

**DEDDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council meeting held via Skype**  
**at 7:30pm on Wednesday 15 July 2020.**

**Present:** Cllrs D Rogers (Chair), A Collins, J Eames, J Higham, S O'Neill, H Oldfield, M Robinson, M Squires, M Swadling and T Timms. **Also, present:** County Cllr A Fatemian, District Cllr B Williams. a Deddington News representative and four members of public.

137/20	<b>Apologies:</b> Cllrs M Cox, C Snashall and J Watts.
138/20	<b>Declarations of Interest.</b> Cllr S O'Neill declared a general interest in item 144/20 F&GP 11) Holly Tree Club as a member of the Holly Tree Committee. Cllr D Rogers declared a general interest in item 144/20 F&GP 11) Holly Tree Club as a trustee of the Holly Tree Committee. Cllr A Collins declared a general interest in item 147/20 Planning b) 20/01518/OUT St James Farm, Main Street, Clifton as he knows the applicant.
139/20	<b>Minutes:</b> Cllr J Eames proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on 17 June 2020 were a true record of the meeting.
140/20	<b>Matters arising from the minutes and not referred to later on the Agenda:</b> None.
141/20	<b>10 Minute Open Forum:</b> A resident of Gaveston Gardens spoke on behalf of herself and three other residents regarding consideration of a community orchard and the research of sites. She thanked District Cllr B Williams and Cllr D Rogers for attending a site meeting at Gaveston Gardens. She explained the reasons why she felt that Gaveston Gardens would be an unsuitable site for an orchard.
142/20	<b>County Cllr A Fatemian.</b> See 151/20
143/20	<b>District Cllr B Williams update:</b> During the pandemic, there has been one full council meeting and several of the sub committee's as well as the monthly planning committee, from July there are more online meetings scheduled. One of the more active sectors within the council has been housing, and in particular that of accommodating refugee families, rough sleepers, the homeless, and the vulnerable throughout the Covid-19 pandemic.
144/20	<b>Finance &amp; General Purposes. (Cllr H Oldfield joined the meeting)</b> 1. <b>Bank and Investments.</b> The Bank Reconciliation balances. The Disposition of Council Funds shows total funds of £640,447.60 plus £85,533.16 of uncleared cheques including opening a Unity Bank account. Recent deposits include grants from OCC/CDC totalling £750. 2. <b>Standing Orders review.</b> Cllr M Swadling proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) to accept the amended the Standing Orders. 3. <b>Financial regulations review.</b> Rolled over until August 2020. 4. <b>CCTV quote to improve signal.</b> Cllr M Swadling proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the company who quoted £541 be employed to solve the problem. 5. <b>Bus shelter repairs.</b> Cllr M Swadling proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (unanimous) that repairs and repainting to the two the bus shelters (Hempton Road and in Hempton) are made at a cost of £500. 6. <b>Broke Slab repair.</b> Cllr M Swadling proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the broken slab is replaced at a cost up to £200. 7. <b>Windmill flooring.</b> Cllr M Swadling proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the balance agreed of £3,146 plus VAT be paid. 8. <b>NP expenditure TVERC survey.</b> Cllr M Swadling proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) to pay £177.50 for the survey. 9. <b>Water fountain installation.</b> Cllr M Swadling proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) to spend £386 (budget in place) to get the groundwork undertaken with the fountain being fixed in place when safe to do so.

	<p>10. <b>Installation of water supply to the adventure playground pavilion.</b> Cllr M Swadling proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the work be undertaken at a cost of £606.</p> <p>11. <b>Holly Tree Club</b> Cllr M Swadling proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (nine for, one abstention) that the request to draw down funds from the £90k previously awarded £5,516.40 be agreed.</p> <p>12. <b>Annual accounts.</b> Due to the Internal Auditor's ill health the AGAR has not been signed off so will be brought back to Council in August 2020 for approval.</p>																																																		
145/20	<p><b>Approval of Invoices.</b> Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the invoices with a total of £14,501.99 were approved for payment.</p>																																																		
146/20	<p><b>Report upon the investment of the Parish Council's Funds as at 30 June 2020.</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>128,906.46</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>85,360.96</td> <td>0.1%</td> <td>125 day notice</td> <td>(opened Nov 19)</td> </tr> <tr> <td>Redwood Bank</td> <td>85,000.00</td> <td>1.6 %</td> <td>95 day notice</td> <td>(opened Aug 19)</td> </tr> <tr> <td>Hampshire TB</td> <td>78,456.73</td> <td>1.00%</td> <td>1 Yr Fixed</td> <td>21 May 2021</td> </tr> <tr> <td>Cambridge &amp; Counties</td> <td>86,248.21</td> <td>1.5%</td> <td>1 Yr Fixed</td> <td>12 May 2021</td> </tr> <tr> <td>United Trust</td> <td>86,662.04</td> <td>1.65%</td> <td>1 Yr Fixed</td> <td>26 April 2021</td> </tr> <tr> <td>Skipton Building Society</td> <td>87,313.20</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>21 May 2021</td> </tr> <tr> <td><b>Total</b></td> <td><b>640,447.60</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £85,533.16 of uncleared cheques which have been taken off to show funds available (£80,000 are to Unity Bank).</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	128,906.46				Nationwide BS	85,360.96	0.1%	125 day notice	(opened Nov 19)	Redwood Bank	85,000.00	1.6 %	95 day notice	(opened Aug 19)	Hampshire TB	78,456.73	1.00%	1 Yr Fixed	21 May 2021	Cambridge & Counties	86,248.21	1.5%	1 Yr Fixed	12 May 2021	United Trust	86,662.04	1.65%	1 Yr Fixed	26 April 2021	Skipton Building Society	87,313.20	0.75%	1 Yr Fixed	21 May 2021	<b>Total</b>	<b>640,447.60</b>			
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147/20	<p><b>Planning Matters.</b></p> <p><b>Applications.</b></p> <p>a) <b>20/01486/F Clifton House, Main Street, Clifton.</b> Removal of existing conservatory and erection of replacement. This conservatory is built within a U shape at the rear of the property. The new conservatory is slightly larger than existing, but not obtrusive. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>b) <b>20/01518/OUT St James Farm, Main Street, Clifton.</b> Erection of two dwellings with gardens and parking areas. (revised scheme of 19/01995/OUT) Previous scheme was for 3 dwellings, which was withdrawn. The new scheme is reduced to 2 dwellings, barn-like design to fit in with surroundings. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>c) <b>20/01607/TCA The Stile House, New Street, Deddington.</b> Tree works. Poplar with considerable die back - Reduce by 35% (up to 12 ft). Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>d) <b>20/01564/TCA Maunds Farmhouse, High Street, Deddington.</b> Tree works. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>e) <b>20/01529/F 69 St Johns Way Hempton.</b> Two storey extension to side elevation and single storey extension to front elevation. This scheme was already approved in 2007 but lapsed. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p><b>Approvals</b> 20/01419/TCA Co-operative. Tree works.</p> <p><b>Withdrawals</b> None</p> <p><b>Refusals</b> None</p> <p><b>Appeals</b> No news on those currently running.</p>																																																		
148/20	<p><b>Neighbourhood Planning.</b> The sub groups are working hard and the letter have been sent out to the landowners. A meeting to be held with Neil Homer.</p>																																																		
149/20	<p><b>Large Scale Developments Working Group.</b> None.</p>																																																		
150/20	<p><b>Environment and Recreation Working Group</b></p> <p>1) <b>Use of playing fields for private coaching.</b> A resident spoke regarding seemingly different</p>																																																		

	<p>approaches to coaches using the Windmill Park sports pitches. He asked the PC to consider who should be using the pitches. Various discussion followed in Council considering individuals/ organisations carrying out revenue enterprises on PC land with no permission or payment and not knowing if they fulfill the necessary public liability insurance, risk assessments (including Cov-id) requirements. A meeting to be held to discuss further with PC and WMC members.</p> <ol style="list-style-type: none"> <li>2) <b>Playground inspections:</b> RoSPA PlaySafety inspection done 29 June. Report in and sent to Creative Play and Trevor Stewart for their attention to minor faults. Steward repairing other issues.</li> <li>3) <b>New litter bins:</b> Clerk to contact potential sponsor to see if they have a suggested design.</li> <li>4) <b>Litter pickers:</b> Cllr M Robinson proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) that £200 be made available to purchase of another 10–15 litter pickers for autumn litter pick. Clerk to be informed of choice by Cllrs.</li> <li>5) <b>Scouts and Guides</b> would like to use Windmill playing field when they open up. Recommend they follow the updated guidance from their governing bodies for Covid-19 rules.</li> <li>6) <b>Adventure Playground and Woodland Trail. Playground/MUGA:</b> reopened 4 July with suitable signs for social distancing; Covid-19 regulation notices put up. Zurich Insurance happy as long as Risk Assessment in place, new RA circulated and agreed. Football Club have a quote to cut a serving hatch in the west-facing side of the pavilion.</li> <li>7) <b>Pocket Park.</b> The information board is in production.</li> <li>8) <b>Mill Close fence.</b> Contact to be made with landowner or by approaching CDC to see if there is any claw-back through Council Tax payments. Consideration to be given to replacing the fence – for recommendation at August meeting.</li> <li>9) <b>New disabled and outside access loos.</b> Consideration also to be given to running costs.</li> <li>10) <b>Gate at driveway entrance.</b> Recommended by Thames Valley Police to deter raves, drug dealing and other anti-social activities. Cost and design being researched in advance of recommendation to WMC who have so far resisted installing a gate.</li> </ol> <p>County Cllr A Fatemian arrived.</p> <ol style="list-style-type: none"> <li>11) <b>Other Windmill actions. Signs:</b> WMC is putting up ‘Cars parked at owner’s risk’ signs around car parking areas. Also sign near cricket entrance promoting DTFC and DCC and saying grounds owned by DPC. PC to see the wording before this goes ahead. <b>Roundel:</b> WMC replacing the 5mph speed roundel sign. <b>Windmill history:</b> Cllr M Robinson has written up the history of the Windmill 1980–2020: <a href="http://www.deddingtonhistory.uk/windmillcentre">http://www.deddingtonhistory.uk/windmillcentre</a></li> <li>12) <b>Community Orchard.</b> A preliminary paper has been drawn up with no decision to be made on site until public consultation. A project plan to be drafted by Deddington Environment Network considering grant application, consultation, site maintenance, costs division of roles and responsibilities.</li> <li>13) <b>Active Travel Scheme.</b> No update.</li> </ol>
151/20	<p><b>County Cllr A Fatemian</b></p> <ol style="list-style-type: none"> <li>1) <b>Extending pavement scheme.</b> Thanks for the comments.</li> <li>2) <b>Local government future.</b> A meeting of the full Council has taken place with all leaders of the local districts, city and MCHLG to discuss unitary council. To discuss devolution white paper, which is due September 2020, and discuss councils being in precarious position regarding funding and to look at ways of cutting services. There was proactive debate and letters to be sent to ministers asking to meet. It is thought that devolution is a real option – more so than in 2017. There will need to be significant savings and some incredibly difficult choices are to be made.</li> <li>3) <b>DPC Virtual meeting.</b> County Cllr A Fatemian asked the PC to consider an alternative platform for virtual meetings as Skype was problematic. Teams to be tested prior to the next meeting.</li> </ol>
152/20	<p><b>Highways and Transport.</b></p> <ol style="list-style-type: none"> <li>1) <b>Ongoing issues.</b> Earls Lane electric charge point., St Thomas Street request for 20 mph or slow down markings, New St Bollards. Clerk to chase.</li> <li>2) <b>Hempton.</b> DPC received a note regarding parking and space being used outside shops for produce. Cllr D Rogers contacted the resident and passed the information on to the appropriate bodies.</li> <li>3) <b>Al Fresco Dining on the Highway.</b> Emergency legislation has been put in place allowing decisions to be made in five days. If not responded to within five days’ permission is granted. It was noted that there was a good range of comments and the point that the market place was always a place for trading noted. It was felt that the parish had a rare and precious resource</li> </ol>

	<p>and support for all business should be encouraged. It was also noted that concern was raised for diminished parking, the possible noise and anti-social issues and concern regarding those using mobility devices and pushchairs. County Cllr A Fatemian said he considered the PC to have done sufficient in terms of a consultation. Any license would provide a diagram with what space they may use. District Cllr B Williams said that he would ask that the PC desires are complied with for any application and County Cllr A Fatemian would ensure that he would make any officer aware of the views expressed. The E&amp;R working group to formalise the set of principles.</p> <p>4) <b>OCC - ongoing Issues.</b> Hempton Road light cost, Hempton traffic survey, pothole super users.</p> <p><b>TRANSPORT.</b> None.</p>
153/20	<p><b>Update from the Parish Council Representatives.</b></p> <p><b>Library.</b> Five libraries have opened in the County, and five more will do so in a fortnight. Deddington may be open during end of August or September with a one-way system.</p>
154/20	<p><b>Any other business.</b></p> <p><b>S106.</b> Cllr D Rogers asked that County Cllr A Fatemian assist with getting a response to a S106 email.</p>
155/20	<p><b>Date of the next meeting:</b> The next Parish Council meeting will take place on <b>Wednesday 19 August 2020 at 7.30pm</b> via Skype or Teams. The meeting closed at 9:17pm</p>