2017.</p> <p>Social and Active: 18 health walks were organised, 10,476 people participated.</p> <p>School Holidays: 3,882 children attended school holidays hubs, up 12% from 2017.</p>

	Activities Online: North Oxfordshire Activity Map went live in December 2018. By entering residents postcode they can see art, sports, learning and socialising activities on the map.																																																		
160/19	<p>Finance & General Purposes.</p> <ol style="list-style-type: none"> 1) Pocket Park Grant. Cllr M Robinson has been given confirmation that the PC will receive the full £25,000 as anticipated. Clerk to send in request for first installment. 2) S106 payment request. The Chair has claimed the first installment of the £22,162 S106 money covenanted from Deddington Grange estate for improvements at the Windmill Centre. 3) Financial Regulations. Cllr H Oldfield proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) that the financial regulations (5.5) concerning the use of debit card by the RFO should be updated to permit payments up to £500 in any one case, with a monthly maximum of £600. Any such payments or use of card must have written Chair or Vice Chair approval before purchase. 4) Windmill lease. Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) the new lease is accepted. Thanks were passed to Cllr H Oldfield for her hard work getting this organised. 5) Investment of funds. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) the balance of the Nationwide maturing bond (IRO £83k) is invested in Redwood Bank (covered by the FCA compensation scheme) at a rate of 1.4% 6) Steward Cart. Cllr H Oldfield proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) the PC purchase a cart with pneumatic wheels up to £100. 7) Internal Auditor. To be carried over until August. 																																																		
161/19	Approval of Invoices for Payment. Cllr D Rogers proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £11737.41 were approved for payment.																																																		
162/19	<p>Report upon the investment of the Parish Council's Funds as at 30 June 2019.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>147,947.83</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>133,896.67</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>27 Nov 2019</td> </tr> <tr> <td>Nationwide BS</td> <td>82,719.32</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>24 July 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>78,456.73</td> <td>1.55%</td> <td>1 Yr Fixed</td> <td>03 Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,000.00</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>14 April 2020</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.95%</td> <td>1 Yr Fixed</td> <td>24 April 2020</td> </tr> <tr> <td>Skipton Building Society</td> <td>86,022.86</td> <td>1.5%</td> <td>1 Yr Fixed</td> <td>21 May 2020</td> </tr> <tr> <td>Total</td> <td>701,543.41</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £12,233.61 of uncleared cheques which have been taken off to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	147,947.83				Nationwide BS	133,896.67	0.75%	1 Yr Fixed	27 Nov 2019	Nationwide BS	82,719.32	0.75%	1 Yr Fixed	24 July 2019	Hampshire TB	78,456.73	1.55%	1 Yr Fixed	03 Feb 2020	Cambridge & Counties	85,000.00	1.3%	1 Yr Fixed	14 April 2020	United Trust	85,000.00	1.95%	1 Yr Fixed	24 April 2020	Skipton Building Society	86,022.86	1.5%	1 Yr Fixed	21 May 2020	Total	701,543.41			
Account	Balance	Interest	Notice	Valid Until																																															
Imprest	2,500.00																																																		
Current*	147,947.83																																																		
Nationwide BS	133,896.67	0.75%	1 Yr Fixed	27 Nov 2019																																															
Nationwide BS	82,719.32	0.75%	1 Yr Fixed	24 July 2019																																															
Hampshire TB	78,456.73	1.55%	1 Yr Fixed	03 Feb 2020																																															
Cambridge & Counties	85,000.00	1.3%	1 Yr Fixed	14 April 2020																																															
United Trust	85,000.00	1.95%	1 Yr Fixed	24 April 2020																																															
Skipton Building Society	86,022.86	1.5%	1 Yr Fixed	21 May 2020																																															
Total	701,543.41																																																		
163/19	<p>Planning Matters.</p> <p>Applications.</p> <ol style="list-style-type: none"> a) 19/00173/TCA Victoria House, Horse Fair, Deddington. Tree Works various. Cllr J Eames proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection. b) 19/00993/F & 19/00994/LB Quinque House, New Street, Deddington. Widening existing vehicular access previously approved under 14/00374/F. Remove staircase, rear addition and internal remodelling; minor amendments to previously approved 18/00149/F and 18/00150/LB. Various internal alterations. Cllr J Eames proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (eight for and one abstention) no objection. c) 19/00181/TCA Castle Barns, Castle Street, Deddington. Tree works. Cllr J Eames proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection. d) 19/01140/F Dragon Cottage, Tays Gateway, Deddington. Single Storey side extension to Dragon Cottage and amendments to existing garage. Cllr A Collins proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (eight for and one abstention) Deddington Parish Council object to this application on the grounds overlooking neighbour. The fenestration (drawing number 560-SK014) directly faces into the neighbouring property. It should also be noted that the neighbour raised concern that they were not alerted by CDC of the amendments to this application. 																																																		

	<p>e) 19/01087/F St Peters and St Pauls Church, Church Street, Deddington. Laying a resin bonded pathway along the southern boundary of Deddington Churchyard. Cllr J Eames proposed, Cllr T Timms seconded the motion and the Council RESOLVED (seven for, one against and one abstention) no objection.</p> <p>f) 19/00911/F Hill Farm, Hill Farm Lane, Duns Tew. Variation of Condition 3 of 15/00570/F to extend operational time of solar field to 40 years. Cllr A Collins proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals 19/00556/F 13 Hempton Road, Deddington. 19/00894/F (Resubmission of 19/00377/F) The Firs, St Thomas Street, Deddington. 19/00709/F Agricultural barn Clifton Road, Deddington 19/00715/F Leadenporch Farm, Chapmans Lane, Deddington</p> <p>Refusals Manor Farm, Clifton – replacement windows (not sufficient information on replacement materials).</p>
164/19	Neighbourhood Planning. Cllr A Collins. None
165/19	Large Scale Developments Working Group Report. None.
166/19	<p>Windmill Centre Redevelopment Working Group.</p> <p>1. Children’s Play Area and Woodland Trail</p> <p>a) Main play area: Cllr M Robinson proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) to spend up to £100 on grass seed for sowing later in the year. There are some very complimentary comments which is very encouraging. The emergency contact signs have been delivered. Sign to be moved to back of pavilion to address dog-walkers crossing the play area to access the copse.</p> <p>b) Sponsored bench: Awaiting payment before the bench can be ordered. To be positioned in the shade on the south end of the play area, along with one of the picnic tables.</p> <p>c) Planting buffer zone: Awaiting a date for planting the SE corner of adventure playground.</p> <p>d) Drinking water fountain: Research has found no link between water fountains and Legionnaire’s disease. Clerk to generate invoice for sponsorship of the fountain. On receipt of funds order will be placed and installation arranged. It is recommended the unit be cleaned and sanitised bi-annually.</p> <p>2. Windmill Centre Building: Work on installing the new wi-fi broadband and cctv will be finished this week. The WMC will provide signs saying ‘CCTV in operation’.</p> <p>3. Proposal for New Pocket Park. The old equipment has been removed. The bark has been spread on the woodland paths (thanks again to Cllr T Timms and his stalwart team). Construction of the multi-play piece is under way. The plans have been slightly altered due to prominent tree roots but the end point of the structure is more or less in the same spot.</p>
167/19	<p>Environment and Recreation.</p> <p>1) Bark Path. Brilliant effort– thank you to everyone who helped.</p> <p>District Cllr B Williams entered the meeting</p> <p>2) Chances event Party at the Windmill Centre. Update from Cllr M Swadling.</p> <p>3) Stewards Shed. Inventory of tools and equipment recommended.</p> <p>4) Clifton notice board. Cllr A Collins to contact pub owner.</p> <p>5) Windmill Play Area CCTV. Cllr M Squires proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to spend £1000 for pole and power and £1000 for CCTV system extension on the proviso written confirmation is received that the users are happy to continue on this basis.</p> <p>6) War memorial cemetery. Cllr M Squires proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) spend up to £300 on a cut. Cllr M Squires proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) that up to £300 is allowed for repairs to the cemetery gate.</p> <p>7) Planters in Clifton and by Fire Station. Thank you to Deddy Car Fest for their work on Clifton planter. Clerk to write to the resident.</p> <p>8) Gate at Windmill Centre entrance. Suggest discussion with WMC for PC to supply and install a gate at WMC entrance to allow PC/WMC to secure site if necessary.</p> <p>9) Speed signs and Speedwatch. Signs to be moved.</p>

	<p>10) Wild Flower planting at Adventure Play Area. Cllr M Squires proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that up to £200 is spent on wildflower seeds for the South West corner of the Adventure Playground.</p> <p>11) Aquabeans Cllr M Squires proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) that the PC recommend position north of the Cricket Pavilion.</p> <p>12) Stewards Personal Strimmer. Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that a notional sum plus costs of petrol, string and service be paid by the PC for use of private strimmer.</p> <p>13) Top step on Adventure Playground. Disappointing that Creative Play have not resolved this issue.</p>
168/19	<p>District Cllr Bryn Williams report As detailed above plus: New Planning portal. Various issues being dealt with. District Cllr B Williams to forward PC feedback.</p>
169/19	<p>Highways and Transport.</p> <ol style="list-style-type: none"> 1) Wheelie Bins. Ongoing. No complaints of fly tipping - review in September. 2) Unicorn Benches on the Highway in the Market Place. Tables are still on site but moved from public Highway. 3) Hempton Pinch Point. The PC were informed that it is not possible to use a STOP sign as this is a priority Give Way and as such would not be permitted within the Traffic Sign Regulations. 4) Hempton HGV monitoring. To be discussed in August. 5) Daedas View. Amazon delivered a package to a resident in Philcote St destined for Daedas View. The Clerk to contact the management committee of Deddington Grange to inform them of the issue. 6) Outstanding with County Cllr Arash Fatemian. Hempton Rd Light, Elderly signs for Hudson St, Civics List sent. 7) Stuart Mack. Cllr D Rogers proposed, Cllr J Higham seconded the motion and the Council RESOLVED (unanimous) that Stuart Mack is informed that Council accept his suggestions. <p>Transport Oxfordshire county Parish Transport Representatives meeting detailed that the new school bus policy is now in full operation, OCC will be enforcing a ban on non-eco buses in two years' time. The Comet bus service has new terms and conditions. The booking hours are now limited to 9am to 12 noon. OCC is attempting to crack down on the fraudulent use of concessionary fare bus passes. Finally that government grants are available for car charging points for electric cars.</p>
170/19	<p>VE and VJ Day 2020 (8 May and 15 August). Cllr A Collins to register the PC interest.</p>
171/19	<p>Update from Parish Council Representatives.</p> <p>Library. One-year extension gives a year to get head around rate going up by 3%. Consideration given to ramp at rear of building, buggy park, outdoor space for reading and kitchen upgrade.</p> <p>Windmill Roof. Richard Broadbent looking into the roof.</p> <p>School Governors. Looking into new play equipment and a covered space.</p>
172/19	<p>Any Other Business - no decisions can be taken under this agenda item: District Cllr B Williams asked that H&T put some thought to the issue of Chapel Square – in particular siting the example of the tail backs during the recent Grand Prix weekend.</p>
173/19	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 21 August 2019 at 7.30pm at the Old School Room, Hempton.</p>
174/19	<p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 1). Staff Matters.</p> <ol style="list-style-type: none"> 1) CiLCA training. Cllr A Collins proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) the PC agrees to pay for the additional training hours to attend the course and to pay for an additional two hours per week from November to cover course work (to be reviewed after three months). 2) Minutes secretary. Cllr J Higham proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) DPC employ someone to assist with holiday cover for the clerk and assist with the minutes 3) Minutes. The nature of the minutes was deferred to the September meeting. <p>The meeting closed at 9:55pm.</p>

