

DEDDINGTON PARISH COUNCIL

Minutes of a Meeting held at the Church Hall, Hempton on

Wednesday 16 November 2011 at 7.30pm

Present: Cllrs Flux (Chair), Bliss, Collins, Cox, Day, McDowell, Finnigan, Oldfield, Rudge, Ward, Watts, Williams, Wood and County Cllr Jelf.

174/11	Apologies: Cllr Squires and District Cllr O'Sullivan
175/11	Minutes of the last meeting: Cllr Flux signed the minutes as a true record.
176/11	Declaration of Interests: 182/11 Finance and General Purposes (7) Deddington on Air - Cllr Ward stated a personal interest. 184/11 Environment and Recreation (5) Cricket Club Ball – Cllrs Collins and Cox both stated personal interests.
177/11	Matters Arising not referred to later on the Agenda. Cllr Oldfield requested an update of the affordable housing survey. The Clerk has spoken with ORCC and they are aware that the PC will not be helping distribute or collect the surveys. The Clerk said that it was ORCC's intention to get the questionnaires out in January 2012. Cllr Oldfield considered it a shame that the PC was unable to help. Cllr Ward suggested that the Scouts/Guides could distribute the surveys with the Christmas cards if they had them in time. She will confirm the deadline for receipt of these to the Clerk. Cllr Collins said that he would be willing to do Clifton and Cllr Oldfield also offered to distribute if necessary.
178/11	10 Minute Open Forum: Yngvre Gravne addressed the PC regarding the on-going speeding issues in Hempton. He said that the Police had been very co-operative and their presence did limit speeding when they are there however outside these times the speeding continued. He noted an apparent lack of feedback from an Oxfordshire County Councillor. He said that traffic calming seemed to be more prevalent in other districts of the county. He suggested undertaking a poster publicity exercise but questioned where funding could come from. County Cllr Jelf stated that as far as he was aware there was no bias shown to Cherwell, as there are many CDC traffic-calming measures that were as a result of CDC and local PC collaboration. Cllr Jelf reported that Cllr Rose had been unwell and was unlikely to return to work for some time. Cllr Collins asked when the risk times where? Mr Gravne reported that the highest speeds where usually during the quieter times on the road although the commuter times also saw speeding issues. He said that in addition to the speeding and safety issues there ere also problems caused by noise and dust and that these had a big impact on residents. Cllrs Watts and Collin's will investigate the printing costs of a poster. Cllr Collins reported that he would shortly be attending a NAG meeting and would ask if they had any less "busy" posters available. He also stated that speed watch could only be undertaken in daylight hours, which meant that it was difficult to get volunteers during the working day. He said that the NAG was receptive to receiving the data collected regarding the speeding. It was agreed that Mr Gravne could borrow the SDR. County Cllr Jelf said that buffer zones were no longer "flavour of the month" but agreed to take this matter up with OCC Highways at a meeting he is attending next week.
179/11	County and District Councillors update: Cllr Flux again passed on his best wishes for a speedy recovery to District Cllr O'Sullivan. County Cllr Jelf had no other news with the exception that County Cllr Keith Mitchell is standing down as Leader. County Cllr Jelf was asked what he knew regarding the footpath upgrade north of Deddington and reported that he had been unaware that it was taking place. He had a note to say that works would take place on the Deddington footpath but with no details of where. Cllr Collins asked if there was any progress on the Deddington to Clifton footpath. He said that the widening was appreciated but suggested that a three-phased approach could be made to try and improve it further still. If works to the first stage where carried out (up to the first lay-by) it would be of great help to the junior cyclists. County Cllr Jelf agreed to try and find out further information.
180/11	Planning Working Group Applications 11/01498/F 4 Hempton Road Deddington – Single and two storey extensions. This is a similar but slightly larger application to a previous accepted application 08/01599/F dated July 2008. A resident in the Deadings has expressed concerns in regard to vehicular access to the rear of the property. The PC has no objection but noted that there should be some conditions restricting the use of the rear garden for vehicles 11/01460/F Earls Court Earls Lane Deddington – Detached Car Port and Garden Store, Rear porch, Front Porch with Bay Window, Pergola and two storey rear extension, Timber Cladding to part of main house. The PC had no objections but asked that conditions be included to ensure materials used are sympathetic to the existing house 11/01464/LB and 11/01463/ADV Red Lion Cottage Market Place Deddington – 2 no. Fascia signs and re colouring of external paintwork. The PC had no objection to the change of colour and replacement of existing lower advertising sign but objected to the new higher advertising sign as this was considered to be out of character and an inappropriate addition to a listed building in a conservation area 11/00259/TCA End Cottage The Stile Deddington – Fell 8 trees. The PC objected to this large cull of trees on a single property as it is believed detrimental to the environment of the conservation area and there was no justification given with this application for the felling of any of these trees.

	<p>11/01614/F Congressional Chapel New Street Deddington – Proposed Change of Use from former Church to 4 Bedroom Domestic Dwelling with internal fit out and external alterations. The PC has no objections to this application but asked for conditions to ensure that the development is undertaken with sympathy to the building and materials used are appropriate. The PC was surprised this building is not listed and will ask CDC how a listed status for the property could be obtained.</p> <p>11/01523/F Pumpyard House New Street Deddington – Demolition of single storey games room, removal of lean to entrance hall and removal of two dormer windows. Construction of two storey extension and associated remodelling works. The PC has no issues with most of the proposed work but objects to the application due to the inclusion of a first floor balcony, which it believes creates an overlooking issue to neighbouring properties.</p> <p>11/01382/F 43 St Johns Way Hempton - Erection of Single Timber Stable The PC had no objection</p> <p>Appeals None</p> <p>Approvals</p> <p>11/01261/F and 11/01262/LB Horsefair Cottage Horse Fair Deddington 11/01243/LB Corner House High Street Deddington 11/01368/LB and 11/01367/F The Knowle Philcote Street Deddington</p> <p>Correspondence</p> <p>Unicorn Inn Deddington – The PWG and Clerk have received a number of residents’ complaints in regard to the new paint colour of the exterior of this listed building in the conservation area. The clerk has emailed the CDC planning department who said that the matter would be passed to the Conservation Officer for investigation. The PC will contact CDC to ask for the results of any investigation asap</p> <p>Northampton Borough Council – 2 letters relating to Draft Northampton Central area Action Plan Development Plan Document received and noted.</p>
181/11	<p>Emergency Planning</p> <p>The following questions raised at the last PC meeting were addressed:</p> <ol style="list-style-type: none"> 1. Who will make up the emergency team? - Chair, Vice Chair and another. Cllr Williams was suggested in his absence. Mobile phones to be used for communication. PC to invest in a mobile phone for the Clerk Cllr McDowell to source. 2. Where run from? Windmill Centre will be the Control Centre. 3. Grit Bins required and location? - Cllr Cox and Oldfield are meeting Tim Wilde and seek his approval of the proposed sites. 5 locations had initially been suggested but it was agreed that the school should fund its own grit bin from PTA funds. Cllr Rudge to contact Deddington CE Primary school to inform them of this decision. The proposed sites for new bins are Hudson Street/Grove Court, Market Place, Alms Houses/Featherstone House and the Health Centre (although it was felt that there is already one tucked inside the Health Centre). Sites have been identified for salt storage in each of the three villages and the grit spreader and shovels will be stored under lock and key at the Holly Tree Club. 4. Budget - £1,500 approx. 5. Hard copies of volunteer information: to be held at PC Office. 6. Data protection: -in hand –Cllr McDowell and Clerk have the expertise and will liaise 7. Review. Plan requires annual review in the form of a control document 8. Adoption of policy. As review of the Emergency Plans has taken place agreed to adopt the plans. 9. ‘Sued for clearing snow leaflet’: obtained by Cllr Cox on snow day to be included in next issue of DN providing permission to do so granted by DN. ‘Ready to go’ booklet to be delivered to all homes in the Parish.
182/11	<p>Finance and General Purposes</p> <ol style="list-style-type: none"> 1. Cash flow to end October. All accounts balanced and agreed. It was noted that a contribution of £305 had been made to ‘Deddington at War’. 2. Feed In Tariff. The first payment from Southern Electric of £2,436.16 which has been received for the period from 9.5.11 to 30.9.11. This is in line with expectations. The meter reading is now 7,533 (last month 7,033) reflecting the reduced daylight hours. 3. Funds. On the evening of 16th November 2011, it was agreed at the monthly PC meeting that Deddington Parish Council would invest seventy five thousand pounds (£75,000) in an enhanced fixed rate 12-month deposit account at a rate of 3% with Nat West Bank. The signatories for this account will be Jim Flux (Chairman), Alan Collins (Vice Chairman) and Brian Wood (Chairman of the Finance and General Purposes Working Group) and that any two of the three signatories are required to authorise any transactions. 4. Tertiary grants. Three more applications have been received, one of which is for someone in his third and last year and is therefore not considered to be appropriate. It was agreed the others be given book tokens. Also recommend that we put a notice in the Deddington News to say that in future applications have to be with the clerk by 1st October in the year starting at University, and that the total fund available should be limited to £500 and individual grants to £50. If more than 10 applications are received the awards will be calculated down proportionately. 5. Welford's Piece. After the last meeting the reseeding was agreed as this required immediate attention and at this meeting the PC approved the complete job at a total cost of £2,854. 6. Salt bin equipment. It was agreed to spend £1,500 on salting equipment (4 salt bins - £1,000, 4 snow shovels - £80, 1 spreader at £250 and Leaflets in Deddington News at £35). The PC Chairman said that although the stewards would look after the equipment the work of spreading the grit must be done

	<p>by volunteers.</p> <p>7. Deddington on Air. They have a shortfall of £1,500 against the set-up costs and first year operation. The PC agreed to a grant of £1,500 with a proviso that the PC would not expect to contribute in future to running costs. Cllr Flux said he considered this fair as the PC had helped the Deddington News and Deddington On-line in their start up costs. Cllr Day questioned what percentage of costs this figure represented. Cllr Ward said that set up costs were in the region of £10,000 with £5,000 per annum running costs. Cllr Collins mentioned that the library presentation would be on Deddington On-Air and that the link would be sent to OCC Cllrs prior to the December libraries meeting where the decision will be made with regard to the future funding.</p> <p>8. Forecast for this year and framework budget for next year. These will be prepared for the December meeting. Cllr Wood requested that working groups let the clerk have any items they would wish to be considered for specific inclusion in next year's budget before 12th December 2011. There was discussion about the precept. Cllr Flux suggested that PC's might be "committed" to freeze the precept for a further year. The budget setting process was further discussed. Cllr Oldfield considered it good to draw up a budget before setting the precept was set. Cllr Flux said that things had been unusual last year but, that as a rule, the PC usually sets the budget and then considers its precept requirements. The PC's precept information will be submitted to CDC Mid-January.</p> <p>9. English Heritage. The Clerk reported that some works required by EH on the back of the Castle Mound was would need to be paid from the English Heritage Ancient Monument grant.</p>
183/11	<p>Highways and Transport</p> <p>1. Post Box: Cllrs Cox and Oldfield will meet Tim Wilde from OCC on-site to discuss this issue and others as noted below.</p> <p>2. Speeding: Four dates are confirmed for SDR action.</p> <p>3. Real Time Display: A letter has been sent requesting an update. Clerk to chase response.</p> <p>4. Blocked drain by post box: To be discussed at meeting with Tim Wilde.</p> <p>5. Village green post. Post removed but not repaired. To be chased up with Highways.</p> <p>6. Market Place & Church Street verges. To be discussed at meeting with Tim Wilde.</p> <p>7. Grass verge at bus stop. PC to write to Buffy Heywood following conversation with Cllr Rudge.</p> <p>8. Bench Request New Street. Clerk awaiting a response to reminder sent.</p> <p>9. Memorial Benches in Castle Grounds. Secretary of State has signed. Cllr Collins and Clerk to mark out. Work to commence on 1 December.</p> <p>10. Further benches. Cllr Flux has been approached for permission to put a bench on the grass at the entrance of Windmill Street. He has suggested that the resident source the bench and come back to PC for approval. He said that they had mentioned a deposit for future maintenance. The Clerk reported that a resident had applied for a memorial bench in the cemetery. It would compliment an existing bench and was approved.</p> <p>11. Rock Salt Stock. Cllr Collins presented a Salt Distribution Plan and requested that the DN ask for volunteers to help with the re-supply of the salt bins from the main stock.</p> <p>12. Hempton Speeding. The issue of speeding was again addressed and buffer zones. It was suggested that the zone could be extended to incorporate the planning permission granted for stables. Cllr Cox to re look at buffers in March/April 2012. She said that the PC needed to gauge the feelings of the residents carefully. Traffic issues in Clifton were discussed and Cllr Williams suggested that width restrictions might help alleviate the problems. Cllr Collins said that OCC Highways would not approve this. Cllr Collins said that he will investigate contacting Tony Baldy to investigate the weight restrictions on Sat Navs as Cllr Rudge had previously mentioned.</p>
184/11	<p>Environment & Recreation:</p> <p>1. Steward resignation. Max Pankhurst has resigned as Steward giving one months notice. It was decided that Richard the other steward would cover this work, but an emergency Steward was identified who would be able to provide assistance if required. A letter of thanks will be passed to Max. Cllr Watts suggested that a gift would be appropriate given his length of service. It was agreed that Cllr Finnigan purchase this and suggest an appropriate time at which to present it. It had been suggested that this might be after the next PC meeting if he is available.</p> <p>2. Christmas Tree. The cost of the tree from last year's supplier has been quoted as £250 but with an additional £120 delivery charge. The steward has sourced an alternative supplier and Cllr Finnigan will view the trees on offer next week to see if they have something appropriate. The estimated cost of this is £150. Cllr Day offered a donation should there be a shortfall in covering the cost of the tree. The issue of electricity for lighting the tree was raised and it was confirmed that the external socket on the Town Hall was no longer operational. Cllr Collins said that he had successfully used a solar unit to light LED lights effectively. This is to be investigated by Cllr Finnigan.</p> <p>3. Fair. Cllr Finnigan has signed off the fair. Cllr Ward met with Perry Hatwell and discussed two complaints that had previously been received. He was asked to be sympathetic to businesses and try to ensure that displays remain visible and easy access maintained. Cllr Ward leafleted around Market Square/Bullring and talked to the complainants. One of these said that they had no objection to the fair per se but the volume of the amplifier for one of rides was too loud last year. Cllr Ward will feed this information back to the operator before the fair opens. One subsequent letter has been received questioning the location of the burger van – this will be discussed further.</p> <p>4. Dog Bins. Have forwarded a costing to F&GP for 2 dog poo bags dispensers to be sited at Windmill</p>

	<p>Centre and Castle Grounds on the basis that it may reduce dog pollution. Bag dispensers cost £79 + VAT and a roll of 800 bags costs £26 + VAT</p> <p>Cricket Club Ball. PC has received notification of planned date for the 2012 summer's ball – Saturday June 16th 2012. As in the previous 2 years, profits will be split equally between Rosy (provider of Respite care to the families of Oxfordshire Sick Youngsters which needs to raise £250k each year to remain viable) and the Cricket Club. The Cricket Club depends on the money generated by the Ball to remain viable as member subscriptions do not cover the costs of maintaining the field, insuring the building, providing nets, paying affiliation fees and umpires, replacing equipment etc. Without this level of fund raising the Cricket Club could fold. In the last 2 years the Cricket Club has donated £8,000 to Rosy. Club Membership is currently 72 children aged U13 (with others turned away due to a lack of available coaches although it is hoped that more can be trained for next season), 12 ladies and 50 teenage boys/men. One complaint was received about the event. The 2011 Licensee notes for the event recorded that the music stopped 01:05. It was noted that the live band was louder than the disco. It was also noted that a party held in Mill Close on the same night could be heard from the Hempton Road and so the Cricket Club Ball was probably not the only source of noise pollution that night. The PC resolved to support the event as in previous years (8 votes to one). However, the Cricket Club will be asked to: a) Ensure that the band does stop at 1am and b) Position the speakers in the marquee to face towards the cemetery and Hempton rather than towards the tennis courts and Mill Close. Cllr Day said that if he was available on 16 June 2012, he would borrow Cllr Collins noise meter to monitor the noise levels.</p> <p>6. Deddington Circular Walk. Andre and Cindy Tansley have compiled another report on the status of the Circular Walk and were thanked for their efforts. The PC will monitor one property on the route as there are fears that a newly planted hedge may have a detrimental affect on the right of way across their land. The county footpath officer has been notified and the local PC will also be informed.</p> <p>7. Clifton Play Area. Work is being undertaken as per F&GP report. One lady who thought that she might have missed the consultation exercise has offered her services to a sub committee which we will set up to manage the Clifton project.</p> <p>8. Cemetery: Volunteers, including the school, are growing on various wild flowers. Native bulbs have been planted around the edges of the wildflower patch and under the trees in the cemetery, together with more primrose plants donated by one of the volunteers. The blue rope round the patch is to be removed, as are the temporary notices pinned to the trees. The costings of a more permanent and attractive sign marking the area will be investigated by Cllr Rudge. Daffodils are already in the beds outside the cemetery and some blue primula plants will be planted round the perimeters. 200 Fritillaria Meleagris (Snakeshead Fritillary) have been planted in Welford's piece in Clifton, on the edge of the boggy area. Cllr Rudge plans to challenge Clifton children to send me a photo of the first one to appear! The strip where they have been planted will need not to be mown until July each year in order to allow them to set seed. An annual fritillary count could be undertaken to see how they are doing. As yet there are no suggestions for wildflowers in Hempton.</p> <p>9. Windmill Copse: Bluebells and wood anemones have been planted in the cleared areas. OCV plan to coppice another area next year. Cllr Rudge is concerned that there is evidence of fires having been lit in the copse and there is also some rubbish, which needs to be removed along with some tangled wire at the Western edge of the site and a the concrete post abandoned alongside the footpath if this can be lifted by the steward.</p> <p>10. Planters: The steward has planted some and the school will do the one at the N. approach to the village. Daffodil bulbs (some donated by Jo Price) have been planted on the triangle at the junction of St. Thomas St.</p> <p>11. OCV: Came to Deddington on 6th November and did some more hedge laying at the cemetery/copse.</p> <p>12. Castle Grounds: Cllr Rudge attended a meeting with Friends of Castle Grounds and the Energisers' Group at the school. She reported that some good ideas were put forward for planting and looking after wildflowers and encouraging wildlife. She supplied the address of the firm who supplied seed/plants for the cemetery and trust that the PC will give them every support.</p>
185/11	<p>Terms of Reference and Job Descriptions –Cllr Day</p> <p>Cllr Day proposed that the terms of reference and job descriptions be accepted. This was seconded by Cllr Collins and agreed. Cllr Day said that the issue of Data Protection needed further clarification but could amend as appropriate.</p>
186/11	<p>Library Update.</p> <p>The decision is due to be made Mid December. As mentioned previously prior to the meeting Cllr Collins will send an email with the link to the Deddington On-line presentation. Cllr Oldfield mentioned recent press coverage of Gloucestershire and Somerset have there closures over ruled as seen "unequal" and not seen as covering the needs of the most vulnerable. County Cllr Jelf stated that the presentation and campaign to Save Deddington Library had been very well received. It was unknown whether the results will be publicised before Christmas.</p>
187/11	<p>Benches Update.</p> <p>As previously noted the sign off has been received from the secretary of state for the two benches at the Castle Grounds.</p>
188/11	<p>Notice Board – Clifton</p> <p>Cllr Collins has received an offer of a new parish notice board in Clifton. This would be on the end elevation</p>

	of the Duke of Cumberlands Head and would be dedicated to the DPC with another of the same size for the pub events and menus. The Cllrs seemed keen in principle to have the relatively disused bus stop notice board replaced. He will provide further details once known.																																
189/11	Report upon the Play Areas: The Clerk and Cllr Ward to visit all play areas and compose a wish list for planning for the next five years																																
190/11	Invoices for Payment: Schedules of invoices totalling £4,405.78 for November were approved for payment.																																
191/11	<p>Investment of Council Funds At the close of business on 16 November 2011 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,847.66</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>12,867.26</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>51,655.87</td> <td>1.0%</td> <td>Overnight (inc interest)</td> </tr> <tr> <td>Alliance & Leicester</td> <td>200,000.00</td> <td>2.5%</td> <td>1 year fixed (July 12)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>2.84%</td> <td>1 year fixed (Jan 12)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (Nov 12)</td> </tr> <tr> <td>TOTAL</td> <td>541,370.79</td> <td></td> <td></td> </tr> </tbody> </table> <p>Cllr Flux expressed his gratitude on behalf of the PC to Cllr Wood and to the Clerk for all their work at moving the £75,000 to the new Nat West account.</p>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,847.66	0.1%	Imprest	Barclays Current Acct	12,867.26	0.1%	Current	W. Bromwich Building Soc.	51,655.87	1.0%	Overnight (inc interest)	Alliance & Leicester	200,000.00	2.5%	1 year fixed (July 12)	Anglo Irish Bank	200,000.00	2.84%	1 year fixed (Jan 12)	Nat West	75,000.00	3.0%	1 year fixed (Nov 12)	TOTAL	541,370.79		
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192/11	<p>Correspondence.</p> <p>War Memorial. Cllr Collins noted the letter received on 3 November requesting a decision regarding moving the war memorial. He asked that this be an Agenda item for December and that during the meeting the issue be put to bed. It was noted that funds raised from the sale of the Parish at War book would be used for an additional memorial for those currently unnamed. Cllr Flux also took this opportunity to thank Cllrs for attending the Remembrance Day events on the Friday and the Sunday.</p>																																
193/11	<p>Any Other Business:</p> <p>Big Society Grants. The Clerk mentioned that a town council had successfully applied for a grant for equipment for winter weather.</p> <p>Refuse Collection. Cllr Squires had asked that the PC is made aware that the refuse collection for CDC was changing for those without bins. Cllr Flux has spoken to CDC about these concerns and they have acknowledged them and said they would be considered at a meeting planned later in the month.</p> <p>Deddington PC website. Cllr Ward asked that Cllrs look at the Deddington Parish website prior to the next meeting and compare with those of Steeple Aston and Duns Tew. She asked what Cllrs would like to see as it is currently a little short on substance.</p>																																
194/11	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 14 December 2011 at 7.30pm in the Holly Tree Club, Deddington.																																