

DEDDINGTON PARISH COUNCIL

Minutes of the meeting held at The Town Hall on Wednesday, 21st November 2001 commencing at 7.30 pm

Present: Councillors Clinch (Chairman), Bell, Clarke, Mrs. Cox, Cosgrove, Mrs. Davies, Flux, Hart, Haslam, Miss Hill, Newey, Mrs. Swash, Todd and Mrs. Walker.

C. Cllr. Matthews, Jane Plummer (Clerk) and Janet Smith (Minute Secretary)

100/02 **Apologies**

Apologies for absence were received from D. Councillor O'Sullivan

101/02 **Minutes**

The minutes of the Meeting held on 17 October 2001 were amended as follows:

90/02 Replace "Cllr. Miss Hill reported ..." with "Cllr. Mrs. Swash ..."

92/02 Add, "It was agreed that the display area in the Police Office window could be used more effectively. Notices could seek witnesses for crimes occurring within the Parish and results of Police investigations could be displayed."

The minutes were then approved as a true record and signed by the Chairman.

102/02 **Matters Arising**

87/02 Cllrs Clinch and Cox hope to meet with representatives of the Health Centre within a week.

95/02(a) Chairman confirmed that the Stewards contracts have been signed and returned.

98/02 Cllr. Todd attended the Retirement function held for Albert Humphries. The gift and letter presented on behalf of the Parish were accepted with thanks.

98/02 Nothing to report on the Plumbing works at the Town Hall as plumber is on holiday.

Agreed Clerk to follow this up and if possible arrange for agreed decorating and plumbing to be done at the same time.

99/02 Cllr. Bell has not yet completed the inventory of tools held by the Stewards due to difficulties contacting them.

Agreed that all Councillors should be given the Stewards rotas for information.

Stonepits Nothing further to report on registration of land.

Agreed Clerk to ascertain current position with Solicitors.

Chairman reported that a request has been received from a Parishioner asking that if the land is sold the proceeds be spent in Hempton. It was also suggested the land could be used as allotments.

Agreed that this request be passed to the Sub Group for consideration with all other options, once the land registration is finalised. The Sub Group will then report to Council.

103/02 **Urgent Business**

There was no urgent business.

104/02 **10 Minute Forum**

No member of the public wished to speak.

Environment and Highways Working Group

Cllr Mrs Cox reported as follows:

105/02 **Highways**

(a) There are a number of issues which are still un-addressed by Oxfordshire County Council, such as traffic calming and Market Place improvements. The Working Group suggested inviting Colin Carritt to the next Parish Council Meeting to answer questions regarding the delays.

It was agreed that a site meeting should be arranged with Mr. Carritt before the December Council meeting. Clerk to confirm, in writing to Mr. Carritt, the list of outstanding items prior to the site meeting. Working Group to report back to Council in December with a view to Mr. Carritt attending the January meeting.

(b) A road traffic accident occurred on the Hempton Road opposite the Windmill Stores involving a youth who was hit by a car entering the village. The Police report into the accident is still awaited and there is no indication that the driver of the car was breaking the speed limit. However, Cllr. Mrs. Cox and D. Cllr. O'Sullivan visited the area one evening to generally observe the way the traffic behaves. It was found that the lighting is not good. One lamp is obscured by over hanging trees. Also some drivers do not slow down when entering the village. The Working Group suggested formally requesting a speed camera, moving the 30 mph speed limit signs closer into the village and encouraging parents, via the Deddington News, to write personally to Colin Carritt to request changes.

Agreed that this matter would be discussed with Colin Carritt during the site visit detailed in 105/02(a). The Clerk to write to the Parents of the child involved in the accident to send best wishes and to state intentions of Parish Council.

(c) Formal notice has been received from OCC regarding relocation of 30 mph signs.

Agreed copies of the notice to be circulated to all Councillors for information.

(d) No further issues to be raised in respect of Upper Heyford Forum meeting until initial questions answered.

(e) Mr. Granne of Hempton has conducted a Traffic Audit of Hempton. This has been passed to OCC Highways.

Agreed that Mr. Granne is invited to attend at future meeting to offer advice.

(f) Highways matters are the responsibility of OCC and not the Parish Council. Parish Councillors can offer support in trying to get things done but have no further jurisdiction.

Agreed that Deddington News be asked to highlight this fact and encourage residents to write directly to OCC.

(g) Trees need lopping in Mackley Close.

Agreed that Clerk should arrange for this, and any other works requested, to be done by Stewards.

106/02 Environment

(a) Clerk has met Mr. Bishop, Tree Specialist, and discussed a number of trees, which need attention. Mr. Bishop advised that an Arborist should prune trees, which will give them a longer life expectancy. He advised that an annual inspection of trees should be carried out and that it is advisable to budget annually for works, which might be needed.

Agreed that Clerk will obtain quotes for annual inspections and pruning. She will also investigate and pursue funding from various sources.

(b) Cherwell DC is reviewing the Cherwell Rural Strategy and has requested comments.

Agreed that a copy of the document will be circulated to all Councillors for their comments before the next meeting.

(c) The bottle recycling bins have been relocated to the lay-by on the east side of the Oxford Road.

Agreed that Deddington News be requested to publicise the new location.

(d) Cllr. Newey reported that he attended the Waste Management Workshop held on 14 November.

107/02 Windmill Management Committee

Cllr. Hart had nothing to report.

a) It was noted that the wooden fencing around the tennis courts is broken. The Windmill Centre Committee were requested to consider taking the boards down completely.

Cllr. Haslam reported as follows:

- (a) Improved dog-fouling measures are in location at Castle Grounds. However, one sign has been stolen again.

Agreed signs to be provided on both gates. Green signs will be provided to be in keeping with the location.

- (b) The BMX track plans are ongoing. Work is expected to start in spring 2002. The Group are seeking grant support from CDC.
- (c) The Castle Grounds goal has been put up and the goal for the Windmill Centre will be ordered once all quotes are in.
- (d) More Parish support is being sought for the Golden Jubilee Celebrations. Next meeting to be on 10 December after which Deddington News will publish further information. It is planned that a Steering Group will be established which will co ordinate events outside of the Parish Council. Noted £116 of allocated budget remaining.

Agreed that a flier be inserted into the Deddington News in December.

- (e) A Grants Awareness Evening was held on 23 October to raise awareness of the group and the potential of support from CDC and funding associations. This was hosted by the Working Group and attended by representatives from CDC and nine local sports and leisure groups. Minutes are available on request.
- (f) A grant application has been received from Deddington Beeches Bowls Club. The grant is to enable the Club to continue to provide leisure and recreation facilities for the Parish. The members of the DBBC have agreed the need to review their prices for membership and have been pro-active in fund raising since approaching the PC for short-term assistance during their financial difficulties. The Working Group will continue working with the DBBC and attempt to open doors for the club to enable them to be self sufficient and an important part of the Parish's recreational facilities. The Working Group recommended support and approval of this grant application by awarding a grant of £250 per annum for 3 years.

Cllr. Hart proposed and Cllr. Mrs. Walker seconded a proposal to award a grant of £250 per annum for two years and then review.

The proposal was agreed.

Cllr. Todd declared an interest in this item and did not vote.

- (g) Approval is required to amend the existing draft agreement for the castle ground to enable the DCFC to progress a large grant for the creation of a pavilion in the area. This pavilion would be used for all members of the community and this has been confirmed in writing by DCFC. Changes to the original agreement based upon the 1995 agreements use with the other clubs (which will be reviewed in 2002 by the Windmill MC) include:

- A 30 year lease rather than 20 years will enable a grant in excess of £100k to be assessed
- Less restriction on the usage period as they will train at the grounds in the summer and potentially hold fund raising events in the summer. In order to gain a 90% funding for a capital project the Football Foundation require a security of tenure 'by means of freehold or uninterruptible leasehold'
- More detail including maps of the area and clarity on the PC and EH involvement
- More detail on operational issues such as maintenance and car parking etc.

The Group recommended that approval be given to amend the draft agreement to provide DCFC with a better chance of obtaining a grant to improve the facilities and opportunities in the Parish.

Cllr. Flux proposed and Cllr. Clark seconded a proposal that the recommendation be accepted, and that an amendment should be made to item 4 of the agreement in that the word "sub let" be changed to "sub use". This was agreed. Cllr. Todd abstained.

- (h) It was pointed out that Councillors absent at a PC Meeting did not get paperwork handed out at the meeting. In future it was agreed to pass on such paperwork to the absentees.

(i) It was noted that the “Deddington Castle” sign is missing.

Clerk to contact English Heritage to obtain a replacement.

(j) The Deddington Babies and Toddlers group submitted a grant application for £450 to purchase new toys and equipment. The Group recommend that approval be given for this application.

It was proposed by Cllr. Clarke and seconded by Cllr. Mrs. Swash that the application be approved. It was agreed that £450 be granted and a receipt for the items purchased be submitted to the Parish Council.

(j) Nothing to report on the all weather pitch improvement scheme. Although it is noted that one of the lights has been smashed and the surface is starting to break up.

(k) The Working Group will present a report on the Shelter Area to Council at the December meeting.

(l) The Christmas tree in the Market Place has been delivered. CDC has donated the lights for the tree.

109/02 **Finance and General Purposes Working Group**

Cllr. Mrs. Davies reported as follows:

a) The Working Group has arranged a meeting to discuss the Parish Precept. All PC members are invited, particularly Chairs of Working Groups. The purpose of the meeting will be to try and explain the reasons behind setting a precept.

Agreed the meeting to be held on Tuesday 11th December, 7.30 pm at the Town Hall.

b) Cllr. Bell has received a quote of £4,400 from company call Greenbarnes, to provide 7 new notice boards for the Parish. The group recommended obtaining two further quotes from other companies before any further action is taken.

Agreed to obtain 2 further quotes.

110/02 **Planning and Property Working Group**

Cllr Miss Hill reported as follows:

a) The Working Group sought clarification of the position regarding applications notified between meetings.

It was agreed that comments should be sent to CDC unless the Group feel a full discussion is required, in which case a holding period should be sought.

Note: applications for which comments have been sent to CDC are highlighted in italics.

b) Applications

01/01349F– Boulderdyke Farm, Clifton – change of use of agricultural land and construction of car park and access. No objection. Extra signs to be displayed either side of Walnut Close.

01/02123/F – Land east of Batchelors Row, The Lane, Hempton – erect 2 stone dwellings with attached garages and provision for residents parking and turning area for existing cottages.

No objections

01/02145/F– Hill Barn, Banbury Road, Deddington – conversion of existing garage, single storey extension, roof conversion and new garage/store.

No objections

01/02111LB – Fernleigh, Hopcraft Lane, Deddington – remove conservatory. Erect single storey rear extension, internal alterations and loft conversion including 2 new dormer windows.

No objections providing conservation officer approves and no objection from neighbours.

01/02111LB – The Old Butchery, Deddington – new internal staircase, 2 new external windows to rear and 2 dormer windows to rear.

No objections assuming adjoining neighbours have no objection.

01/02023F – Roseville, Chapel Close, Clifton – convert existing detached garage into 1 no. dwelling with new vehicular and pedestrian access to the highway.

Object as proposed vehicular access onto the narrow road leading to Walnut Close and anglers’ parking is considered dangerous.

01/1684 – 01/02190/OUT – Land adjoining 7 The Paddocks, Deddington – erect two storey detached house and single garage.

Object for the following reasons:

1 The new application still destroys the overall integrity of the layout and appearance of The Paddocks

2 The building is significantly forward of the existing line of the Paddocks fronting Hempton Road

3 Concerned that this will set a precedent for further plot development within The Paddocks

4 No improvement on vehicle access. With possible disruption to the Sycamore tree.

5 It was not considered that this application meets any of the reasons for refusal on the previous application. The Group suggest that consideration be given to the listing of The paddocks and a tree preservation order on the tree on the site.

Agreed that the above recommendations of the Group be accepted.

c) Refusals

01/01643/f College House, Hempton

01/01894/f Hudson Court, Deddington

d) Approvals

01/01787/LB The Old Butchery, Deddington

01/01853/f The Old Chapel, New Street, Deddington

01/01927/f 20 St. Johns Way, Hempton

e) A conservatory has been built at 8 Philcote Street, which does not appear to have planning permission. Further information will be sought from CDC.

f) An extension is being built at The Old Police House, Hempton Road that does not appear to have planning permission. Further information will be sought from CDC

g) The plans for the Co Op alterations have not been received. If these come between meetings the Group will seek a holding period so that it can be discussed at the next meeting.

h) Confirmation will be sought from CDC that permission has been granted to the Antiques Centre and the Estate Agents on the Banbury Road in respect of their signs.

111/02 **Invoices for payment**

Invoices totalling £3,400.38 in accordance with a schedule circulated at the meeting, a copy of which is filed with these minutes, were approved for payment.

112/02 **Investment of the councils funds**

a) At close of business on 21st November 2001 the balances were as follows: -

Account No	Balance	Rate of interest%	Notice
60858471	12,992.21	2.75	14 days
60708569	7,935.10	2.3	Overnight
70012564	0.00	2.1	Overnight
70708542	570.00	Nil	Current
	<u>21,497.31</u>		
Bradford & Bingley BS	19,970.00	4.70	120 days
West Bromwich BS	505,277.47	5.00	Overnight
Total	<u>546,744.78</u>		

113/02 **Correspondence**

A list of correspondence was circulated at the meeting.

a) Deddington Day Care requested financial support. Letters have been sent to all Parishes whose residents use the facility.

Proposed by Cllr. Clarke and seconded by Cllr. Hart that a donation of £100 be granted.

This was agreed.

Cllr. Flux declared an interest.

It was also agreed that Finance and General Purposes Working Group would draft a policy regarding the way donation requests are dealt with, for presentation to the Council.

b) The new cemetery gates are rotting due to lack of varnish. The Chairman will investigate.

114/02 **Date of next meeting**

Wednesday 19th December 2001 at the Town Hall commencing at 7.30 pm