

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Hempton Lounge, Windmill Community Centre, Deddington at 7:30pm on Wednesday 15 December 2021.

Present: Cllrs D Rogers (Chair), M Cox, J Eames, S O'Neill, H Oldfield, M Robinson, C Snashall, M Squires, M Swadling, T Timms, J Watts **Also, present:** Cherwell District Cllr B Williams and a Deddington News representative.

250/21	Cllr D Rogers proposed, Cllr M Cox seconded the motion and the council RESOLVED (unanimous) to focus the meeting only on resolutions required to ensure a minimum meeting time, thus limiting the risk posed by COVID-19.
251/21	Apologies: Cllrs A Collins, J Higham. Cllr J Reeve did not attend.
252/21	Declarations of Interest Pecuniary Interest: Cllr D Rogers 259/21 k) Deddington Fun Fair due to free tickets being provided for his family. General Interest: Cllr M Robinson 262/21 d) 21/04030/LB & 21/04029/F Maunds Farm House as knows the applicant.
253/21	Minutes: Cllr J Watts proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 17 November 2021 were a true record of the meeting.
254/21	Matters arising from the minutes and not referred to later on the agenda: None.
255/21	10 Minute Open Forum: None.
256/21	Windmill presentation – Business Plan 2022/2021. Any questions from Councillors to be circulated to the Windmill Management Committee via the Clerk.
257/21	County Cllr A Fatemian update: a) Update on OCC position regarding surface water drains, Clifton.
258/21	District Cllr B Williams update: Written report received.
259/21	Finance and General Purposes. a) Budget 2022/2023 discussion (decision to be made January 2022 meeting). Comments from Cllrs required by the end of December. Spending summary will be circulated after meeting. b) Precept 2022/2023 discussion (decision to be made January 2022 meeting). Considered comments from Councillors required by the end of December. c) Earmarked reserves. Consider accruing for future earmarked expenditure. d) Training. Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) to allow the Clerk to attend a virtual conference and have GDPR training at a cost of £105 + VAT. e) Delegation to Clerk. Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) to adopt delegated powers to the Clerk as detailed below. In response to the continuing Covid-19 outbreak and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority after discussion with the Chair, to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place. Also, In the event of a period of national mourning when it is not possible to convene a meeting of the council, the Clerk shall have delegated authority after discussion with the Chair, to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.

- f) **Ash dieback report.** Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council **RESOLVED** (unanimous) to accept the findings, including the financial implication of £2,000pa for three years, which is included in the budget.
- g) **Health and Safety policy.** Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) to adopt the Health and Safety policy.
- h) **Equality & Diversity policy.** Cllr C Snashall proposed, Cllr M Swadling seconded the motion, and the Council **RESOLVED** (unanimous) to adopt the Equality and Diversity policy.
- i) **Lone worker policy.** Cllr C Snashall proposed, Cllr S O'Neill seconded the motion and the Council **RESOLVED** (unanimous) to allow associated costs of up to £250 regarding the adoption of a Lone worker policy. Final policy will be brought to January meeting.
- j) **20mph article.** Cllr C Snashall proposed, Cllr J Watts seconded the motion, and the Council **RESOLVED** (unanimous) to approve the 20mph article for inclusion in the Deddington News.
- k) **Deddington Fun Fair.** Cllr C Snashall proposed, Cllr T Timms seconded the motion, and the Council **RESOLVED** (10 for and one abstention) to approve the recommended dates (arrival Wednesday 16 November – departure Sunday 20 November 2022 [Fair to run 17-19 November] and to maintain the same charge as in 2021.
- l) **EA lavatories.**
- I. Cllr M Robinson proposed, Cllr C Snashall seconded the motion, and the Council **RESOLVED** (10 for, 1 abstention) to proceed with planning permission for EA lavatories with a separate part of the agreement to allow break clause if planning permission is not granted.
 - II. Cllr M Robinson proposed, Cllr J Eames seconded the motion, and the Council **RESOLVED** (10 for, 1 abstention) to set up a working group of Cllrs M Robinson, D Rogers, H Oldfield, M Swadling, C Snashall and Mr R Broadbent to take this forward and report to Council.
 - III. Cllr M Robinson proposed, Cllr M Swadling seconded the motion, and the Council **RESOLVED** (10 for, 1 abstention) to accept additional costs of up to £1,500 to meet the cost of Principal Designer, planning applications and building controls.
- m) **Internal Auditor.** Cllr C Snashall proposed, Cllr J Watts seconded the motion, and the Council **RESOLVED** (unanimous) to appoint an Internal Auditor at a cost of £265 + VAT.
- n) **Churchyard mower service.** Cllr C Snashall proposed, Cllr T Timms seconded the motion, and the Council **RESOLVED** (unanimous) to service of the mower at a cost of £125 plus VAT.
- o) **Virtual Council meeting letter.** Cllr D Rogers proposed, Cllr C Snashall seconded the motion, and the Council **RESOLVED** (9 for, 2 against) to ask the Clerk to send a letter to Victoria Prentis MP and Kemi Badenoch MP based on the template circulated. Councillors also encouraged to send individual letters.
- p) **Venue of January 2022 meeting.** Cllr C Snashall proposed, Cllr M Cox seconded the motion, and the Council **RESOLVED** (9 for, 2 against) to hold January 2022 meeting in Deddington Church.
- q) **Memorial plaque request.** Cllr C Snashall proposed, Cllr J Watts seconded the motion, and the Council **RESOLVED** (10 for, 1 abstention) to agree to the request for a memorial plaque on the bench on Market Place green.
- r) **Developer parking at Windmill.** Cllr C Snashall proposed, Cllr T Timms seconded the motion, and the Council **RESOLVED** (unanimous) to allow developer parking to use an area within the Windmill site following the strategy detailed with the amendments of bin emptying, mud clean up, and definite end date and the area made good.
- s) **Windmill roof.** Suggestion from Cllr M Swadling regarding a local man who could be contacted for an expert recommendation. Cllr M Swadling proposed, Cllr M Robinson seconded the motion, and the Council **RESOLVED** (10 for, 1 abstention) to approach the recommended local expert to ask for a cost.

260/21 **Approval of invoices:** Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council **RESOLVED** (unanimous) that the invoices with a total of £5,002.02 were approved for payment.

261/21 **Report upon the investment of the Council's Funds as at 30 November 2021.**

Account	Balance	Interest	Notice	Matures
Current	146,741.11		Current	
Imprest	8,154.66		Imprest	
Unity Bank	30,100.57			
Redwood Bank	87,227.26	0.95%	95 day notice	Opened August 19
Hampshire TB	79,254.76	0.95%	1 year fixed deposit	22 July 2022
Cambridge and Counties	85,000.00	1.00%	1 year fixed deposit	21 July 2022

	Untied Trust Bank	88,099.80	0.75%	1 year fixed deposit	26 April 2022
	Skipton Building Society	87,968.05	0.35%	1 year fixed deposit	21 May 2022
	Total	612,546.21			
262/21	Planning Report. Applications a) 21/03456/OBL Land North of Hempton Road and west of Wimborn Close. Management company structure. Duly noted. b) 21/03822/LB and 21/03821/F Nellie and Dove, The Tchure, Deddington. Retrospective application – erection of an awning. Cllr S O’Neill proposed, Cllr C Snashall seconded the motion, and the Council RESOLVED (unanimous) no objection. c) 21/03969/TCA Goose Cottage, The Stile, Deddington. Tree works. Cllr S O’Neill proposed, Cllr J Eames seconded the motion, and the Council RESOLVED (unanimous) no objection. d) 21/04030/LB & 21/04029/F Maunds Farm House. High Street, Deddington. Conservatory replacing the existing lean-to canopy. Cllr S O’Neill proposed, Cllr J Eames seconded the motion, and the Council RESOLVED (unanimous) no objection. e) 21/04034/DISC Land to rear of the Chestnuts, Clifton. Discharge of conditions (landscaping plans and details). Cllr S O’Neill proposed, Cllr M Swadling seconded the motion, and the Council RESOLVED (unanimous) no objection. f) 21/03804/DISC Stone Pits, Hempton Road, Deddington. Discharge of conditions (Large scale details and boundary treatment). Cllr S O’Neill proposed, Cllr J Eames seconded the motion, and the Council RESOLVED (unanimous) no objection providing the Hempton Road boundary hedge is replaced by new species rich hedge as per the original application. Approvals 21/02983/F Tomwell Farm Cottage, Hempton. 21/03199/F 1 Castle Farm Cottages, Earls Lane, Deddington. 21/02417/F Land Adjoining and West of Stonecroft House Clifton Road Deddington Variation of Condition 2 (plans) of 20/03467/F. 21/03356/CLUE 1 St. Johns Way, Hempton. 21/03365/TPO Holly Tree Cub, Deddington. 21/03353/F Old Lodge. St Thomas Street, Deddington. Refusals 21/02831/ADV The Studio, Hudson Street, Deddington.				
263/21	Neighbourhood Planning. None.				
264/21	Large Scale Development Working Group. None.				
265/21	Highways and Transport – Cllr M Cox a) Hempton Road development and highway mud deposited in the Hempton road and the Parish. Drains will need to be checked. District Cllr B Williams took up this issue.				
266/21	Environment and Recreation Working Group – Cllr M Robinson. a) Gaveston Green brambles. Recommendation that a further quote be sought. b) Dogs in churchyard. No dogs signs suggested in cemetery. To be discussed further via email.				
267/21	Update from the Parish Council Representatives. None				
268/21	Any other business. None				
269/21	Date of the next meeting: The next Parish Council meeting will take place on Wednesday 19 January in Deddington Church. Meeting closed at: 19:59pm.				
270/21	Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 2. Minute Secretary appointment. Cllr D Roger proposed, Cllr M Cox seconded the motion, and the Council RESOLVED (unanimous) to appoint the minutes secretary position.				