

DEDDINGTON PARISH COUNCIL

Minutes of the meeting held at The Town Hall on Wednesday, 15th November 2000 commencing at 7.30 pm

Present: Councillors Flux (Chairman), Bell, Clarke, Clinch, Cosgrove, Mrs. Cox, Mrs. Davies, Hart, Miss Hill, Newey, Mrs. Swash, Todd and Mrs. Walker.
Dist. Cllr. O'Sullivan in attendance.

75/00 **Apologies**

Apologies for absence were received from Cllr. Mrs. Harper and County Cllr. Matthews.

76/00 **Minutes**

The minutes of the Meeting held on 18th October 2000 were approved as a true record and signed by the Chairman.

77/00 **Matters Arising**

- a) A parishioner had informed Cllr Clarke that persons moving into Deddington could not be guaranteed a place at the Primary School. The problem appears to be the restriction, by the Government, to classes of no more than 30 children. It was pointed out that the new classrooms at the school would not necessarily solve this problem. The Chairman agreed to raise this point at the next meeting of the school Governors.
- b) The Clerk reported that he has been informed that the cost of siting of the Clifton millennium map, referred to in minute 72/00(I), will be £50.00. Cllr. Mrs. Davis pointed out that the Clifton Residents Association might have funds to cover this cost. It was agreed that Mr. Vaughan should be advised to approach the Residents Association on this matter.

78/00 **Open Forum**

Mr. E. Taylor of 7 Hempton Road, Deddington addressed the Council regarding noise nuisance from a workshop in his neighbour's garden at 4 Hempton Road. D. Cllr. O'Sullivan advised that this problem should be passed to the Housing Department of the District Council for investigation. He also suggested that thought should be given to a Tenants Association, which would be able to help with this kind of problem.

79/00 **Low Cost (Affordable) Housing**

- a) The Clerk read a progress report from OCHA, a copy of which is filed with these minutes. He pointed out that the Parish Council has agreed to adopt the landscaping and not the District Council as stated in the report.
- b) A list of eight tenants was circulated at the meeting. The complete list of occupants is still not available. Six shared ownership houses have been allocated with one still to be determined.
- c) Cllr. Todd pointed out that the temporary fencing which was used to secure the site has been taken down and laid on the grass frontage. As the turf has only just been laid this could cause damage and should be removed.
- d) Mr. J. Boss, who has undertaken the maintenance contract, has pointed out that the original plan of the site did not include as much grass as has been planted. Mr. Boss is concerned that the site will cost more to maintain than originally quoted. Agreed that the Clerk will pursue this matter, and ensure that the commuted sum will cover all costs.

80/00 **Tertiary Education Grant**

- a) The Clerk reported that a late application had been received. However, the applicant did not meet the residency qualification, as she has not been resident in the parish for 2 years.

She has been advised to re apply next year, if still in the parish, as this qualification would then be met.

- b) Cllr. Newey suggested that the issue of advertising the grants should be addressed before next year to ensure all those who qualify are aware of their availability.

81/00

Siting of Millennium Maps

- a) The Map Group presented the Parish Council with a large facsimile copy of the map on 10th November 2000. This map proved too large to fit into the Town Hall as originally planned and has been sited in the Church on a temporary basis. The current copy will not withstand too much sunlight and, therefore, the number of suitable sites is limited. It was agreed that the map should be accessible for viewing as much as possible.
- b) The original of the map is still held by the Map Group. Mr. Norman Stone was invited to address the council regarding the conditions required to protect the originals. He stated that it must be kept in suitable conditions with controlled temperature, light etc.
- c) It was agreed that as further advice is needed from the Map Group. A working group to consist of Cllrs. Flux and Newey will meet the Map Group and circulate a report on this matter with the next Council agenda.
- d) It was agreed to continue to advertise the sale of copies of the maps as much as possible. Any profits accrued by the group will be returned to the Parish.
- e) The Council unanimously agreed that the map is a superb work of art and that all persons who have contributed to the production of the map should be congratulated. The Council is proud to receive the map on behalf of the Parish.

82/00

Car Parking Sub Group

Cllr. Mrs. Cox reported that the sub group had now met. The Group has recognised that in order to solve the problems associated with parking in the village there is a need to identify and quantify the problems.

The Group has, therefore, divided into two “task groups”.

The first group, consisting of Cllrs. Bell, Hart and Mrs. Walker will produce a draft plan and procedure in order to carry a parking duration audit of the Market Palace. It is proposed that this will take place in the Spring of 2001. Mr. Mike O’Brien, who has expertise in parking issues, has agreed to help this group. It was agreed that a number of volunteers will be required to assist with this task and that such a request should be published in the Deddington News.

The second group, consisting of Cllrs. Newey, Cosgrove and Mrs. Cox, will identify possible short and long term parking areas and explore their potential development.

Both groups will report to the next Environmental Working Group on 5th December, 2000 which will in turn report to the next Council meeting.

It was also noted that Oxfordshire County Council has written to the Council in response to PC Donoghues report, this has been passed to the sub group for information.

83/00

Recreation and Grants Working Group

Cllr. Mrs. Davies reported as follows:

- a) A letter has been received from Deddington Beeches Bowls Club requesting either a contribution towards the cost of paint required for improvements or a one off reduction of rent. As this request had only just been received it was referred back to the Group who will report to the next meeting.
- b) Cllr. Todd pointed out that the “public play” notice has been removed from the tennis courts. The Clerk confirmed that the notice had been vandalised and is being replaced.

84/00

Finance and General Purposes Working Group

Cllr. Todd reported as follows:

- a) Notice has been received from OALC regarding a Department of Environment and Transport circular. Copies and further information are available from Cllr. Todd.
- b) OALC have circulated details of new allowances for local council members, a copy of which is filed with these minutes. It was agreed to adopt the new allowances.
- c) The Friends of Deddington Library have met with the Parish Council and Oxfordshire County Council library staff regarding the renovations. The revised total cost is now £16,675 and not £13,175 as first reported. It was confirmed that the Library Service would cover the difference.
- d) Negotiations for a new base for the mobile library are still taking place. A bid for grant aid will be made to Cherwell DC.
- e) The Clerk reported that a reply has been received from North Aston Parish Meeting in respect of the request for contributions towards the renovations. Their next meeting is at the end of November at which a report will recommend support of the project and a donation of funds.
- f) Cllr. Bell confirmed that he attended the seminar held at Cherwell DC offices relating to Cherwell's Local Cultural Strategy. He confirmed the policy document is being updated and it will be circulated when received from the District Council.

85/00

Planning and Property Working Group

Cllr Miss Hill reported the recommendations of her Group as follows:

Applications

- 00/02182F – The Willows, Chapel Close, Clifton – Erection of single storey conservatory, front porch and rear porch extensions, replacement of existing rooflight with new dormer window to rear and new windows – no objections
- C17/00 – Highways Depot, Deddington – renewal of consent for single prefabricated temporary building for use as an office for a temporary period of five years – no objections
- 00/02097/TCA – The Stables, 1 Manor Farm Barns, Hempton Road, Deddington – Cut down plane tree – no objections
- 00/02158F – 2 Philcote Street, Deddington – erection of conservatory with brick and stone walls – objections due to inadequate plans i.e. a) site plan shows incorrect division of ownership between this property and 1 Philcote Street. b) No ground levels as compared to 2a and 1 Philcote Street are shown. c) Plans state increased height of wall dividing nos. 2 and 2a but do not give proposed height. d) No details are available of the rain water drainage. Two neighbours have also commented due to the inadequacy of the plans.

The above recommendations of the Group were agreed.

Approvals

- 00/01093/F – Dragon House, Bull Ring – New dwelling
- 00/01488/F – Bowindow, Market Place – two dormer windows
- 00/01489/LB – Bowindow, Market Place – two dormer windows and four rooflights in loft to create living accommodation.
- 00/01679/F – 13 High Street – extension to existing flat roof rear extension
- 00/01766/F – Weston House, Castle Street – erection of conservatory and alterations/extensions to house, raise roof of existing garage and insertion of 2 velux rooflights together with new entrance gates and posts.
- 00/01824/F – Stile House, New Street – move existing drive gates and build new return walls.
- 00/01825/LB – ditto
- 00/01828/TCA – Castle View, Goose Green – prune magnolia and fell apple tree
- 00/01865/F – 1 Manor Farm Cottage, Hempton Road – two storey extension
- 00/01936/TCA – Featherton House, Chapel Square – reduce crown of acer tree
- 00/01975/F – Earls Farm, Earls Lane – amendment to existing planning approval 00/00319/F for

garaging to plots 4, 5 and 6 including additional window.

00/02061/TELG – Field Barn, Clifton Road – erection of 15m lattice tower, 3 antenna, 2 600mm microwave dishes and equipment cabin

Deddington Salerooms

It has been noted that the stone used at the front of this property is not as detailed as in the plans for the planning application. The Clerk has written to the Planning Department pointing this out. It was agreed that a further letters should be written to the Chief Executive and the Chairman of the North Area sub committee of Cherwell District Council, with a copy to Mr Allen of Deddington Salerooms, expressing the Parish Council's dismay at the apparent disregard of planning conditions. It was agreed that the Parish Council is not prepared to accept this matter and that if necessary a complaint should be made to the Ombudsman in relation to the Planning Authorities lack of enforcement.

Property

The Clerk reported that quotations had been requested from Harrison Electrical and Weatherhead regarding the Town Hall fire precautions. Harrison's submitted a quote of £791 plus vat. Weatherhead inspected the premises and offered to quote (the quote arrived first post on the 16th november in the sum of £417.02 + VAT. The contract has been awarded to Weatherhead.

Cherwell Local Plan Review

The District Council has stated that reports relating to this matter will be considered by the Council's Development Committee on Wednesday 13 December 2000 and not on Monday 20 November 2000 as previously announced.

86/00

Environmental and Highways Working Group

Cllr Mrs Cox reported as follows:

Environment – nothing to report

Highways

- a) Oxfordshire County Council fact sheet no 21, which was circulated with the agenda, sets out the policy regarding unauthorised signs on the highway. The Group felt that the Deddington Arms 'A' frame is a distraction and in line with the stated policy should be removed. It was agreed that the County Council should be requested to remove the sign.
- b) It was confirmed that the signs at the traffic lights have now been tidied up.
- c) The Group requested a copy of OCC fact sheet no 19 from the Clerk. It was agreed that this would be circulated to all Councillors for information.
- d) A letter has been received from Mr R. Sones of Hempton regarding parking in the Market Place. He points out that living in Hempton means you have to drive to Deddington to catch the bus. He also suggested a bus shelter on the green. It was agreed to pass the letter to the Parking sub group. A reply should be sent stating that these matters will be considered in the Parking Audit.
- e) A letter has been received from Mrs. Brownlie of Grove Court concerning the parking of a caravan on the west side of New Street as it is an eyesore and causes an obstruction when pulling out of Grove Court. A point was also made regarding the possibility of parking permits for residents. A copy of the letter will be passed to PC Donoghue for action regarding the caravan.
- f) A letter has been received from Michael and Peggy Baker of Grove Lodge, High Street, Deddington. This letter also suggests a residents parking scheme.
- g) It was confirmed that a reply has been sent to OCC regarding the review of RBSG funded bus services. The letter stated that service is an essential ingredient of life in the village as for several people it is the only way they can get to work.
- h) OCC waste management has introduced a new scheme called '1,2,3, for free'. The details of this scheme are available from the parish council office.
- i) A copy of OCC mineral and waste local plan review is available for inspection in the parish

council office.

- j) The Clerk is to remind OCC that no costing has yet been received regarding the coat of arms on the entrance signs.

87/00 **Windmill Management Committee**

The Clerk reported that a quote has been received for the work on the sliding door between the main hall and the lounge. Four local firms were asked to quote. However, only one submitted a price. This was J. Spencer and the cost of the work was quoted at £1,030.70. It was agreed to accept this quote.

88/00 **Invoices for payment**

- a) Invoices totalling £3,545.57 in accordance with a schedule circulated at the meeting, a copy of which is filed with these minutes, were approved for payment.

89/00 **Investment of the councils funds**

At close of business on 14th November, 2000 the balances were as follows:-

Account No	Balance	£	Rate of interest	%	Notice
60858471		4,601.12		3.5	14 days
20708550		.01			
60708569		4,915.39		2.3	Overnight
60830488		<u>737.49</u>		2.1	Overnight
		10,254.01			
Bradford & Bingley BS		500,000.00		6.25	120 days
Treasury Deposit		28,000.00		5.0975	Fixed to 18.12.00
Total		<u>538,254.01</u>			

Investment of funds

It was agreed that the Council would request the cash value of the shares in the Bradford and Bingley Building Society.

It was agreed that the Clerk would report to the next meeting regarding the future investment of the funds currently deposited with the Bradford and Bingley Building Society.

90/00 **Correspondence**

- a) A letter of thanks has been received from Banbury CAB regarding the donation by the Council of £150.
- b) Cherwell DC has given notice that the annual meeting with Parish Authorities will take place on 23 November 2000. It was agreed that Cllr. Bell would attend.
- c) Tower Publications, who produce the Deddington Village Guide, have written seeking continuation of the contract for a further two years. It was agreed to renew the contract.
- d) A business plan was received from Deddington Youth Club. This was passed to the Recreation and Grants Working Group.
- e) Notice has been received that the Audit of Accounts 1999/2000 will begin on 2 January 2001.
- f) Notice of application for transfer of the justice's licence at the Unicorn Hotel, Market Place, Deddington had been received. The new licensee is Anton Louis Hayter.

91/00 **Date of next meeting**

Wednesday 13th December 2000 at the Town Hall commencing at 7.30 pm.

MATTERS OF A CONFIDENTIAL NATURE

92/00

Low Cost Housing Scheme

Cllr. Bell reported that a parishioner has alleged that a tenant allocated a house on the low cost-housing site should not qualify.

Allegations include the fact that a relation of the tenant works in the Housing Department at Cherwell DC and that the tenant had less housing points than other persons who did not get allocated properties.

It was agreed that the Clerk should write to the Head of Housing at Cherwell DC and ask for an investigation to be carried out. The letter should indicate that Cllr. Bell should be contacted for further details. A copy of this letter should be copied to D. Cllr O'Sullivan.