

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Deddington Church at 7:30pm on Wednesday 16 March 2022. Present: Cllrs D Rogers (Chair), A Collins, M Cox, J Eames, S O'Neill, H Oldfield, M Robinson, C Snashall, M Squires, T Timms, J Watts **Also, present:** Cherwell District Cllr B Williams, a Deddington News representative and three members of the public.

39/22	Apologies: Cllrs J Higham, M Swadling and County Cllr A Fatemian. J Reeve did not attend.																																																		
40/22	<p>Declarations of Interest</p> <p>Pecuniary Interest Cllr S O'Neill 50/22 Neighbourhood Planning as a local land owner and did not take part in this part of the meeting.</p> <p>General Interest: Cllr S O'Neill 49/22 Planning e) 22/00603/M106 Land South of Home Farm House, Clifton Road, as she is Chair of the Deddington Housing Association. Cllr A Collins 54/22 E&R c) Lookout agreement as knows a partner.</p>																																																		
41/22	Minutes: Cllr A Collins proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 16 February 2022 were a true record of the meeting.																																																		
42/22	Matters arising from the minutes and not referred to later on the agenda: None.																																																		
43/22	10 Minute Open Forum: None.																																																		
44/22	County Cllr A Fatemian update: None.																																																		
45/22	District Cllr B Williams update: Written report received.																																																		
46/22	<p>Finance and General Purposes.</p> <p>a) Queens Diamond Jubilee. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the clerk request the full £1,125 on offer from CDC.</p> <p>b) OALC membership. Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to continue this annual membership at a cost of £389.05 + VAT. It was noted that Cllrs D Rogers and M Cox are members.</p> <p>c) OPFA membership. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to continue this annual membership at a cost of £56.</p> <p>d) Cemetery Rules. To be discussed in the next meeting.</p> <p>e) Future meeting venues. Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to hold the next meeting in the Old School Room and Church, Hempton.</p> <p>f) Annual Parish Meeting. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to hold the Annual Parish Meeting on Wednesday 27 April at 7:30pm. Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to hold the Annual Parish Meeting in the Hempton Lounge, Windmill Centre, Deddington.</p>																																																		
47/22	Approval of invoices: Cllr A Collins proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £4,203.68 were approved for payment.																																																		
48/22	<p>Report upon the investment of the Council's Funds as at 28 February 2022.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account</th> <th style="text-align: right;">Balance</th> <th style="text-align: right;">Interest</th> <th style="text-align: left;">Notice</th> <th style="text-align: right;">Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td style="text-align: right;">83,810.76</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td style="text-align: right;">7,697.98</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Bank</td> <td style="text-align: right;">85,750.87</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td style="text-align: right;">87,227.26</td> <td style="text-align: right;">0.95%</td> <td>95 day notice</td> <td>Opened August '19</td> </tr> <tr> <td>Hampshire TB</td> <td style="text-align: right;">79,254.76</td> <td style="text-align: right;">0.95%</td> <td>1 year fixed deposit</td> <td>22 July 2022</td> </tr> <tr> <td>Cambridge and Counties</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.00%</td> <td>1 year fixed deposit</td> <td>21 July 2022</td> </tr> <tr> <td>Untied Trust Bank</td> <td style="text-align: right;">88,099.80</td> <td style="text-align: right;">0.75%</td> <td>1 year fixed deposit</td> <td>26 April 2022</td> </tr> <tr> <td>Skipton Building Society</td> <td style="text-align: right;">87,968.05</td> <td style="text-align: right;">0.35%</td> <td>1 year fixed deposit</td> <td>21 May 2022</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">604,809.48</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	83,810.76		Current		Imprest	7,697.98		Imprest		Unity Bank	85,750.87				Redwood Bank	87,227.26	0.95%	95 day notice	Opened August '19	Hampshire TB	79,254.76	0.95%	1 year fixed deposit	22 July 2022	Cambridge and Counties	85,000.00	1.00%	1 year fixed deposit	21 July 2022	Untied Trust Bank	88,099.80	0.75%	1 year fixed deposit	26 April 2022	Skipton Building Society	87,968.05	0.35%	1 year fixed deposit	21 May 2022	Total	604,809.48			
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49/22	<p>Planning Report.</p> <p>Applications</p> <p>a) 22/00201/DISC Land North of Hempton Road and West of Wimborn Close, Deddington. Discharge of conditions – Travel information pack, water efficient detail and electric vehicle charging. Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council</p>																																																		

- RESOLVED** (unanimous) that the Council have no comments on the water efficiency calculations but request that all houses being built are fitted with at least 32-amp EV charging points.
- b) **22/00661/DISC Land South Home Farm House, Clifton Road, Deddington.** Discharge of condition – water efficiency and electric vehicle charging plan. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) that the Council have no comments on the water efficiency calculations but request that all houses being built are fitted with at least 32-amp EV charging points.
 - c) **22/00424/LB & 22/00423/F Folly Cottage, The Lane, Hempton.** Removal of double glazing and erection of single storey glazed rear extension with 'green' planted roof. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (unanimous) no objection.
 - d) **22/00590/TCA Deddington Health Centre, Earls Lane, Deddington.** Tree works. Cllr S O'Neill proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) no objection.
 - e) **22/00603/M106 Land South of Home Farm House, Clifton Road, Deddington.** Modification to S106 to allow commuted sum. Cllr J Eames proposed, Cllr H Oldfield seconded the motion and the Council **RESOLVED** (unanimous) no objection but would request that the commuted sum be spent either in Deddington or be gifted to Deddington Housing Association towards their new build plans for two bungalows for those with disabilities. Cllr D Rogers to speak with CDC Housing Officer for more information. Richard Broadbent to look into the costs.
 - f) **22/00472/LB Berwick House, New Street, Deddington.** Change living room to kitchen. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council **RESOLVED** (unanimous) no objection.
 - g) **22/00524/F Stone Cottage, 2 High Street, Deddington.** Loft conversion. Cllr S O'Neill proposed, Cllr J Eames seconded the motion and the Council **RESOLVED** (unanimous) no objection.
 - h) **22/00614/F 4 Hempton Road, Deddington.** Construction of conservatory to rear of property. Cllr S O'Neill proposed, Cllr C Snashall seconded the motion and the Council **RESOLVED** (unanimous) no objection.

Refusals

21/02879/OUT Plot F Land East of Oxford Road, Deddington.

Correspondence

Complaint received from a parishioner in Chapel Square regarding the new purple shop front paint and the window decals. The parishioner reported others also shared similar views.

Planning Appeal

22/00007/REF Outline application for the erection of a detached dwelling (3-bed) and associated works. Land adjacent to allotments off Duns Tew Road, Hempton, OX15 0QZ.

Cllr S O'Neill left the meeting.

- 50/22 **Neighbourhood Development Planning. Cllr A Collins.**
- a) **NDP Terms of Reference, as recommended by Clerk.** To be brought back to the Council next month.
 - b) **Potential site of new nursery.** Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (unanimous) that the council will write to the developer expressing interest in the proposition but explaining that the Council is not able to discuss it at this point, and to write to the nursery expressing potential caveats. The PC feel that the right time to progress the issue is once an application has been received.
 - c) **Management of open space on new developments.** Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council **RESOLVED** (unanimous) to respond to the three correspondents saying that the Council will consider matters as planning applications come in on a case-by-case basis.
 - d) **Local Green Spaces (LGS).** Cllr A Collins proposed, Cllr M Cox seconded the motion and the Council **RESOLVED** (unanimous) that the steering group examine the LGS criteria and see where it does not fulfil as highlighted by the landowners' letters. The landowners to be informed of this decision. To be brought back to Council in April.
 - e) **Satin Lane allotments (LGS).** Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council **RESOLVED** (unanimous) to respond to the allotment's owners, offering to send PC representative to listen to their comments and report back to the Council, with a request for an agenda to be sent before a meeting is set.
 - f) **NDP informal consultation.** Expression by members of the council the need to discuss the documents in Council prior to acceptance. Discussion regarding the significance of the Cherwell Local Plan, with the need ensure that the NDP informal consultation documents do not contravene

	<p>any Cherwell policies expressed, thus undermining the hard work done. Landowners to be given clarity on how decisions are being made.</p> <p>Cllr M Squires entered the meeting.</p> <p>Council informed that the Clerk has raised concerns (16 March) and that these have not been responded to as not on the agenda. It was noted that landowner engagement regarding LGS happened too late and that there was an intention to finalise the consultation document before landowners had a chance to make representations or have the SG consider them. Cllr H Oldfield disputed this on the grounds that she said it was misleading.</p> <p>District Cllr B Williams left the meeting.</p> <p>Suggestion that the documents are reconsidered and are returned to the Council at a later date. Additional suggestion of the option of doing a presentation on the full policies to ensure transparency, and to open it up to those that are interested. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the motion FELL (3 for, 6 against, 2 abstentions) to submit the documents in their current form.</p> <p>g) Clerks email regarding the NDP process. In response to the Clerk's previous email, it was decided that all previous NDP minutes are to be sent to council via the Clerk. Cllr D Rogers said minutes maybe be useful to, in the future, provide CDC or examiner with the evidence on how decisions were recommended. The NDP website is in the process of being updated regarding the documentation and the consultation process, which is currently dated as 2017. Cllr C Snashall requested that documents sent to the Council are done in good time so that they can be read prior to the meetings. Comments were made regarding the justification of the Clerks email and it was noted that the Clerks' role, as the Council's Proper Officer, is to ensure that council acts appropriately. Further discussion to occur via email regarding the issues raised before the next steering group meeting.</p>
51/22	<p>Finance and General Purposes.</p> <p>a) Neighbourhood Development Plan (NDP) consultation banner. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to approve the purchase of banner at a cost of £239 + VAT.</p> <p>b) NDP consultation printing. Not possible to approve at this point.</p> <p>c) NDP recording and analysing. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to approve £1,000 to cover this.</p> <p>d) NDP consultation and accompanying documents upload. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to approve £250 to cover this work.</p> <p>e) NDP consultation mapping licence. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) to approve £50 +VAT for this.</p>
52/22	<p>Large Scale Development Working Group. Cllr D Rogers.</p> <p>Affordable Housing at Clifton Road development. The developers suggested that the five affordable housing units should be at a reduced percentage of market value (in perpetuity) available to Deddington residents and those with connections to Deddington to fulfil its affordable housing quota. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) that Cllr D Rogers talk with the housing officer concerning the pros and cons of the proposal, with the Council additionally wanting to add key workers as defined by the government list.</p> <p>Cllr S O'Neill re-entered the meeting.</p>
53/22	<p>Highways and Transport. Cllrs M Cox and H Oldfield.</p> <p>a) Streetlight on all day. Still on all day despite being reported several times.</p> <p>b) Traffic light cameras. Now an urgent issue.</p> <p>c) Road marking arrows at traffic lights. Now an urgent issue. Clerk to chase County Cllr A Fatemian.</p>
54/22	<p>Environment and Recreation Working Group. Cllr M Robinson.</p> <p>a) No mow May – May & June 2022. Deddington News and social media publicity showed majoring of views in favour. Cllr M Squires proposed, Cllr M Cox seconded the motion and the Council RESOLVED (8 for, 2 against, 1 abstention) that the Parish partake in No mow May & June with the exclusion of safety zones, playgrounds and other areas detailed in the comprehensive list.</p> <p>b) Dog poo bin signs. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to approve the sign.</p> <p>c) Lookout agreement. Annual review. Cllr M Robinson proposed, Cllr T Timms seconded the motion and the Council RESOLVED (10 for, 1 abstention) to renew the agreement.</p> <p>d) Water fountain. Cllr M Robinson proposed, Cllr J Watts seconded the motion and the Council RESOLVED (10 for and one against) to the install the water fountain with monies already agreed,</p>

55/22	<p>Update from the Parish Council Representatives. DCE not interested in taking over any of the five houses on Clifton Road.</p>
56/22	<p>Any other business. Elections. Tight timescales. Nomination packs should be on the way. Ukraine. A couple of people in Hempton are looking at taking people in and looking to get groups together if this should occur. To be brought back to the next meeting.</p>
57/22	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 20 April 2022 in Old School Room and Church, Hempton. Meeting closed at: 21:50pm.</p>
58/22	<p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 2.</p> <ul style="list-style-type: none"> a) Minute secretary contract of employment. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (9 for, 2 abstentions) to adopt the proposed contract. b) April 2021 pay review and back pay. On the 28 February the pay increase from the 1 April 2021 was decided at 1.75%. c) CiLCA progress. Final results have not yet received but the Clerk has received an exemplary pass for her finance submission. d) Additional hours for Alpha and Cemetery work. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to add an additional 20 hours for work on the Alpha package. Memorial testing to be brought back next month.