

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Deddington Church, Deddington at 7:30pm on Wednesday 18 March 2020.

Present: Cllrs D Rogers (Chair), A Collins, M Cox, H Oldfield, M Squires, T Timms and J Watts. **Also, present:** County Cllr A Fatemian and District Cllr B Williams, a Deddington News rep and one member of public.

43/20	Apologies: Cllrs J Eames, J Higham, S O'Neill, M Robinson, J Reeve and M Swadling.
44/20	Co-option of a Councillor. Deferred until the next meeting.
45/20	<p>Declarations of Interest.</p> <p>Pecuniary Interest Cllr A Collins 51/20 VE Day expenses as responsible for organising the event, having paid the deposit for the marquee.</p> <p>General Interest Cllr M Cox 51/20 I) Church Clock Service as husband is a bell ringer and 54/20 Planning e) 20/00431/F Town Hall, Market Place, Deddington as a member of DCE. Cllr H Oldfield 54/20 Planning e) 20/00431/F Town Hall, Market Place, Deddington as a member of DCE. Cllr D Rogers 60/20 d) Hempton Road parking as a nearby resident.</p>
46/20	Minutes: Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 19 February 2020 were a true record of the meeting.
47/20	Matters arising from the minutes and not referred to later on the Agenda: Cllr M Squires asked that consideration be given to placing an ACV on the Duke of Cumberland's Head.
48/20	10 Minute Open Forum: A representative of the parish Cov-19 volunteer group spoke with the Council to inform of there being a robust solution for the elderly and vulnerable in the Parish. Ongoing solutions were being sought for card payments at the Co-op and also how third parties could collect prescriptions at the Delmergate pharmacy.
49/20	County Cllr A Fatemian. Confirmed that the noticeboard could be installed but asked that consideration given to any services lying underneath.
50/20	District Cllr B Williams update: Nothing noted.
51/20	<p>Finance & General Purposes.</p> <p>a) Bank and Investments. The Bank Reconciliation balances. The Disposition of Council Funds schedule had been circulated showing total funds of £724,941. It was noted that the change in interest rates has seen a lowering of interest income. Recent deposits include: TOE monies £500, English Heritage £1,900, Locality monies £3,850.</p> <p>b) Parish Action Plan. Feedback from Working Groups collated by Cllr H Oldfield. Planning yet to respond, a draft document has been circulated in the meantime.</p> <p>c) Grass cutting. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that two extra cuts at £156 per year for next three years are agreed for the Windmill sports pitches.</p> <p>d) VE Day expenses: The VE day celebrations had been postponed, possibly until VJ day. Cllr D Rogers proposed, Cllr M Cox seconded the motion and the Council RESOLVED (six for and one abstention) that Cllr A Collins be reimbursed the £400 marquee deposit after checking with marquee company to see if they will reimburse any other monies or be able to transfer the booking. The Clerk to then check the insurance.</p> <p>e) Review of Asset Register. To be held over to April 2020.</p> <p>f) Pocket park additional costs. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) to spend an additional £3,500 to complete the pocket park.</p> <p>g) Grant request from Allotment Society for noticeboard. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to match fund the noticeboard for £300 under section 137.</p>

	<p>h) Appoint accountant. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that up to £240 (six hours) with a review of possible additional hours if necessary.</p> <p>i) Dates for future meetings. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the venue for the April meeting be changed to the church.</p> <p>j) Covid-19. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out, where possible, by consultation with members by electronic means or telephone. The Clerk will further consult with the Chairman and Vice Chair as necessary. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place. Cllr M Squires proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that the PC waive the Cllr attendance rule for the year.</p> <p>k) Emergency planning. The snow wardens have been asked if willing to volunteer to look after elderly and vulnerable people in their area.</p> <p>l) Church Clock Service. To work on a solution to reimburse the church.</p> <p>m) Church Floodlight Electric costs. To work on a solution to reimburse the church.</p> <p>n) Cov-id volunteer printing. Cllr H Oldfield proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) to refund the £54.89 the Chair had paid for printing.</p> <p>o) Neighbourhood Planning grant. As the PC are conducting what is essentially a new NP more grant money may be available.</p>																																																		
52/20	<p>Approval of Invoices. Cllr M Cox proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £27,413.51 were approved for payment.</p>																																																		
53/20	<p>Report upon the investment of the Parish Council's Funds as at 29 February 2020.</p> <table border="1" data-bbox="196 1160 1490 1473"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>216,580.63</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>85,000.00</td> <td>1.25%</td> <td>125 day notice</td> <td>(opened Nov 19)</td> </tr> <tr> <td>Redwood Bank</td> <td>85,000.00</td> <td>1.6 %</td> <td>95 day notice</td> <td>(opened Aug 19)</td> </tr> <tr> <td>Hampshire TB</td> <td>79,679.47</td> <td>1.55%</td> <td>1 Yr Fixed</td> <td>03 Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,000.00</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>14 April 2020</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.95%</td> <td>1 Yr Fixed</td> <td>24 April 2020</td> </tr> <tr> <td>Skipton Building Society</td> <td>86,022.86</td> <td>1.5%</td> <td>1 Yr Fixed</td> <td>21 May 2020</td> </tr> <tr> <td>Total</td> <td>724,782.96</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £3,525.37 of uncleared cheques, deducted to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	216,580.63				Nationwide BS	85,000.00	1.25%	125 day notice	(opened Nov 19)	Redwood Bank	85,000.00	1.6 %	95 day notice	(opened Aug 19)	Hampshire TB	79,679.47	1.55%	1 Yr Fixed	03 Feb 2020	Cambridge & Counties	85,000.00	1.3%	1 Yr Fixed	14 April 2020	United Trust	85,000.00	1.95%	1 Yr Fixed	24 April 2020	Skipton Building Society	86,022.86	1.5%	1 Yr Fixed	21 May 2020	Total	724,782.96			
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54/20	<p>Planning Matters.</p> <p>Applications.</p> <p>a) 20/00266/LB Manor Farm House, Main Street, Clifton. Replacement of timber windows. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>b) 20/00447/TCA End Cottage, The Stile, Deddington. Tree Works. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>c) 20/0339/CLUP 41 Mill Close, Deddington. Demolition of conservatory erection of single storey extension. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>d) 20/00460/F Barn Cottage, Hempton. Demolish single storey rear extension and erect two storey. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>e) 20/00431/F Town Hall, Market Place, Deddington. Retrospective. Change of use of part of ground floor and first floor from community to Art Gallery. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (five for and two abstentions) no objection.</p>																																																		

	<p>f) 20/00261/F Tara, Duns Tew Road, Hempton. Two storey side extension and porch. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>g) 20/00448/LB and 20/00446/F 8 Castle Street, Deddington. Replace bulky roof window. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>h) 20/00533/F 7 The Beeches, Deddington. Convert loft over garage and insert rear dormer. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>i) 20/00574/F Land North of Hill Farm Hill Farm Lane Duns Tew. Installation of a standalone Solar PV array, associated infrastructure, access and landscaping. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>j) 20/00724/OCC Oxfordshire County Council Depot Deddington Hill Banbury Road Deddington. Demolition of the existing training and storage building. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no comment.</p> <p>k) 20/00677/TCA Heathfield House, High Street, Deddington. Tree works. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>l) 20/00294/F Agricultural building, Clifton Road, Deddington. Demolition and erection of replacement building. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>m) WMC request permission from PC to seek retrospective planning permission for Windmill illuminated sign. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) permission granted.</p> <p>Appeals Appeal 19/02444/OUT Land South of Home Farm for 14 new dwellings Appeal 19/00831/OUT Land South of Home Farm for 15 new dwellings Bowler House, New Street, Deddington. Single story rear extension</p> <p>Correspondence Castle Dene planning enforcement - windows Canopy on Nellie and Dove planning enforcement - canopy</p>
55/20	Neighbourhood Planning. Neil Homer is to arrange a meeting with Cherwell District Council.
56/20	Large Scale Developments Working Group. Nothing noted.
57/20	Rise in trespass, burglary and theft in the Parish. The Deddington News were asked to raise parishioner awareness of the upturn in crime.
58/20	Hempton Play Area. Cllr M Squires proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to proceed with planning application at a cost of £231.
59/20	<p>Environment and Recreation Working Group</p> <p>a) Clifton Flooding. On-going.</p> <p>b) CCTV at the Courts. Cllr M Swadling investigating options.</p> <p>c) Electric Vehicle Charging. Initial problems with completing the grant application.</p> <p>d) Block Paving at the Windmill. Cllr M Squires proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) proceed with block paving but make arrangement for the cables to be put in place and install the EV later.</p> <p>e) E-mail from Church mowers. To consider in April.</p> <p>f) Parish Spring Clean. There was an excellent turn-out and thanks passed for those who volunteered.</p> <p>g) Village stewards. Cllr M Squires proposed, Cllr T Timms seconded the motion and the Council RESOLVED (five for and two against) to ask the Steward to self-declare if wishing to continue to work.</p> <p>h) Windmill redevelopment. Cllr M Robinson's report was received.</p>
60/20	<p>Highways and Transport.</p> <p>a) Wheelie Bins. Ongoing. One found to be unlocked Clerk to ask Stewards' to ensure that bins are always locked after use. But that steward should unlock bins prior to the next parish litter-pick so that collected rubbish can be stored there.</p>

	<p>b) Earls Lane – Electric charge point. A resident contacted the Council regarding a car charging on double yellows opposite the school and has been seen charging in school hours. The Clerk to inform OCC, CDC and TVP. As it is an OCC issue, if car parked there on double lines an enforcement issue; in conservation area therefore requires planning permission.</p> <p>c) St Thomas Street – request for 20mph or slow down road markings and pavement improvements. Cllr H Oldfield to draft a letter of support and the Clerk to forward to OCC with the complaint.</p> <p>d) Parking on verges and blocking of access to verges – Hempton Road and New St outside Stile House. Cllr M Cox proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the PC do not support any action that residents take to cordon off grass verges anywhere in the parish be it with boulders, red tape or wooden posts. It is an infringement and OCC will be informed.</p> <p>e) Vegetation overhanging footpath in Earls Lane. Reported via Fix my Street.</p> <p>f) Earls Lane – lack of footpath and safety concerns. A note has been passed to OCC regarding the lack of a pavement on Earls Lane directly opposite the main pupil entrance to the Primary School and for a distance towards the main Banbury road.</p> <p>g) Road traffic Closure. Maintenance works A43 roundabout M40 junction 10 the A43 Ardley Roundabout and adjoining exit / entry slip roads. Work is due to start in early June 2020 and is scheduled for completion by the beginning of July 2020.</p> <p>h) Temporary Road Closure and “No Waiting” restriction at Bicester, B4030 Steeple Barton. Carriageway resurfacing works the temporary closure and will operate on 1 April 2020.</p>
61/20	VE and VJ Day 2020 (8 May and 15 August). Cllr A Collins proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) to indefinitely postpone the celebrations.
62/20	Update from the Parish Council Representatives. None.
63/20	Any other business. None.
64/20	Date of the next meeting: The next Parish Council meeting will take place on Wednesday 15 April 2020 at 7.30pm at the Old School Room, Hempton. The meeting closed at 8:32pm
65/20	Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 1). Staff pay increase. Cllr M Squires proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) to increase by 2% from 1 April and make necessary adjustments when new pay scales are agreed.