

DEDDINGTON PARISH COUNCIL
Minutes of the Meetings held in the Windmill Community Centre, Deddington on
Wednesday 18 March 2015 at 7.30pm

Present: Cllrs S Boulter, A Collins (Chair), M Cox, J Finnigan, J Flux, H Oldfield, S O'Neill, D Rogers, M Squires, J Watts, B Williams, B Wood, County Cllr A Fatemian, six members of the public and a representative of Deddington News.

41/15	Apologies: Cllrs D Anderson and F East.
42/15	Declarations of Interest: Cllr B Wood proposed a General interest in Agenda Item 8 Planning application 15/00294/AGD Farm Store, Earls Lane, Deddington. Cllr S O'Neill declared a Pecuniary Interest in Agenda Items 9 & 11 Large Scale Development Working Group and Neighbourhood Planning Update, as a landowner and left the meeting whilst these items were discussed.
43/15	Minutes: Cllr J Flux proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the minutes of the meeting of 18 February 2015 were a true record subject to the following amendment: 39/15 AOB as allowed by Chairman should included the following "Cllr D Rogers informed the PC that the Land at Ilbury Farm belongs to the Church and is nothing to do with the PC" The Chair then signed the minutes.
44/15	Matters Arising from the Minutes: None
45/15	10 Minute Open Forum: The minute secretary left the table and joined the general public during this item. Three residents asked to utilise the public participation session. Cllr B Wood declared a general interest in the planning item Ref: 15/0294/AGD. 1. Ms Susan Fuller spoke in support of planning application Ref 15/0294/AGD and explained the background to the application. At the beginning of this item Cllr J Flux left the meeting briefly to ask other users of the Windmill Centre to turn their music down. He then re-joined the meeting. 2. Mr Richard Broadbent spoke against planning application Ref 15/0294/AGD and explained the reasons for his objections. 3. Ms L Sydenham asked the PC for permission to use the Castle Grounds as the start and finishing point for the 2015 'Four Farms' fun run on 10 th May. As this was not on the agenda of this meeting no decision could be made. ACTION: <i>The 'Four Farms' fun run will be put on the agenda for the April 2015 meeting.</i>
46/15	County and District Councillor updates. These are available on Deddington-On-Line. The minute secretary resumed her place at the table at the start of this item. (i) Report from County Cllr A Fatemian: Cllr A Fatemian had already notified the Clerk that he might be late and so his report was deferred until later in the meeting. (ii) Report from District Cllr B Williams: received and noted. The Duke of Cumberland's Head. CDC (Cherwell District Council) has advised that the public house is already a listed building and therefore not suited to a 'Local Heritage Asset' application. A 'Community Asset' application will therefore be submitted instead. Windmill St & Windmill Close Car Park – Deddington Following a site meeting CDC agreed to send an engineer to survey the car park. It was suggested that the Windmill St car park does not require a complete re surfacing but that the gravel be re-distributed as it is blocking the drain in the car park. No works can be initiated until the 2015/16 financial year. Cosy Lane. Cllr B Williams was advised that the recent OCC work on Cosy Lane had uncovered much rubbish that required clearing.
47/15	Environment & Recreation Report 1. Clifton flooding Thames Water has agreed to fix the collapsed culvert outside Home Farm. This will require traffic lights and may take a few days. OCC have accepted responsibility and will fix the drainage problem at the end of Tithe Lane and will also jet the blocked pipes under Welford's Farm near the Sewage works. OCC will also replace the 225mm diameter pipe that runs along the east side of the bridleway from Bouderydyke Farm to the outflow pond near the sewage works soon. If flooding problems continue residents should contact Thames Water via the Freephone number. 2. Spring Clean 2015. The parish spring clean will be on Saturday 9 May starting at 10am. It is hoped to get youth groups involved in rubbish picking along the way to Hempton and Clifton. 3. Bench on Chapman's Lane. A parishioner has asked the PC to look after the Elsley Memorial bench that he has maintained since its installation four years ago. Cllr D Rogers proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (11 votes for and one abstention) that a letter be sent to Alistair Welford asking for permission to enter his land (where the bench is sited). 4. Memorial tree and Memorial bench notes. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the PC RESOLVED (unanimous) to adopt the policy note entitled 'Memorial Trees in the Hempton Road Cemetery'. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the PC RESOLVED (unanimous) to adopt the policy note entitled 'Memorial benches across the Parish'. 5. All-weather court. Quotes are being sought. 6. Town Hall. DCE have asked that the four PC wheelie bins at the Town Hall be moved whilst scaffolding is erected around the building and that an alternative place is found for them thereafter. It was noted that some businesses had been putting trade waste in the bins provided by the PC. Cllr D Rogers proposed that he and the Clerk write to local business asking them not to put their trade waste in the PC bins and advising them that this is a criminal offence. Cllr J Watts seconded this motion and it was RESOLVED (unanimous). During the discussions it was also suggested that the number of bins

might be reduced from four to two. Temporary locations for the existing bins were then discussed whilst the TH is renovated. Cllr M Squires proposed, Cllr J Watts seconded and the Council **RESOLVED** (9 votes for, 2 votes against and one abstention) that the bins are temporarily moved approximately four or five feet away from the building whilst the construction is underway and that during that period of time the PC investigates alternative options for the long term future bin locations. It was noted that the construction would start at the end of April.

ACTION: The E&R will bring proposals for alternative long term bin arrangements to the April PC meeting.

7. **Hook Norton Vets.** Hook Norton vets would like to rebuild the planter using reclaimed sleepers to create a container approximately 6 x 4 foot by 3 foot high with a slope to make it more visible from the main road coming from Oxford direction. Cllr D Rogers proposed, Cllr J Flux seconded the motion and it was **RESOLVED** (11 votes for and one abstention) that this proposal is accepted.
8. **Mowing.** Starts on 25 March.
9. **Grass verge by the Church.** A complaint has been received from a parishioner and relayed to the Church and Farmers Market. It was suggested that the PC purchase 6 traffic cones, which can be stored in the Church to protect the verge during Church events and other parish events. Cllr D Rogers proposed, the Chair seconded the motion and it was **RESOLVED** (11 votes for and one abstention) that the PC will not get involved and suggests that the Parochial Church talks with the Farmers Market.
10. **Complete Weed Control.** A quote was received and considered and it was **RESOLVED** that this spend was approved under general maintenance.
11. **Rent of a skip at the Holly Tree Club.** Cllr J Flux proposed, the Chair seconded and the Council **RESOLVED** (unanimous) that a skip be hired for use at the Holly Tree to dispose of rubbish in and around the Stewards shed.

48/15

Planning Matters

Applications: The minute secretary left the table and joined the public whilst the following planning applications were received and considered:

15/00167/F Former Garden of 4 Victoria Terrace, Deddington New Dwelling. No objections received or on the CDC portal. There is a 12' wall that prevents the new dwelling overlooking the Surgery. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (unanimous) that it has no objection, but that building materials should be sympathetic to the Conservation Area and access via Tays Gateway should not be compromised.

15/00195/F Johnson & Co, Chapel Square, Deddington: Remove existing concrete fibre corrugated/clear PVC roof sheets and replace with corrugated box profile goose wing grey/clear sheets and replace existing timber cladding. This is instead of the new building previously applied for, the replacement roof and cladding will be sympathetic to the Conservation Area in colour and material and an improvement on the current structure. No objections received or on the CDC portal. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council **RESOLVED** (unanimous) that it has no objection to this planning application.

15/000253/F The Orchard, Hopcraft Lane, Deddington – Single Storey rear extension, replacement window units and part re-roofing of existing dwelling. No objections lodged, no neighbouring properties are overlooked. Cllr B Williams proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (11 votes for and 1 abstention) that it has no objection to this planning application.

15/00294/AGD OS Parcel 8700 Part of Earls Farm, Earls Lane, Deddington. Cllr B Wood declared a general interest. Proposed tractor and farm storage building. Objections have been received to this application based on the building materials to be used and the location of a tractor and farm storage building near to residential dwellings and the Conservation Area. District Cllr B Williams had consulted with the planning officer at CDC who had confirmed these concerns. Discussion followed. Cllr B Wood proposed that the PC recommend refusal of the application. Cllr D Rogers proposed an amendment to the motion whereby Deddington Parish Council offers no opinion on this application but would welcome Bob Neville having discussions with the Fuller family to try and find a solution that the planning officer is happy with. This amended motion was seconded by Cllr J Watts. Cllr B Wood then withdrew his previous motion and the PC **RESOLVED** (10 votes for 2 votes against) that Deddington Parish Council offers no opinion on this application but would welcome Bob Neville [CDC planning officer] having discussions with the Fuller family to try and find a solution that the planning officer is happy with.

15/00136/F & 15/00137/LB Tchure Cottage, 10 High St, Deddington. Proposed single storey extension, roof lights to existing mono pitched rear roof, with associated internal and external works. No objections lodged from neighbouring properties. No neighbouring properties are overlooked. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (unanimous) that it has no objection to this planning application but requests that building materials are sympathetic to development in the Conservation area and access to The Tchure is not compromised.

15/00136/F 5 New St, Deddington Single story extension, application – later withdrawn.

Approvals

15/00038/F Johnson & Co, Chapel Square, Deddington. Re-Submission of 14/00651/F.

14/01938/F 1 Green Court, Earls Lane, Deddington - DPC recommended no objection.

14/00298/F Russell House and Windermere House, New St, Deddington Variation to Condition 2 of

14/00298/F To remove a chimney from the proposals and include 2 new high level roof lights. DPC recommended no objection.

Refusals – None

Withdrawals - 15//00007/F & 15/00093/LB 5 New St, Deddington - single storey rear extension.

Correspondence: Thames Valley Primary Care Agency – Re Controlled locality determination –

	Adderbury. NHS England has received an application to open new pharmacy premises at The Library or land adjacent to it, High St, Adderbury.
49/15	Large Scale Development Working Group Report. The minute secretary resumed her place at the table at the start of this item. Cllr S O'Neill left the meeting at this point as she had declared an interest. The Chair confirmed that there was no report to present at this meeting.
50/15	Neighbourhood Planning Working Group: A timetable is being drawn up and would be available at the next meeting. Goals and objectives of the working groups were also being drafted. The Drop in event is scheduled to run in the Church on 24-25 April 2015. Social media were asked to advertise the event. Cllr H Oldfield will send details of the times etc. to DN and the Clerk. There is a revision of the proposed housing allocation. A housing register will be opened to identified those on low income, key worker and a reserved band that do not normally fit the housing need i.e. local people. There is a consultation document that needs to be completed by 13 April. Cllr H Oldfield proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (9 votes for and 2 abstentions) that the PC make a recommendation to CDC that they raise the percentage of local people from the current 25% shared ownership when appropriate.
51/15	Duke of Cumberland's Head. Cllr S O'Neill returned to the meeting at this point. The Chair referred Cllrs to the report about a recent meeting of Clifton residents. Cllr A Collins proposed Cllr D Rogers seconded the motion and the PC RESOLVED (unanimous) that the Council submits a Community Asset application form. Cllr A Collins proposed, Cllr J Watts seconded the motion and the Council RESOLVED (11 votes for and one abstention) that a letter be sent to CDC to inform them that a very large number of Clifton residents strongly object to any change of use, or any planning application made to the site that does not clearly carry the support of the villagers.
52/15	Highways & Transport Report: The highways and transport report was received and noted the main points being: <ol style="list-style-type: none"> 1. Speed watch. Date for monitoring to be agreed. 2. Parking outside a property on Banbury Rd and discussion of parking in New St following a meeting with Cliff Monger. An attachment was missing in email communication. Cllr D Rogers and the Clerk to chase up. 3. Windmill Street and Windmill Close Car Park Meeting with CDC. This was reported under the District Cllr report earlier in the meeting. 4. Traffic Lights. The batteries in the detectors appear to have been replaced so hopefully the phasing will improve. It is understood that a multitude of batteries control the detectors and these all have a 2 year life. Over time others will fail so there is a need to be vigilant and report phasing faults as they occur. 5. Town Hall Lighting. Awaiting confirmation of payment from County Cllr A Fatemian. 6. Clifton Site meeting. Held on 16 March to consider the letter received by the chair from a Clifton resident. The outcome of this meeting will be discussed at the next H&TWG meeting. 7. Stones on New Street. Some stones have been installed on New Street opposite the barracks. The Clerk will make OCC and the grass cutting contractors aware as these may interfere with grass cutting. TRANSPORT. Nothing to report.
53/15	Finance and General Purposes Report <ol style="list-style-type: none"> 1. Cash flow to end February. The cash flow statement has been amended to correctly record the interest payments and the current Santander bond amounts which had previously been lumped together. The key items of income and expenditure were noted. These include £550 for Hedges, and £501 for Tech Surfaces at the Windmill AWC. 2. Precept. The slightly lower council tax charge for Deddington is due to a few more houses. The precept has remained the same. 3. Standing Orders. Currently being updated. 4. English Heritage Reorganisation. English Heritage is being split into two organisations, but this will not affect our arrangement. 5. Clerk's pension. The staging date is June 2016. 6. Deddington Festival. A contribution of £500 was made last year and it was minuted that this was a one off payment on condition that cars were not parked on the greens. This was consistent with the PC's policy of making one off payments either for a special reason or to help a new organisation get started, but not to help pay for continuing expenses. The Festival has asked for a general grant of £1,000 this year. The accounts (to March 2014) show an operating surplus for that year of £3,733, and a bank balance of £14,317. Cllr B Wood proposed, Cllr J Flux seconded the motion and the Council RESOLVED (10 votes for and 2 abstentions) that no grant be given.
54/15	Update from the Parish Council Representatives. School Governors. The PC was thanked for repairing the noticeboard outside the school. It was noted that the mooted expansion previously discussed by the Diocese and OCC looks likely to focus on Adderbury school rather than Deddington although the school has not had a clear steer from either organisation. When they next meet the Governors will vote on whether or not to expand as they have a power of veto. Neighbourhood Action Group. The group will meet bi-monthly and at the next meeting in June the new priorities will be set for the coming year. The Speed Watch events will continue. Deddington Charities Estate. The street lamps, cabling and most of the boxes have been removed from the Town Hall. DCE will try and get one box will be fitted to brick rather than the new render. Cllr A Collins is safely storing the Coat of Arms during the renovation works. A sign writer can do the work so the Clerk will ask Alan Gibbs if he would like to quote to do this and to contact the Chair if he is. The main village

	noticeboard will need to be temporarily removed for three months during the building work due to scaffolding. The Parish Notices will be posted on the Holly Tree noticeboard whilst the works are carried out. County Cllr A Fatemian joined the meeting at this point.																																													
55/15	County Cllr A Fatemian updated the Council. Town Hall Lighting. The request for the street lighting funding was refused but County Cllr A Fatemian has followed this up and hopes to get the funding signed off asap and the new light installed. Cosy Lane. It was mentioned that since OCC had cut the trees along Cosy Lane a large amount of rubbish had been uncovered that now needs removing. County Cllr A Fatemian agreed to speak to OCC Highways. Fix My Street. The Clerk asked whether this was under threat as she believed it was not in operation at the moment. County Cllr A Fatemian said that Fix My Street is not currently being used to its full capacity but he was not aware of any plans to scrap it. He said that he would check.																																													
56/15	Invoices for Payment: RESOLVED (unanimous) that the invoices for 19 February – 18 March 2015 totalling £3,721.56 were approved for payment.																																													
57/15	Report upon the investment of the parish Council's Funds as at 28 February 2015 <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>35,170.90</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>End June 2015</td> </tr> <tr> <td>Santander</td> <td>141,962.14</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Sept 2015</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Jan 2015</td> </tr> <tr> <td>Santander</td> <td>81,129.44</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Dec 2015</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Nov 2015</td> </tr> <tr> <td>Total</td> <td>540,778.03</td> <td></td> <td></td> <td>(This was incorrect again – so I've amended it)</td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	35,170.90	0.1%	Current		Santander	75,000.00	1.2%	1 Yr Fixed	End June 2015	Santander	141,962.14	1.1%	1 Yr Fixed	End Sept 2015	Santander	75,000.00	1.4%	1 Yr Fixed	End Jan 2015	Santander	81,129.44	1.1%	1 Yr Fixed	End Dec 2015	Nationwide	130,000.00	1.4%	1 Yr Fixed	End Nov 2015	Total	540,778.03			(This was incorrect again – so I've amended it)
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58/15	Correspondence: Request by Kennington Playing Fields to come and discuss pavilion design at Windmill Centre. Cllr J Flux suggested that they be advised to visit someone with newer pavilions.																																													
59/15	AOB as allowed by Chairman: None.																																													
60/15	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 15 April 2015 at 7.30pm in the Old School Room, Hempton . The meeting closed at 9.26pm.																																													