

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on
Wednesday 16th May 2007 at 7.45pm**

Present: Cllrs Squires (Chair), Alton, Anderson, Collins, Flux, Privett, Rollason, Rudge, Spencer, Todd, Watts, Westbury and Wood and C Cllr Jelf.

In Attendance: Lorraine Watling (Clerk)

61/07	<p>Apologies Apologies were received from Cllr Ince and D Cllr O'Sullivan.</p>
62/07	<p>Election of Chairman and Vice Chairman Cllr Watts proposed Cllr Squires as Chairman this was seconded by Cllr Spencer. Cllr Collins proposed Cllr Flux, if he was willing to stand, this was seconded by Cllr Alton, but Cllr Flux declined to stand this year. There being no other nominations Cllr Squires was duly re-elected as Chairman. Cllr Alton nominated Cllr Flux to be the Vice Chairman this was seconded by Cllr Squires. There being no other nominations Cllr Flux was reappointed as Vice Chairman.</p>
63/07	<p>Minutes of the last meeting The following amendment was made to the minutes of 18th April 2007: 53/07 (4) The word 'suggested' was removed and the sentence rewritten to read 'However, the Highways WG do not consider this to be very dignified and that one possibility could be something like a Hornton stone slab.....' 53/07 (7) The last word 'Clifton' will be replaced with 'Bicester'.</p>
64/07	<p>Declaration of Interests 67/07 - Planning Application 07/00786/CLUE Cllr Alton declared an interest. He lives next door to these premises but has no direct interest in the application. 68/07 – Cllr Wood declared an interest in the Earl's Lane discussions.</p>
65/07	<p>Matters Arising not referred to later on the Agenda Membership of Working Groups. Cllr Westbury moved from 'planning' to 'environment and recreation'. Cllr Flux joined 'planning'.</p>
66/07	<p>10 Minute Open Forum 1. PC Gerry Doyle presented the 2007 crime figures to date and reported that 2 PCSO's and a Special Constable should be commencing duties in the summer. The PC requested that the police regularly patrol Gaveston Gardens, the Windmill Centre and the Churchyard. Cllr Westbury asked for confirmation that the camera at the traffic lights is active. Cllr Squires asked for details about the speeding operations undertaken so far this year. Cllr Collins asked about police powers relating to bad/dangerous parking. PC Doyle said that such instances should be reported as the offending vehicles can be towed away if necessary. Cllr Spencer queried the actions being taken to deal with the current spate of vandalism. PC Doyle has visited the Co-op and reminded staff about the rules concerning the sale of alcohol to under aged drinkers. He will keep the PC updated about the bottle labelling scheme and try to source an official notice that reminds customers that it is illegal to purchase alcohol for anyone under-aged. 2. A parishioner raised the matter of a certificate of legal development.</p>
67/07	<p>Planning Working Group <u>Applications</u> 07/00654/F (amended) – 5 The Paddocks, Deddington: 2 storey rear</p>

extension, raise roof over existing utility/store, new vehicular access. The revised application provides for obscure glazing and restricted opening of a window but still makes no allowance re joint chimney with no. 4, therefore the **PC stands by its original objection.**

07/00683/F – Affric, New Street, Deddington: 2 storey and single storey extension at rear. **No objection.**

07/00737/F – The Mews House, Castle Street, Deddington: Erection of wooden shed/workshop in a corner of the garden. **No objection.**

07/00786/CLUE – Home Farm, Clifton Road, Deddington: Certificate of lawful use for the storage of household, domestic, commercial and agricultural goods and property along with use of part of the site as a builders yard. **No objection.**

07/00843/TCA – Johnson & Co, Chapel Square, Deddington: Fell 2 Sycamore trees. Upon investigation it was discovered that the tree in Hopcraft Lane is an ash and the two sycamores are in Castle Street. The applicant confirmed that an amended application has been submitted to fell a holly and an ash in Hopcraft Lane and for the sycamore nearer the wall in Castle Street. The trees have damaged the adjacent wall and pushed it out of line so Johnsons intend to take the wall down and re-erect it. **The PC has no objection to the revised application.** A second ash in Castle Street has damaged the pavement so the PC will contact Oxon CC to have this repaired, after the trees have been removed, as it is a trip hazard.

07/00845/F – Crouch View, Hempton Road, Deddington – Resub of 07/00498/F: Construction of two storey extensions to front, side and rear elevations. **No objection.**

07/0876/F – 69 St Johns Way, Hempton: Two storey side extension and alter access. **No objections but suggest that there is no alteration to width of dropped kerb due to proximity to junction.**

Permissions granted

07/00370/F - 4 Walnut Close, Clifton

07/00444/F – Emohruo, St Thomas St, Deddington

07/00491/F – Leadenporch Farm, Deddington

07/00582/F – 14 High Street, Deddington

07/00712/TCA – Emohruo, St Thomas St, Deddington

Withdrawals

07/00438/F – Home Farm Cottage, Main Street, Clifton

07/00845/F – Crouch View, Hempton Road, Deddington - See applications above.

Other Matters

1. CDC Bicester and Central Oxfordshire Site Allocations

Development Plan: This is due to be published on 4th June, 2007 for a six week consultation.

2. Oxon CC – Various tree works in the parish. The chestnut on the Post Office green in the Market Place has been felled and there is concern about the other one on the other green. The former will be replaced with a disease resistant chestnut this autumn. OCC has offered to replace the tree on the other green to mark 1000 years of Oxfordshire. The PC gratefully accepts this offer but will request that they be consulted about the proposed type of replacement tree. The letter will also note that the trees along the

	<p>Hempton Road will be monitored and replaced as and when it is possible to do so.</p> <p>3. Clifton House, Main Street, Clifton – 05/00266/F. The site of this new house stands several feet above the highway. The wall collapsed for a third time on 9 May, 2007 but this was due to it being struck by a skip.</p> <p>4. The Barnstead, The Lane, Hempton: The owner is in correspondence with Oxon CC regarding his right of access over an area of highway.</p> <p>5. Upper Heyford Planning Forum: Minutes of the meeting of 17 April, 2007 are available in the office.</p> <p>6. Oxon CC Minerals and Waste Local Development Framework: A consultation paper is available in the office. No sites within the parish appear to be directly affected by it.</p> <p>7. Cherwell DC Sustainability Appraisal Workshop 15 May 2007: The date clashed with the Annual Parish Meeting.</p> <p>8. Field opposite the end of Earls Lane. The PC will liaise with the owners and CDC because there are concerns about the state of this field.</p> <p>9. Yew Tree: Former Parish Cllr Cox will be asked to confirm the location of the Yew Tree that she nurtured on behalf of the PC. It is believed that this may now be in the churchyard but the Clerk will confirm this.</p>
68/07	<p>Report from the Highways Group</p> <p>Cllr Rudge reported the following:</p> <ol style="list-style-type: none"> 1. Vehicle Activated Signs (VAS): The WG estimate that the 2 proposed VAS signs should cost no more than £4k (plus VAT) each. Cllr Squires asked about the risk of the signs costing more than this. Cllr Rudge confirmed that this would not happen. Cllr Wood proposed that the PC confirmed that the PC wants them in principle but that a quotation is required to confirm the costs. Cllr Todd seconded this proposal. Cllr Collins tabled an amended proposal, seconded by Cllr Rudge, that a maximum budget of £8k be agreed for the 2 VAS. The amended proposal was rejected upon a vote - 5 Cllrs voted for this proposal and 8 against. Cllr Woods original proposal was passed upon a vote - 10 Cllrs voted for this proposal. There were 3 abstentions. 2. Market place bus shelter: Cllr Flux asked that the bus shelter be installed as a matter of urgency as some elderly residents are finding the current arrangements inconvenient. Cllr Wood asked that the availability of a grant be confirmed. The purchase of the bus shelter is not dependent upon a grant but Cllr Alton suggested that the PC could risk losing any grant if it proceeds too quickly. County Cllr Jelf offered to follow this up with OCC for the PC. The PC accepted that WG recommendation that the new bus shelter should include laminated glass. Cllr Flux proposed that the bus shelter should be obtained as soon as the grant funding requirements are confirmed. Cllr Alton seconded this proposal and this was unanimously accepted by the PC. The holes required for installation will be costed upon receipt of their specification. Costings are required for the bike racks as these are an additional cost that will vary depending on whether they are fixed to the floor or the back of the structure. The WG will investigate further. 3. Earls Lane: The Health Centre will be approached to see whether they would, in principle, contribute financially if the PC comes to an agreement with OCC re tidying up the damage caused by parking. 4. War Memorial Path: Cllrs Flux and Collins will liaise with the

	<p>British Legion about this.</p> <p>5. Windmill Centre Traffic Calming: The Clerk sourced a supplier of signs but their standard signs were too small. Cllr Todd will pass details of a sign manufacturer who makes 3' x 2' signs to Cllr Rudge.</p> <p>6. AOB: Cllr Watts asked OCC to consider installing an additional speed camera on the road that enters Deddington from the south. Cllr Jelf will raise this suggestion with OCC.</p>																								
69/07	<p>Finance and General Purposes Working Group</p> <p>Cllr Wood reported that the accounts to 31st March 2007 have now been drafted. Some suggested changes to the month end procedures were passed to the Clerk for consideration – these should improve routine control. The monitoring of Town Hall electricity usage will continue until sufficient data has been gathered that will enable a useful analysis to be undertaken. It was recommended that the Clerk and Stewards pay be increased as of April 2007 when the new pay awards are settled. This was unanimously approved. The Clerk will send a grant application to the new guide group that is based in Barford St Michael. Allianz Cornhill has accepted our claim for repairing the cricket pavilion. The cash flow was circulated.</p>																								
70/07	<p>Environment & Recreation:</p> <p>Cllr Watts reported that the proposals for the new Youth Projects/Teen Scene Area should be finalised by the end of June. CDC has asked PCs about the requirement for additional pitches. The mid-longer term aim of the PC is to provide more pitches as those currently available at the Windmill Centre are in danger of overuse. The Clerk will submit an application for the 2007 Best Kept Village Competition. The two winners of the poster competition to advertise the 'Village Clean-up' have been selected and book tokens will be presented to them. The Banbury & District Community Bus will be visiting Deddington on Thursday mornings from 10th May 2007. The Hanging Baskets will be installed at the May Farmers Market.</p> <p>Parish Plan: The final version of the plan will be proof read by Cllr Alton and formatted by Christopher Hall. The PC approved £500 for printing the final report.</p>																								
71/07	<p>Play Areas: The play areas have been inspected. The Steward will cut back a few stinging nettles that are starting to grow through the fences.</p>																								
72/07	<p>New Model Code of Conduct: All Cllrs were issued with the new model. This will be reviewed and formally adopted at the June meeting.</p>																								
73/07	<p>Invoices for Payment</p> <p>A schedule of invoices totalling £10,169.69 was tabled, a copy of which is filed with these minutes. These were approved for payment.</p>																								
74/07	<p>Investment of Council Funds</p> <p>At the close of business on 16th May 2007 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT NUMBER</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Current Acct</td> <td>22,107.84</td> <td>.1%</td> <td>Instant</td> </tr> <tr> <td>Barclays Imprest Acct</td> <td>638.58</td> <td>.1%</td> <td>Instant</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>341,676.40</td> <td>5.10%</td> <td>Overnight</td> </tr> <tr> <td>Birmingham Midshires</td> <td>200,000.00</td> <td>5.13%</td> <td>Fixed Bond</td> </tr> <tr> <td>TOTAL</td> <td>564,422.82</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT NUMBER	BALANCE	INTEREST	NOTICE	Barclays Current Acct	22,107.84	.1%	Instant	Barclays Imprest Acct	638.58	.1%	Instant	W. Bromwich Building Soc.	341,676.40	5.10%	Overnight	Birmingham Midshires	200,000.00	5.13%	Fixed Bond	TOTAL	564,422.82		
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75/07	<p>AOB</p> <p>1) Deddington Charity Estates – the PC is responsible for selecting two of</p>																								

	<p>the trustees - currently Mr Clinch and Mrs Swash. These posts are due for renewal, therefore DCE will be asked about when they require information about the PC's new selections.</p> <p>2) Charles Newey bequeathed a new trust to the school and Cllr Watts has been invited to become a trustee for the period during which he is a Parish Councillor. The PC unanimously approved this appointment.</p> <p>3) The Clerk will contact Alan Gibb about updating the 'Chairman's Board' in the Town Hall.</p>
76/07	<p><u>Next Meeting</u> The next meeting of the Parish Council will take place on Wednesday 20th June 2007 at 7.45pm in The Town Hall.</p>