

DEDDINGTON PARISH COUNCIL
Minutes of the Parish Council meeting held at Deddington Church
at 7:30pm on Wednesday 23 June 2021.

Present: Cllrs D Rogers (Chair), A Collins, J Eames, S O'Neill, M Robinson, C Snashall, M Squires, M Swadling, T Timms and J Watts. **Also, present:** County Cllr A Fatemian. District Cllr B Williams, a Deddington News representative and six members of public.

119/21	Apologies: Cllrs M Cox, J Higham and H Oldfield. Cllr J Reeve did not attend.
120/21	Declarations of Interest General Interest: Cllr S O'Neill 130/21 b) 21/01646/F Appletree's, Hopcraft Lane Deddington as knows the applicant. Cllr D Rogers 130/21 a) 21/01266/F and 21/01267/LB Grove Lodge High Street Deddington and b) 21/01646/F Appletree's, Hopcraft Lane Deddington as knows the applicants. All Cllrs 130/21 i) 21/01888/F Windmill Community Centre, Hempton Road, Deddington as it is a Council owned building.
121/21	Minutes: Cllr A Collins proposed, Cllr C Swadling seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 6 May 2021 were a true record of the meeting.
122/21	Matters arising from the minutes and not referred to later on the agenda: Cllr M Squires proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that to speed things up during the meeting that none of the reports are read out aloud.
123/21	10 Minute Open Forum: Six members of public attended to express concerns regarding the Hempton pinch point and speeding issues. One resident had been involved in an accident where a vehicle passing through the pinch point was travelling too fast in wet conditions and landed on the car. She stated accidents have occurred before and was concerned for the safety of pedestrians as well as road users. Others commented that the signage should be improved, the layout should change, data gathered, use of average speed cameras, concern raised for children moving to and from the bus stop. There was grave concern that someone will ultimately be seriously injured. It was also stated that there was often swearing and honking of horns or vehicle drivers having a close shave with people travelling too fast and not letting people with right of way pass. The signage is not visible. Difficult to walk through the pinch point. Problem exacerbated by the long high-speed roads leading into Hempton from both the West and East. There were calls to get the speed survey done as a matter of urgency. One of the residents, a former, traffic management and highway management consultant. said there was little that could be done about the traffic management. He raised concern about maintaining access for large agricultural vehicles and said that the issue was a Police problem and, when dealt with by Police in High Viz jackets saw, a momentary reduction in speeds. He noted that the police and crime commission do not deal with small policy.
124/21	County Cllr A Fatemian: a) Pinch Point, Hempton. County Cllr addressed the residents' concerns and stated that two measures were to be taken by Highways. Firstly, that the signage would be reinstated (Give Way on the eastern side). Secondly, that there would be a survey to measure the volume and speed of traffic. The Highways will then meet up with representatives and discuss what can be done given the data received. b) Thank you. County Cllr A Cllr Fatemian expressed his gratitude at being re-elected for a further four years. He noted that the changed party composition of the council could have effect on funds available to him. He confirmed that £1,000 from his Priority Fund would be made available towards the insurance and other associated costs of the annual Remembrance Day parade. c) M40 Rail Freight Interchange. He informed the PC about this proposal and asked to what extent the PC would like to be involved. The interchange would be at junction 10 on the west side of the motorway between Ardley to the north, Middleton Stoney to the south and Upper Heyford to the west. The proposal is being considered as a Nationally Significant Infrastructure Project whilst the Council has no decision-making role it can comment on its impact. (To agenda in the July 2021 meeting)

125/21	<p>District Cllr B Williams update:</p> <ul style="list-style-type: none"> a) Thank you. District Cllr B Williams thanked everyone for their support and felt very privileged and humbled to be representing as District Council for another four years. b) CDC. The face-to-face meeting have started to take place with Spiceball being used for the meetings with higher attendance whilst still keeping an eye on the costs of venue hire. c) Barford Bridge. There has been width restriction placed on the vehicle wishing to cross the bridge which is causing issues for wider vehicles. It was noted by Cllr J Watts that there were concrete blocks in place and the signs relating to weight limits and give way have been obstructed. It was confirmed that the women's tour route had been altered to avoid this bridge.
126/21	<p>Finance & General Purposes.</p> <ul style="list-style-type: none"> a) Change the bank from which the wages are paid. Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) that the Unity account is used to pay staff wages henceforth. b) Increasing Imprest account balance. Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) the Imprest account balance increases from £2,500 to £10,000. c) Amended Standing Orders. The Clerk to amend the Financial Regulations and Standing Orders accordingly and bring back to Council for approval at the July 2021 meeting. d) Minute Secretary. Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to approve advertising for a minute secretary at 6 hours per month. e) Hempton Bus Shelter. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to glass replacement at a cost of £150+VAT. f) Asset Register. Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to approve the updated asset register as at 31 March 2021. g) War Memorial. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to support the costs towards the cleaning/maintenance of the War Memorial of up to £1,000 h) Manhole cover at Adventure Playground. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to purchase a replacement manhole cover up to £100 i) Account signatories. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to add Cllr C Snashall on to list of agreed signatories on Unity and Barclays accounts. j) Portaloo Hire at Windmill. Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (seven for, two against and one abstention) to hire a portaloo for ten weeks on the proviso that there is sufficient budget under S137 (unless we have a specific power to provides public toilets) to hire at a cost of £25 + VAT (for a weekly empty and clean) plus drop off and collection costs and additional cleaning costs up to a maximum of £1,000 with the option of removing if complaints are received. k) Tree works Cllr C Snashall proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to pay up to £50 to lop two Laburnum branches in Autumn 2021. l) Defibrillator. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to spend up to £1000 on getting replacement batteries for all four defibrillators in the parish. m) RoSPA inspection. Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to have a budget of £250 + VAT to make small changes as highlighted in the RoSPA inspection report. n) Road Closure training. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to pay for road closure training for Cllr D Rogers and J Watts of up to £300. o) Chair of F&GP. Cllr D Rogers expressed his thanks at Cllr C Snashall taking on the Chair role of the Financial and General Purposes working group.
127/21	<p>Annual Accounts</p> <ul style="list-style-type: none"> a) The annual Internal Auditor Report. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to accept the internal auditors report.

	<p>b) The Annual Governance Statement (Section 1). Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to approve Section 1 of the AGAR.</p> <p>c) The Accounting Statements (Section 2). Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to approve Section 2 of the AGAR.</p> <p>d) Signing of the Annual Governance. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to sign off the AGAR, variances, financial report, bank reconciliation, bank and investment statements and explanation of difference between box 7 and box 8. These were then duly signed by the Chair and Clerk/RFO as required.</p> <p>e) Exercise of public rights. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) that the RFO set commencement date for the exercise of public rights for Friday 25 June 2021, one day after the announcement date of Thursday 24 June, and finishing on Thursday 5 August 2021.</p>																																																		
128/21	<p>Approval of Invoices. Cllr C Snashall proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £18,334.06 were approved for payment.</p>																																																		
129/21	<p>Report upon the investment of the Parish Council's Funds as at 31 May 2021. No change noted since previous meeting.</p> <table border="1" data-bbox="159 757 1356 1093"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>117,792.38</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Unity **</td> <td>80,046.97</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>86,173.70</td> <td>1.2 %</td> <td>95 day notice</td> <td>(opened Aug 19)</td> </tr> <tr> <td>Hampshire TB</td> <td>79,241.30</td> <td>0.7%</td> <td>1 Yr Fixed</td> <td>21 May 2022</td> </tr> <tr> <td>Cambridge & Counties</td> <td>87,527.54</td> <td>0.8 %</td> <td>1 Yr Fixed</td> <td>12 May 2022</td> </tr> <tr> <td>United Trust</td> <td>88,099.80</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>26 April 2022</td> </tr> <tr> <td>Skipton Building Society</td> <td>87,968.05</td> <td>0.35%</td> <td>1 Yr Fixed</td> <td>21 May 2022</td> </tr> <tr> <td>Total</td> <td>629,349.74</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	117,792.38				Unity **	80,046.97				Redwood Bank	86,173.70	1.2 %	95 day notice	(opened Aug 19)	Hampshire TB	79,241.30	0.7%	1 Yr Fixed	21 May 2022	Cambridge & Counties	87,527.54	0.8 %	1 Yr Fixed	12 May 2022	United Trust	88,099.80	0.75%	1 Yr Fixed	26 April 2022	Skipton Building Society	87,968.05	0.35%	1 Yr Fixed	21 May 2022	Total	629,349.74			
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130/21	<p>Planning Report. Applications.</p> <p>a) 21/01266/F and 21/01267/LB Grove Lodge High Street Deddington. Proposed loft conversion with associated internal and external works. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>b) 21/01646/F Appletree's, Hopcraft Lane Deddington. Demolition of existing double length concrete garage and erection of replacement one and a half-length wooden garage set 4 metres further back from the front boundary. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>c) 21/01713/F Commercial Storage Building Clifton Road Deddington. Change of use so that the unit can be used as a private personal training studio. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>d) 21/01684/DISC Land South of Home Farm House Clifton Road Deddington. Discharge of condition 10 (Construction Environmental Management Plan) 16 (Construction Traffic Management Plan) and 17 (Energy Statement) of 19/00831/OUT Site Working Hours & Deliveries" No comment.</p> <p>e) 21/01652/TEL56 Proposed Telecommunications 18M Monopole C W Wraparound Cabinet at Base Banbury Road Deddington. Proposed 18.0m Phase 8 Monopole C/W wraparound Cabinet at base and associated ancillary works. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection but would like the following conditions applied 1) there is suitable space between the hedgerow to allow farm access for hedgerow maintenance 2) that there is mitigation plant to the front and sides to limit visibility and 3) that it is of a non-obtrusive colour.</p> <p>f) 21/01278/REM Land South of Home Farmhouse Clifton Road Deddington. On application 19/00831/OUT. Application for the erection of 15 dwellings, 10 open market dwellings and 5 affordable dwellings. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection but would like the following comments taken into consideration.</p> <p>1) The affordable housing isn't tenure blind. The affordable should be mixed in with the market housing in a way that does not set it aside as an obvious rich/poor divide on the development.</p>																																																		

	<p>2) The Council would like to discuss the village boundary features with OCC / Developer.</p> <p>3) The Council are disappointed to note that the band of trees providing a much-needed screening between this development and the storage unit on the adjacent property have been removed. Albeit the band of trees were on the adjacent land, this application makes much of their importance to this development. Both plots of land are believed to be in common ownership. Perhaps the developer would consider reinstating them on this side of the property boundary to improve the outlook and screening of the properties – currently this offers a very negative impact on the vista from the affordable homes.</p> <p>g) 21/01547/F 5 Flux Drive Deddington. Convert half of detached garage to office. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (eight for, 2 against) no objection.</p> <p>h) 21/01971/LB & 21/01969/F Manor Farmhouse, Main Street, Clifton. Conversion of existing barn from office use to domestic workshop and accommodation, remove lean-to and replace with new greenhouse and minor alterations. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>i) 21/01888/F Windmill Community Centre, Hempton Road, Deddington. Internal reconfiguration. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals 21/00820/F & 21/00820/LB Bowler House New Street Deddington 21/01011/LB 2 St Thomas Street, Deddington. 21/01062/F 1 Market Place, Deddington. 21/01231/F Land Adj to Calcutt Farms, Duns Tew Road, Hempton 21/01011/LB 2 St Thomas Street, Deddington. 20/03467/F Land adjoining and west of Stonecroft House Clifton Road Deddington 21/01032/ADV 4 Market Place, Deddington.</p> <p>Refusals 21/00852/F & 21/00531/LB 5 New Street, Deddington.</p> <p>Correspondence Comments received regarding the lit shop sign outside Medipil the pharmacy in Hudson Street. This has not received planning permission. District Cllr B Williams to liaise with CDC planning. He will also check on the status of the refusal of awning outside Nellie and Dove which has not yet been removed.</p>
131/21	Neighbourhood Planning. None
132/21	Large Scale Developments Working Group. None.
133/21	No Mow May – Cllr J Eames. No mow May proved reasonably successful and the plant life has been reported including orchids although it was cut before fully flowering. It is hoped that it will be repeated next year with better public consultation and closer liaison with the contractors regarding the areas to be left. It is hoped that bulb planting will take place in the Autumn.
134/21	Environment and Recreation Working Group – Cllr M Robinson. Report received.
135/21	Highways and Transport. Report received.
136/21	Remembrance Sunday – Cllr J Watts. Deddington News were thanked for running the article requesting volunteers for the remembrance parade. The road closure plan will be looked at the July meeting.
137/21	Update from the Parish Council Representatives. Holly Tree Club. Apologies for the inconvenience caused, on behalf of Southern Gas Network, at the traffic lights.
138/21	Any other business. Thames Water. Clifton ownership of pipes. County Cllr A Fatemian to liaise with Cllr D Rogers.
139/21	Date of the next meeting: The next Parish Council meeting will take place on Wednesday 21 July 2021 at 7.30pm in Deddington Church. The meeting closed at 21:05 pm

