

DEDDINGTON PARISH COUNCIL

Minutes of the meeting held at The Town Hall on Wednesday, 20th March 2002 commencing at 7.30 pm

Present: Councillors Clinch (Chairman), Bell, Clarke, Mrs. Cox, Mrs. Davies, Flux, Hart, Miss Hill, Newey, Todd and Mrs. Walker.

D. Councillor O'Sullivan

Jane Plummer (Clerk) and Janet Smith (Minute Secretary)

173/02 **Apologies**

Apologies for absence were received from Cllrs. Cosgrove, Haslam, Mrs. Swash and C. Cllr. Matthews.

174/02 **Minutes**

The minutes of the Meetings held on 20th February and 27th February 2002 were approved as true records and signed by the Chairman.

175/02 **Matters Arising**

205/01 – Stonepits – Clerk reported that the Solicitor has confirmed receipt of the statutory declaration signed by David Blakey. Cllr. Mrs. Swash must also sign a declaration, due to her involvement with the original lease document. Once done the documents will be sent to Land Registry.

154/02 – Code of Conduct – following discussion of the code, Cllr. Flux proposed that the recommendation to adopt the code of conduct made at the last meeting be accepted with some reservations. Cllr. Todd seconded this.

Agreed 7 in favour and 3 against.

Agreed to write to OALC expressing reservations about some aspects of the Code. Councillors with reservations should make these clear to the Clerk so that she may pass them on.

165/02 – Millenium Map – Cllr. Flux reported that the Map for display underneath the Town Hall is scheduled to be located at the beginning of April. He thanked Mr Stone and the Map Group for the work done in ensuring that the reproduction of the map is as near the original as possible.

Agreed that the Clerk should investigate lighting once the map is in situ, to ensure illumination is provided to best effect.

158/02(b) – the cherry tree on the Hempton Road is growing in to the hedge and not as previously reported. The tree obscures the streetlight and the Windmill CC sign.

Agreed that OCC be requested to remove the tree, and once new entrance signs are in place, a smaller more suitable tree should be planted to replace the original.

159/02 – Clerk confirmed that a written request has been made to OCC for a crossing and extra lighting at the junction of Wimborne Close and Hempton Road.

176/02 **Any other Urgent Business as allowed by the Chairman**

The Chairman sadly reported the death of John Spencer.

Agreed that condolences be sent from the Council to Mrs Spencer and Monty Spencer.

177/02 **10 Minute Open Forum**

No member of the public wished to speak.

178/02 **Windmill Management Update**

Nothing to report.

179/02 **Final Accounts Audit 2000/2001**

Clerk reported that she has replied to the District Auditor regarding detailed matters arising from the Audit. A copy of the letter was circulated at the meeting and is filed with these minutes. It was noted that in item 12, the current value of the cemetery should read £21,000 and not £221,000 as

stated.

180/02 **Finance and General Purposes Working Group**

Cllr. Mrs. Davies reported as follows:

a) Imprest account - The District Auditor had advised that the trigger limit should be removed from the imprest account and a voucher system set up in its place. The Council needs to be made aware of the results of the audit in case there are any issues arising that require a change in current procedures, and council also needs to formally adopt the final account (to 31 March 2001). One of the District Auditors instructions was that a bank reconciliation of invoices to bank statements should be carried out. The Group has set a date in April to do this, along with the quarterly check of the books.

Agreed that the Clerk will advise the Group on how she is administering the imprest account

b) Notice boards – Alan Gibb has been approached to give a third quote. He has looked at the proposed sites and a quote is expected shortly. A reminder was given that PC minutes should be posted promptly on the official notice boards and also the village website.

Agreed that the Clerk should write to the owner of the land at Hempton where the present notice board is located, seeking approval for the erection of a larger board

c) Donations policy – Cllr. Newey has now got the books and will report to Council at the April meeting.

d) Disabled access to Town Hall/Fire inspection - Day Electrical have fitted the smoke alarms and emergency lighting. The fire extinguishers are on order and will be fitted as soon as they are received. The Clerk has written seeking advice and further information on the EU ruling regarding the necessity for disabled access to public meeting places. Clerk advised that Stanier Stair lifts have been approached for a quote.

e) Capital spending – All councillors now have a copy of Cllr. Bells paper, which lists capital spending. A copy of which if filed with these minutes. The group has now had a closer look at the information and feel it could be presented in a more useful and easier to understand format. Cllrs. Bell and Newey will be attempting to summarize in time for next months meeting. The group decided that this would be a particularly useful exercise bearing in mind that there will be a new council in place in May.

f) Annual review of rental agreements – awaiting recommendation from Clerk.

g) Bradford and Bingley Building society account – The clerk asked the group to make recommendations regarding the destination for the money which is subject to notice (£19,970) bearing in mind that notice will be up on the 7 May 2002 – just after the new council is elected. The group recommend that the money be transferred into our existing West Bromwich Building Society account, but the clerk to first check the interest rates being offered at Britannia BS and Leeds & Holbeck BS, as they are currently quite good. Clerk to report, if possible before next F&GP meeting on the 12 April.

This was agreed.

Clerk reported that the Bradford and Bingley have agreed to pay the disputed bonus. This will be paid directly to the Barclays account.

g) Cllr. Todd reported that the building work at the Library has now been completed. A meeting has been arranged on the 8 April 2002 to discuss the next phase and how the Library can be used to its full potential.

Agreed to re affirm the previous recommendation regarding the Friends of the Library and that the FoL should continue to overview the future use of the Library.

181/02 **Planning and Property Working Group**

Cllr Miss Hill reported as follows:

a) Applications

02/00324/f Walnut Tree Workshop St Thomas Street Deddington – Demolition and re build existing workshop

02/00425/lb Bowler House, New Street, Deddington – erection of porch to rear, re roof existing

barn including roof lights etc p no objection subject to no objections from neighbours
01/01522/f Proposed diversion of Deddington footpath no 2 – consultation
02/00365/lb Stile House, New Street, Deddington } – fell poplar tree – no objection
02/00560/tca Stile House, New Street, Deddington }
02/00456/f Renwick Cottage High Street, Deddington – first floor extension – no objections
02/00504/f Old Farmhouse, New Street, Deddington – single storey extension and erection of
studio in garden – no objection to extension subject to no objections from neighbours. Concern
about erection of studio against boundary wall.
02/00545/f Stonewalls, Hempton – two storey rear extension and separate conservatory – no
objection

Agreed that the above recommendations of the Group be accepted.

b) Approvals

01/02524/f Unit A The Long Barn Duns Tew - granted
01/02379/lb Dragon House The Bullring Deddington – granted
01/02378/f Dragon House The Bullring Deddington – granted
02/00025/f 47 Mill Close Deddington - granted

Environment and Highways Working Group

Cllr Mrs Cox reported as follows:

182/02 Environment

Nothing to report.

183/02 Highways

a) At a meeting with OCC it was confirmed that the Market Square re surfacing would now take place the week beginning 15 April 2002. A number of Parishioners have expressed surprise that a dropped kerb has not been placed outside the Post Office whilst the pavement is being re laid.

Agreed that a letter querying this should be sent to OCC.

b) The X59 bus service may be reduced. A consultation letter has been sent, although not to Deddington PC.

Agreed that the Clerk should respond to the consultation even though not sent directly.

184/02 Parking Sub Group

Following submission of the Parking Groups report at the last meeting it was discussed on how to proceed with the recommendations.

Agreed that the report be publicised on Notice boards, in the Deddington News and on the website. Copies of the report to be available for anyone that requesting them. Any feed back to be discussed at the next meeting.

185/02 **Recreation and Grants Working Group**

Cllr. Mrs Davies reported as follows:

a) BMX – the group is aware that some children were disappointed to learn of our intention to re think the BMX track. The group does feel there is a need for a facility for older children in the village and have not dismissed the idea of a BMX track completely. However it was felt that the project needed to be looked at again to ensure that we are providing a facility that the children will actually use. It was hoped that volunteers could be found who will work with the members of R&G to get such a project off the ground.

Agreed that this be an agenda item for the new R&G working group members. Also request that DN ask for volunteers to help drive the project forward.

b) Goal posts at Windmill Centre – awaiting action by Windmill Management Committee who are seeking agreement regarding positioning form the Cricket Club.

c) The Chairman produced notes in response to a summary report presented by Deddington Colts FC. The notes are filed with these minutes. DCFC have confirmed they are no longer using hydrated lime on any pitches they play on, it is hoped that DTFC will stop using the lime before next season.

Agreed that the rent for the pitches at the Windmill CC should be £300 and the Castle

Grounds £100, from next season. No extra work to be undertaken y PC. The contract to be annual.

Clerk to request a list of Colts member's names and addresses and a copy of last year's accounts.

d) Donation policy – awaiting action by F&GP working group.

e) Pre-school fencing – Cllr Haslam liasing directly with the Pre School to help with finding other source of funding.

f) Allotments – the bramble clearing exercise has been completed. R&G are seeking advice to what the next stage is, as it now appears that the rabbits are coming from adjacent land. The Clerk reported that the bramble clearance cost £240, which was £40 over the agreed maximum due to the intensity of the brambles.

Agreed that the extra be allowed.

g) Adoption of Wimborne Close pay area – Clerk confirmed that as the site is not in a finished state, she has not agreed to adopt the area. CDC will confirm when all relevant work has been completed.

Agreed that a request is made for all trees to have trunk protectors fitted.

h) Best Kept Village – Clerk confirmed that entries have been submitted for both BKV and War Memorial categories. It is proposed that two new tubs/troughs are purchased for the War Memorial, subject to PCC agreement. The money for these will come from £500 budget agreed at the last meeting.

i) Cup Day – Date is set for Saturday 4 May 2002. Meet at 10 am at the Town Hall. Local restaurant and pubs will be asked for support in providing refreshments. Cllr Mrs Swash to organize the removal and refilling of baskets and tuba around the Town Hall.

Agreed that Clerk should arrange for village green sign to be erected to inform Parish of date, also to request DN to publish the details.

j) Golden Jubilee – Fund raising for the Golden Jubilee celebrations are progressing well. It is hoped that approximately £2000 will be raised from the race night, raffle sponsorship from local businesses and the sale of a special jubilee village magazine. £1,000 has already been received from CDC and a generous donation of £1000 has been received from a Parishioner. The WG had budgeted £2000 for GJ celebrations. Some minor expense has already been incurred such as £35 lottery registration fee and deposits on entertainment, which has been booked.

Agreed that a separate bank account should be opened in respect of the celebrations. It was also agreed that costings are required before any financial approval is given.

Agreed that an update on the GJ celebrations should be sent to the Deddington News.

186/02 **Invoices for payment**

Invoices totalling £1,225.36 in accordance with a schedule circulated at the meeting (amended to include £513.04 paid to Day Electrical), a copy of which is filed with these minutes, were approved for payment.

187/02 **Investment of the councils funds**

a) At close of business on 20 March 2002 the balances were as follows: -

Account No	Balance	Rate of interest%	Notice
60858471	4,608.09	1.5	14 days
60708569	1,242.63	0.1	Overnight
70012564	0.00	0.1	Overnight
70708542	2,898.91	0.1	Current
	<u>8,749.63</u>		
Bradford & Bingley BS	19,970.00	3.40	120 days
West Bromwich BS	505,277.47	4.05	Overnight
Total	<u>533,997.10</u>		

188/02 **Weed killing and grass cutting contracts**

a) To spray for weeds have quoted the following:

£220 per spray in Deddington

£35 per spray in Hempton

£35 per spray in Clifton

Agreed to accept the above for an early spray and then review before any further sprays.

c) The following tenders were accepted for grass cutting:

Design Gro for Windmill CC and Castle Grounds £8250

J Boss for miscellaneous areas £3500

Kevin Boss for areas up to 30 mph limit £4900

Agreed to accept the above.

189/02 **Correspondence**

A list of correspondence was circulated at the meeting.

a) Agreed to circulate dates of village skip service for April 2002 to March 2003 to all Councillors for information.

b)

190/02 **Date of next meeting**

Wednesday 17 April 2002 at the Town Hall commencing at 7.30 pm.