

## DEDDINGTON PARISH COUNCIL

Minutes of the meeting held at The Town Hall on Wednesday, 20<sup>th</sup> June 2001 commencing at 7.30 pm

**Present:** Councillors Clinch (Chairman), Bell, Clarke, Cosgrove, Mrs. Cox, Mrs. Davies, Flux, Hart, Miss Hill, Newey, Mrs. Swash, Todd and Mrs. Walker.

D.Cllr. O'Sullivan, Mr. D. Blakey (Clerk) and Mrs. J. Smith (Minute Secretary)

9/02 **Apologies**

Apologies for absence were received from Councillor Haslam and C.Councillor Matthews.

10/02 **Minutes**

The minutes of the Annual Meeting held on 16<sup>th</sup> May 2001 were amended as follows: -

4/02 Councillor Mrs. Davies was appointed to the Finance and General Purposes working group.

The Recreation and Grants working group is Councillors Haslam, Mrs. Swash and Mrs. Davies.

The minutes were then approved as a true record and signed by the Chairman.

11/02 **Matters Arising**

a) Further to minute 205/01, there was nothing further to report. The Clerk will endeavour to expedite this matter.

b) Further to minute 4/02, the Deddington News usually publishes the Working Group Structures. It was agreed that these details should include e-mail addresses for Councillors. Any Councillors who do not wish these details (or any others) to be made public should contact the Clerk.

c) Further to minute 6/02, the Clerk reported that application forms for Student Grants would be available in July. This will be advertised in the Deddington News.

12/02 **Urgent Business**

There was no urgent business.

13/02 **10 Minute Forum**

No member of the public wished to speak.

14/02 **Farmers Market**

Councillor Newey reported that a public meeting was held on 8<sup>th</sup> June in the Town Hall to discuss the possibility of a Deddington Farmer's Market. The meeting was well attended by 38 people, including livestock farmers from Milton and Duns Tew, parishioners interested in producing honey, vegetables and home made foodstuffs, as well as enthusiastic potential customers. Peter Hannah of Cherwell District Council, the Manager of Banbury Farmer's Market, was present to help with the discussion of guidelines and regulations. It was agreed, at the meeting that a Steering Group for development of the market should be set up. Jackie Williamson and Oliver Hawes volunteered to be members and other people offered to help in more minor ways. Mr. Peissell, (an experienced stallholder), Peter Hannah and D.Cllr. O'Sullivan offered help. It was hoped that the Parish Council would support the enterprise by having two members on the Steering Group.

It was proposed by Cllr. Newey and seconded by Cllr. Miss Hill that two members of the council should join the Steering Group to look into the possibilities of a Farmers Market. This was agreed. It was then agreed that Cllrs. Clinch and Todd would join Cllr. Newey on the Group and they will report back to Council.

15/02 **Planning and Property Working Group**

Cllr. Miss Hill was appointed Chairman of the Group.

Cllr Miss Hill reported the recommendations of her Group as follows:

**a) Applications**

01/001182/f – Land adjoining east of Stonewall, Castle Street – new dwelling, 3 garages – concern expressed regarding size of proposed dwelling; separate outside stairs to upstairs room may be

made into a separate flat at a later date; concerns re access onto main road; plans show blue line as if the existing drive to neighbours property is part of the same plot; request for a site meeting – objection

English Heritage to be contacted to obtain their views on this application due to the proximity to the Castle Grounds.

01/00920/F & 01/00921/cac - Tchure Barn, The Tchure – conversion of barn to single dwelling – no objection. (Cllrs. Mrs. Swash and Hart declared interest)

01/00803/F – 5 The Lane, Hempton – erection of conservatory – no objection

01/00745 LB – 3 Philcote Street – replace metal windows with hardwood – previous comments still applicable

01/01005F – Liggins Thomas self administered scheme, Orchard House, Hopcraft Lane – relaxation of operating times – agreed that a deferment should be sought, and Planning Group to look further into the use of the premises especially with regard to vehicle movements etc. Neighbours to be approached to assist with monitoring. (Cllr. Todd declared an interest)

01/009745/f – 1 Manor Farm Cottage, Hempton Road – new porch and additional access to highway – no objection although it was noted that work had commenced before permission approved. Concern should be expressed to the Planning Department regarding this and their apparent lack of enforcement.

The above recommendations of the Group were agreed.

#### b) Approvals

01/0499f – Sunnyside, Hopcraft Lane

01/0327LB – Bullring Cottage

01/1989F – Pretoria House

### **Environment and Highways Working Group**

Cllr. Mrs. Cox was appointed Chairman of the Group.

Cllr Mrs Cox reported as follows:

16/02

#### Environment

- a) Complaints have been received regarding trees obscuring signs at the Hempton pinch point. Clerk confirmed the trees have been trimmed although the hedge needs cutting back. This is the owners responsibility, if they do not do it then OCC will cut it back. Cllr. Cosgrove will monitor this situation.
- b) A letter from OCC has been received confirming that MAFF has taken the view that Oxfordshire has no infected areas and, therefore, the risk of spreading the virus of foot and mouth is very small. Public rights of way will be open from 9<sup>th</sup> June. A national code for path users has been published and he asks that this be displayed in public areas. The Clerk confirmed that this has been done.
- c) Cherwell DC has initiated a wildlife challenge. It is aimed at those who may only have a small garden, back yard or window box. The project involves the production of a free booklet giving information about choosing plants, which entice birds and butterflies to producing impressive blooms without chemicals. It was agreed that the details would be passed to Cllr. Haslem as he holds the plant budget.
- d) Molly Nield of Goose Green has written to point out that the lime trees on the green have been pollarded but additional growth at the bottom of the trees need dealing with. It was agreed at the last meeting that the Village Steward would do this, a reminder will be given.
- e) Cllr. Flux pointed out that the new delivery and collection times for the Cosy Lane skip appear to be better as there is no rubbish left.

17/02

#### Highways

- a) The Group asked if the occupant of 7 The Paddocks has been contacted regarding the street lamp. The Clerk confirmed that he has spoken with her and she still feels that the street lamp would have been better placed outside her property. However, she admitted that there is more illumination than before. Although the siting is in conjunction with TVP the OCC have the final say.
- b) Mr. P. Castle has conducted a traffic count. PC Donahue has passed this to the Council. Mr.

Castle monitored traffic on the Clifton Road as it enters Deddington. He is asking that the 30 mph restriction be moved towards Clifton as speeding is a problem in this area. He has sent copies of his findings to Highways and TVP. The outcome from Highways was that, although it may be desirable to move the signs it may not change driver's habits and they would actually prefer a 40 mph restriction! The Authorities felt that gateway traffic calming measures would help. Cllr. Mrs. Cox has e mailed Mr. Castle and told him that these measures are in hand. Mr. Castle has also offered the use of his traffic monitoring equipment and Cllr. Mrs. Cox has indicated that the Council may ask him to monitor Hempton if possible. She suggested that his request should be considered along with other traffic management issues. The Clerk stated that OCC would be moving all 30 mph restrictions to the extremities of villages in 2002. This would deal with the Clifton problem. The Clerk has also spoken to OCC regarding the traffic calming work. It is hoped that he will have something to report to the next meeting.

- c) Mr. Bowden of OCC will write to Mr. Gibbs regarding the removal of his caravan from High Street/New Street providing that TVP enforce the law if it is not removed. This has been agreed.
- d) A plan of the Clifton footpath was circulated at the meeting. It was noted that a pedestrian island would be built at the crossing point. Mr. Fenemore of Home Farm has expressed concern that the proposed footpath will not fit. He also points out that the owners of adjacent properties have not been contacted regarding the footpath. OCC seem to be quite happy with the plans. It was agreed that Cllr. Mrs. Davies and Cllr. Mrs. Cox meet with Mr. Bowden on site to discuss various highway matters. It was also pointed out that the listed wall will need underpinning, confirmation will be sought to ensure the cost of this is included in the quote.
- e) The speed indication device (SID) is owned by OCC. Clerk to contact them to arrange for a visit to the area.
- f) Mr. Witton of OCC has written re a review of financially supported bus services. It affects the Parish in that a new bus service, the Heyfordian 90, is to run from Middle Barton, picking up passengers in Hempton, Hempton Road, Deddington and Market Place, Deddington twice a day on Thursdays only. The service, if not already started, will commence on 1<sup>st</sup> July.
- g) The working group felt that a true picture of traffic behaviour at the Hempton pinch point would not be established for several weeks. It was felt that this should be monitored over the next month and then present the results to Highways as evidence for the need of a stop rather than give way sign at this point. This was agreed. It was also agree to ask Mr. Castle to conduct an audit and Cllr. Cosgrove would video the area.
- h) Cllr. Cosgrove expressed his concern regarding the number of times the road has to be crossed when walking through the village on the footpath. The Clerk reported that it is likely that a path will also be built from the bus shelter to the lane.
- i) Comments regarding A frames are being collated and a report will be presented to the next meeting.
- j) PC Donahue has offered the left hand side of the police station window as a parish advert area. A board needs to be obtained. It was agreed to accept this offer. Cllr. Clinch will investigate obtaining a board.
- k) The Working Group asked for a list of the repairs Highways intend to carry out. It was agreed that the Clerk would arrange for Mr. Bowden to visit the village to update the list.

#### Parking

18/02 Cllr. Bell has now put the figures on paper; this difficult task has taken some time. Copies have been circulated to all Councillors.

#### 19/02 Recreation and Grants Working Group

Cllr. Haslem was appointed Chairman.

Cllr. Mrs. Davies reported in Cllr. Haslems absence as follows:

- a) A meeting is being held on 26<sup>th</sup> June with Mr. Foot of the British Dirt Riders Association. Mr. Foot will look at the proposed site. Interested participants have also been invited. It was noted that the Forestry Commission owns the trees and that they should be contacted for their comments.

- b) Cllr. Clinch reported that vandalism has taken place at the Castle Grounds. It was reported to TVP who feel that it is not a criminal matter as it appears to be committed by juveniles. Discussion took place on whether names should be given to the Police. However, it was generally felt that action should be taken to restrict the avenues for these youngsters to obtain alcohol. It was agreed that the postponed meeting with the Manager of the Co-Op should be re arranged and that the Police should be requested to talk to all Licensees in the village regarding this matter.
- c) The provision of the teenager's shelter will be pursued.
- d) The opening of the hard surface at the Windmill has been a success.

194/01 **Finance and General Purposes Working Group**

Cllr. Mrs. Davies was appointed Chairman of the Group.

Cllr. Mrs. Davies reported as follows:

- a) District Audit has commented that the balance sheet should show the construction of the current balance. The Group have requested the Clerk to report on how the capital reserve is made up. A parish consultation on the way the money should be used is being considered.
- b) Consideration has been given to the possibility of a Parish Council column in the Deddington News. The Group suggested that one subject could be chosen a month, that subject also being an agenda item, with the aim to give information on various issues dealt with by the Council. It was agreed that Cllr. Clinch would follow this up with the Editor of the Deddington News.

**Friends of Deddington Library**

Cllr. Todd reported as follows:

- i) The book sale held on 9 June raised a further £200 for library funds.
- ii) At its meeting on 30 May the Cultural Services Committee of OCC agreed to include the proposed works at the library in its small works programme for 2001/2. This means that work will commence later this year (possibly November). Discussions are now ongoing and the library authorities will be meeting with Friends/Parish Council representatives on 12 July at 5pm to discuss their proposals.
- iii) The County Council has stated that it intends to re-instate from 1 October the time it cut from library opening hours. Councillors recalled that the village library lost 2.5 of its opening hours when cuts were applied back in 1998/99. It currently opens for 11.5 hours per week. The library service began a consultation about how the 2.5 hours ought to be used. It has suggested that these hours be utilised on Saturday morning 10am until 12.30 pm. Little or no publicity seems to have been given to this consultation apart from a leaflet in the library. The closing date for replies is 29 June. Earlier concerns reported to this council suggest that there are a number of local people who do not find the current hours convenient and therefore are unable to use their village library. They and other non-users are unlikely to be aware of this consultation and therefore their views are unlikely to be canvassed. Full and proper consultation should be undertaken especially as the Friends and the PC is investing considerable monies into the forth-coming improvements. The Friends think that this consultation should encompass their views and therefore would like to recommend that the PC prints sufficient leaflets (with a revised return date of 13 July) to go out with the forthcoming Deddington News. An article about this has also been prepared for the magazine. This was agreed.

196/01 **Windmill Management Committee**

Cllr. Hart was appointed Chairman of the Group.

Cllr. Hart reported as follows:

- a) No meeting of the Management Committee has taken place since the last Council meeting.
- b) A meeting with the Users has taken place to discuss storage.
- c) Deddington Colts have requested that a Council representative attend their AGM on 21<sup>st</sup> June. As no other Councillors were available at short notice Cllr. Mrs. Davies agreed to attend. It was agreed that out of pocket expenses would be paid.

197/01 **Invoices for payment**

Invoices totalling £7,481.29 in accordance with a schedule circulated at the meeting, a copy of which is filed with these minutes, were approved for payment

198/01 **Investment of the councils funds**

a) At close of business on 19<sup>th</sup> June 2001 the balances were as follows: -

Account No	Balance	Rate of interest%	Notice
60858471	5,425.29	3.0	14 days
60708569	22,863.87	1.8	Overnight
70708542	<u>500.00</u>		Current
	28,789.16		
Bradford & Bingley BS	19,970.00	5.00	120 days
West Bromwich BS	505,277.47	5.55	Overnight
Total	<b><u>554,036.63</u></b>		

200/01 **Correspondence**

A list of correspondence was circulated at the meeting, copy attached. Queries were raised in respect of the following:

Cornhill Insurance – Nash Case – the insurers have said they are happy to pay if the Council agree. It was proposed by Cllr. Clarke and seconded by Cllr. Hart that the compensation should be paid and the matter be settled. This was agreed.

G. Mumford – organises school and pays for plants.

Fishery Car Park – Surveyor has written asking for opinions on moving the fishery car park prior to making an application for planning permission. This has been passed to the Planning working group.

Carer's Centre – Cllr. Flux declared an interest. It was proposed by Cllr. Clarke and seconded by Cllr. Todd to approve donation of £150. This was agreed.

It was also agreed that the Clerk would keep requests for grants in a separate list and pass to Finance General purposes working group for consideration.

Wimborne Close – the area is looking unkempt. Clerk has complained to Housing Association. Re condition of site.

Design Gro – regarding additional costs of including cutting proposed pitches at Castle Grounds. Proposed by Cllr. Clarke and seconded by Cllr. Hart that the additional £450 per annum quoted for cutting and rolling area be accepted. This was agreed. Cllr. Bell abstained.

202/01 **Date of next meeting**

Wednesday 18<sup>th</sup> July 2001 at the Town Hall commencing at 7.30 pm