

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Church Hall, Hempton on
Wednesday 21 March 2012 at 7.30pm**

Present: Cllrs Flux (Chair), Collins, Cox, Finnigan, Oldfield, Rudge, Watts, Williams, Wood, and County Cllr Jelf.

34/12	Apologies: Apologies for absence were received from Cllrs Bliss, Day, McDowell and Ward,
35/12	Minutes of the last meeting: Cllr Flux signed the minutes of 15 th February 2012 as a true record.
36/12	Declaration of Interests: 40/12 (8) Cricket Club Charity Match. Cllr Collins declared a personal interest. 44/12 Conservation Area. Cllr Watts declared a personal interest.
37/12	Matters Arising not referred to later on the Agenda. None.
38/12	10 Minute Open Forum: None
39/12	County and District Councillors update: County Councillor Jelf reported that Cllr K Mitchell had chaired his last Council meeting. He has been Chairman of OCC for 10 years. Three candidates have so far been nominated to be considered as his possible successor. The nomination deadline is mid-April. Cllr Jelf has a small sum of money left in his budget for highways matters. He advised that this money could be used to install gates at the entrance to Clifton on the Deddington side to remind drivers that they are entering a village.
40/12	Finance and General Purposes 1. Bank Accounts. The main income this month has come from allotment rents from the Satin Lane site and pitch fees from the Windmill Centre. The main items of expenditure this month include playground repair kits and an emergency inspection for the play area at Wimborn Close, tree work at the Satin Lane allotments, and a routine maintenance of the All Weather Court. 2. Solar Panels. The reading this month is 9427. 3. Danwood Copier. The meeting with Danwood representative brought no solution so he said that he would try to get authority to replace the equipment. There has been no further progress and therefore the Parish Council may have to send another letter to the Managing Director. 4. Jubilee Celebration. CDC will not charge for the road closure and the Chairman is applying for a grant from CDC. 5. Clerk's pay On 19 th January 2011 the PC resolved 'The Council agreed to pay the clerk 5% additional on her gross pay for investment in a stakeholder pension. This will be reviewed in 12 months time and will be backdated to 1 st April 2010'. The Clerk took out a personal pension. The PC did not formally review the pension amount in January 2012. NALC has now advised that it is not permissible to make an increase in pay conditional on it's being used for a personal pension. Cllr Wood proposed that the parish council resolve to amend the original resolution as follows: 'The Council agreed to pay the clerk a 5% addition to her gross pay. This will be backdated to 1 st April 2010 and kept under review'. Cllr Flux seconded this motion. The Council RESOLVED (unanimously) to make this amendment. 6. Satin Lane. The rent has increased from £320 to £350pa and Lawes & Fiennes have taken over from Strutt & Parker. 7. Playground equipment. The council RESOLVED that £5,359 be spent on the purchase of a 'Cheese Slide' for installation on the existing pad at Clifton, and for the repair of the roundabout and wet pour play surface at Wimborn Close. The Chairman noted that the play surface at Wimborn Close had been deliberately vandalised. The Clerk will send a letter to all residents in the Close to make them aware of this problem and ask for their support in trying to stop it re-occurring. The police will also be made aware. 8. Charity Cricket Match The Parish Council gave permission for a bar at the charity cricket match 29 th July at the Windmill playing field. 9. Cemetery Markers: The Parish Council gave approval for the purchase of an additional 8 reservation markers for use in the Hempton Road cemetery at a total cost of £172.80 plus VAT. 10. Investment Rules: The current Guidance on Local Govt. Investments now enables the parish council to make a non specified investment for a period of longer than one year. The Parish Council considered that this was not an appropriate thing to do at this time due to uncertainty about interest rates. 11. Youth Club. The Parish Council has been approached for a grant. The Chairman will talk to Andrew Green about the viability of the club as presently set up and then report back.
41/12	Highways and Transport 1. Post Box. The post box has been moved. 2. Real Time Bus Display for the Market Square. This was discussed at the Parish Transport meeting and a new supplier is being sought. The Clerk will request an update on progress. 3. Market Place Green. The parish council has been unable to locate the post that has gone missing from one of the village greens therefore the Clerk will order a replacement from OCC. 4. Church Street Verge. The Clerk will chase the quote from Tim Wilde. 5. New Street North Bound Bus Stop. Moving the bus stop further north is the preferred option. This will be pursued with OCC and the bus company. It was noted that Cllr Rudge would prefer that 'Bus Stop' should not be painted on the road surface. 6. Possible Bench outside Leadenporch House. Cllr Collins will approach the residents to obtain their views about this proposal. If they are in agreement he will liaise with the potential bench donor in order

	<p>to progress this matter.</p> <ol style="list-style-type: none"> 7. Memorial Bench for Ed Lynch: The base for this bench has been installed and the family hope to install the memorial bench in the near future. 8. Fatal Traffic Accidents in the parish: The Chairman of the H&TWG thanked Cllr Williams for the responses that he had canvassed from 25 residents in his neighbourhood as this has provided a good basis for any decisions. He also thanked Cllr Watts for the responses that he has obtained. Cllr Collins asked other Cllrs to talk to their neighbours and feed back responses to him. He will work with Cllr Jelf to determine whether gates at the entrance to Clifton might help to reduce traffic incidents. 9. Clifton Road HGV Breaches: A letter will be sent to Tony Baldry expressing support for the Government measures proposed with the SatNav industry. 10. Hempton Speeding. Parishioners data showed no significant problem over and above those experienced in other areas of the parish. 11. Verge Protection Chapel Close, Clifton. The PC to investigate alternative proposals once building work has finished and residents have moved in. The PC will endeavour to get the verge made good. 12. Siting of Grit Bin. The management of Featherton House queried the location of the grit bin that has been installed outside the building. They have been asked whether they can suggest a better position for the salt bin installed in this area. 13. Grit Bins. The levels of salt remaining in the grit bins was recorded. The Health Centre has agreed to share its grit bin with the school. 14. Consolidation of transport pamphlets’. Cllr Flux has delivered copies of a relevant leaflet to the office. When others have been received the information will be consolidated into one document with the relevant contact details.
42/12	<p>Environment & Recreation:</p> <ol style="list-style-type: none"> 1. Planters. The Chairman of the E&RWG thanked the school for re-doing the planter on the Banbury Road and noted that it looks very beautiful. 2. Play Area Vandalism. The damage at the Wimborn Close Play Area was discussed further. 3. Under Six’s Play Area at the Windmill Centre. The Chairman of the E&RWG reported that the expansion of this play area to include some of the grassed area in Mill Close has proved very popular with parents and is also being used by the Nursery School. Cllr Finnigan proposed that the PC spend £500-£600 to purchase two picnic tables/benches so that young families for this play area. Cllr Watts suggested that any benches/tables should have concrete bases similar to the bench sited near the Windmill Centre because these are less portable and so less likely to be subject to theft. Cllr Finnigan expressed his reservations about using concrete bases in an area specifically allocated to very young children. It was agreed that Cllr Finnigan would pass his costed proposal to the F&GP group for consideration at the April PC meeting. The Chairman of the E&RWG reported that Thomas Fox Landscaping & maintenance did not envisage any problems with accessing this newly enlarged area with their mowers but will keep this under review. 4. Apple Trees: Cllr Rudge suggested that Deddington Pippin apple trees might be planted on the other side of newly moved Under Six’s playground fence. These cost £17 each. Cllrs Rudge and Finnigan will liaise and consider this suggestion further along with opportunities for planting wild flowers in this area. 5. Wild Flowers at the Castle Grounds: Cllr Rudge said that she was very pleased that the Friends of Castle Grounds were sowing wild flower seeds. Cllr Rudge reported that she collected seeds from the wild flower patch at the cemetery and had tried to grow these on but this had been unsuccessful and so she would try again. She noted that she still needed to work with the Clerk and purchase wild bluebell bulbs for planting around the memorial bench dedicated to Betty Hill. 6. ONCF Conference: Cllr Rudge will attend a conference that is being organised by ONCF. 7. Vandalism of the All Weather Court: Cllr Rudge reported that when the AWC was swept last week the contractor noted that people have again been using bolt cutters and deliberately damaging the fence to gain access to the court without permission. The PC is very disappointed about this continued vandalism to the fence. It was noted that more sand needs to be laid. Cllr Collins said that users had told him that they are very happy with the efforts that go into maintaining this facility for residents. 8. Oxford Conservation Volunteers: OCV undertook some work at the cemetery in Hempton Road recently and were thanked for doing so. The PC was particularly grateful because it had poured with rain on the day that they came to help.
43/12	<p>Planning: Applications 12/00053/TCA The Mount St Thomas Street Deddington T1 x Thuja- T2 x Cypress Cut back sections to achieve statutory clearances. No objection 12/00242/LB & 12/00241/F Cromwell House Market Place Deddington Rear elevation single storey extension with minor internal alterations and replacement window unit. No objections but CDC will be asked for conditions to be included for the use of appropriate materials. 12/0043/CAC and 12/0042/F The workshop Franklins Yard Earls Lane Deddington Demolition of derelict concrete workshop and panel garage removal of masonry wall and timber gates, construction of 3 terraced 2 story stone cottages and 3 off road parking spaces. The PC objected on the grounds of additional parking concerns in the already congested area of Earls lane and because it is overdevelopment of the plot. The PC considers that 2 cottages with additional parking provision would be more appropriate</p>

	<p>12/00266/LB The Old Vicarage Church Street Deddington New Sash Window to the rear. No objection</p> <p>12/00215/F Green Court Earls Lane Deddington Re application of 11/00791/F which has CDC approval, main change is desire to render over existing stone building to match appearance of new houses. No objection</p> <p>Approvals: 12/00144/F Congregational Chapel New Street Deddington 12/00001/F Crouch View Hempton Road Deddington 12/00051/TCA Deddington Manor New Street Deddington</p>																																
44/12	<p>Conservation Area: The Chairman noted that the Conservation Area consultation had been extended until the end of the month. The document currently contains lots of minor mistakes which residents have been correcting with CDC. CDC plan to add some properties to a local list (not national) in order to try and preserve them. The PC was disappointed that CDC only gave residents one week's notice of the recent meeting and therefore it was poorly attended. Only 5 residents attended the afternoon meeting and a further 5 the one that took place in the evening. Some villagers have queried the basis of the listing and consider it to be arbitrary and very non-specific. It was noted that the British Legion is on the list due to historical interest. Cllr Oldfield proposed that Deddington Parish Council ask CDC to list the War Memorial. This motion was seconded by Cllr Watts. RESOLVED that CDC will be asked to list the War Memorial. The PC is aware that some residents living in the 23 houses being proposed had not been notified by CDC that their houses are being considered. The Clerk will ask CDC to confirm that they have now contacted the residents at each property. If necessary Cllr Oldfield said that she would help distribute leaflets to the 23 properties if CDC provides the leaflets. Cllr Oldfield noted that the DCE trustees will ask for revisions to the suggested text for the Town Hall.</p>																																
45/12	<p>Castle Grounds: Cllr Oldfield reported that she had attended two meetings of the Friends of Castle Grounds chiefly to make contact and to find out what they would like done to maximise the use of the Castle Grounds. Cllr Cox had attended the AGM. Cllr Oldfield noted that the F of CG are doing an outstanding job clearing and maintaining the grounds and although they did not appear to have a specific plans seem open to suggestions. She noted that the PC needed to continue working with the group and to support their efforts whilst working within PC insurance requirements and any conditions imposed by English Heritage. The CCWG noted that they have already been given some documents by the Clerk but would welcome copies of any others that might be in the office. The idea of holding a meeting with EH was discussed but it was agreed that it was too early to try and consult with EH as proposals were yet to be developed. The Chairman reminded Cllrs that it had been agreed with the FoCG that Cllr Collins could attend the Committee meetings of the FoCG but that no other Cllrs were entitled to do so unless they were specifically invited to do so. Cllr Collins asked that he be invited to attend the next meeting of the PC's CCWG. Cllr Oldfield that the CCWG needed to talk to the owners of the fields surrounding the Castle Grounds and investigate possible grant funding as more resources would be required for any projects undertaken at the Castle Grounds. Cllr Collins noted that the cricket club is happy being based at the Windmill Centre and does not wish to move to the Castle Grounds. The Parish Council received and considered a quote for dead branches and ivy to be removed from specific trees at the Castle Grounds for H&S reasons. This quote was approved and so the Clerk will liaise with the contractor and the FoCG and arrange for this work to be done.</p>																																
46/12	<p>Report upon the Play Areas: As at 42/12 above.</p>																																
47/12	<p>Invoices for Payment: Schedules of invoices totalling £6,662.49 for March were approved for payment.</p>																																
48/12	<p>Investment of Council Funds At the close of business on 15 February 2012 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,326.76</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>9,078.38</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>41,655.87</td> <td>1.0%</td> <td>Overnight (inc interest)</td> </tr> <tr> <td>Alliance & Leicester</td> <td>200,000.00</td> <td>2.5%</td> <td>1 year fixed (July 12)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.19%</td> <td>1 year fixed (Jan 13)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (Nov 12)</td> </tr> <tr> <td>TOTAL</td> <td>527,061.01</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,326.76	0.1%	Imprest	Barclays Current Acct	9,078.38	0.1%	Current	W. Bromwich Building Soc.	41,655.87	1.0%	Overnight (inc interest)	Alliance & Leicester	200,000.00	2.5%	1 year fixed (July 12)	Anglo Irish Bank	200,000.00	3.19%	1 year fixed (Jan 13)	Nat West	75,000.00	3.0%	1 year fixed (Nov 12)	TOTAL	527,061.01		
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49/12	<p>Correspondence. No comments were made.</p>																																
50/12	<p>Any Other Business: CDC Neighbourhood Planning Event. Cllrs Cox and Williams and the Clerk will attend this event which is taking place on 16th April at Bodicote House. School Governor. Cllr Rudge reported that it was with regret that she had resigned as the PC representative on the Board of Governors for the school for personal reasons. The Chairman asked that any Cllr interested in taking on commitment contact him and/or the Clerk. Annual Parish Meeting Reminder. The annual Parish Meeting will be held on Wednesday 2 May 2012 at 7:30pm at the Windmill Community Centre. Allotments in Satin Lane: DN will notify residents that a few plots may be available at Satin Lane due to recent site clearance by the Allotment Society. Residents should contact the Clerk if interested.</p>																																
	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 18 April 2012 at 7.30pm in the Windmill Centre, Deddington.</p>																																