

## DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on  
Wednesday 19 March 2008 at 7.45pm**

**Present:** Cllrs Squires (Chair), Alton, Anderson, Flux, Ince, Privett, Rollason, Rudge, Spencer, Todd, Watts and Wood. The Parish Clerk was also in attendance.

**In attendance:** District Councillor O'Sullivan

032/08	<p><b>Apologies</b> Apologies were received from Cllrs Collins and County Cllr Jelf.</p>
033/08	<p><b>Minutes of the last meeting</b> The following amendments were made to the minutes of 20 February 2008: 020/08 The second paragraph should read "opinions have been sought" 022/08 Wind Turbines at the Windmill Centre. The fourth sentence of the second paragraph should read "Cllr Flux said that the Windmill Centre Committee was looking for the PCs agreement in principle as the landowner". 022/08 – 07/02703/F should read Cllr Spencer left the room for this item. 024/08 4) Should read Cllrs Watts &amp; Rollason to attend CDC meeting on 21 February. 024/08 5) The third sentence should read the price had been set for an initial three year trial. Cllr Squires then signed the minutes as a true record.</p>
034/08	<p><b>Declaration of Interests</b> 037/08 2) High Street crossing points - Cllr Rudge personal 037/08 Other Matters - Hempton highway encroachment – Cllr Watts personal 038/08 Wind Turbine at the Windmill Centre – Cllr Todd personal and prejudicial 038/08 08/00602/F – 3, Hudson Street, Deddington – Cllr Privett personal and prejudicial 038/08 Other Matters – Deddington Tennis Club – Cllr Todd personal and prejudicial 039/08 2) Bowls Cub Gate – Cllr Todd personal and prejudicial 039/08 4) Spring Clean/Windmill Centre Cllr Flux personal</p>
035/08	<p><b>Matters Arising not referred to later on the Agenda</b> None</p>
036/08	<p><b>10 Minute Open Forum</b> Christopher Hall addressed the Parish Council on three points. Firstly he thanked the Parish Council for the progress on the finger posts. Secondly, to ask that something be done regarding the storm drain on the south side of the Market Place leading to Chapel Square. (This fault has already been reported, its reference number is 165134). Lastly, he pointed out that the free elderly bus passes can only be used after 9:30am which, due to the timetabling, means that Oxford can only be reached after 11am and Banbury after 10:30 am. Oxford City Council and West Oxfordshire District Council have agreed to let the bus passes be used after 9am. As there is no evening/night bus service the return journey from either Oxford or Banbury has to be undertaken in the afternoon, which means that bus users can only spend a limited time at either destination. Cllr Flux reported that the time restriction was government policy and that if CDC changed the times it would have to bear the additional costs. Cllr Todd suggested that people petition their MP as the restriction is set by the government. The Clerk will write to Tony Baldry to request that travel passes be usable after 9am. Copies will be sent to OCC and CDC.</p>
037/08	<p><b>Highways Working Group (HWG)</b> 1) Surface Dressing on the A4260 has been done. The Clerk will ask OCC for information about when the road markings will be reinstated. 2) New Street/High Street Crossing Point – a response has been received from Daron Mizen advising that it is not possible to install a crossing refuge due to exterior features, such as driveways, turnings, access and parking. HWG to further investigate other possibilities, such as a pelican crossing, before formulating a response to OCC. Cllr Rudge has canvassed opinion of residents to the far south west of the A4260. She presented the case for a path down the grass bank to be reinstated to provide a safe crossing point at the southern end of the village and enable safer access to cars parked in St. Thomas St. Cllr Rudge then left the room while the matter was discussed. Cllr Wood suggested that the site be looked at before any decision is reached. Cllr Todd suggested that it would only benefit 3-4 households. Cllr Flux agreed and suggested that these households might be asked for a contribution towards this work if it is deemed necessary. 3) Hempton Pinch Point – the results of the survey have been sent to OCC. No</p>

	<p>response has been received as yet.</p> <ol style="list-style-type: none"> <li>4) Clifton Flooding – a jetting vehicle has been down Chapel Lane. HWG will monitor to ensure problem has been cured. Cllr Flux reported that the camera survey had found that the piping had collapsed under the pavement.</li> <li>5) Earls Lane – the Health Centre has been offered a grant of £5,000. HWG have studied the responses to the consultation. There is overwhelming support for something to be done but that herringbone parking would be preferred. However, OCC have indicated that they will not allow herringbone parking for safety reasons. Cllr Privett suggested that HWG calculate the number of additional spaces that might be possible if herringbone parking was used instead of the proposed parking currently under consideration. The Clerk will write to Ian Hudspeth requesting that herringbone parking be re-considered, detailing HWG and parishioners comments. The letter will be copied to the Health Centre. The grant available to the Health Centre is available until the end of March 2008, however if this matter is on-going it should be possible for this deadline to be extended. Cllr Todd asked whether the doctors/practice would contribute if a resolution to the parking problem is reached. Cllr Flux asked whether other local villages should be asked to contribute as the catchment area for the practice is not just for the parish. HWG will investigate.</li> <li>6) Parking in the Village – HWG to look at old research and re-assess the problem.</li> <li>7) Mobile Speed Cameras / Policing – the Clerk has contacted the Police and some speed enforcement measures using mobile cameras have already taken place. Cllr Watts asked that a unit be deployed to Hempton so the Clerk will contact the Police with this request. Cllr Flux noted that there has been an increased Police presence at the Windmill Centre recently. Cllr Privett reported that he had seen one of the newly appointed community support officers.</li> </ol> <p>Other matters arising after HWG meeting:</p> <ul style="list-style-type: none"> <li>• National Bus Concessionary Scheme April 2008 – details posted on the Town Hall Notice Board.</li> <li>• Valeting Services in Earls Lane – OCC investigating.</li> <li>• Post Box – apology received for the delay in responding to the initial enquiry regarding re-positioning the post box.</li> <li>• Tree outside Pumpyard House, New Street – Clerk to contact OCC to ask if tree removed last year is to be replaced.</li> <li>• Storm Drain in Market Place – (mentioned in 10 minute forum) reported to OCC.</li> <li>• Reduction of Light – The HWG have received a letter regarding turning off the street light to the entrance of the graveyard on the corner of Church Street. Cllr Privett suggested that this matter be discussed with the proposal of light reduction for other areas at the Annual Parish Meeting to be held at the Windmill Centre on Tuesday 20 May at 7:30pm.</li> <li>• Hempton highway encroachment – a picket fence has been erected. The clerk to send a letter to OCC to check if significant encroachment of highway.</li> </ul>
038/08	<p><b>Planning Group</b>  <b>Wind Turbines at the Windmill Centre</b>  The proposal for the installation of a wind turbine at the Windmill Centre was discussed. Cllr Todd declared a personal and prejudicial interest and left the room during the discussions. The Parish council agreed that in principle it supports efforts to improve the environment and reduce carbon emissions, However each project must be judged on its merits, and for a project like the Wind Turbine it should have majority support from local residents and users of the Windmill centre facility. Criteria would be based on acceptable noise levels, visual impact, energy savings, and benefits to the environment etc. Should a satisfactory project be submitted for planning then the Council would have no objection for it to be built on land owned by the Council at The Windmill site. The Clerk will send a letter to this effect to the WMC (Windmill Committee). Mary Robinson will make a presentation at the Annual Parish Meeting on 20 May 7:30pm at the Windmill Centre.</p> <p><b>Applications</b>  <b>08/00427/TCA – Cornerways, Chapel Square, Deddington</b> – fell 3 trees and replace with a more suitable variety and position. No objections if replaced as suggested.  <b>08/00602/F – 3, Hudson Street, Deddington</b> – single storey rear extension adding to previous extension. No objection.  <b>08/00646/TCA – Bunkers, Philcote Street, Deddington</b> – fell two Norway Spruce. No objection.</p>

**Permissions granted**

**07/02425/LB** – Clydesdale, Market Place, Deddington

**07/02439/F (amended)** – 1, Murdock Close, Deddington

**08/00205/TCA** – St. Peters and St. Pauls Church, Church Street, Deddington

**Other matters**

**CDC – Consultation with Parishes on Local Development Framework.** Event held on 11 March. Report awaited as no one from Deddington PC attended. Next event will be on 27 May. Cllr Todd explained that the main topic of discussion would be the features of how places might develop and criteria for discussion. Cllr Ince stated that every effort should be made for someone from the PC to attend.

**Cherwell Local Development Framework Consultation.** A list of new sites suggested to CDC. There are NO ADDITIONAL SITES FOR THIS PARISH. Clerk has copy.

**Northamptonshire Minerals and Waste Development Framework.** A discussion paper on the Control and Management of Development is on its website and also available on request.

**Car Valeting in Earls Lane.** A letter has been sent to CDC drawing attention to this with copy to OCC. Mick Cowland (CDC) will investigate.

**St Thomas Street, Deddington – Conditions attached 06/00462F** - Planting of replacement trees. CDC contacted and are investigating.

**Deddington Tennis Club – proposed floodlighting.** A letter has been received from the Tennis Club about potentially installing court lighting. Cllr Todd expressed a personal and prejudicial interest. Before leaving the room he said that the letter referred to contact made to local residents being “most supportive in the area” but the residents may not necessarily be the homeowners. Cllr Flux referred to the planning refusals of 1998 and September 2007 - based on light and noise. He said that in summer people play tennis until 10pm and that there is always noise arising from people enjoying summer evenings in their gardens. The proposal is for the two courts furthest away from the local residents to be floodlight over the winter months until 9pm and that the noise levels were unlikely to be any worse. Cllr Flux said that floodlights would enable children to play afterschool. Cllr Privett said that additional lighting should be considered favourably as it would also benefit the Teen Scene area. Cllr Squires said that the parish council have certain permitted development rights on its land. The Tennis Club should check to see whether lights under 4m in height fall under ‘permitted development’ and thereby do not require planning permission. Cllr Squires proposed parish council support for the floodlighting and Cllr Spencer seconded this. 10 Cllrs voted for the proposal, one abstained. Cllr Todd did not vote.

039/08

**Environment and Recreation Working Group**

- 1) Teen Scene Development – The Steelway construction should be finished by Easter and the line marking completed two weeks later. The Proludic construction should also be finished by Easter. Cllr Ince asked if any age restriction signage should be used. Cllr Spencer has sought advice and none is required. Cllr Spencer will investigate Log Seating. It was suggested that an official opening be set for Sunday 18<sup>th</sup> May to coincide with the Deddington Walk. Cllr Squires suggested that officials from CDC be invited, and publicity be sought to celebrate the large grant and its use. Cllr Squires proposed the official opening and a budget of £100 for the event be set. This was seconded by Cllr Rollason. 10 Cllrs voted for the proposal, two abstained.
- 2) Bowls Club Gate – it was clarified that one gate at the bowls club needs replacing. The double gates will be blocked off with beech hedging. The Clerk will get quotes.
- 3) Youth Drop In Centre – Cllrs Squires and Watts to pursue location options.
- 4) Spring Clean – Cllr Squires proposed that the Windmill Centre be the focus for the spring clean this year. Cllr Flux advised that the WMC did not want anything done within the Windmill Centre as standards of workmanship need to be upheld. After further discussion it was decided that the Windmill Site (external only) would be the target of this years spring clean with hedgerows/verges being targeted should sufficient volunteers turn out. Cllr Spencer suggested that the Spring Clean take place before the Teen Scene official opening on 18<sup>th</sup> May and proposed that it take place on Saturday 10 May at 10am at the Windmill Centre. This was seconded by Cllr Ince and unanimously agreed. The clerk will notify CDC. A brief discussion arose about the Windmill Building and it was suggested that if the WMC need assistance with the upgrade of the building that they approach the PC for support.
- 5) Cherwell Green Spaces & Playing Field Strategy – Cllr Rollason attended a meeting on 1 March and noted that the maps were inaccurate and so are being redrawn.
- 6) Youth Councils – These are being set up within Cherwell Valley. There is potential for one to be established in Deddington but further investigation needs to be carried

	out to see if the parish is large enough and to gauge interest.
040/08	<p><b>Finance &amp; General Purposes Working Group</b></p> <ol style="list-style-type: none"> <li>1) Cash Flow – this was agreed.</li> <li>2) Precept. The PC increased the precept by 3.5% in absolute terms. This equates to a 2% increase on a Band D property due to an increase in the number of houses in the parish (from 896 to 909). The number of houses will be taken into account when setting future precepts.</li> <li>3) Satin Lane allotments. A quote received for clearing two and a half allotments was considered to be too much for the PC to proceed with. It was suggested that a deposit/refundable bond be sought from new plot holders but it was uncertain whether this was permissible. Concerns were raised that this could deter some residents from taking on an allotment. Cllr Wood suggested that an Allotment Association could potentially help to ensure that plots are maintained and recommended that this be established as soon as possible. Cllr Squires proposed that those plots in poor conditions be rented out for one year free of charge. This was seconded by Cllr Privett and unanimously agreed. The Clerk will make enquiries to determine whether there is a suitable plot available at Hempton that could be offered to a couple who are on the waiting list.</li> <li>4) Gardeners Club. A request has been received that £280 of the money held by the parish from the old Gardeners Club Funds be put towards a village horticulture show. It was agreed, as the funds had been held on their behalf.</li> <li>5) Deddington On-Line. A formal request for £100 and a letter of support from the PC have been requested. Unanimous approval was given to both.</li> <li>6) Cemetery. A quote has been received for the re-fixing two headstones. The relatives of these deceased are proving hard to trace thereby making it impracticable to request the families to take remedial action. It was proposed by Cllr Wood that this be actioned. Cllr Todd seconded it and it was unanimously agreed.</li> <li>7) Signatories. It was proposed by Cllr Wood that Cllr Anderson should be added to the names of Cllrs Todd and Wood as a signatory to the West Bromwich account. This was seconded by Cllr Ince and unanimously agreed.</li> <li>8) Teen Scene. Doubt had been expressed about the gate in the scheme at £500. Quotes for this need to be obtained.</li> <li>9) Fire Safe. Cllr Anderson has been investigating the costs and types of fire safe available. A suitable model has been identified that has the required dimensions and is fire proof for 2 hours. This model costs £629 plus VAT. Cllr Anderson will seek two further quotes but proposed that agreement for its purchase be made in principle. Cllr Ince seconded it and it was unanimously agreed.</li> </ol>
041/08	<p><b>Special Projects</b></p> <p><b>CCTV.</b> Cllr Ince has been investigating upgrading the CCTV. This will cost in the region of £1,400 - £1,500. Cllr Ince will get three quotes from companies who can provide the given requirements so that the cheapest supplier can then be used. Cllr Ince proposed that an agreement in principle be made to purchase a system of up to £1,500. This was seconded by Cllr Squires and unanimously agreed.</p> <p><b>Gaveston Gardens.</b> It has been requested that the grass cutting be increased to twice monthly in growing season as this is a play area for children. Cllr Ince proposed Cllr Spencer seconded. There were 8 votes for, 1 against and 3 Cllrs abstained. The Clerk will notify the grass cutting contractor.</p> <p><b>Floral Enhancement.</b> Cllr Ince asked that the floral enhancement of the village be discussed at the next meeting.</p>
042/08	<p><b>Report upon the Play Areas</b></p> <p>The Steward is maintaining the play areas and taking any actions that are required. Cllr Ince proposed that the existing bin at the Windmill Centre end of the path leading to the all weather court be moved closer to the new teen scene facility. This was agreed.</p>
043/08	<p><b>Annual Parish Meeting</b></p> <p>The Annual Parish Meeting will be on Tuesday 20 May at 7:30pm at the Windmill Centre. There are currently two topics proposed for the agenda: a presentation from Mary Robinson regarding the wind turbine, and a discussion about night-time light reduction. Cllr Todd proposed that no refreshments be provided at this years' event. This was seconded by Cllr Flux. Five Cllrs voted for this proposal, 3 against and 4 abstained. Cllr Squires suggested that another PC newsletter be inserted into the Deddington News. This will detail the last years' activities and inform residents about what the PC is looking to achieve in the next. Cllrs were asked to provide Cllr Squires with text and photographs for inclusion by 7<sup>th</sup> April.</p>
044/08	<p><b>Invoices for Payment</b></p> <p>The schedule of invoices was presented. Invoices totalling £6,140.86 were tabled and</p>

	approved for payment.																								
045/08	<p><b>Investment of Council Funds</b> At the close of business on 20<sup>th</sup> February 2008 the balances were as follows:</p> <table border="1"> <thead> <tr> <th><b>ACCOUNT</b></th> <th><b>BALANCE</b></th> <th><b>INTEREST</b></th> <th><b>NOTICE</b></th> </tr> </thead> <tbody> <tr> <td>Barclays Current Acct</td> <td>970.13</td> <td>0.1%</td> <td>Instant</td> </tr> <tr> <td>Barclays Imprest Acct</td> <td>7,763.27</td> <td>0.1%</td> <td>Instant</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>334,147.42</td> <td>5.45%</td> <td>Overnight</td> </tr> <tr> <td>Birmingham Midshires</td> <td>200,000.00</td> <td>5.13%</td> <td>Fixed Bond</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>542,880.82</b></td> <td></td> <td></td> </tr> </tbody> </table>	<b>ACCOUNT</b>	<b>BALANCE</b>	<b>INTEREST</b>	<b>NOTICE</b>	Barclays Current Acct	970.13	0.1%	Instant	Barclays Imprest Acct	7,763.27	0.1%	Instant	W. Bromwich Building Soc.	334,147.42	5.45%	Overnight	Birmingham Midshires	200,000.00	5.13%	Fixed Bond	<b>TOTAL</b>	<b>542,880.82</b>		
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046/08	<p><b>Correspondence</b> No items of correspondence required further clarification.</p>																								
047/08	<p><b>AOB</b> <b>PC Meeting Start Times</b>- It was proposed by Cllr Watts that the start time of future PC meetings be bought forward to 7:30pm. This was seconded by Flux and unanimously agreed.</p>																								
048/08	<p><b>Next Meeting</b> The next meeting of the Parish Council will take place on Wednesday 16 April 2008 at 7.30pm in Deddington Town Hall.</p>																								