

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at the Hempton Lounge, Windmill Community Centre, Deddington on Wednesday 15 June 2022.

Present: Cllrs D Rogers (Chair), H Oldfield (Clerk cover), A Collins, M Ince, J Norton, S O'Neill, M Robinson, C Snashall, M Swadling, T Timms, J Watts **Also, present:** County Cllr A Fatemian, District Cllr B Williams, a Deddington News representative and two members of the public.

111/22	Apologies: Cllrs M Cox and J Higham
112/22	Declarations of Interest General Interest: Cllr H Oldfield 129/22 Large Scale Development Working Group a) Consider update of Section 106 wish list due to being a trustee of Deddington Charity Estates.
113/22	Co-option of Councillors and signing of acceptance of Office. Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (7 for, 1 abstention) to co-opt Mrs J Norton into the Parish Council. Co-option will remain on the agenda whilst the Council still has vacancies.
114/22	Minutes: Cllr J Watts proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (9 for, 1 abstention) that the minutes of the meeting held on 18 May 2022 were a true record of the meeting.
115/22	Matters arising from the minutes and not referred to later on the agenda: Cllr J Watts questioned the Council regarding the fact that grass cutting has continued throughout May despite the Council's decision in March to proceed with No Mow May and June. He was informed that due to insufficient prep time it was decided that cutting would occur as last year, in order to ensure factors such as road traffic safety could be properly considered. Decision regarding the potential need to amend motion 54/22 a) No mow May – May and June 2022 to be an agenda item next month. County Cllr A Fatemian entered the meeting.
116/22	10 Minute Open Forum: A member of the public addressed the Council to offer her services for the community speed watch. She expressed her concern regarding speeding vehicles coming into New Street from the Oxford Road and suggested the potential for speed monitoring signage to encourage people to adhere to the speed limits. Cllr D Rogers to follow up after the meeting.
117/22	County Cllr A Fatemian update: a) Street furniture. Letter to give the Council full power regarding street furniture to arrive imminently. b) 20mph. OCC will bear the cost of changing the street signs. Consideration of the 20mph scheme to be an agenda item next month. c) Streetlight on all day. County Cllr A Fatemian to follow this up further. NET 2030 aim to replace all streetlights with LEDs. Potential that this light is in the queue for this and that this is why there has been a delay to fixing this issue. d) Hempton traffic survey. Council keen to get this done. County Cllr A Fatemian to continue to pursue this. e) Potholes. When reported, potholes are allocated different levels of urgency. This is why different potholes are repaired at different times, even if they are located near each other.
118/22	District Cllr B Williams update: Deddington Grange – balancing pond and playground. The Council opted to adopt the playground but not the balancing pond. However, the officer at CDC no longer wants to separate assets that they have adopted from developers. PC request to District Cllr B Williams to press this issue, and to ask about minutes for this change. Request that, if necessary, Cllrs D Rogers and H Oldfield will go and see the leader of this committee to see if the adoption of the playground only would still be possible. Council unanimous over this course of action, and over the wish to still adopt the playground but not the balancing pond. Agenda item for next month: Discussion over section 106 agreements with Cherwell.
119/22	Working Group Membership. Cllr J Norton invited to meetings of all working groups in order to establish her best fit. The Environment and Recreation working group raised that they have lost two members and would therefore be keen to have any other Cllrs, should they wish to join. Cllr J Watts informed the Environment and Recreation working group that he would still be happy to help with tasks such as litter picking despite no longer being a member.
120/22	Highways and Transport – Cllrs M Cox and H Oldfield.

	<p>a) Cemetery layby. Email to be sent to County Cllr A Fatemian outlining the damages, which he will then raise with the liaison officer from Highways. Issues are all reported on Fix My Street.</p> <p>b) Oxfordshire Strategic Rail Freight Interchange. A large-scale national level project. Cllr M Swadling suggested that the Council should respond saying that construction vehicles and other associated transport should adhere to the agreed routing.</p> <p>c) Template of authority from OCC regarding street advertising. Awaiting receipt of letter, expected to be imminent.</p> <p>d) '20mph is plenty'. County Cllr A Fatemian happy to fund these signs if the Council chooses not to pursue the 20mph limits. Discussion regarding the advice received in Barford from Highways about signage placement. County Cllr A Fatemian to find out who provided this advice. Agenda item for next month – '20mp is plenty' consideration of costs up to £1,000.</p> <p>County Cllr A Fatemian left the meeting.</p>										
121/22	<p>Environment and Recreation – Cllr M Robinson.</p> <p>a) Castle Grounds tree clearance. Bicester tree services have been asked to do this urgently. £500 towards this has been agreed, however the cost is £600. This extra cost is to be brought back to next month's meeting.</p> <p>b) RoSPA inspection. A list of what can be dealt with by the Parish Council and what contractors will be needed for to be drawn up.</p> <p>c) All Weather Court. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council unofficially RESOLVED (8 for, 2 abstention) to accept the risk assessment documents with the amendment that no vaping is added alongside the no smoking rule already present.</p> <p>d) Windmill Community Centre roof. Cllr M Robinson to chase quote in order to establish a budget. Council not prepared to pay out any money speculatively at this time.</p> <p>e) Entrance gate. Quarterly review. No action but need to remain alert.</p> <p>f) Offer of concrete table and benches. Regretfully turned down on health and safety grounds.</p> <p>g) Platinum Jubilee tree. To be located in the grounds of the Holly Tree cottages.</p> <p>h) Lower churchyard work needed. To be left to church volunteers to sort.</p> <p>i) EA toilets. Start date for toilets received - first week of July. Council in touch to establish preparatory work needed.</p> <p>j) Electrical certificate for Parish Archive room. Still being chased. Contractor not responding at present.</p> <p>k) Internal toilet refurbishment. Finished, on time and under budget.</p> <p>l) Treescape project. Unless any Councillors wish to take it on it will be handed over to Deddington Environment Network.</p>										
123/22	<p>Finance and General Purposes.</p> <p>a) Sign off of Internal Control checklist – May 2022.</p> <p>b) Budget for ROSPA potential issues. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (9 for, 1 abstention) to approve a budget of up to £500.</p> <p>c) Updated Asset register. Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (9 for, 1 abstention) to approve the updated Asset register as at the end of March 2022.</p>										
124/22	<p>Annual accounts.</p> <p>a) Annual Internal Auditor Report. Cllr C Snashall proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (9 for, 1 abstention) that the annual Internal Auditor Report is received and noted.</p> <p>b) The Annual Governance Statement (Section 1). Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (9 for, 1 abstention) that the Annual Governance Statement (Section 1) is approved.</p> <p>c) The Accounting Statements (Section 2). Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (9 for, 1 abstention) that the Accounting Statements (Section 2) are approved.</p> <p>d) Signing of the Annual Governance is signed by the Chair and Clerk and the Chair signs the Accounting statements.</p> <p>e) The RFO will set commencement date for the exercise of public rights.</p>										
125/22	<p>Approval of invoices: Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (9 for, 1 abstention) that the invoices with a total of £28,412.76 were approved for payment.</p>										
126/22	<p>Report upon the investment of the Council's Funds as at 31 May 2022.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>100,161.85</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	100,161.85			
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	<p>Imprest 5,510.85</p> <p>Unity Bank 57,223.28</p> <p>Unity Bank – savings 44,000.00</p> <p>Redwood Bank 87,227.26 0.95% 95 day notice Opened August 19</p> <p>Hampshire TB 79,254.76 0.95% 1 year fixed deposit 22 July 2022</p> <p>Cambridge and Counties 85,000.00 1.00% 1 year fixed deposit 21 July 2022</p> <p>Untied Trust Bank 88,771.25 0.75% 1 year fixed deposit 26 April 2022</p> <p>Skipton Building Society 88,275.94 0.35% 1 year fixed deposit 21 May 2022</p> <p>Total 635,425.19</p>
127/22	<p>Planning Report.</p> <p>Applications</p> <p>a) 22/01361/LB Dolphin House, Market Place Deddington. Replacement door and windows to rear. Replacement guttering and internal alterations including roof renovation, removal of modern WC in hall and construction of WC in existing utility room. Cllr S O’Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (9 for, 1 abstention) no objection but would defer to the Conservation officer as listed building.</p> <p>b) 22/01378/TCA Stone Cottage, 2 High Street, Deddington. Tree works. Cllr S O’Neill proposed, Cllr M Ince seconded the motion and the Council RESOLVED (9 for, 1 abstention) no objection but would propose replanting in a more appropriate position if possible.</p> <p>c) 22/01403/OBL Clifton Gate Land south of Home Farm, Clifton Road, Deddington. Vary affordable housing tenure mix.</p> <p>d) 22/01526/DISC Leadenporch Farm, Chapmans Lane. Deddington. Construction management plan. Installation of solar panels.</p> <p>e) 22/01541/F Denmar House, Market Place, Deddington. Demolition of rear modern extension, and erection of new part single part two storey extension to rear. Cllr S O’Neill proposed, Cllr M Ince seconded the motion and the Council RESOLVED (8 for, 2 abstention) no objection. Cllr A Collins entered the meeting.</p> <p>f) 22/01543/F East Gate, 3 Chapel Square, Deddington. Demolition of roof to existing rear porch and construction of new flat roof and internal alterations. Cllr S O’Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (8 for, 2 abstentions) no objection.</p> <p>g) 22/01329/F 18 St Johns Way Hempton Oxfordshire. Single storey rear extension with associated internal and external works. Cllr S O’Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (9 for, 1 abstention) no objection.</p> <p>Approvals</p> <p>21/01013/F Wynford House New Street Deddington</p> <p>22/00472/LB Berwick House, New Street, Deddington.</p> <p>22/00981/F 9 High Street, Deddington..</p> <p>22/00765/LB & 22/00764/F Manor Farmhouse, Main Street, Clifton.</p> <p>22/00700/F Four Winds, Main Street, Clifton.</p> <p>Correspondence</p> <p>22/01247/F The Bothy, The Grove, Deddington. Two storey rear extension, front porch, and glazed roof over rear courtyard. A neighbour has pointed out that the application, supported by the Council last month, does have a negative impact on their property. They will be overlooked. The neighbour has been advised to direct her objections and comments to CDC. They now appear on the planning portal.</p> <p>Cherwell District Cllr B Williams and Cllr S O’Neill left the meeting.</p>
128/22	<p>Neighbourhood Planning. Cllr A Collins.</p> <p>a) Correspondence from landowner. Council response to this letter to be an agenda item for next month.</p> <p>b) Thanks to all who have helped to deliver the Neighbourhood planning document around the Parish.</p>
129/22	<p>Large Scale Development Working Group. Cllr D Rogers.</p> <p>a) Consider update of Section 106 wish list. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (8 for, 2 abstention) that land and building for the new Village Nursery, land for Cemetery extension, the Town Hall (Deddington Charity Estates), a Hempton play area and speed calming measures will be added to the Section 106 wish list.</p> <p>Cllr S O’Neill re-entered the meeting.</p>
130/22	<p>Update from the Parish Council Representatives.</p>

	<p>Friends of Deddington Library. Biannual meeting on 16 June. OCC are going to fund the kitchenette work at the library and Deddington Grange money will fund the work in the yard. 10th anniversary of the volunteer arrangement.</p> <p>Holly Tree Club. A lunch club has been held, extending options for members.</p> <p>OALC. Cllr D Rogers continues to go to rural services network meetings.</p> <p>Community Orchard. Cllr M Swadling has been welcomed to the committee via email.</p> <p>Banbury rural forum. Meeting to be held next week at the fire station – date and time to be confirmed to the Council by Cllr A Collins. Interesting way to find out what the police do in our area.</p> <p>Police speed van. Cllr D Rogers to see if a letter regarding this was sent to Victoria Prentis.</p> <p>Footpaths. Cllr D Rogers proposed, Cllr T Timms seconded the motion and the Council RESOLVED (9 for, 1 abstention) to extend a vote of thanks to all farmers in the Parish for path, verge and hedge maintenance, and their involvement with community events. Clerk to write to those concerned.</p>
131/22	<p>Any other business. Confirmation to Council that letters regarding the Royal Mail and Post Office, as agreed at the previous meeting, have been sent. Post office is now opening on market days with a 6-month trial period.</p>
132/22	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 20 July 2022 in the Hempton Lounge, Windmill Centre, Deddington. Meeting closed at: 21:15pm.</p>
133/22	<p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 2. 1) Legal update. Council was informed of a legal issue and will, with further information, agenda this until July 2022.</p>