

## DEDDINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held at 7:30pm at the Old School Room, Hempton, on Wednesday 20 March 2024.

**Present:** Cllr H Oldfield (Chair), A Collins, M Cox, T Darwall-Smith, G Fisher, N Mylne, J Norton, S O'Neill, M Robinson, C Snashall, M Swadling, A Swan, T Timms and J Watts **Also, present:** Cherwell District Cllr B Williams, Parish Clerk, 2 members of the public, and a Deddington News Representative.

44/24	<b>Apologies:</b> None.
45/24	<b>Co-option of Councillor:</b> Cllr H Oldfield proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) to co-opt Tim Darwall-Smith onto the Council. Cllr A Collins proposed, Cllr J Norton seconded the motion and the Council <b>RESOLVED</b> (unanimous) to co-opt Graham Fisher onto the Council.
46/24	<b>Declarations of Interest</b> <b>General Interest:</b> Cllrs S O'Neill and C Snashall 52/24 item f) Update on lease extension to the DHA. Cllr M Cox 52/24 item l) Tree works at Satin Lane. Cllrs J Norton and M Swadling 57/24 item f) 23/01685/F The Hawthorns, County View, Clifton. <b>Pecuniary Interest:</b> Cllr S O'Neill 57/24 item a) 24/00328/F Plot F Land East of Oxford Road, Deddington.
47/24	<b>Minutes:</b> Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on 21 February 2024 were a true record of the meeting, subject to amendments made by Cllr S O'Neill regarding declarations of interest.
48/24	<b>Matters arising from the minutes and not referred to later on the agenda:</b> None.
49/24	<b>10 Minute Open Forum:</b> The Chairman of the North Oxford and Cotswold Military Vehicle Trust, Tony King, addressed the Council regarding the links between Sir Percy Hobart, Second World War general and "genius" designer of tanks, and the Parish. The Council were asked to consider the placement of a memorial stone in Deddington in celebration of General Hobart. Council to consider the request, including potential location and the opportunity to coincide stone erection with a Parish event. Agenda item for next month. A member of the public addressed the Council regarding the replacement of the VASes – see 60/24 item c. The resident expressed concerned regarding car speeds along New Street and about the increase of HGVs coming through the village at speed. Discussion regarding securing signs which indicate the actual speed of the driver. Council is asking for VASes appropriate for the new 20mph limit and for enforcement. The member of the public informed the Council that she would be happy to volunteer for the community speed watch.
50/24	<b>County Cllr A Fatemian update:</b> Written report received. Discussion regarding project aimed at eradicating Blandford Fly. Proposed share of fee would only cover survey by Bournemouth University team not subsequent spraying. Council agreed the problem is not solely confined to the River Cherwell (subject of survey). More information needed before Council can make a decision.
51/24	<b>District Cllr B Williams update:</b> Written report received. Update provided regarding the air diffusion tube which is now in place just south of the library in the High Street.
52/24	<b>Finance and General Purposes.</b> a) <b>Sign off Internal control checklist – February 2024.</b> b) <b>To update on Windmill Roof.</b> Cllr J Watts proposed, Cllr C Snashall seconded the motion and the Council <b>RESOLVED</b> (unanimous) to authorise payment of £3,953.33 for vertical cladding for two sides of gable not covered in original spec. c) <b>Confirmation of changes to website in light of website accessibility workshop.</b> Thanks to Cllr M Robinson for her work on this. Now 100% compliant. Cllr M Robinson proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) to update the web accessibility statement on the website. d) <b>Parish Newsletter update.</b> Thanks to Cllr H Oldfield for preparing this. Hope to have it distributed by the end of the month. Request for volunteers to help deliver it. Cllr C Snashall proposed, Cllr N Mylne seconded the motion and the Council <b>RESOLVED</b> (unanimous) to distribute the Parish Newsletter. e) <b>To consider purchase of shared Windmill noticeboard.</b> Cllr J Watts proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) to purchase a shared Windmill noticeboard for a cost up to £300.

	<p>f) <b>Update on lease extension to the Deddington Housing Association.</b> Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (12 for, 2 abstentions) to authorise the Clerk to apply for the original documents from Cherwell District Council. Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (12 for, 2 abstentions) to provide a letter authorising the chair of the Holly Tree Club to continue instructing the solicitor, on the understanding that HTC pay the fees. Cllr M Cox proposed, Cllr A Swan seconded the motion and the Council <b>RESOLVED</b> (12 for, 2 abstentions) to authorise the Clerk to sign the existing 999-year lease document as presented by SoLegal solicitors.</p> <p>g) <b>To consider updating of Asset Register.</b> Suggest that the Clerk should review as necessary.</p> <p>h) <b>To consider options regarding flooding in Clifton.</b> Description of flooding problem. Cllr A Collins proposed, Cllr J Norton seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the Clerk forward Cllr A Collins' letter regarding flooding in Clifton to OCC.</p> <p>i) <b>To consider dog poo bin location.</b> Concern regarding emptying the (overflowing) bin located in Castle Grounds. Clerk informed the Council that the issue has been caused by wet weather and lack of a suitable vehicle at present. Suggestion that the bin be removed, with a larger bin being placed in a position more accessible for emptying. Clerk to investigate further.</p> <p>j) <b>To update on Castle Grounds badger path works.</b> Update provided by Clerk. Awaiting further advice from English Heritage.</p> <p>k) <b>To discuss Castle Grounds flooding issue.</b> It is considered that it is most likely that the drain has collapsed somewhere under the access road, and water is therefore backing up. However, ownership and responsibility for this is unclear, and any investigation and repair is likely to have a significant cost to the responsible body.</p> <p>l) <b>Tree works at Satin Lane Allotments.</b> Cllr H Oldfield and the Clerk attended a meeting on site and have agreed for allotment holder with a chainsaw licence to undertake the work. This has been agreed with nearby resident.</p> <p>m) <b>Consideration of moving bonfire site at Stonepits Allotments in Hempton.</b> Was discussed last month. Cllr Swan to consider with allotment holders whether a new bonfire site is necessary and if so where it should be.</p> <p>n) <b>Fly tipping in the Parish.</b> Concern about continued fly-tipping, especially of tyres. Fly-tipping can be reported on Fix My Street. Clerk to write to contact at CDC about the issue. Parish litter pick is scheduled. Thanks given to the organisers.</p> <p>o) <b>Purchase of additional litter pickers.</b> Council approved the purchase of additional litter pickers.</p> <p>p) <b>Acoustic panels for Windmill Centre – PC purchase for VAT reclaim.</b> PC to pay proportion of cost and reclaim VAT.</p> <p>q) <b>Consider a response from PC regarding OCC Customer Experience Strategy Engagement survey.</b> Suggestion that individuals respond rather than the Parish Council.</p> <p>r) <b>Consider London Oxford Air Space proposal.</b> Principles of consultation approved but Parish Council should be able to respond to details of proposal in due course.</p>																																																		
53/24	<p><b>Consideration of venues and dates of Parish and Parish Council meetings.</b> List of venues provided to Councillors. Cllr S O'Neill suggested that the December meeting be held in Deddington Church.</p>																																																		
54/24	<p><b>Review of policies.</b> None.</p>																																																		
55/24	<p><b>Approval of invoices:</b> Query regarding TRS payment being listed twice. Clerk to resolve. Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the February invoices with a total of £4,804.98 were approved for payment. £9,597.53 monies were received.</p>																																																		
56/24	<p><b>Report upon the investment of the Council's Funds as at 29 February 2024.</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>84,404.94</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>10,372.62</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>913.99</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Unity Trust Bank</td> <td>68,815.82</td> <td>2.75%</td> <td>Savings</td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>90,420.26</td> <td>3.45%</td> <td>95 Day Notice</td> <td>Opened August 2019</td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,000.00</td> <td>5.00%</td> <td>1-year fixed deposit</td> <td>14 August 2024</td> </tr> <tr> <td>United Trust Bank</td> <td>90,138.31</td> <td>4.16%</td> <td>1-year fixed deposit</td> <td>04 May 2024</td> </tr> <tr> <td>Skipton Building Society</td> <td>89,246.98</td> <td>3.75%</td> <td>1-year fixed deposit</td> <td>21 May 2024</td> </tr> <tr> <td><b>Total</b></td> <td><b>519,312.92</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	84,404.94		Current		Imprest	10,372.62		Imprest		Unity Trust Bank	913.99		Current		Unity Trust Bank	68,815.82	2.75%	Savings		Redwood Bank	90,420.26	3.45%	95 Day Notice	Opened August 2019	Cambridge and Counties	85,000.00	5.00%	1-year fixed deposit	14 August 2024	United Trust Bank	90,138.31	4.16%	1-year fixed deposit	04 May 2024	Skipton Building Society	89,246.98	3.75%	1-year fixed deposit	21 May 2024	<b>Total</b>	<b>519,312.92</b>			
Account	Balance	Interest	Notice	Matures																																															
Current	84,404.94		Current																																																
Imprest	10,372.62		Imprest																																																
Unity Trust Bank	913.99		Current																																																
Unity Trust Bank	68,815.82	2.75%	Savings																																																
Redwood Bank	90,420.26	3.45%	95 Day Notice	Opened August 2019																																															
Cambridge and Counties	85,000.00	5.00%	1-year fixed deposit	14 August 2024																																															
United Trust Bank	90,138.31	4.16%	1-year fixed deposit	04 May 2024																																															
Skipton Building Society	89,246.98	3.75%	1-year fixed deposit	21 May 2024																																															
<b>Total</b>	<b>519,312.92</b>																																																		
57/24	<p><b>Planning Report.</b></p>																																																		

	<p><b>Applications</b></p> <p>a) <b>24/00328/F Plot F Land East of Oxford Road, Deddington.</b> Create new access to land, erection of single storey bungalow with solar panels and air source heating. Previous application 21/02879/OUT – DPC objected. Cllr H Oldfield proposed, Cllr C Snashall seconded the motion and the Council <b>RESOLVED</b> (12 for, 2 abstention) to object to the proposal on the grounds that the development is beyond the built-up limits of the village and would cause harm to the intrinsic value of the open countryside and rural character. Additionally, the creation of a new access onto the A4260 would increase the likelihood of accidents and would not be a safe means of access to the site.</p> <p>b) <b>24/00621/TCA The Firs, St Thomas Street, Deddington.</b> Tree works. Cllr S O’Neill proposed, Cllr Swan seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>c) <b>24/00484/TCA Castle Grounds, Deddington.</b> Tree works. Cllr S O’Neill proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>d) <b>24/00309/LB 7 Market Place, Deddington.</b> Installation of internal stairlift. Cllr S O’Neill proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>e) <b>24/00489/Q56 Leadenporch Farm, Chapmans Lane, Deddington.</b> Conversion of agricultural building into residential. Cllr S O’Neill proposed, Cllr H Oldfield seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>f) <b>23/01685/F The Hawthorns, County View, Clifton.</b> The resident who brought the possible consent infringements to the notice of the PC last month has reported it to CDC enforcement. Therefore matter taken out of PC’s hands; agreed no further action to be taken.</p> <p><b>Approvals</b>  24/00175/TPO Sedge Hill, Main Street, Clifton.  23/03525/TCA Castle End House, Castle Street, Deddington.  23/03471/F 5 The Leyes, Deddington.</p> <p><b>Refusals</b>  24/00104/F Holly Tree, Earls Lane, Deddington.  23/03419/LB The Cottage, Goose Green, Deddington.</p> <p><b>Planning Appeals</b>  23/00116/REF Mobile mast planning appeal, The Swere, Deddington.  23/00115/REF Land adjacent to Clifton Gate development, Clifton Road, Deddington.  24/00002/REF Land adjacent to Clifton Gate development, Clifton Road, Deddington.</p>
58/24	<p><b>Neighbourhood Development Planning report.</b></p> <p>a) <b>Update on Neighbourhood Plan.</b> Simplified message put together about why the Neighbourhood Plan is worth supporting at referendum. This will be posted on social media and circulated within the Holly Tree Club. Parish will vote on Neighbourhood Plan at the same time as local elections on 2 May.</p>
59/24	<p><b>Large Scale Developments Working Group report.</b></p> <p>a) <b>S106.</b> Follow up on Clifton Gate S106: deadline has passed; Burrington have asked if they could stagger S106 payments. CDC have offered that the money could be paid in two instalments but have not yet received a response. CDC is considering legal action.</p> <p>b) <b>S278.</b> OCC drew up an agreement with Burrington for highway works in front of the Hempton Gate estate in February. Clifton Gate S278 agreement is currently in technical audit process. Cllr H Oldfield proposed, Cllr C Snashall seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the Council write to OCC regarding Hempton Gate, welcoming news that S278 agreement reached, but pointing out the errors in the speed limit signs and expressing disappointment that the internal road has not been completed and that the footpath to play area in Wimborn Close has not been included in the agreement.</p>
60/24	<p><b>Highways and Transport.</b></p> <p>a) <b>Hempton HGVs.</b> Ongoing issue. Area weight restriction requested but have not yet had a response.</p> <p>b) <b>Parish planters.</b> Agreed that Farmers’ Market offer to sponsor and care for the planter alongside Hempton Gate be accepted and the Clerk to inform them of this.</p> <p>c) <b>Location and style of replacement VASes.</b> Paperwork has been submitted and preference for signs that show speed of vehicles documented.</p> <p>d) <b>Temporary Traffic Regulation Notice – S14 Road Traffic Regulation Act 1984.</b> Temporary road closure at Victoria Terrace, Deddington. 28 May 2024 – 30 May 2024.</p> <p>e) <b>Speed watch.</b> Awaiting response from resident interested in co-ordinating the speed watch. New volunteers would be welcome.</p>

	<p>f) <b>Clifton speeding.</b> Data collected by a group of individuals in Clifton and sent to Officer D Murphy. TVP guidance in the past has not supported data collected outside Speed Watch protocol for health and safety reasons among others.</p> <p>g) <b>Air diffusion tube.</b> Has been installed south of the traffic lights.</p> <p>h) <b>Road closure of the Banbury Road in Adderbury.</b> At the beginning of April. Concern regarding the diversion vehicles will have to take instead, including use of village roads by large vehicles.</p> <p>i) <b>Parish Transport Representatives Meeting.</b> Cllr H Oldfield attended. Plans to improve Banbury as a transport hub, including improvement of access to railway station, and from railway station to bus station.</p>
61/24	<p><b>Environment and Recreation Working Group.</b></p> <p>a) <b>No Mow May and June – update.</b> Cllr J Norton has produced the maps. Comment that strip of grass along the west boundary of Gaveston Green should be mowed to ensure that area recently cleared of brambles remains tidy. Maps to be shared with Thomas Fox.</p> <p>b) <b>Play equipment improvements: To consider moving Creative Play pieces (witch’s hat to Wimborn Close play area and rota rocker to position of witch’s hat).</b> Cost agreed in principle last month. Cllr M Robinson to book in the work and bring cost to next month’s meeting. Contractor being asked for quote to lay path between Hempton Gate and Wimborn Close play area should Burringtons not complete this work.</p> <p>c) <b>To consider works at Satin Lane Allotments entrance.</b> Update on work on crumbing wall and safety arrangements. Council received a request from an allotment holder to keep bees. This has been refused due to danger of anaphylactic shock on other users and visitors.</p> <p>d) <b>Mini tennis update – start date confirmation.</b> Contractor to be met on site mid-April. CDC have confirmed the release of £32k S106 funds from Hempton Gate1 for the project. Parish Council agreed in February to fund the shortfall if the S106 funds from Clifton Gate are not received.</p> <p>e) <b>Windmill Roof.</b> Guttering and pipes to be changed from stainless steel to plastic. To be re-priced in case it is cheaper.</p> <p>f) <b>Four Farms Challenge.</b> At Castle Grounds on 19 May. All paperwork supplied.</p> <p>g) <b>Hempton bus shelter.</b> Due to be repaired 8 March. Broken pane has been removed but not replaced. Clerk to follow up.</p> <p>h) <b>Dog fouling.</b> Complaint received. CDC dog warden is monitoring the playing fields following this.</p>
62/24	<p><b>Items for information.</b> None.</p>
63/24	<p><b>Update from the Parish Council Representatives.</b></p> <p>a) <b>Friend of Castle Grounds.</b> AGM has been held.</p>
64/24	<p><b>Date of the next meeting:</b> The next Parish Council meeting will take place on 17 April 2024 at 7:30pm in the Hempton Lounge, Windmill Centre, Deddington. Meeting closed at: 9.45pm.</p>