

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on
Wednesday 17 March 2010 at 7.30pm**

Present: Cllrs Flux (Chair), Allison, Collins, Day, Ince, Rudge, Squires, Privett, Todd, Ward, Watts & Wood.

District Cllr O'Sullivan was also in attendance.

038/10	Apologies: Cllrs Anderson, Finnigan and County Councillor Jelf.
039/10	Minutes of the last meeting: Cllr Flux signed the minutes as a true record.
040/10	Declaration of Interests: 046/10 10/00232/F The Cyclogical Shop, Hudson Street. Cllr Squires declared a personal interest. 048/10 4 Allotments. Cllr Ince declared a personal interest 049/10 12 Hempton Road Cemetery Hard standing. Cllr Ince declared a personal interest.
041/10	Matters Arising not referred to later on the Agenda: None
042/10	<p>10 Minute Open Forum: Chanika Walawage and Peter Evans from OCC attended the meeting to discuss the upgrade to the route 59 bus stops. It was explained the route 59 is upgrading passenger facilities from Kidlington to Banbury. Three village stops were discussed.</p> <p>1) New Street near Deddington Manor. The Oxford stop would see a new flag and pole and the Banbury stop would have new hard standing and possibly some new curbing. Cllr Rudge asked whether the hard standing could be extended to square off the area as cars park on the grass churning up the earth. Peter Evans said that raising the curb to 6" may resolve this issue. Cllr Watts asked if the money allocated could be given to the Parish for other work. He was informed that the funds are specifically for the bus stop upgrade and non-transferrable. Cllr Privett asked if there would be a bus shelter. Chanika Walawage said that there was a separate budget for bus shelters, which would need to be applied for.</p> <p>2) Market Place. The Oxford stop would have a new flag and pole. The Banbury stop would be moved further north than the original proposal to ensure space for the Farmers Market, Fair, car parking etc. The bus stop would effectively be to the front of the Town Hall and no longer using the lay-by. Cllr Collins said that it would be easier for Wheelchair access. The bus stop sign will be moved. DCE had asked that it be no nearer than 2 1/2 metres from the Town Hall.</p> <p>3) Horsefair. The Oxford bound stop would have new flag and pole. There was much discussion regarding the Banbury stop. It was felt that one in Horsefair would serve no great purpose. Cllr Privett suggested that to better meet the needs of residents to the West of the village that a stop on the North of A4260 after the traffic lights be considered. Peter Evans said that this site had been considered but felt unsafe but given the strength of feeling they would further investigate and that the proposal of the North bound Horsefair stop would be rejected.</p> <p>Peter Evans stated that the work would not be undertaken until the latter part of summer 2010. The Chairman thanked the OCC staff for attending the meeting and updating the PC.</p> <p>Mark Nicholson also addressed the council regarding the proposed developments on the land to the North of the Vicarage. He had canvassed local opinion and spoke on their behalf. There was concern about over-development of the previously agreed site development. There were also concerns about noise, air pollution, light reduction, privacy and traffic. The proposed access to the site is via a fire access road for the school. There is no access for refuse collection therefore more bins will be on Earls Lane. The site has been cleared of trees and shrubs despite the fact that the previous planning consent stated that they should remain. The site would be overdeveloped if the proposed planning were to go ahead. Cllr Flux suggested that the residents make objections known to the planning department and copied to the PC.</p>
043/10	<p>County and District Councillors update: District Cllr O'Sullivan had nothing to report except that he was looking forward to the elections.</p> <p>Cllr Flux stated that the District and PC elections will be on 6 May unless the General Election is held on that date, in which case the PC elections would be on 27 May. Those wishing to stand for election need to complete a yellow form available from the Parish Office. The proposer and seconder nominating a candidate must include their personal elector number on the form – these are available from the Parish Office. The nominations are being accepted from 27 March until 8 April (Noon) at CDC. Cllr Squires asked about the publicity of the elections. There will be information in the Deddington News and on the Parish notices boards in Deddington, Clifton and Hempton. Cllr Squires also asked if it were to be deferred to 27 May who would pay. Cllr Flux to investigate.</p>
044/10	Annual Parish Meeting: This will take place on Thursday 29 April 2010 May at 7:30pm in the Lounge at the Windmill Community Centre.
045/10	<p>Highways Working Group.</p> <p>1. Congested Car Parking in Deddington. The managing agents at the "NFU" car park expressed their regret that they could not support this initiative for business reasons. The NAG is now investigating parking in Deddington and other villages.</p> <p>2. Highway/ speeding issues. Future measurements to be taken with DPC people to assist.</p>

	<p>Additional ad-hoc speed measurements to be taken by volunteers. The information gained will be compared with the data from the SID to see if there is any correlation.</p> <ol style="list-style-type: none"> 3. Pedestrian Crossing of New Street. Cllr Allison seeking a site visit with OCC. County Cllr Jelf is introducing an OCC facilitator to help with this and a number of other issues. 4. Post Box. The OCC facilitator to help move this forward with Cllr Allison and Royal Mail. 5. Blanket Road Closure application. Cllrs Collins and Todd will be putting in the application in the next couple of weeks. 6. Hempton Road Bus Shelter. Steward to repaint weather permitting. 7. Slippery Pavement by crossing. Reference number 310036 allocated. The OCC facilitator to help move this forward. 8. Storm Water Drain in Clifton. Cllr Collins to explore who has undertaken the work and is awaiting rainfall to test its effectiveness. 9. Banbury Rural Policing Meeting. Cllr Collins unable to attend but seeking the outcome. 10. Skip Lorry. A skip lorry has been parked in the Daedings causing blind spots for drivers. Logged with OCC Highways 316211. The PCSO's are aware. 11. NAG Liaison. Cllr Flux informed the PC that there was a new Chair and he would follow up to find out what is going on. It was decided that this NAG update would be an important agenda item for the future. 12. Give Way Markings. The southern side of the Market Square pinch point yellow markings have now been painted. 13. OCC issues. Speeding, road markings, road signage no update as yet - ongoing. 14. Hopcraft Lane. The idea of passing a safe refuge in Hopcraft Lane has been accepted as policy by DPC and agreed with OCC. 15. VAS. It was queried if the VAS had been recalibrated. Cllr Collins to investigate. 16. Post Box Drain. Cllr Privett asked that the drain near the Post Box in the Market Place be cleared. The Clerk to contact Highways.
046/10	<p>Planning Working Group</p> <p><u>Applications</u></p> <p>10/00232/F – The Cyclogical Shop, Hudson Street, Deddington. Replace existing roof. No objection.</p> <p>10/00241/F – 2 Philcote Street, Deddington. Demolish existing rear conservatory. Re-model two storey rear flat roof addition to form timber clad gable and inclined slate roof with dormer window. Raise roof ridge and erect single storey rear extension. There is a valid planning permission (05/01325/F) granted on 28 October, 2005 for a similar scheme. This slightly enlarges the footprint of the rear extension with other small changes. No objection but request that similar conditions to those imposed at the previous grant be applied (non-opening obscured glass roof lights, materials, etc.).</p> <p>10/00297/F – Land to the north of New Vicarage, Earls Lane, Deddington. Four dwellings with garages, parking and private gardens. This site benefited from the consent for a new vicarage and two building plots with access road (04/01713/OUT). The former vicarage was demolished and a new vicarage built. This application proposes two 3 bedroomed semi-detached houses with single garages with a 4 bedroomed house either side with double garage. The properties will have relatively small gardens. Four houses are now proposed on a space initially intended for just two houses and being 3 and 4 bedroomed houses the plans suggest that this site might be over-developed. A mix of two and three bedroomed houses the site would not be so cramped and would also answer the need for smaller affordable houses in the village. The PC intends to object to this proposal but has a number of concerns that it will investigate further before officially responding such as over-development, fire access, children's safety (PFSU) and local residents concerns. It was also noted that whatever is granted there should be a condition that there is no conversion of garages into living accommodation due to the lack of space for parking on site or nearby.</p> <p><u>Approvals</u></p> <p>09/01626/F – Ithaca, Hopcraft, Lane, Deddington</p> <p>09/01890/F – 19 The Daedings, Deddington</p> <p>10/00048/F – St Peters and St Pauls Church, Church Street, Deddington</p> <p>10/00054/F – Winmour, Philcote Street, Deddington</p> <p>10/00055/LB – Winmour, Philcote Street, Deddington.</p> <p>Three of these applications have been approved despite the PC not seeing the amended plans prior to approval. District Cllr O'Sullivan will be investigating why this has happened with a view to ensuring it will not happen in the future.</p> <p><u>Correspondence</u></p> <p>Cherwell DC – Upper Heyford Base Planning Forum. Next meeting on 15 April, 2010. This will provide an opportunity to question officers arising from the decisions relating to the recent appeals regarding planning matters at the former base.</p> <p><u>Other matters</u></p> <p>Cherwell DC – Local Development Framework. Documentation from CDC arrived and all parish councillors should have received the condensed version of it. Deddington and 12 other villages</p>

	<p>affected. There is an 8 week consultation period. This parish is likely to be subject to minor development, infilling and conversions when Cherwell considers its options for the allocation of 350 houses it proposes for Adderbury, Bloxham, Bodicote and Deddington. This consultation will not take place until early 2011. (see cherwell.gov.uk/localdevelopmentframework).</p>
047/10	<p>Finance and General Purposes Working Group</p> <ol style="list-style-type: none"> Cash flow to end of February. The major payments and contributions were explained. Audit briefing. The auditors have changed their name from BDO Stoy Hayward to BDO. Cllrs Anderson and Wood have reviewed the risk assessment and it was agreed that it continue to be adopted by the Parish Council. It is on file in the Parish Office. Cllr Wood proposed that the minutes record that the PC are happy with the effectiveness of the current internal auditor and this was unanimously agreed. Title at Castle Ground. It was necessary for the Chairman to authorise a further 10 hours of work in order that the registration include the entrance to the Castle Grounds as part of the PC's entry on the Land Registry.
048/10	<p>Recreation</p> <ol style="list-style-type: none"> Sports Clubs in Deddington. Deddington Town Colts will not be using the Castle Grounds beyond the current season; despite the money spent, the Club feels it is fighting a losing battle. The grass cutting of the central area, funded by the Club, will therefore cease. Youth Activities. Youth Club has lost its main Youth Worker to Bloxham. General concern over overall control. Numbers of attendees are down. Friends of Castle Grounds. English Heritage grant has been awarded to lowest tender, the appointed contractor will use this job as a fill in between other contracts. It will constitute a number of woodland management activities that haven't been undertaken for 30 years or more e.g. clearing out the sycamores, cutting back the ivy, raising the crown level etc. The PC has applied for a Forestry Commission licence to cut down the trees and saplings. There was discussion about whether this might be in the conversation area and therefore need further permission. Cllr Wood suggested that the permission requested should cover it but it will need to be checked before going ahead. Allotments. Cllr Anderson has a copy of the old allotment contract, planned visit to Hempton allotments on 14 April at 7:30pm. Cllr Flux suggested that Linda Lake-Stewart and other allotment holders be thanked for clearing a further 4 allotments. This involved a huge amount of work and showed great community spirit. Play Areas. Results of a periodic WG inspection of the play areas: 2 segments of fencing on the AWC need repairing. There was also a discussion regarding the pay back of AWC maintenance loan and it was noted that due to the bad weather the takings had been down. It was suggested that the loan be rolled over. Cllr Wood to discuss with the internal auditor. BMX Park is weedy and overgrown. It needs to be decided whether to re-establish or re-utilise. Area behind cricket pavilion has become a bit of a dumping ground, need to arrange for metal and old cricket net to be taken away. Cricket club are aware and will be clearing. Mothers in Hempton have formed a Working Party looking to establish a play area in their proximity and have had discussions with Roger Davies from ROSPA who was positive. Would like to provide a Teen Scene in addition to play areas for younger children and meeting place for the village. Feedback from Deddington also suggests a picnic area for them to walk or cycle too would be welcome. Hempton Mothers Working Party has developed a questionnaire that has been distributed in Hempton. RWG welcomes the idea in principle and plans to meet them on 14 April. RWG recommends that HMWP identify potential sites and funding proposals. Other Business. General observation that Parishioners are complaining that they can not hire the Windmill on a Friday night. It was questioned is the Windmill losing revenue as a result of this. Cllr Flux confirmed that this was not the case. The Badminton Club has been using the hall for at least the last ten years on a Friday evening. It was suggested that if it was a major event planned for a Friday evening the Badminton Club were usually sympathetic to requests.
049/10	<p>Environment & Special Projects Working Group</p> <p>Environment</p> <ol style="list-style-type: none"> Wildflowers. The application to TOE for a grant of £500 has been successful. Cllr Wood proposed that this be matched as previously suggested and it was agreed. It is planned to start with the South East corner of the Cemetery using plugs initially and then involving the local community in growing further plugs from seed from Autumn. Some of the budget will be used to install signage detailing what has been planted. It was suggested that the school be involved and that the pond area at the school could be considered as a possible area for planting. Northmoor Bus. PTA has agreed to pay for visit. The Headmistress to be contacted to arrange time in curriculum. Hedgerows Survey. DEFRA is offering grants of up to £5,000. Lengthy forms received and completion of these will be a project for later in year for Cllrs Ince and Rudge. Swifts. Cllr Rudge will contact Chris Mason and any interested residents to conduct survey in spring when swifts arrive.

	<p>5. Oxford Conservation. Coming at end of March to continue work on laying the hedges at the west end of Windmill and Cemetery.</p> <p>6. Low Carbon omissions Horton. Cllr Rudge to attend a CDC meeting on Monday regarding the low carbon omissions at the Horton Hospital.</p> <p>Special Projects</p> <p>6. Planters and Hanging Baskets. DCE have confirmed that the work to the Town Hall will not start until the end of the year so hanging baskets can proceed. Sponsorship: £345 budget approved at February PC meeting. £100 has been kindly donated by Cllr Finnigan. Nicholson's Nursery has agreed to plant 2 new beds on the grassed area at the front of the Cemetery and to possibly plant the tubs outside the Town Hall. Cllr Todd said that the Market Group would fund the hanging baskets for the Town Hall and Library. Cllr Day said that if a shortfall did exist he would be happy to donate £25-£30. Thanks were expressed by the PC to all those donating funds.</p> <p>7. Banks on exit to Deddington Oxford Road. Oxfordshire Highways have ordered some shrubs for the cleared bank on Deddington to Oxford Road at exit to village. Treotech will plant them as soon as possible as they are bare root plants. They will be dogwood and spindle as this will give some nice varied colour.</p> <p>8. Litter/ Dog Bins. The "litter pick" of the Roads between Hempton & Deddington & Clifton has been completed by Max and Richard yielding 20 bags of litter.</p> <p>9. Hook Norton Veterinary Surgery has agreed to sponsor the new dog bin at the junction of Thomas Street and New Street for £400. Commitment received in writing so bin to be ordered and signage agreed. Letter of thanks to be sent once actioned.</p> <p>10. Hempton Bus Shelter Painting. Paint purchased - painting shortly underway.</p> <p>11. War Memorial Cemetery. Risk Assessment. Meeting held with George Fenemore (Church Warden) to review the work undertaken to the War Memorial to "lay down" any unstable stones. Three more large ones to be laid and then it was proposed that the PC recommence grass cutting which was agreed. Location. Cllr Collins updated the PC on the current status. He has received the argument "for" moving the war memorial and he will prepare the "against" argument for the Annual Parish Meeting. Quotes for War Memorial movement/refurbishment/enhancement: Robertson Memorials – report received, Thomas Cakebread Ltd Monumental Masons - report still awaited.</p> <p>12. Hempton Road Cemetery. Hard standing and fencing for water trough and waste bins. Two Quotes received. It was agreed to go ahead with the lowest quote. Cllr Ince will consider the water tap suggestion from Cllr Squires. The gates and benches are to be painted.</p> <p>13. Income and expenditure for cemetery. Currently running at a surplus of £1,982.35.</p>																												
050/10	Report upon the Play Areas: The Clerk reported no problems at present.																												
051/10	Invoices for Payment: A schedule of invoices totalling £3,405.92 was approved for payment.																												
052/10	<p>Investment of Council Funds</p> <p>At the close of business on 17 March 2010 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,074.49</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>7,103.21</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>133,963.21</td> <td>1.5%</td> <td>Overnight</td> </tr> <tr> <td>Alliance & Leicester</td> <td>200,000.00</td> <td>3.2%</td> <td>1 year fixed (July 10)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td>TOTAL</td> <td>542,140.91</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,074.49	0.1%	Imprest	Barclays Current Acct	7,103.21	0.1%	Current	W. Bromwich Building Soc.	133,963.21	1.5%	Overnight	Alliance & Leicester	200,000.00	3.2%	1 year fixed (July 10)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	TOTAL	542,140.91		
ACCOUNT	BALANCE	INTEREST	NOTICE																										
Barclays Imprest Acct	1,074.49	0.1%	Imprest																										
Barclays Current Acct	7,103.21	0.1%	Current																										
W. Bromwich Building Soc.	133,963.21	1.5%	Overnight																										
Alliance & Leicester	200,000.00	3.2%	1 year fixed (July 10)																										
Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)																										
TOTAL	542,140.91																												
053/10	<p>Correspondence.</p> <p>Millennium Tree. The tree wires are to be removed later in the year. The Clerk to check that the post and rails will also be removed.</p> <p>OALC – the March update had asked for feedback of projects within the village. Cllr Todd stated that he would be contacting them regarding the Farmers Market and suggested that others may like to inform them of their projects.</p> <p>Bloxham PC Request for a meeting with CDC. Cllr Flux and Todd are to consider.</p> <p>Army Board invite. The Army Board has invited members of the PC to a cocktail party. Details from Cllr Flux.</p>																												
054/10	<p>AOB. Cllr Todd informed the PC that the Market Group is involved in the First Responders Scheme with Southern Counties Ambulance Services. They will be presenting the Deddington Parish with a defibrillator at the next Farmers Market. The first responder has been trained. Anyone wishing to volunteer please contact Cllr Todd.</p> <p>Cllr Ince asked if the PC has the right to have a member on the PTA. He was informed that this was not the case.</p>																												
055/10	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 21 April 2010 at 7.30pm in the Town Hall, Deddington.																												