

DEDDINGTON PARISH COUNCIL

**Minutes of the Parish Council meeting held at The Old School Room, Hempton at
7:30pm on Wednesday 20 March 2019.**

Present: Cllrs M Cox, J Eames, J Higham, H Oldfield, S O'Neill, J Reeve, M Robinson, D Rogers, M Squires, M Swadling, T Timms and J Watts. **Also in attendance:** District Cllr B Williams, Deddington News representative, David Stewart and three members of the public.

48/19	Apologies: Cllr A Collins and County Cllr A Fatemian
49/19	Vacancy on the Parish Council. Confirmation that the Parish Council can co-opt at the April Meeting.
50/19	<p>Declarations of Interest.</p> <p>Pecuniary Interest Cllr S O'Neill declared a pecuniary interest in Agenda item 15 and 16 Neighbourhood Planning and Large Scale Developments Working Group Report as a land owner who left the meeting during their discussion.</p> <p>General Interest Cllrs J Eames and S O'Neill declared general interest in Agenda Item 13 a) Planning 19/00242/F Dragon Cottage, Tays Gateway, Deddington as they know the applicant. Cllrs M Cox and D Rogers declared a general interest in Agenda Item 13 b) Planning 19/00248/OUT Land to Rear of 19 The Paddocks Adj to Mill Close, Deddington as they have properties nearby. Cllr M Cox and Cllr H Oldfield Agenda Item 20 DCE as trustees of DCE.</p>
51/19	Minutes: Cllr J Reeve proposed and Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous by those in attendance of the meeting) that the minutes of the meeting held on 20 February 2019 were approved as a true record. The Chairman then signed the minutes.
52/19	Matters arising from the minutes and not referred to later on the Agenda: None
53/19	<p>10 Minute Open Forum: Representatives of the Deddy Car Fest addressed the council, confirming proposed road closures as in 2018. The event will take place on Sunday 9 June from 10am until 5pm with the same footprint with an addition of static cars on the space outside Eagles. Letter to be sent informing local businesses. Alternative parking will be at the Deddington School and NFU car park. Cllr M Cox requested the risk assessment document is provided. Cllr H Oldfield proposed, Cllr J Higham seconded the motion and the Council RESOLVED (Ten for and two abstentions) that the PC will cover the cost of £108 for the road closure.</p>
54/19	County Cllr A Fatemian update: None
55/19	<p>District Cllr B Williams update: Cllr J Watts joined the Meeting. The Business Plan 2019/20 & Medium Term Financial Strategy 2019/20-2023/24 were agreed. Council Tax 2019/20 Residents will pay £5 a year more towards their district council services. Cllr D Rogers passed on the PC thanks to Sue Marchand and her team for their help and said that they had gone the extra mile.</p>
56/19	<p>Finance & General Purposes.</p> <ol style="list-style-type: none"> 1) Banking. The bank reconciliation has been agreed. 2) Maturing investments. Two deposits mature in April. In view of the current bank balance of £283,473. To keep within the FSCS limit of £85,000 interest to be clawed back. Cllr D Rogers proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) for the Cambridge & Counties Bank deposit to be rolled over if the rate is reasonable and the interest is clawed back. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) for the United Trust Bank deposit to be rolled over, subject to reasonable interest rate. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that £85k from Cambridge and Counties is invested in Cambridge Building Society should there be no roll over arrangement offered. 3) Treasury Policy to be written and adopted in the future. 4) Major Expenditure Plan. This has been updated to the end of February. 5) Accounting System – Rialta. The Chart of Accounts has been agreed and is awaiting installation by Rialta. The new system will be run in Parallel with the Clerk's spreadsheet for several months. 6) RoSPA Inspections. Cllr J Watts proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) that a new Inspector will carry out the annual routine RoSPA inspection of the five sites, at a cost of up to £342.50. 7) Pocket Parks. The MCHLG application has been successful for £24,970 (plus £500 for an evaluation report). To enable the release of these funds, the Clerk has confirmed £7,500 additional funds are available. 8) Windmill Centre Lease The question of responsibility for insuring the building was discussed. This may require further Solicitor's advice. 9) Windmill Roof. It was agreed to ringfence the £40k for the Windmill roof. 10) Playground and Trail at the Windmill Centre. The main contractor is responsible for any shortcomings of their subcontractors. 11) Cemetery Fees Review. Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) to a 15% increase in fees. 12) Independent Remuneration Panel. Cllr D Rogers proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) that Cllrs can claim travel and other DPC related expenses.

57/19	<p>Review of Polices</p> <p>a) Grievance Policy and Disciplinary Policy. Cllr H Oldfield proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) that the new Grievance and Disciplinary policies be adopted.</p> <p>b) Asset Register. Cllr H Oldfield proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) that the assets register is agreed with the solar panels to be added in April.</p> <p>c) Cemetery Rules. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) the updated Cemetery Policy be adopted with an additional safety policy.</p> <p>d) Freedom of information Policy. Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) the updated Freedom of Information Policy be adopted.</p> <p>e) Anti-Fraud Policy. Cllr H Oldfield proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) the updated Anti-Fraud Policy be adopted.</p> <p>f) All other Policies. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the policies with no changes, bar a date change, continue to be adopted. (Financial Regulations, Investment strategy, Code of conduct policy, Document retention policy, Privacy Statement, Delegated Powers, Public Access, PC Website Policy, Exclusive Right of Burial Privacy statement, Privacy statements – Allotments, Castle Grounds, Risk Assessments, Grant Application Policy, Speed Watch Policy and Complaints Policy).</p>																																																		
58/19	<p>Approval of Invoices for Payment. Cllr M Robinson proposed, and Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £9,448.75 were approved for payment.</p>																																																		
59/19	<p>Report upon the investment of the Parish Council's Funds as at 28 February 2019.</p> <table border="1" data-bbox="177 741 1461 1048"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,523.54</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current*</td> <td>283,473.29</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>133,896.67</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2019</td> </tr> <tr> <td>Nationwide BS</td> <td>82,719.32</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Mid July 2019</td> </tr> <tr> <td>Hampshire TB</td> <td>78,456.73</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>Early Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,919.63</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>Early April 2019</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.6%</td> <td>1 Yr Fixed</td> <td>Mid-April 2019</td> </tr> <tr> <td>Skipton Building Society</td> <td>85,000.00</td> <td>1.0%</td> <td>1 Yr Fixed</td> <td>May 2019</td> </tr> <tr> <td>Total</td> <td>836,989.18</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £1,606.05 of uncleared cheques which have been taken off to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,523.54	0.1%	Imprest		Current*	283,473.29	0.1%	Current		Nationwide BS	133,896.67	0.75%	1 Yr Fixed	Mid Nov 2019	Nationwide BS	82,719.32	0.75%	1 Yr Fixed	Mid July 2019	Hampshire TB	78,456.73	1.3%	1 Yr Fixed	Early Feb 2020	Cambridge & Counties	85,919.63	1.3%	1 Yr Fixed	Early April 2019	United Trust	85,000.00	1.6%	1 Yr Fixed	Mid-April 2019	Skipton Building Society	85,000.00	1.0%	1 Yr Fixed	May 2019	Total	836,989.18			
Account	Balance	Interest	Notice	Valid Until																																															
Imprest	2,523.54	0.1%	Imprest																																																
Current*	283,473.29	0.1%	Current																																																
Nationwide BS	133,896.67	0.75%	1 Yr Fixed	Mid Nov 2019																																															
Nationwide BS	82,719.32	0.75%	1 Yr Fixed	Mid July 2019																																															
Hampshire TB	78,456.73	1.3%	1 Yr Fixed	Early Feb 2020																																															
Cambridge & Counties	85,919.63	1.3%	1 Yr Fixed	Early April 2019																																															
United Trust	85,000.00	1.6%	1 Yr Fixed	Mid-April 2019																																															
Skipton Building Society	85,000.00	1.0%	1 Yr Fixed	May 2019																																															
Total	836,989.18																																																		
60/19	<p>Planning Matters.</p> <p>Applications.</p> <p>a) 19/00242/F Dragon Cottage, Tays Gateway, Deddington. Single storey side extension. In keeping 'infill' joining cottage to garage. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (ten for two abstentions) no objection.</p> <p>b) 19/00248/OUT Land to Rear of 19 The Paddocks Adj to Mill Close, Deddington. Proposed two dwellings. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (nine for and three abstentions) objection to this application on the grounds of overdevelopment, backfill development and is an undesirable precedent which affects the nature of the Paddocks heritage, no vehicular access to the site from the Paddocks, proposed access is through the existing sewage pumping station, additional access route into this field from Mill Close, considerable disruption and inconvenience associated with the proposals related to moving the sewage pumping station which services 44 houses, there is no guarantee that it would work as effectively if relocated, the pumping station only has the capacity to go off-line for 14 hours, the noise of an tanker pumping will result in a nuisance to residents, the application is for two dwellings, but the details are very vague.</p> <p>c) 19/000/73/TCA Hoopnins, 5 Manor Farm Barns, Hempton Road, Deddington. T1 x Cherry Tree - 8 feet from house with roots potentially undermining house. Cllr S O'Neill proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (eight for and four abstentions) no objection.</p> <p>d) 19/00357/F Appletrees, Hopcraft Lane, Deddington. Demolish rear conservatory and outbuildings and erect two storey rear extension. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council RESOLVED (eleven for one abstention) no objection.</p> <p>Approvals</p> <p>18/02217/LB and 18/02216/F Tchure Cottage, 10 High Street, Deddington. 18/02059/F & 18/02060/LB Castle House Cottage, 1 Hopcraft Lane, Deddington. 18/02221/LB Manor Farm House, Clifton. 18/01855/F Compton Cottage, Philcote Street, Deddington. 19/00043/TPO Sentry House, Castle Street, Deddington. 19/00012/F Gegg's Lodge, Hempton Road, Deddington. 18/02208/F Ilbury Farm, Nether Worton Road, Hempton.</p> <p>Refusals. None</p> <p>Withdrawals. None.</p> <p>Correspondence. Copy of a Letter following a complaint to the Environment Office regarding the Tennis Club application to increase the number of nights flood lights are allowed.</p>																																																		

61/19	<p>Windmill Centre Redevelopment Working Group.</p> <p>1) Children's Play Area and Woodland Trail.</p> <p>a) Main Play area: Creative Play's subcontractors have left the site in a poor state. The site will need signs with the PC contact details and the email address. Signs will also be needed at Welford Piece and Wimborn Close Play area. Cllr D Rogers proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) to purchase signage up to £600.</p> <p>b) Multi-play piece. Trevor Stewart is due to start on 25 March, and complete around 2 May.</p> <p>2) Pocket Parks Initiative. CDC is awaiting our instructions to release the funds. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that Trevor Stewart is contracted to do the work at a cost of up to £33,074. There are various Pocket Park conditions that the PC need to adhere to.</p> <p>3) Windmill Centre Building. Contracts for the heating system and doors have been sent out. A grant request for funding of LED lighting was unsuccessful. CCTV quotes will be brought to the April meeting.</p>
62/19	Neighbourhood Planning – Cllr A Collins Cllr S O'Neill left the meeting at this point. The Neighbourhood Plan is in.
63/19	Large Scale Developments Working Group Report – Cllr D Rogers Land West of Wimborn Close. There has been a change in design with the balancing pond being put to the north west of the site which raise concerns that it was at a higher point than the front (south) of the site.
64/19	<p>Environment and Recreation. Cllr S O'Neill returned to the meeting.</p> <p>1) Welford's Piece. Mats are to be installed.</p> <p>2) Speed Watch. More volunteers would be welcome. Deddington News to ask those interested to contact Clerk.</p> <p>3) Litter Pick. Many thanks to all helpers.</p> <p>4) Request to hold a party at the Windmill Centre, 14 September 2019. Risk assessment forms will be needed.</p> <p>5) Stewards Shed. Power issue identified. Inventory of tools and equipment to be undertaken by Steward.</p> <p>6) Memorial Testing. Contact made to ERB holders to rectify issues identified.</p> <p>7) Footpath Registration of Castle Grounds entrance. This has been started and is ongoing.</p> <p>8) Tree Charter. The tree policy is to replant trees when they are taken down.</p> <p>9) Clifton Bench and Noticeboard. These should be repaired or replaced. Recycled plastic benches were suggested which can look like natural wood or dark in colouring. To be discussed at the April Meeting.</p> <p>10) Hempton Planters. Cllr J Watts asked if the Deddington News can publicise this to see if a local volunteer or business could help repair and replant these.</p>
65/19	Update Parish Vulnerable List. PC to consider bringing working group back together to update.
66/19	<p>Highways and Transport</p> <p>1) Grass Verges. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that a policy for Planning applications is adopted that requests that grass verges are made good once building works are complete.</p> <p>2) Wheelie Bins, no fly tipping complaints. This is ongoing, to carry forward to June 2019.</p> <p>3) New Street Bus Stop. The additional post has yet to be installed.</p> <p>4) Deddington Grange. This is ongoing; the powering up of the Toucan crossing is outstanding.</p> <p>5) Hempton HGV's. The PC has sent three emails since January, with no reply as yet.</p> <p>6) Hudson Street/Grove Crossing Signs. Meeting to be rescheduled.</p> <p>Transport - Nothing to report.</p>
67/19	Venues for PC Meetings, June 2019-May 2020. It was agreed that bookings are made at the Windmill Centre (5 bookings), Holly Tree Club (4 bookings) and Old School Room, Hempton (4 bookings). Clerk to circulate a list of confirmed dates and venues.
68/19	<p>Update from Parish Council Representatives.</p> <p>DCE. Concern was again raised that the PC will no longer have allocated trustee places on the new Deddington Charities Estate COI. It was recognised that the DCE had done great work to the Alms Houses and the Town Hall. Cllr M Squires proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (Eight for, two against and two abstentions) write to the Charity Commission to request that the PC remained Trustees on the charity. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (Unanimous) that a letter of thanks to be sent to the Deddington Charity Estates thanking all the hard work of the committee.</p> <p>OALC Term. Cllr M Cox circulated minutes of the OALC Executive Meeting March 11 2019.</p>
69/19	Correspondence: None
70/19	Any Other Business - No decisions can be taken under this agenda item: Cllr M Cox kindly circulated the Blandford Fly leaflet.
71/19	Date of the next meeting: The next Parish Council meeting will take place on Wednesday 17 April 2019 at 7.30pm at the Holly Tree Club, Deddington. The meeting closed at 9:22pm.