

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on
Tuesday 15 June 2010 at 7.30pm**

Present: Cllrs Flux (Chair) Collins, Day, Ince, Rudge, Squires, Todd, Ward, Watts, Wood and County
Cllr Jelf and District Cllr O'Sullivan

097/10	Apologies: Cllr Finnigan.
098/10	<p>Clerk Assumes Chair</p> <p>Election of Chairman and Vice Chairman. Cllr Collins nominated Cllr Flux for the position of Chairman who was seconded by Cllr Ward and was then unanimously agreed. Cllr Day then nominated Cllr Collins for the position of Vice Chairman. This was seconded by Cllr Ince and was unanimously agreed. The two were then duly appointed. Cllr Flux then welcomed the old councillors and thanked them for their continued support, and also Cllr Oldfield the new member of the PC.</p> <p>Working group structure for 2010/11</p> <p>Cllr Watts suggested that the Recreation working group be disbanded and incorporated where appropriate into the remaining working groups. This was agreed and the following working groups were formed.</p> <p>Finance and General Purposes Working Group (F&GP); Cllrs Wood, Todd, Squires and Watts. Highways Working Group (HWG); Cllrs Collins, Oldfield and Watts Environment and Recreation Working Group (E&R); Cllrs Ince, Finnigan, Rudge and Ward Planning Working Group; Cllrs Day, Todd and one of the new Cllrs that will be appointed.</p> <p>Attendance records for 2009/10</p> <p>Two Cllrs achieved full attendance for the year 2009-10. It was noted that many were unable to achieve full attendance as they had been co-opted part way through the year.</p>
099/10	<p>Minutes of the last meeting:</p> <p>080/10 10 minute Open forum. The fourth sentence should read: "The residents are extremely unhappy especially as they understand that there will be no possibility of an appeal."</p> <p>085/10 3. Hempton Church. The title should read: "Friends of Hempton Church."</p> <p>Cllr Flux then signed the minutes as a true record.</p>
100/10	<p>Declaration of Interests:</p> <p>109/10 10/00785/F – 14 The Daedings, Deddington - Cllr Flux declared a personal & Prejudicial interest.</p> <p>109/10 10/00815/F - 12 The Daedings, Deddington - Cllr Flux declared a personal interest.</p> <p>10/00652/TPO Sedge Hill, Main Street, Clifton - Cllr Collins declared a personal interest.</p> <p>R3.0079/09 & R3.0082/09 – Oxon CC Deddington Depot, Banbury Road, Deddington - Cllr Flux declared a personal interest.</p>
101/10	<p>Matters Arising not referred to later on the Agenda: Cllr Oldfield questioned why the PC did not object strongly to the planning application relating to the Town Hall. It was explained that the planning process only allows objections to be raised if they are on specific planning matters that are covered by the planning rules and regulations. Unrelated issues such as benches can not be taken into account. Cllr Jelf confirmed that any objections that do not relate to planning issues will not be considered by the planning committee. It was agreed that the Town Hall proposed planning and its implications would be an agenda item in July 2010 and that DCE will be invited to come and discuss their proposals at this meeting. In the meantime residents can find out more details about the proposed plans on Cherwell District Council's (CDC's) website and should notify CDC if they experience any problem viewing this information. Cllr Ince said that DCE intend to inform residents of its plans and a poll is likely to be conducted.</p> <p>Cllr Wood also mentioned that the Clerk had written to confirm the PC's response to the request for funds from John Sampson on behalf of the Friends of Hempton Church.</p>
102/10	10 Minute Open Forum: None
103/10	Parish Councillor vacancy. Cllr Flux informed the PC that along with Cllr Privett, Cllr Allison has also resigned with immediate effect. He thanked them both for their work whilst on the Council. CDC has been notified. Cllr Flux will confirm the process required to fill these vacancies. The Clerk advised that unless an election is called for by residents the posts should usually be filled by co-option as soon as it is possible to do so.
104/10	County and District Councillors update: None. Cllr Flux took the opportunity to welcome District Cllr O'Sullivan back and hoped that his recovery would continue.
105/10	<p>Finance and General Purposes Working Group</p> <p>Accounts to 31 March 2010. Cllr Wood introduced John Suckling, the internal auditor, to the PC. John Suckling stated that he was perfectly satisfied to his knowledge and belief that the accounts reflected a true and fair view at the end of March 2010. Cllr Wood asked Cllrs to note one alteration to his notes relating to the cemetery. He then formally proposed that the accounts for the year to 31 March 2010 be adopted and to sent to BDO the external auditors. It was unanimously agreed that the</p>

	<p>accounts be accepted. Cllr Flux expressed his thanks to John Suckling for his work on the accounts and asked to continue to act as internal auditor in the future. Cllr Flux also thanked Cllr Wood for all his hard work in preparing and checking the accounts.</p> <p>Clerks Pension. Cllr Wood told the PC that there were no simple booklet detailing pensions but Sally Fox had agreed to write up a simplified version of the 50 page document for Cllr Wood to review and report back to council.</p>
106/10	<p>Recreation</p> <ol style="list-style-type: none"> 1. Sports Clubs in Deddington. It has been observed that the goal mouths and centre spots on the Windmill football pitches are not in good repair. All goal mouths need to be built up, and re-seeded. A note to be sent from the WMC. The clerk has now received the breakdown of the insurance costs and as agreed 50% proportionate costs will be passed on to the relevant clubs. 2. Youth Activities. Cllr Wood used to be the liaison person on Youth Club activities. Cllr Squires agreed to attend the Monday night club and act as PC representative. The Clerk will notify Mrs H Spencer. 3. Friends of Castle Grounds. Cllr Finnigan has agreed to take over Don Anderson's role on the FOCG. The clerk/English Heritage has asked that Deddington News remind residents that it is illegal for anyone to light fires at the Castle Grounds. It is an ancient monument that is protected by the law. 4. Allotments. Cllr Wood has agreed to continue to be the PC contact with the Satin Lane Allotment group with Cllr Watts will continue with representing the Hempton Allotments. 5. Play Areas: ROSPA, the group recommended that the PC use Roger Davies again in 2010/11 and this was approved by Council. Clifton play area could benefit from refurbishing/upgrading. Hempton – on going liaison with Hempton mothers' group to identify a possible site. Concerns were raised about dog fouling on the Windmill Centre sports fields and the PC discussed whether it would be an idea to ban dogs from the sports fields in order to reduce the amount of mess that has to be cleared before sporting events. Cllr Ince agreed to contact the Cherwell representative responsible for issuing fines and see if they actively target offenders and try enforcing the law before an outright ban is considered. 6. Don Anderson. The group expressed regret that Don Anderson had resigned from the Council and the PC as a whole thanked Don for his contribution whilst on the Council.
107/10	<p>Environment & Special Projects Working Group</p> <p>Environment</p> <ol style="list-style-type: none"> 1. Wildflowers in cemetery: Visit to Charles Flower (supplier recommended by ONCF) 1 July 2010 Carvers Hill Shalbourne SN83PS. Process for release of funds to be established. 2. Wildflower identification course: Cllr Rudge has completed 3 of 6 modules. 3. Northmoor Bus. Jane Cross the Deputy Head teacher to be contacted. 4. Swifts: David Rogers and Chris Mason to conduct a survey of colonies 14 July. Parishioners welcome. <p>Pending Issues</p> <ol style="list-style-type: none"> 5. Low carbon Initiative Hook Norton. Deddington Parish Council will monitor the success of this initiative to see whether there may be scope for Deddington to follow. 6. Hedgerows Survey. DEFRA is offering grants of up to £5,000. Lengthy forms received and completion will be a project for later in year. <p>Planters and Hanging Baskets</p> <ol style="list-style-type: none"> 7. Hanging Baskets. Hanging baskets installed. The Clerk will send letters of thanks to The Farmers Market Management Committee and Upper Grove Mill. 8. Planters and Tubs. Planting in progress. 9. New flower beds at Hempton Road cemetery. The flower beds outside the cemetery have been planted by Nicholson's Nursery. The Clerk will send a letter of thanks. <p>Litter/Dog Bins</p> <ol style="list-style-type: none"> 10. New dog Bin at junction of New Road & St Thomas Street. Bin Installed. Payment received. The Clerk will send a letter of thanks. <p>Christmas Tree</p> <ol style="list-style-type: none"> 11. Cllr Ince asked the PC if he should look into getting sponsorship and volunteers for a Christmas Tree this year. This was unanimously approved. Deddington Charities Estate will be contacted to seek approval for using electrical supply. <p>War Memorial Cemetery</p> <ol style="list-style-type: none"> 12. Risk Assessment. Letter sent to George Fenemore confirming satisfactory outcome of risk assessment. 13. On going maintenance. Further work over summer to include: painting railings (in progress), repair to gate, removal of ivy, clearance of rubbish, CDC to be contacted to give notice of intent to remove the two Holly trees that are adversely affecting the War memorial and adjacent graves 14. Location of War Memorial (see section 110/10) <p>PC Maintenance.</p> <ol style="list-style-type: none"> 15. Schedule of works. Survey completed. Cllr Ince passed on the proposed works and will work

	<p>through with the Clerk to prioritise tasks and get stewards to undertake when time available.</p> <p>Hempton Road Cemetery 16. Income v expenditure to May 2010 was reviewed.</p>
108/10	<p>Highways Working Group.</p> <ol style="list-style-type: none"> 1. Highway/ speeding issues. Cllr Collins awaiting data. New measurements being undertaken by Wimborn Close. 2. A new member of the Highways group to take on the following issues; Pedestrian crossing on New Street, post box and slippery pavement by crossing. 3. Storm Water Drain in Clifton. George Fenemore confirmed his wishes for support but has not yet sent initial communication. Once done PC will declare support. 4. Banbury Rural Police. Cllr Collins has been invited to formally join the NAG. He advised that Sergeant Scott has left and the NAG is now run by Sergeant Bruce Wilder. The review of the Activity Landscape revealed Earls Lane, Wimborn Close and Main Street Clifton are in their top 10 places of speed concern. PC Richard Miller was introduced as a new member of the team. A new PCSO starts 5 weeks training this month but won't be available until September. A SDR (Speed Detector Recorder) costs £2,250 and the Chair will write to Parish Councils involved in the NAG proposing access parameters and requesting funding. Each NAG member will be given 30 survey sheets for distribution to a cross section of residents so that they can indicate their preferred future priorities. It was proposed at least 10 sheets be used in Hempton and 10 in Clifton. 5. OCC issues. Earls Lane speed check survey conducted. It was found that 50% exceeded the speed limit by 25% and of those 50%, 50% of them exceeded by 49%. Traffic calming methods were discussed such as a chicanes and sleeping policeman to the east of Pound Court. Cllr Collins to follow up. 6. Post Box Drain. Reference number 318140. 7. Parking. Proposals to be discussed at the next HWG meeting, but NAG advise no offence is being committed unless an obstruction occurs. 8. Hudson Street. Proposals to be discussed at the next HWG meeting. 9. OCC Trees Earls Lane. One of the replacement trees on the corner of Earls Lane will be relocated to improve the sight line. There is still concern that the remaining two will cause visual problems for traffic and pedestrians. A mock up photograph to be made to show trees at full growth. 10. Clifton – Deddington verge. The Clerk to contact OCC and request that there be three annual cuts – Deddington Parish Council suggests that these occur on 1 June, 1 August and 31 October. A further complaint has been received that the footpath is not fit for purpose. 11. SDR funding. The NAG has suggested that £200 would help to fund use of SDR as detailed above (4). 12. Traffic Lights being overshot. Recently two cars have overshot the lights coming from Hempton probably due to leaves overgrowing and obscuring the lights. This has been rectified but may prove an ongoing issue. Cllr Ward to ask resident to maintain pruning. 13. Manhole cover – Hudson Street. The manhole cover half way down Hudson Street is loose and makes a loud noise when driven over so needs to be repaired. 14. Footpath. Complaints have been made that a footpath has recently been diverted. County Cllr Jelf and District Cllr O'Sullivan have been informed. 15. Street lighting. It was noted that the light near to Hampton's was working intermittently. OCC Highways will be informed. 16. Potholes Chapel Square. The Clerk will check whether work is planned in Chapel Square as the road has numerous potholes and was making crossing the road safety difficult for elderly residents.
109/10	<p>Planning Working Group</p> <p>Applications</p> <p>10/00710/F – 18 Hempton Road, Deddington. First floor rear extension to an existing bedroom and provision of an additional (4th bedroom) over existing ground floor. Objections have been made to similar extensions in this road but been permitted after modification. CDC will be asked to include a condition that no windows be inserted on east side at either level to avoid overlooking. No objection</p> <p>10/00717/F – Stone Court, Earls Lane, Deddington. Single storey front extension to provide a new kitchen and entrance lobby. Does not extend beyond existing front building line. No objection.</p> <p>10/00785/F – 14 The Daedings, Deddington. Single storey extension to create a front porch. No objection</p> <p>10/00653/LB – Geggs Nook, Hempton Road, Deddington. Installation on the ground floor of limestone flag flooring in Kitchen & bathroom. No objection</p> <p>10/00815/F 12 The Daedings, Deddington. Single storey rear and front extensions and two story side extension. Creates additional living space in this 4 bedroom property including a new home office. PC suggests a condition on the use of the home office. No objection</p> <p>Approvals</p> <p>10/00092/TCA – Gaslight, Earls Lane, Deddington</p> <p>10/00462/F –The Orchard, Main Street, Clifton</p> <p>10/00527/TPO - 36, Mill Close, Deddington</p>

	<p>10/00652/TPO Sedge Hill, Main Street, Clifton 10/00297/F – Land to rear of New Vicarage, Earls Lane, Deddington 10/00483/F – Woolgrove House, Duns Tew Road, Hempton R3.0079/09 & R3.0082/09 Oxon CC Deddington Depot, Banbury Road, Deddington Alterations and improvements to existing highways maintenance depot to include:</p> <ol style="list-style-type: none"> 1. Extension of highways depot area into adjoining field to the north to provide open storage units, vehicle/lorry parking, recycling facilities, a transportable portacabin building, three 8.0 metre high cowled light columns, 2.4 metre high security fence and mixed landscaping (outline planning permission (C.03/06) for an extension to the north of the highways depot was granted in May 2006). 2. Erection of a 8.5 metre high curved 'coverall' fabric canopy over existing salt storage area (located within existing highways depot area). <p>Following the PC response to this application it was suggested by Oxon CC that "It's likely we would consult the PC on this condition before any final colour for the cover is approved". PC has not yet been consulted. It also had concerns about the landscaping aspects. The details of the full consent have now been received and the PC was pleased to note a condition relating to the upkeep of the remainder of the field to the north of the site.</p> <p>Awaiting outcome of letters 10/00352/F – 1 The Paddocks, Deddington. Extension to existing house to create 4 flats and formation of new vehicular access on to the B4031. PC objected. Various conditions applied including some relating to parking, etc. on site. None include PC recommendation regarding its preferred access to site being only through The Paddocks. PC awaits letter of explanation as to why CDC went against PC objection and failed to incorporate any of its suggestions as conditions. The Clerk has asked for this explanation but nothing received to date despite a reminder being sent by the Clerk on 29 May. 10/00395/F – Ash Cottage, Chapel Close, Clifton. Detached single dwelling and integral garage (as amended by plan PU1610/19B). PC objected and asked that this go before the Planning Committee. Approval granted under delegated authority. Various conditions imposed. Officers report now received. Cllr Todd to forward to residents.</p> <p>Correspondence Cherwell DC – "Planning for our Futures" – Housing Strategy for Older People. Cherwell's Housing Strategy for Older People 2010-2015 lists 5 priorities and an action plan. Northants CC – Adoption of Core Strategy Development Plan (part of Minerals and Waste Development Framework). Adopted 20 May, 2010 Northants CC – Minerals and Waste Development Framework – Proposed Submission Control and management of Development). Consultation launched until 22 July, 2010. With Clerk. NHS Thames Valley Primary Care Agency. Application by Deddington Pharmacy Ltd for preliminary consent for inclusion in the Oxfordshire PCT Pharmaceutical List. To enable the provision of services from its centre in Earls Lane.</p>																												
110/10	<p>War Memorial Cllr Collins has liaised with the Deddington News to report the pros and cons of moving the war memorial to the Market Place. There will be a request for feedback with a specific closing date. The feedback will then be reviewed and bought back to council.</p>																												
111/10	<p>Report upon the Play Areas: The E&R WG will investigate the possibility of improving the play area in Clifton. The ROSPA survey will take place next month. The play areas in the Windmill are looking good. The E&R WG group will liaise with the Hempton Mothers to see if there has been any progress in finding a suitable site for a play area.</p>																												
112/10	<p>Invoices for Payment: A schedule of invoices totalling £9,489.58 was approved for payment.</p>																												
113/10	<p>Investment of Council Funds At the close of business on 15 June 2010 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,220.75</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>15,558.34</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>135,302.84</td> <td>1.5%</td> <td>Overnight</td> </tr> <tr> <td>Alliance & Leicester</td> <td>200,000.00</td> <td>3.2%</td> <td>1 year fixed (July 10)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td>TOTAL</td> <td>552,081.93</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,220.75	0.1%	Imprest	Barclays Current Acct	15,558.34	0.1%	Current	W. Bromwich Building Soc.	135,302.84	1.5%	Overnight	Alliance & Leicester	200,000.00	3.2%	1 year fixed (July 10)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	TOTAL	552,081.93		
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114/10	<p>Correspondence. Emergency Operations Centre Meeting. An invitation to all Cllrs has been forwarded by the Clerk to attend a meeting on 4 July 2010 from the Emergency Operations Centre. Cllrs were asked to notify the Clerk if they wish to attend.</p>																												
115/10	<p>AOB. None</p>																												
116/10	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 21 July 2010 at 7.30pm in the Town Hall, Deddington.</p>																												