

# DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Windmill Community Centre, Deddington on  
Wednesday 20 March 2013 at 7.30pm**

**Present:** Cllrs Collins (Chair), Anderson, Bliss, Cox, Day, Flux, O'Neill, Oldfield, Rogers, Squires, Watts, Williams, Wood, County Cllr Jelf and District Cllr O'Sullivan and 30 members of the public.

33/13	<b>Apologies:</b> Cllr Finnigan.
34/13	<p><b>Minutes of the last meeting:</b>  <b>31/13 Fibre Optic Broadband.</b> The sentence should read “<b>Cllr Rogers said that in order to secure free installation of Fibre Optic Broadband residents should place their orders soon</b>”.</p> <p>Cllr Collins then proposed and Cllr Flux seconded and the PC <b>RESOLVED</b> that the minutes of 20 February 2013 (as amended) were a true record and Cllr Collins signed them.</p>
35/13	<p><b>Declaration of Interest.</b>  <b>39/13 13/00178/F Deddington Tennis Club</b> Cllrs Collins, Cox, Day and Rogers declared a personal interest.  <b>39/13 13/00301/Out Pegasus Plan.</b> Cllr O'Neill declared a general interest but for the sake of transparency left the meeting whilst this matter was discussed.  <b>41/13 Deddington Charity Estates.</b> Cllr Oldfield expressed a personal interest.</p>
36/13	<p><b>10-Minute Open Forum.</b>  <b>Pegasus (Prudential) Planning Application</b>  <b>Frank Davis</b> addressed the Council as Chair of the Deddington Development Watch Group. He said that the Pegasus planning application was a contradiction to the local plan which shows development of the village by 5 houses per year. This application equates to 17 years worth of housing requirements in Deddington. There are currently 760 properties in Deddington so the development would represent one new build for every nine existing homes. The Deddington Development Watch Group considers that it would be very difficult for the village to absorb the additional housing in terms of road traffic and asked the PC to oppose the planning application.  <b>David French</b> is also a member of the Deddington Development Watch Group and suggested that the developers were making an opportunistic move before CDC finalises its plans. He said that the look of the village would be changed to a townscape with three storey houses at the entrance to the village from the north. This visual impact would see the Church Tower obscured from Coombe Hill. He noted that there would be more pressure put on the drainage and water supply.  <b>Richard Broadbent</b> said that in the 2010 'Living in Cherwell' report Deddington was the ward with the highest proportion of people working 60km away from home and therefore commuting. The Pegasus development would see Earls Lane used as at rat run to the Motorway and railway stations in Bicester. This would pose significant hazards to those using the Primary School and Surgery and therefore the planning application should be opposed.  Cllr Collins asked the members of the public present to indicate whether they were for or against the Pegasus planning application. The 30 residents in attendance unanimously opposed this application.  <b>Tennis Court Lighting Application</b>  <b>Geoff Todd</b> addressed the council to state his opposition to the application and represent the disquiet of some local residents. He suggested that the plans were inaccurate and did not fairly represent the potential affect of the columns on the east side. He talked about the following issues/problems: light spillage, noise nuisance (throughout the year) and tennis balls landing in neighbouring gardens. He said that screening the lights was not an answer as the view would be lost. He also felt that the unlit court would be used due to light spillage. He also raised concern that the application was made by someone who lives outside of the parish and said that the application showed little consideration to people working shifts or with children.  <b>George Gibbs</b> the Chair of the Deddington Tennis Club responded to Mr Todd's comments saying that the Tennis Courts would not be used everyday. He envisaged two days of play until 9:30pm with play on other days finishing much earlier. The light spillage, as he understood, was 4 or 5 metres and should therefore not affect the nearby properties.</p>
37/13	<p><b>County and District Councillor updates.</b>  Cllr Collins said that it was with deep regret that County Cllr Jelf would be leaving his post. He said that on a personal level he had given wise council and he thanked him for that as for all the help he had provided to the PC. Cllr Flux added that during his role as Chair of the PC County Cllr Jelf had done an excellent job and that he was grateful for all his help over the years. The Clerk also thanked County Cllr Jelf for the help and support that he had given her during the past seven years. County Cllr Jelf thanked the PC for its support and for the gift and card that was presented to him by the Chairman. There was a prolonged round of applause from those assembled.  There was nothing significant to report by either County Cllr Jelf or District Cllr O'Sullivan.</p>
38/13	<p><b>Highways &amp; Transport</b></p> <ol style="list-style-type: none"> <li>1. <b>Traffic Calming.</b> Feedback has just been received from OCC regarding the 10th December meeting. This will be reviewed and reported to Cllrs.</li> <li>2. <b>Meeting with OCC Highway officers Feb. 2013.</b> OCC's reply was received and circulated. Action was taken and the non-shielded strip of traffic lights has been removed. OCC have been thanked for their swift action; the group will monitor the effect over the next 6 months. Any feedback from pedestrians, motorists, parishioners and Cllrs would be welcome, please contact H&amp;TWG via Parish Clerk.</li> <li>3. <b>Salt Bin Reflectors near Featherton House.</b> Super Brite Fluorescent Reflective Silver Tape has been</li> </ol>

	<p>ordered and will be applied during dry weather.</p> <p><b>Transport Meeting</b></p> <p>4. <b>Buses:</b> The bus review for our area is complete. OCC will decide which bus companies will be awarded which routes. The new timetables should be known by the end of April and will come into effect in June.</p> <p>5. <b>Go-Ride:</b> A parish transport representative from Goring and South Stoke area notified other transport representatives that due to their poor current service, they had negotiated a new additional service with a community interest company called Go Ride. This provides nearly three times as many buses – 16-seater minibuses rather than double-deckers– which fit in with residents’ commuting connections and shopping trips, at reduced fares. The PC transport survey showed that there was a demand in the parish for late-night buses, and a regular service going via Hempton. Cllr Rogers will investigate whether a top-up service might be feasible and whether there was sufficient demand.</p> <p>6. <b>Real-Time:</b> OCC are not providing real-time notices at bus stops in Deddington. They can be sponsored at a cost of £5,000 but due to this and further issues such as getting an electricity supply, installation on a listed building the PC considered this to be unattractive. It was noted that there is now an App available that provides up-to-date bus information.</p> <p>7. <b>Banbury Buses.</b> District Cllr O’Sullivan said that £30,000 had been budgeted to support two buses 3 days a week around Banbury Town.</p>
39/13	<p><b>Planning Applications</b></p> <p><b>13/00118/F Knotty Ash Hempton Road Deddington.</b> Demolish existing bungalow and double garage and replace with new 2 storey house, garage and form new access. Cllr Day proposed, Cllr Collins seconded and the PC <b>RESOLVED</b> (10 votes for and 3 abstentions) that it has <b>no objection</b>.</p> <p><b>13/00207/F Castle Farm Cottages Earls Lane Deddington.</b> Variation of condition 5 of 12/00808/F - approval for final finish on doors and windows Cllr Day proposed, Cllr Collins seconded and the PC <b>RESOLVED</b> (12 votes for and 1 abstention) (12 votes for and 1 abstention) that <b>no comment</b> be made and the decision is left to the planning officer.</p> <p><b>13/00226/F 8 County View Clifton.</b> Single Side Storey Extension. Cllr Day proposed, Cllr Collins seconded and the PC unanimously <b>RESOLVED</b> that it has <b>no objection</b>.</p> <p><b>13/00178/F Deddington Tennis Club at the Windmill Centre.</b> Erection of floodlights for 2 courts. Cllrs Collins, Cox, Day and Rogers declared a personal interest. Cllrs Collins and Day did not take part in the vote upon this planning application. Discussion followed. Cllr Flux proposed, Cllr Wood seconded and the PC <b>RESOLVED</b> (9 votes for and 2 abstentions - 2 Cllrs did not participate in the vote) that CDC is asked to include the following conditions:</p> <ol style="list-style-type: none"> <li>1) That lights are turned off at 20:30.</li> <li>2) That the possibility of using telescopic lighting columns is investigated,</li> <li>3) That the Tennis Club make the courts more accessible to the public all year round.</li> <li>4) A limit is applied restricting the use of lights to a maximum of 4 nights per week.</li> </ol> <p>Cllr Squires proposed, Cllr Watts seconded and the PC <b>RESOLVED</b> (9 votes for and 2 against - 2 Cllrs did not participate in the vote) that the PC <b>supports</b> the planning application subject to these conditions.</p> <p><b>13/00301/Out Pegasus Plan for Land opposite Fire Station.</b> Cllr O’Neill left the meeting whilst this matter was discussed and therefore did not take part in the discussion or the subsequent vote. Cllr Day proposed, Cllr Rogers seconded and the PC <b>RESOLVED</b> (unanimously) that it <b>objects</b> to this planning application.</p> <p>Cllr Day proposed, Cllr Flux seconded and the PC <b>RESOLVED</b> (unanimously) that a working group be set up to compile objections to put to CDC before 25 April 2013 (the PC time extension agreed with CDC). The working group will comprise Cllrs Anderson, Collins, Day, Rogers, Williams, Wood and District Cllr O’Sullivan. Cllr Flux offered general help and Cllr Squires will liaise with the School Governors if required. The Working Group will collaborate with the Deddington Development Watch. The Clerk informed the public attending that they need to respond to CDC by 4 April. She encouraged them to respond ASAP to enable the CDC planning officer to compile the views of the parish. They should use the planning portal, the general CDC planning email address or write personal letters to CDC as all correspondence will be logged. Dialogue will take place with Tony Baldry and CDC. Cllr Day suggested that the WG also identify infill sites, as this would best fit the core strategy/local plan agreement. County Cllr Jelf recommended that the PC monitor the Secretary of States decision about the Hook Norton planning proposal. Concern was raised that some figures being quoted do not include the planning permissions that have already been granted.</p> <p><b>Approvals</b></p> <p><b>12/01799/F Barford House Hempton</b> Two Storey and Single Storey Conservatory extension and construction of Oak Framed cart barn. The PC had objected to this application.</p> <p><b>12/01250/F – Orchard House, Chapel Close, Clifton, Oxfordshire</b></p>
40/13	<p><b>Emergency Planning</b></p> <ol style="list-style-type: none"> <li>1. <b>Hempton Grit Bin.</b> A request for an additional grit bin in Hempton has been received so the Clerk will investigate the costs.</li> <li>2. <b>Salt Spreader.</b> Confirmation that Hempton and Clifton would like a salt spreader and that the storage of these had been confirmed. This is discussed further under F&amp;GP.</li> <li>3. <b>Stock Salt.</b> After discussion an organization in the village has agreed that area 14ft x 5ft that can be cleared and a concrete base laid to accommodate three more salt sacks. A quote has been requested and noted in F&amp;GP. Cllr Rogers will confirm whether planning permission will be required.</li> <li>4. <b>Flooding on Earls Lane / Clifton Road.</b> Gardens at Earls Lane/ Clifton Road have flooded due to</li> </ol>

	heavy rain and snow meltwater so OCC have been asked to clear the drains running under the road.																																				
41/13	<p><b>Finance &amp; General Purposes</b></p> <ol style="list-style-type: none"> <li><b>Cash flow to end February.</b> The receipts included the £1,900 Castle Grounds management grant from English Heritage, the £866 allotment rent from Satin Lane and £1,407 from the Windmill Centre re AWC. The final instalment of the loan repayment from the Cricket Club (£1,000) came in after the month end. The expenses included £315 for the new lawnmower.</li> <li><b>Standing Orders and Financial Regulations.</b> The revised documents have been finalised. It was noted that the Financial Regulations will need to be amended if PC goes ahead with a parish debit card. Cllr Squires questioned whether the PC would always have two vice chairs. It was decided that the document would reflect both possibilities by using Vice Chair(s). Cllr Wood proposed, Cllr Day seconded and the PC <b>RESOLVED</b> (unanimously) that the revised Standing Orders and Financial Regulations are approved and adopted by the Council.</li> <li><b>Audit briefing.</b> Formal notification from BDO received.</li> <li><b>Deddington Charity Estates.</b> Cllr Oldfield expressed a personal interest as a PC nominated trustee of DCE. The PC has received a letter from DCE detailing the Town Hall works which, total £56,000 plus 10 yearly re-decoration. After some discussion it was agreed that Cllr Wood will draft a response to DCE to ensure that it is treated in the same way as any other village organisation asking for financial help.</li> <li><b>PAYE</b> has to be completed online from April. The Clerk to attend a course on 4<sup>th</sup> April.</li> <li><b>Invoices and quotes received.</b> Cllr Wood proposed, Cllr Rogers seconded and the PC <b>RESOLVED</b> to approve the following invoice/quotes; Day Electrical (power for Christmas Tree) £176.00, R Staig (replacement tree at Gaveston Gardens) £235.00 and B Coaker (Concrete base for salt) £410.00 (subject to planning permission requirements).</li> <li><b>Salt spreader.</b> The Clerk to confirm which pathways OCC salt as the PC should not assume any County responsibilities. Cllr Day proposed, Cllr Oldfield seconded and the PC <b>RESOLVED</b> (10 votes for and 3 abstentions) that the PC purchase three additional spreaders at £288 each.</li> <li><b>Broadband for parish office.</b> The current broadband costs and the requirements of other WMC user groups will be confirmed and recommendations then made to council.</li> <li><b>Precept.</b> Cllr Wood informed the PC that despite very clear instructions that the PC required the same precept as the previous year it seems that the amount may have been reduced from £35,431 to £33,408 due to the council tax reduction scheme. The Clerk has not received the official notification of the precept from the council despite residents receiving their council tax bills. Cllr Wood and the Clerk will liaise with Andrew Taplin at CDC to clarify the situation.</li> </ol>																																				
42/13	<p><b>Environment &amp; Recreation</b></p> <ol style="list-style-type: none"> <li><b>Notice Boards.</b> Quotes have been sought for replacing the Hempton and Primary School boards. The quotes are in the region of: £765 without posts and £870 with posts each. This information has been passed to Deddington News to see whether it is prepared to contribute towards the costs.</li> <li><b>Cemetery.</b> The Council is currently considering a request to plant a rosebush on a grave. The Council does not currently allow plantings on graves. This is in order to preserve the open space and visual appeal of the cemetery, and to make the cemetery maintenance simple and cost-effective. This request will be investigated further and a recommendation brought back to Council.</li> <li><b>Castle Grounds.</b> The Clerk/E&amp;R working group are investigating the possibility of obtaining grants for the long-term development and maintenance of the Castle Grounds e.g. through the Heritage Lottery or Inspired Facilities Funds e.g. for possible future conversion of the playing field back to a sporting venue.</li> </ol>																																				
43/13	<b>Broadband</b> The broadband installation work by Openreach has created a number of holes in the roads and their vans have churned up the verges. OCC will be notified of this as it is their responsibility to maintain the roads and verges. Discussion followed about the availability of the new service within Deddington. Fibre broadband for the PC office and the benefits for the Windmill Centre will be investigated.																																				
44/13	<b>Invoices for Payment:</b> The schedule of invoices totalling £5,530.71 for March was approved for payment.																																				
45/13	<p><b>Investment of Council Funds</b> On 20 March 2013 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>496.51</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>39,869.47</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (July 13)</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>3.2%</td> <td>1 year fixed (Sept 13)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>1.75%</td> <td>1 year fixed (Jan 14)</td> </tr> <tr> <td>Nat West</td> <td>125,000.00</td> <td>3.0%</td> <td>1 year fixed (July 13)</td> </tr> <tr> <td>Nat West</td> <td>80,000.00</td> <td>2.0%</td> <td>1 year fixed (Nov 13)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>535,365.98</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	496.51	0.1%	Imprest	Barclays Current Acct	39,869.47	0.1%	Current	Santander	75,000.00	3.0%	1 year fixed (July 13)	Santander	140,000.00	3.2%	1 year fixed (Sept 13)	Nat West	75,000.00	1.75%	1 year fixed (Jan 14)	Nat West	125,000.00	3.0%	1 year fixed (July 13)	Nat West	80,000.00	2.0%	1 year fixed (Nov 13)	<b>TOTAL</b>	<b>535,365.98</b>		
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46/13	<p><b>Correspondence:</b></p> <p><b>Funfair.</b> A request from the fair has been received. Cllr Flux proposed, Cllr Squires seconded and the PC <b>RESOLVED</b> (10 for and 3 abstentions) that the fair be allowed to come 13-17 November 2013, It was agreed that the charges should be looked at and any increases in road closure costs passed on.</p>																																				
47/13	<b>AOB</b> None																																				
48/13	<b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 17 April 2013 at 7.30pm</b> in <b>The Church Hall, Hempton</b> . The meeting closed at 9:37pm.																																				