

**DEDDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council meeting held at Deddington Church**  
**at 7:30pm on Wednesday 21 July 2021.**

**Present:** Cllrs D Rogers (Chair), A Collins, M Cox, J Eames, J Higham, S O'Neill, H Oldfield, M Robinson, M Swadling and T Timms. **Also, present:** County Cllr A Fatemian. District Cllr B Williams, a Deddington News representative.

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| 140/21 | <b>Apologies:</b> Cllrs C Snashall, M Squires, J Watts. Cllr J Reeve did not attend.   |
| 141/21 | <b>Declarations of Interest</b><br><b>General Interest:</b><br><b>Cllr A Collins</b> 147/21 j) Cricket Pavilion as a club member.<br><b>Cllr D Rogers</b> 147/21 j) Cricket Pavilion as a vice president.<br><b>Cllr S O'Neill</b> 152/21 Neighbourhood Planning and requested that she was not forwarded the housing needs analysis.  |
| 142/21 | <b>Minutes:</b> Cllr A Collins proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on 23 June 2021 were a true record of the meeting.  |
| 143/21 | <b>Matters arising from the minutes and not referred to later on the agenda:</b> None.   |
| 144/21 | <b>10 Minute Open Forum:</b> None.   |
| 145/21 | <b>County Cllr A Fatemian:</b> see 148/21  |
| 146/21 | <b>District Cllr B Williams update:</b><br>a) <b>Covid cases.</b> It was noted that Covid cases are rising in the district.<br>b) <b>Barford Bridge.</b> On-site meeting with County Cllr A Fatemian, OCC Highways and District Cllr B Williams. After discussion it has now been said that repairs will be made during 2022. District Cllr B Williams thanked County Cllr A Fatemian for his work on getting this resolved as a matter of urgency.<br>c) <b>Thomas Plant.</b> Cllr D Rogers proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous) to send condolences to Thomas Plant's family and colleagues. He was highly regarded by the members of Deddington Parish Council.   |
| 147/21 | <b>Finance &amp; General Purposes.</b><br>a) <b>Direct debits and Standing order review.</b> Cllr H Oldfield proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous) to agree current direct debits and standing orders<br>b) <b>Future meetings.</b> Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council <b>RESOLVED</b> (unanimous) to agree to the venue at the end of each meeting.<br><b>County Cllr A Fatemian joined the meeting.</b><br>c) <b>Cemetery roses.</b> Cllr H Oldfield proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) to purchase bark for around rose bush bases at a cost of £120.<br>d) <b>EA Lavatories.</b> Cllr D Rogers to request, if there is any possibility, to extend the timeframe of monies available from OCC. To resubmit on contract finder with revised specification. Discussion to take place with Windmill committee regarding the cleaning costs (£3,120).<br>e) <b>Pocket Park fence.</b> Cllr H Oldfield proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) to agree to spend £240 + VAT to make fence alterations.<br>f) <b>Remembrance Sunday.</b> Cllr H Oldfield proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) to hire contractors for remembrance parade of up to £1,000. County Cllr A Fatemian was thanked for his contribution from his funds to cover these costs.<br>g) <b>M40 Rail Freight Interchange.</b> Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) to respond asking for a traffic management plan to exclude the surrounding villages but use the motorway instead. A request to also be made for improvements to A34 and A40 roads.<br>h) <b>Budget approval 2021/22.</b> In light of Internal Auditor recommendations, the Clerk requested that a resolution was made that the budget was agreed as set in November 2020. During this meeting |

|                          | <p>the precept was set and formally approved to meet the budget but the budget was not formally agreed. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the budget for year 2021/22 is formally agreed.</p> <p>i) <b>Tree Works.</b> Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council <b>RESOLVED</b> (unanimous) to pay £490 + VAT to resolve a number of tree issues around the parish.</p> <p>j) <b>Cricket Pavilion.</b> Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (unanimous) to spend up to £500 to extend the electricity to the cricket pavilion given that the distribution boards should be on a fixed building rather than the container.</p> <p>k) <b>Weed killing.</b> Cllr H Oldfield proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) to agree weed killing around AWC and MUGA of up to £120.</p> <p>l) <b>Entrance gate signage.</b> Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (eight for and one abstention) to agree wording on signage on gate and woodland walk up to £150.</p>  |          |               |                 |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
|--------------------------|--|----------|---------------|-----------------|--------|-------------|---------|-----------|--|--|--|----------|------------|--|--|--|----------|-----------|--|--|--|--------------|-----------|-------|---------------|-----------------|--------------|-----------|------|------------|-------------|----------------------|-----------|-------|------------|-------------|--------------|-----------|-------|------------|---------------|--------------------------|-----------|-------|------------|-------------|--------------|-------------------|--|--|--|
| 148/21                   | <p><b>County Cllr A Fatemian:</b></p> <p>a) <b>Womens' Cycling Tour.</b> The route has been approved with it passing through Deddington &amp; Hempton on Monday 4 October 2021.</p> <p>b) <b>Barford Bridge.</b> As District Cllr B Williams mentioned the site visit was productive and there had been a lack of resources to make the project management plan. It is now hoped that work starts summer 2022.</p> <p>c) <b>Thames Water at Clifton.</b> Thames Water have wriggled out of ownership of the issue. It is not known what will happen when capacity is met and the problem returns.</p> <p>d) <b>Highway &amp; Transport working group issues.</b> County Cllr A Fatemian was asked for the progress on the new street light Hempton Road/The Daedings, HGV signage at St Thomas Street, damaged signs at traffic lights and progress of the pinch point concerns.</p> <p>e) <b>H&amp;T outstanding issues.</b> County Cllr A Fatemian to chase all outstanding issues.</p>  |          |               |                 |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| 149/21                   | <p><b>Approval of Invoices.</b> Cllr A Collins proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the invoices with a total of £6,637 were approved for payment.</p>   |          |               |                 |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| 150/21                   | <p><b>Report upon the investment of the Parish Council's Funds as at 30 June 2021.</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>10,120.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>109,922.86</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Unity **</td> <td>69,239.26</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>86,173.70</td> <td>1.2 %</td> <td>95 day notice</td> <td>(opened Aug 19)</td> </tr> <tr> <td>Hampshire TB</td> <td>79,241.30</td> <td>0.7%</td> <td>1 Yr Fixed</td> <td>21 May 2021</td> </tr> <tr> <td>Cambridge &amp; Counties</td> <td>87,527.54</td> <td>0.8 %</td> <td>1 Yr Fixed</td> <td>12 May 2021</td> </tr> <tr> <td>United Trust</td> <td>88,099.80</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>26 April 2022</td> </tr> <tr> <td>Skipton Building Society</td> <td>87,968.05</td> <td>0.35%</td> <td>1 Yr Fixed</td> <td>21 May 2022</td> </tr> <tr> <td><b>Total</b></td> <td><b>618,292.51</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>Investments.</b> Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) to roll Hampshire and Cambridge and Counties bonds over at rate of 0.95% and 1% respectively.</p> | Account  | Balance       | Interest        | Notice | Valid Until | Imprest | 10,120.00 |  |  |  | Current* | 109,922.86 |  |  |  | Unity ** | 69,239.26 |  |  |  | Redwood Bank | 86,173.70 | 1.2 % | 95 day notice | (opened Aug 19) | Hampshire TB | 79,241.30 | 0.7% | 1 Yr Fixed | 21 May 2021 | Cambridge & Counties | 87,527.54 | 0.8 % | 1 Yr Fixed | 12 May 2021 | United Trust | 88,099.80 | 0.75% | 1 Yr Fixed | 26 April 2022 | Skipton Building Society | 87,968.05 | 0.35% | 1 Yr Fixed | 21 May 2022 | <b>Total</b> | <b>618,292.51</b> |  |  |  |
| Account                  | Balance  | Interest | Notice        | Valid Until     |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| Imprest                  | 10,120.00  |          |               |                 |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| Current*                 | 109,922.86   |          |               |                 |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| Unity **                 | 69,239.26  |          |               |                 |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| Redwood Bank             | 86,173.70  | 1.2 %    | 95 day notice | (opened Aug 19) |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| Hampshire TB             | 79,241.30  | 0.7%     | 1 Yr Fixed    | 21 May 2021     |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| Cambridge & Counties     | 87,527.54  | 0.8 %    | 1 Yr Fixed    | 12 May 2021     |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| United Trust             | 88,099.80  | 0.75%    | 1 Yr Fixed    | 26 April 2022   |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| Skipton Building Society | 87,968.05  | 0.35%    | 1 Yr Fixed    | 21 May 2022     |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| <b>Total</b>             | <b>618,292.51</b>  |          |               |                 |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |
| 151/21                   | <p><b>Planning Report.</b></p> <p><b>Applications</b></p> <p>a) <b>21/02081/F Deddington Health Centre, Deddington.</b> Single storey modular meeting room. This is a porta-cabin type building in the rear car park. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (five for, one against and three abstentions) no objection.</p> <p>b) <b>21/02067F Orchard View, 2 Tithe Lane, Clifton.</b> Loft conversion with front and rear dormers &amp; conversion of garage to home cinema. A neighbour objection exists, though hasn't made it onto the public portal yet, stating that the proposed dormers in the front of the proposed roof space conversion would look directly into their garden (neighbour is immediately opposite) they have had an amiable conversation with the applicants and suggested they install Velux instead of dormers. The applicant has agreed and is happy to make the changes. Cllr S O'Neill proposed, Cllr M</p>   |          |               |                 |        |             |         |           |  |  |  |          |            |  |  |  |          |           |  |  |  |              |           |       |               |                 |              |           |      |            |             |                      |           |       |            |             |              |           |       |            |               |                          |           |       |            |             |              |                   |  |  |  |

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|        | <p>Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection providing the whole premises remains as a single domestic residence and the neighbour concerns are mitigated by installing Velux instead of dormers in the proposed roof conversion.</p> <p>c) <b>21/02381/TCA Castle House, Bull Ring, Deddington.</b> Tree work – To fell 4 Scots Pine. Trees are just behind the boundary wall in Castle House and lean over the wall into the Bullring, where limbs have fallen previously. Cllr S O'Neill proposed, Cllr J Higham seconded the motion and the Council <b>RESOLVED</b> (unanimous) objection to this application as there is no arboriculture plan. These appear healthy trees, which would benefit from proper management rather than felling.</p> <p><b>Cllr J Eames arrived at the meeting.</b></p> <p><b>Approvals</b><br/> 21/01646/F Appletree's, Hopcraft Lane Deddington<br/> 21/01713/F Commercial Storage Building Clifton Road Deddington<br/> 21/01182/LB Cotswold House, New Street, Deddington.</p> <p><b>Withdrawals</b><br/> Proposed Development by OCC, Highways Depot, application to continue the development of the erection of a salt barn and provision of a wash down facility etc at Land north of Deddington Highways Maintenance Depot. The November 2019 and February 2020 applications have been withdrawn.</p> <p><b>Refusals</b><br/> 21/01652/TEL56 Proposed Telecommunications 18M Monopole. This application was to establish if they could erect this Monopole as permitted development, CDC have deemed not, so have refused. The application will have to go through the full application process now</p> |
| 152/21 | <p><b>Neighbourhood Planning.</b> Cllr A Collins<br/> The Housing Need analysis report was completed a few weeks ago and will be circulated to Council with the exception of Cllr S O'Neill. The numbers are less than feared.</p>  |
| 153/21 | <p><b>Large Scale Developments Working Group.</b></p> <p>a) <b>Land west of Wimborn Close.</b> The peninsula has now returned to the plans?<br/> b) <b>Bankside Phase 2.</b> 825 house development in Banbury has been approved. District Cllr B Williams asked to question why there was no health care provision for the application.<br/> c) <b>Barn on land west of Wimborn Close.</b> Cllr D Rogers proposed, Cllr J Eames seconded the motion and the Council <b>RESOLVED</b> (unanimous) to agree to removal of the barn on site. The Clerk to confirm.</p> <p><b>County Cllr A Fatemian left the meeting.</b></p>   |
| 154/21 | <p><b>Deddington Environment Network – update by Cllr J Eames</b><br/> DEN have been successful in their TOE grant application and will be receiving over £2,167 for tree and associated works at Welford's Piece. The team were congratulated and the Grant Panel agreed the project had been well planned and they were impressed by the good community involvement.</p>  |
| 155/21 | <p><b>Environment and Recreation Working Group – Cllr M Robinson.</b></p> <p>a) <b>Over 6 play area.</b> The Clerk to check with the insurers about cover if decommissioning rather than removing. If necessary, the Clerk can arrange for full removal on the grounds of health and safety concerns under Council financial regulations.<br/> b) <b>Water fountain installation:</b> To be postponed until have a clearer idea of Covid pandemic situation.<br/> c) <b>Windmill entrance gate locking:</b> Cllr M Robinson proposed, Cllr M Cox seconded the motion and the Council <b>RESOLVED</b> (unanimous) to accept the gate locking proposal but to check with the Windmill Committee to ensure that they are happy and have no amendments or additions before adoption.<br/> d) <b>Internal toilet refurbishment at Windmill:</b> The WMC is going ahead with revised plans for gender neutral toilets with a hand basin/dryer in each cubicle.<br/> e) <b>Portaloo:</b> Being installed 28 July, to be cleaned by PCS at weekends at cost of £28 (WMC cleaner will clean weekdays).<br/> f) <b>Adventure Playground repairs:</b> Creative Play have been pressed to do repairs to zip-wire (urgent as school holidays and now closed), roundabout and low tunnel. Cannot fix before w/b 16 August.</p>  |
| 156/21 | <p><b>Highways and Transport. – Cllr M Cox</b></p>  |

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|        | <p><b>Wheelie Bins at Town Hall.</b> These have been left unlocked and trade waste being deposited. Steward to locate, and report to Clerk, trade waste in village centre waste bins. If found to continue report fly tipping and contact local businesses.</p> <p><b>Transport – Cllr H Oldfield</b></p> <p><b>Bus travel:</b> Stagecoach has circulated information about travel post July-19. Buses will be continuing their open-window and covid cleaning regime and passengers are advised/ requested to continue wearing masks.</p> <p><b>Items from Parish Transport Representatives’ meeting</b></p> <ol style="list-style-type: none"> <li>1) Buses in rural area are back to 70% patronage, only 50% in Oxford City. Government support to network over past 15 months may end in August. Operators are nervous: patronage at current level does not make network viable.</li> <li>2) The H4 bus to the JR via Deddington may not survive because it is run on commercial basis. OCC finances only the last two S4 buses in the evening.</li> <li>3) A transport survey is under way considering schemes for all parishes including those with no bus service: these include car clubs.</li> <li>4) Are Park &amp; Rides a mixed blessing, overall encouraging use of cars? They keep cars out of Oxford City, but encourage villagers to use their car to drive to the edge of Oxford.</li> </ol> |
| 157/21 | <b>Remembrance Sunday – Cllr J Watts.</b> Dealt with in F&GP 147/21.  |
| 158/21 | <p><b>Update from the Parish Council Representatives.</b></p> <p><b>Library.</b> Open and will shortly be opening on Saturdays.</p> <p><b>Deddington Charities Estate.</b> Almshouses improvements to windows and showers.</p> <p><b>Holy Tree Club.</b> Opening shortly. There will be a reopening event on 11 September.</p>  |
| 159/21 | <b>Any other business.</b> None.  |
| 160/21 | <b>Date of the next meeting:</b> The next Parish Council meeting will take place on <b>Wednesday 18 August 2021 at 7.30pm</b> in Deddington Church.   |
| 161/21 | <b>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960. Steward hours.</b> Deferred until August 2021 meeting. The meeting closed at 21:30 pm   |