

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on
Wednesday 19 May 2010 at 7.30pm**

Present: Cllrs Flux (Chair) Anderson, Collins, Day, Finnigan, Ince, Rudge, Squires, Privett, Todd, Ward, Watts and Wood.

076/10	Apologies: Cllrs Privett, County Cllr Jelf and District Cllr O'Sullivan.
077/10	Minutes of the last meeting: Cllr Flux signed the minutes as a true record.
078/10	Declaration of Interests: 090/10 Planning applications 10/00570/F & 10/00571/LB, Town Hall Cllr Todd declared a personal interest.
079/10	Matters Arising not referred to later on the Agenda: None
080/10	10 Minute Open Forum: Five residents from Clifton attended the meeting. Mr Smith speaking on their behalf firstly thanked the PC Planning Working Group for their hard work in raising the objections regarding the Ash Cottage development. He considered that the decision to approve this application had been taken at an earlier stage. The residents are extremely unhappy especially as they understand that there will be possibility of an appeal. Cllr Flux suggested that residents might like to write to the Head of Planning at Cherwell DC. Cllr Todd also suggested that the Chairman of the Planning Committee should be contacted and that District Cllr O'Sullivan should be copied in. Cllr Todd will inform residents why the application has been approved with seemingly no consideration of the issues raised once he has been informed of the details of the decision.
081/10	County and District Councillors update: Cllr Flux informed the PC that District Cllr O'Sullivan was making good progress and well on the mend.
082/10	Elections and New Parish Council. Cllr Flux informed the meeting that there would be no PC elections as the candidates had been elected unopposed. Cllr Anderson has stood down and Cllr Flux took the opportunity to thank him for his four years of hard work. Helen Oldfield will join the PC from 1 June 2010. Cllr Flux passed on his congratulations to all. Cllr Privett has also decided to stand down with effect from 1 June 2010. The relevant authorities have been informed. If 10 or more people call for an election there will be one otherwise the vacancy will be filled through co-option.
083/10	NAG update. Cllr Collins attended the May Banbury Rural Police NAG meeting and reported that Sgt Scott Evans is doing a good job working on this far ranging initiative. Cllr Collins informed the PC that the NAG covers a wide area encompassing Cropredy, Milcombe, Mollington, Adderbury, Sibford, Bloxham and Deddington Parish amongst others. There are currently three main areas of concern: Speeding, Parking and Anti Social Behaviour. Deddington is third on the list of the 'villages of concern' regarding speeding. There was discussion regarding funding of an SDR which will be added to the agenda of next months meeting. During recent PCSO patrols monitoring parking one ticket was issued for no Tax Disc. Cllr Collins advised that all issues including intelligence regarding anti-social behaviour should be reported to 08458 505 505. The NAG team worked well at the recent Adderbury Day of Dance where 500+ items of alcohol were seized. Cllr Flux thanked Cllr Collins for attending on the PC's behalf. Dave Keats will endeavour to attend the next NAG meetings. Cllr Watts suggested that that NAG may be asked to produce an update similar to that produced by the West Oxfordshire NAG. This request has been sent into Cherwell. PC Richard Miller has joined the team. PCSO Nikki Dale is on maternity leave and PCSO Lorna Smith is on restricted duties.
084/10	Bonfires at The Castle Grounds The Clerk attended a meeting at the Castle Grounds with representatives from English Heritage, FOCG and local contractors. It was mentioned by Terry Clinch that a number of bonfires had taken place on the mound and in the moat area. These fires have been reported as vandalism. The police have promised a more regular patrol. The areas where the bonfires were lit are within the designated national monument site and as such are illegal with the offence potentially carrying a custodial sentence. Terry has agreed to keep an eye for further fires and report to Police in an attempt to nip it in the bud. Signs are to be made at the entrance reminding users of the Castle Grounds that lighting fires is illegal. There was mention of the planned tree work. English Heritage will be responsible for liaising with the various authorities and for ensuring the relevant permissions are obtained and has agreed to liaise with Cherwell directly to ensure all work fits their requirements.
085/10	Finance and General Purposes Working Group <ol style="list-style-type: none"> 1. Cash flow to end of April. Cllr Wood explained the main items. 2. Castle Groups. The three year management contract has been received. The money in this contract will cover annual grass cutting etc. There is further money available in year 1 for clearance of vegetation and trees that will be paid against invoices. 3. Hempton Church. The church has contacted the PC about possible assistance towards work to be carried out on the church at Hempton. PC assistance generally takes the form of an interest-free loan therefore the church may contact the PC for a loan if there is a shortfall in funding. 4. Year end accounts. Cllr Wood will address next month's meeting with the full set of accounts for approval to make the return to the external auditor. There will probably be a small surplus.

	<p>5. Grass Cutting Cllr Ince indicated that donations from parishioners may be forthcoming to provide for additional grass cutting in the Market Place and it was agreed that there was no objection to this provided the identity was known to the Clerk who would provide details to any interested councillor.</p> <p>6. Pensions The Parish Clerk withdrew while a discussion took place about possible pension arrangement for her. It was agreed in principal that a pension arrangement should be made specifically for Lorraine Watling and that the most appropriate arrangement will appear for her to join the LPGS. Further details are to be collected before the final decision is made.</p>
086/10	<p>War Memorial. Cllr Collins said that the "For and Against" document was well received at the Annual Parish Meeting at the end of April. Most attendees were in favour of leaving it where it is if it could be significantly improved. The PC agreed to consider proposals and costings for improvements submitted by the British Legion.</p>
087/10	<p>Recreation No report as no meeting has been possible.</p>
088/10	<p>Environment & Special Projects Working Group</p> <p>Environment</p> <ol style="list-style-type: none"> Wildflowers in cemetery: Visit to Charles Flower (supplier recommended by ONCF) soon. A further TOE questionnaire has been completed together with payment of an administration charge. The Clerk will confirm the process for releasing the funds. Wildflower identification course: Cllr Rudge has completed 2 of 6 modules. Northmoor Bus. Head teacher to be contacted. Swifts: Waiting date for Chris Mason to conduct a survey of colonies. Parishioners welcome. <p>Pending Issues</p> <ol style="list-style-type: none"> Low carbon Initiative Hook Norton. Deddington Parish Council will watch to see how successful the initiative is and if Deddington could follow. Hedgerows Survey. DEFRA is offering grants of up to £5,000. Lengthy forms received and completion will be a project for later in year. <p>Planters and Hanging Baskets</p> <ol style="list-style-type: none"> Hanging Baskets. Empty hanging baskets with supplier to be filled and conditioned prior to hanging. Delivery expected 19:00 20th May. Planters. Planters to be filled this month. Tubs. New tubs for outside town Hall purchased to be filled and planted. New flower beds at Hempton Road cemetery. The two new flower beds outside the cemetery have been planted by Nicholson's Nursery – the Parish Council is grateful for this kind donation. <p>Litter/Dog Bins</p> <ol style="list-style-type: none"> New dog Bin at junction of New Road & St Thomas Street. Bin Installed. Invoice to be sent to 'Hook Norton Veterinary Surgery'. <p>War Memorial Cemetery</p> <ol style="list-style-type: none"> Risk Assessment. Letter to be sent to George Fenemore (Church Warden) confirming satisfactory outcome of risk assessment. On going maintenance. Further work to be undertaken over summer to include: -painting railings, repair to gate, removal of ivy, clearance of rubbish, CDC to be contacted to give notice of intent to remove the two Holly trees that are adversely affecting the War memorial and adjacent graves. <p>PC Maintenance.</p> <ol style="list-style-type: none"> Bus Shelter Painting. Now completed. Schedule of works. It is proposed to form a register of all Parish areas that need painting/maintenance and agree a rota of how often they need attention. When spread sheet is completed it will be circulated to the PC for comment/omissions. Cllr Flux thanked Cllrs Finnigan and Ince for the hard work they have undertaken. <p>Hempton Road Cemetery</p> <ol style="list-style-type: none"> Income v expenditure to April 2010 was reviewed.
089/10	<p>Highways Working Group.</p> <ol style="list-style-type: none"> Highway/ speeding issues. Cllr Collins awaiting data. Pedestrian Crossing of New Street. Cllr Allison seeking a site visit with OCC. Post Box. The OCC facilitator to help move this forward with Cllr Allison and Royal Mail. Slippery Pavement by crossing. Reference number 310036 allocated. The OCC facilitator to help move this forward with Cllr Allison. Storm Water Drain in Clifton. George Fenemore contacted regarding to see if PC support is required to rectify the driveway when the drainage problem is repaired. Bus Stop Upgrade. Chanika Walawage to be contacted again regarding the final decision. OCC issues. Some progress with Pete Ronald regarding the VAS, Earls Lane speed check and St. Thomas Street passing place. Survey for Earls Lane SDR booked. Post Box Drain. Clerk informed HWG of the OCC reference number regarding the proposal to block off the drain. Parking. Proposals to be discussed at the next HWG meeting, but NAG advise no offence is being committed unless obstruction occurs. Hudson Street. A resident raised the issue of excess traffic in Hudson Street at the Annual Parish

	<p>Meeting. Proposals to be discussed at the next HWG meeting.</p> <p>11. OCC Trees Earls Lane. OCC have planted replacement trees on the corner of Earls Lane, which in time may cause sight line problems and become a safety issue for pedestrians and road users. The tree officer is currently off work but will be contacted on return.</p> <p>12. Clifton – Deddington verge. A complaint has been received that the verge is getting overgrown between Clifton and Deddington. The Clerk to contact OCC and request that there be three annual cuts – Deddington Parish Council suggests that these occur on 1 June, 1 August and 31 October.</p> <p>13. SDR funding. The NAG has suggested that £200 would help to fund use of SDR. This is to be discussed at the next meeting.</p>																												
090/10	<p>Planning Working Group</p> <p>Applications</p> <p>10/00092/TCA – Gaslight, Earls Lane, Deddington. Fell 1x Field Maple. No objection.</p> <p>10/00483/F – Woolgrove House, Duns Tew Road, Hempton. Two storey side extensions and single story rear extension and front porch. A resident has objected about possible overlooking and the size of the development. These concerns will be expressed although the PC believes there are no grounds for objection. No objection.</p> <p>10/00570/F – Town Hall, Market Place, Deddington. Alterations and refurbishment of existing Parish meeting hall including adding glass foyer to re-located entrance within ground floor under-croft. Cllr Todd declared a personal interest. Concerns were raised by many Cllrs regarding whether the alterations were in keeping and also concerns were raised over the implications if the proposals were to go ahead on things such as seating, maps, notice boards, storage facilities and coat of arms. It was pointed out that these issues were not relevant to the planning application. A vote was held about the planning application - 8 Cllrs voted for the application to be approved, 4 Cllrs objected. DCE will be sent a letter to open discussions re the maps etc. The PC has already given notice on the lease on the Town Hall. It was also suggested that the DCE might wish to communicate with the parishioners about the radical proposals at this stage as the Town Hall is an iconic building. No objection</p> <p>10/00571/LB – Town Hall, Market Place, Deddington. Alterations and refurbishment of existing Parish meeting hall. Strip out interior claddings, repair fabric and structure, remodel interior to provide accessible WC, kitchen and staircase. Add glass foyer to re-located entrance within ground floor under-croft. Interior insulation and surface finishes. No objection as above.</p> <p>10/00569/F – 2 Market Place, Deddington. Installation of metal chimney to rear. No objection</p> <p>10/00649/LB – The Cottage, Philcote Street, Deddington. Removal of modern metal spiral staircase, replace with traditional joiner made staircase. No objection.</p> <p>10/00652/TPO – Sedge Hill, Main Street, Clifton. T1 Ash, thin by up to 10 %; remove two lateral branches. Subject to TPO 23/94. T2 Holly – reduce by 30 % and prune to shape. No objection.</p> <p>Approvals</p> <p>10/00232/F – The Cyclogical Shop, Hudson Street, Deddington</p> <p>10/00241/F – 2 Philcote Street, Deddington</p> <p>10/00352/F – 1 The Paddocks, Deddington. PC objected. Various conditions applied including some relating to parking, etc. None include PC recommendation regarding its preferred access to site being only through The Paddocks. PC will ask CDC for an explanation as to why the matter was not referred to committee and why the PC's conditions have not been taken into account.</p> <p>10/00353/F – 47 St Johns Way, Hempton</p> <p>10/00395/F – Ash Cottage, Chapel Close, Clifton. PWG to also request explanation to inform the local residents of how the decision was reached.</p> <p>10/00396/F – 27 St Johns Way, Hempton</p> <p>10/00433/F – Folly Cottage, The Lane, Hempton</p> <p>10/00434/LB – Folly Cottage, The Lane, Hempton</p> <p>10/00074/TCA - Daeda Cottage, Market Place, Deddington</p> <p>Withdrawals</p> <p>10/00401/F - Land to rear of End Cottage, The Stile, Deddington</p> <p>Correspondence</p> <p>Cherwell DC. Rural Housing Needs Survey – Changes to the Process. Every parish will be subject to a 4 year rolling programme of surveys. Deddington is not included in the 2010 programme.</p>																												
091/10	Report upon the Play Areas: Clerk reminded the RWG that the query regarding the tyre swing at Clifton needed to be investigated when they next meet.																												
092/10	Invoices for Payment: A schedule of invoices totalling £4,413.48 was approved for payment.																												
093/10	<p>Investment of Council Funds At the close of business on 19 May 2010 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>859.10</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>23,456.78</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>135,302.84</td> <td>1.5%</td> <td>Overnight</td> </tr> <tr> <td>Alliance & Leicester</td> <td>200,000.00</td> <td>3.2%</td> <td>1 year fixed (July 10)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td>TOTAL</td> <td>559,618.72</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	859.10	0.1%	Imprest	Barclays Current Acct	23,456.78	0.1%	Current	W. Bromwich Building Soc.	135,302.84	1.5%	Overnight	Alliance & Leicester	200,000.00	3.2%	1 year fixed (July 10)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	TOTAL	559,618.72		
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094/10	Correspondence. Asbestos in Clock Tower. Clerk forwarded this information to the church warden who responded to this information request. Depot. R3.0079/09 & 0082/09 the depot planning permission has been granted.
095/10	AOB. None
096/10	Next Meeting: The next meeting of the Parish Council will take place on Tuesday 15 June 2010 at 7.30pm in the Town Hall, Deddington.