

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7:30pm at the Old School Room, Hempton on Wednesday 18 May 2022.

Present: Cllrs D Rogers (Chair), A Collins, M Cox, M Ince, S O'Neill, H Oldfield, M Robinson, C Snashall, M Swadling, T Timms, J Watts **Also, present:** A Deddington News representative and three members of the public.

| Annual Parish Council Meeting | |
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| 80/22 | Election of Chairman and signing of Acceptance of Office. Cllr M Robinson nominated Cllr D Rogers, Cllr H Oldfield seconded, and the Council RESOLVED (9 for, 1 abstention) to elect Cllr D Rogers as Chairman. |
| 81/22 | Election of Vice Chairman(s) and signing of Acceptance(s) of Office. Cllr J Watts nominated Cllr H Oldfield, Cllr C Snashall seconded, and the Council RESOLVED (unanimous) to elect Cllr H Oldfield as Vice Chairman. |
| 82/22 | Elected Councillors to sign Acceptance of Office in presence of Proper Officer. All signed. Reminder to Cllrs to submit declaration of interest and election expenses forms to CDC. |
| 83/22 | Co-option of Councillors and signing of Acceptance of Office. Cllr D Rogers proposed, Cllr J Watts seconded, and the Council RESOLVED (unanimous) to co-opt Mr A Collins into the Parish Council. Co-option will remain on the agenda whilst the Council still has vacancies. |
| 84/22 | To consider the Working Groups structure and membership for 2022/23. Cllr M Ince to join the E&R working group until he has gauged where his skill set would best be suited. Cllr J Watts requested to move from E&R to F&GP. To be brought back to next month's meeting in order to even out groups. |
| 85/22 | To confirm the Members serving on outside bodies; a) School Governors/Trustee. Cllr A Collins – term expires early in the new year. b) Deddington Charity Estates (DCE). Cllrs H Oldfield and M Cox. c) Friends of Castle Grounds (FOCG). Clerk. d) OALC Executive. Cllrs M Cox and D Rogers. e) Friends of Deddington Library. Cllr A Collins. f) The Holly Tree Club. Cllrs S O'Neill, D Rogers and C Snashall. g) The Windmill Centre. Cllr M Robinson. h) Community Orchard. Cllr M Swadling. |
| 86/22 | To consider adopting General Power of Competence as meet the criteria. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (10 for, 1 abstention) to adopt a General Power of Competence. |
| 87/22 | To appoint the following Professional Bodies and Advisors. a) Internal Auditor. IAC in communication with the Clerk. Contract of 3-5 years suggested. To be brought back to the Council once a quote for 2022/23 has been received. b) Insurers. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 for, 1 abstention) to insure with Zurich at a cost of £2,370.32 for 5 years. |
| 88/22 | To confirm the use of the current Standing Orders and Financial Regulations. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (10 for, 1 abstention) to re-adopt the current Standing Orders and Financial Regulations. |
| 89/22 | To note attendance records for 2021/2022. Congratulations to Cllr M Robinson and T Timms for 100% attendance. All other Cllr attendance was noted. |
| 91/22 | To confirm the calendar of meetings for 2022/23. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that meetings be held on the third Wednesday of each month at 7:30, venues to be decided, with the next two meetings held in the Hempton Lounge, Windmill Centre, Deddington. |
| May monthly meeting | |
| 91/22 | Apologies: Cllr J Higham |
| 92/22 | Declarations of Interest Pecuniary interest: Cllr S O'Neill 98/22 Planning e) 22/01163/CLUE Pure Barn, Oxford Road, Deddington due to being a previous owner. General Interest: Cllr S O'Neill 98/22 Planning a) 22/01807/CLUP Corner House, Hudson Street, Deddington and f) 22/01228/LB & 22/01227/F Grove Lodge, High Street, Deddington due to knowing the applicants. |

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| 93/22 | <p>Minutes: Cllr S O'Neill proposed, Cllr J Watts seconded the motion, and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 17 March 2022 were a true record of the meeting with the following addition to 73/22 item d) Blocked Drain Victoria Terrace that other drains of concern included those outside Eagles and at the crossroad traffic lights.</p> |
| 94/22 | <p>Matters arising from the minutes and not referred to later on the agenda: Cllr A Collins informed the Council that he had a general interest in 70/22 item e) 22/00981/F9 High Street, Deddington. Cllr H Oldfield was informed of the response to 67/22 item l) OALC finance survey. Cllr M Cox was informed that no reply had been received regarding 73/22 c) Hempton Road Speeding.</p> |
| 95/22 | <p>10 Minute Open Forum: A member of the public addressed the council regarding traffic concerns at the Hempton pinch point. The Council informed that road resurfacing, line painting and the erection of some signs has occurred, and that speed monitoring is the next step and is likely to be imminent. This speed review will provide a weeks' worth of data on aspects such as the nature of the vehicle, the direction of travel and the date and time. This information will be useful to both address this issue, and to further inform the Council's potential interest in the 20mph scheme.</p> <p>The public member also asked the Council for an update regarding a planning application in Hempton, and its impact on a footpath. The Council informed that the application has been granted appeal, and that the footpath will be maintained at its current width and in its current location. Documents regarding this will be sent on to the public member.</p> <p>A land promoter, with an interest in Location 23 of the Neighbourhood Development Plan, addressed the Council regarding preference to engage with the local community, with a planning application brought through the NDP with the Parish Council. The intention of the site is 25 housing units, with affordable housing. The promoter was informed that the Council would be happy to meet and listen, with indication given that a public meeting to display an indicative plan would be encouraged. The Councils made clear its desire to have affordable housing, and to keep any Section 106 benefits within the Parish.</p> <p>A public member addressed the Council regarding concerns about vehicles obstructing footpaths posing significant issues for accessibility. The Council suggested that this would be an interesting conversation to be had in conjunction with the District and County Cllrs.</p> |
| 96/22 | <p>County Cllr A Fatemian update: None.</p> |
| 97/22 | <p>District Cllr B Williams update: None.</p> |
| 98/22 | <p>Planning report.</p> <ol style="list-style-type: none"> a) 22/01807/CLUP Corner House, Hudson Street, Deddington. External works to fit two Uniboxes on front wall side-by-side. Cllr M Swadling proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (10 for, 1 abstention) no objection. b) 22/01247/F The Bothy, The Grove, Deddington. Two storey rear extension, front porch and glazed roof over rear courtyard. Cllr M Swadling proposed, Cllr S O'Neill seconded the motion and the Council RESOLVED (unanimous) no objection. c) 22/01281/CLUP 34 Gaveston Garden, Deddington. Certificate of lawfulness of proposed development for single storey rear extension. Cllr M Swadling proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection. d) 22/01282/F 34 Gaveston Gardens Deddington. Infill existing open front porch. Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) no objection. e) 22/01163/CLUE Pure Barn, Oxford Road, Deddington. Certificate of Lawfulness of Existing Use for the use of barn for agricultural and B8 storage purposes. Cllr M Swadling proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 for, 1 abstention) to object due to serious concerns over the structural integrity of the steel frame and base due to fire. Additionally, the Council are concerned that should B8 agricultural/storage use be granted, it is one step away from an application for conversion to a residential dwelling under Class Q. f) 22/01228/LB & 22/01227/F Grove Lodge, High Street, Deddington. Erection of first floor additional over an existing single storey. Cllr M Swadling proposed, Cllr A Collins seconded the motion and the Council RESOLVED (8 for, 3 abstentions) no objection, but would defer to the |

| | conservation officer regarding the LB element and ask that should CDC grant permission, the above is not used as a separate dwelling or Air B&B etc. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 99/22 | Neighbourhood Development Planning report – Cllr A Collins. See 108/22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100/22 | Large Scale Developments Working Group report – Cllr D Rogers. None. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 101/22 | <p>Highways and Transport report – Cllrs M Cox and H Oldfield.</p> <p>a) EVC points at the Windmill. Concern over reduced usage. Noted that it will likely increase with time as electric vehicles become more mainstream.</p> <p>b) Hempton Road traffic conditions. Car dumped in Market Place after crashing into a wall in Hempton on Sunday 8 May. Clerk to ask Thames Valley Police for an update on this vehicle.</p> <p>c) Highway outside Unicorn – parking and trestles. Clerk has contacted the manager. To be an agenda item in August before the licence runs out.</p> <p>d) 20mph. An application has been sent. To be brought back as an agenda item when the Council has had a response. Council waiting for clarification regarding sign costing from County Cllr A Fatemian. Possibility for 20mph limit to be placed along the main road in order to reduce signage cost in addition to potential average speed reduction benefits. Residents will be consulted on this.</p> <p>e) '20 is plenty' signs. Big financial cost but may be a good precursor to the 20mph cause, which could take a long time to come to fruition. Clerk to get a firm quote for 10 signs with bands and proper metal bars etc. To be brought back to the next meeting.</p> <p>f) Posters and A boards. To be moved to next month's agenda, once the letter has been received and circulated.</p> <p>g) Traffic light road markings. Resolved.</p> <p>h) Stone pit development. Clerk to report damaged curb stones via Fix My Street.</p> <p>i) Streetlight on all day. Ongoing since October 2021.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 102/22 | <p>Environment and Recreation report – Cllr M Robinson.</p> <p>a) EA toilets. Cllr M Robinson proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (unanimous) to renew hire of the portaloos until 1 August 2022 at a cost of £180.</p> <p>b) AWC line painting. Clerk to check who insures the court. Cllr M Robinson proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (9 for, 2 against) that line painting be carried out at the proposed cost of £700 as on the F&GP agenda.</p> <p>c) Slide mound. Recommend backfilling with soil and a grass mat.</p> <p>d) No Mow May. Cllrs M Robinson, J Watts and M Swadling to identify the verges requiring cutting.</p> <p>e) Jubilee tree. Communication with sponsor regarding alternative sites.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 103/22 | <p>Finance and General Purposes.</p> <p>a) Clerk cover. Cllr C Snashall proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 for, 1 abstention) to approve a budget up to £3,000 for Clerk cover.</p> <p>b) Jubilee funding. Cllr D Rogers proposed, Cllr C Snashall seconded the motion and the Council RESOLVED (7 for, 2 against, 2 abstentions) to provide up to £1,000 for Parish Jubilee celebrations, to supplement the CDC grant.</p> <p>c) Major expenditure plan. Cllr C Snashall proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (10 for, 1 abstention) to adopt the major expenditure plan.</p> <p>d) Four Farms Run update – 22 May 2022. Clerk confirmed that all paperwork is now in place. Cllr M Cox left the meeting.</p> <p>e) AWC line painting at a cost of £700. See 102/22 b) AWC line painting.</p> <p>f) Castle Grounds tree works. Cllr C Snashall proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) to approve tree works at a cost of up to £500 +VAT.</p> <p>g) George Fenemore. Vote of gratitude to the late George Fenemore for all that he did for the community and condolences to his family at their sad loss.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 104/22 | Approval of invoices: Cllr C Snashall proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (9 for, 1 abstention) that the invoices with a total of £23,181.31 were approved for payment. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 105/22 | <p>Report upon the investment of the Council's Funds as at 30 April 2022.</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>160,187.59</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>6,707.43</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Bank</td> <td>67,551.83</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>87,227.26</td> <td>0.95%</td> <td>95 day notice</td> <td>Opened August 19</td> </tr> <tr> <td>Hampshire TB</td> <td>79,254.76</td> <td>0.95%</td> <td>1 year fixed deposit</td> <td>22 July 2022</td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,000.00</td> <td>1.00%</td> <td>1 year fixed deposit</td> <td>21 July 2022</td> </tr> <tr> <td>Untied Trust Bank</td> <td>88,769.55</td> <td>0.75%</td> <td>1 year fixed deposit</td> <td>26 April 2022</td> </tr> </tbody> </table> | Account | Balance | Interest | Notice | Matures | Current | 160,187.59 | | Current | | Imprest | 6,707.43 | | Imprest | | Unity Bank | 67,551.83 | | | | Redwood Bank | 87,227.26 | 0.95% | 95 day notice | Opened August 19 | Hampshire TB | 79,254.76 | 0.95% | 1 year fixed deposit | 22 July 2022 | Cambridge and Counties | 85,000.00 | 1.00% | 1 year fixed deposit | 21 July 2022 | Untied Trust Bank | 88,769.55 | 0.75% | 1 year fixed deposit | 26 April 2022 |
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| | <p>Skipton Building Society 87,968.05 0.35% 1 year fixed deposit 21 May 2022</p> <p>Total 662,666.47</p> |
| 106/22 | <p>Update from the Parish Council Representatives. Friends of Castle Grounds. Council informed of CCTV installation.</p> <p>OALC. Cllr D Rogers informed the Council about a meeting attended with Mr Owen Little regarding the Levelling Up Agenda.</p> |
| 107/22 | <p>Any other business. None.</p> <p>Cllr S O'Neill left the meeting.</p> |
| 108/22 | <p>Neighbourhood Development Planning report – Cllr A Collins.</p> <p>a) Clerk's email regarding the NDP process. Response submitted and forwarded to Council.</p> <p>b) Presentation to Council. Cllr A Collins informed the Council about the NDP. Residents to be invited to share their views via either a paper form or SurveyMonkey. Households will have unique serial numbers to help prevent individuals from biasing data by submitting multiple responses. Serial numbers will also allow location-based data to be analysed and set against responses. Once results are submitted and analysed, the NDP should gain an emerging status, which means CDC should give it due consideration.</p> <p>c) NDP informal consultation document. Cllr A Collins proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) to approve the NDP informal consultation document, with the front-page question amended. Cllr H Oldfield to make another claim for a grant. Document to be sent to the printers, with the print-ready copy to be circulated to all Cllrs. Residents to have 3 weeks to respond. Delivery window aim of 3 days. Cllr J Watts to collect results in Hempton. The Duke pub to collect results in Clifton. Deddington collection point of the library to be confirmed by Cllr A Collins, in addition to Co-op and church porch.</p> <p>d) Number of Cllrs on the NDP Steering Group. Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the chair of the group should be a member of the Parish Council, and that at least 3 Cllrs should be a member of the group.</p> |
| 109/22 | <p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 15 June 2022 in Hempton Lounge, Windmill Centre, Deddington. Meeting closed at: 22:10pm.</p> |
| 110/22 | <p>Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 2. 1) Clerk's review. Rolled over until autumn.</p> |