

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Church Hall, Hempton on
Wednesday 21 November 2012 at 7.30pm**

Present: Cllrs Collins (Chair), Anderson, Bliss, Cox, Day, Flux, O'Neill, Oldfield, Rogers, Squires, Watts, Williams, Watts and Wood and 13 members of the public.

187/12	Apologies: Cllr Finnigan, County Cllr Jelf and District Cllr O'Sullivan
188/12	Minutes of the last meeting: 170/12 Matters Arising not referred to on the agenda. The council agreed to remove the penultimate sentence. The minutes of 17 October 2012 were then approved and signed as a true record by Cllr Collins.
189/12	Declaration of Interest. 196/12 12/01373/F 2 Duns Tew Road Hempton. Cllr Rogers expressed a general interest. 196/12 Deddington Tennis Club Cllrs Collins and Day both expressed a general interest. 204/12 To determine the PC position on any new development in the parish of over 20 homes. Cllr O'Neill declared a registered pecuniary interest and left the meeting when this was discussed .
190/12	Co-option of a Councillor Cllr Collins welcomed members of the public to the meeting. Mr Don Anderson was the applicant for the Parish Council vacancy and he was duly co-opted. Cllr Anderson signed his Acceptance of Office in the presence of the Parish Clerk (the proper officer of the council) and then joined the other Cllrs. Cllr Collins welcomed Cllr Anderson back on to the Parish Council.
191/12	Matters Arising not referred to later on the agenda. Cllr Collins said that matters arising would no longer be an agenda item if Deddington Parish Council adopts the latest NALC model standing orders. The agenda should include sufficient detail for residents to see the business to be discussed at a meeting and any Cllr can ask for an item to be included on the agenda.
192/12	10 Minute Open Forum. 1. Fair. Charles Barker passed on thanks from Viva Sacs for the reconfiguration of the fair. Cllr Flux noted that this was not a permanent change – it was because the dodgems were unavailable this year. 2. Bus Services. Heather Mason suggested that the S4 bus service deviates from its current route to stop in Hempton and outlined the background to her request. Cllr Oldfield said that other residents from Hempton and Clifton had made similar requests and the suggestion will be included in the PC's response to OCC. Cllr Oldfield raised her concerns that the loop via Middle Barton may be axed but thought that feeder buses might be used to ferry people to the main bus stops and perhaps that this could be considered for Hempton and Clifton too. Cllr Flux said that in previous discussion the Adderbury – Hempton – Deddington route had been dismissed due to the narrowness of the bridge. It was pointed out that school buses manage it. 3. Hempton Speeding. Sue Montague spoke on behalf of Rebecca Warwick who was unable to attend the meeting. Rebecca, whilst waiting to cross the roads with her dogs, had experienced a car driving past too fast and spraying stones which hit them on the pavement. Although she and her dogs were unharmed she was concerned about what might have happened if a child had been waiting to cross. Cllr Collins said that County Cllr Jelf was hoping to meet with Rodney Rose in Clifton and said he would contact County Cllr Jelf to ask if they could also visit Hempton to better understand the speeding issues. 4. Cemetery. Christopher Harris commented upon the minutes of a previous meeting. 5. Pegasus Development. Jane Wilson asked the PC to call a public meeting to discuss the proposed Pegasus development and was advised that this matter would be discussed later in the meeting. 6. Tennis Court Floodlighting. Sian Westbury addressed the PC to represent the views of the Tennis Club and said that despite having a fantastic coaching programme younger players were being lost to other clubs because during winter there are no facilities for playing on weekday evenings. She raised her concerns regarding the future of the club as no new members were coming forward. Cllr Collins said that there was a need to fully understand what was being proposed and that this matter would be further discussed under the planning report.
193/12	County and District Councillor updates. None
194/12	Review of the Council's Standing Orders and Complaints Procedures Cllr Anderson agreed to review the standing order and complaints procedures. It was suggested that there was a requirement for two complaints procedures one for parishioners and one for PC employees. Cllr Flux agreed to help Cllr Anderson.
195/12	Emergency Planning Cllr Cox asked that the Emergency Planning Working Group be re-formed to review, complete and update the emergency plan. It was agreed that the plan be developed by a temporary working group comprising of Cllrs Rogers (chairman), Cox, Oldfield, O'Neill and Williams. Cllr Flux asked to be removed as a contact. Cllr Cox suggested that an inclusion is made in the Deddington News giving clear snow clearing guidelines and instructions. Cllr Collins proposed and the council authorised the Clerk to pay the £35 inclusion fee should it be required, which Cllr Day seconded and was agreed. Cllr Collins thanked the Deddington News for waiving the fee for the last insert. Cllr Rogers will see if he can produce a concise guide for inclusion. The need for a permanent Emergency Planning Group will be discussed after the plan has been updated.
196/12	Planning Applications 12/01373/F 2 Duns Tew Road Hempton (Amended Plans Received). NB Re submission of refused

12/00937/F. Demolish Kitchen and Garden Store and build single storey rear and 2 storey side extension This property was originally a 2 bedroom cottage it was changed to a 4 bedroom property under permitted development with the addition of a loft extension. The major change in regard to the refused application 12/00937/F is that the side extension no longer extends in front of the existing building line. **The PC objected** to the current application because this plan aims to enlarge the property to a seven bedroom dwelling which is considered as overdevelopment of the plot creating a disproportionate footprint, the plan significantly reduces the space between the neighbouring property and the proposed Juliette balcony on the first floor will create an unacceptable level of overlooking.

12/01370/LB The Unicorn Hotel Market Place Deddington. Repaint front and side elevation to an approved colour. (Plan already approved, see below, so no comment made)

12/00305/TCA 7 Hudson Street. Fell 2 x Cedar Trees and 1 x Eucalyptus in rear garden application states the plan to replace with Shrubs. **No objection.**

12/01555/F 47 St Johns Way Hempton. Extension of time limit to approved application 10/00353/F **No objection.**

12/01438/LB 1 Hopcroft Lane Deddington. Replacement of ground floor door set and window, removal of timber shed, replacement with brick wood store/workshop. Replacement of timber lean-to pergola with permanent slate roof on oak frame-covered area, excavation of floor to be replaced with insulated floor finished with random coursed stone at original floor level. **No objection** but asks that the application be subject to review by CDC Conservation officer.

12/01461/LB The Unicorn Market Place Deddington. Internal alterations to domestic quarters including removal of existing studwork partitions and erection of new partitions and doorways. **No objection.**

12/01341/F Greggs Nook Hempton Road Deddington. Erection of timber shed, replace boundary wooden fences to drive and front, replace entrance gates and erection of conservatory to rear. **No objection.**

12/01537/LB Berwick House New Street Deddington. Urgent structural stabilisation refurbishment and improvement to barn in rear of property. **No objection**

Approvals

12/01286/F 1 Chapel Square Deddington

12/01370/LB The Unicorn Hotel Market Place Deddington

Withdrawal

12/01072/F Hazel Hedge Cottage Tithe Lane Clifton Banbury OX15 OUN

Correspondence

Deddington Tennis Club

Cllrs O'Neill and Williams had met with the Tennis club and forwarded Cllrs details of the proposed lighting scheme. Cllr Day provided further technical information regarding lighting comparisons. After discussion Cllr Flux proposed that a meeting be held between PC representatives (Cllrs Collins, O'Neill and Williams) the Tennis Club, Sian Westbury and a representative of WMC. Cllr Watts seconded the motion and it was agreed. Cllr Collins noted that some inconsistencies needed to be resolved and the potential benefits to parishioners' and the Tennis Club needed to be confirmed. Cllr Squires suggested that written guidelines are sought from Cherwell regarding permitted development rights. The Clerk will ask what is possible to do under permitted development ie the maximum height lights allowed. Cllr Anderson suggested that the terms of the lease with the WMC and the Tennis Club should be reviewed to confirm its responsibilities. The Clerk will source a copy. Cllr Day proposed that a meeting be held with the residents living in the 11 homes potentially affected to enable a structured consultation and to establish the objections. Cllr Oldfield seconded this. Cllr Anderson suggested that the stakeholders need to be engaged and an open meeting should be held once all the information was received. The group will report back after the meeting.

Proposed Relaxation of Planning Rules

A response has been received from No 10 suggesting we will get a response from the Secretary of State regarding the PC clarification of the relaxation of planning rules. The Clerk has sent a second letter to Adrian Colwell Head of Strategic Planning to confirm Cherwell's position.

Thames Valley Primary Trust

Letter detailing application from Sainsbury to provide Pharmacy services in Chipping Norton. Letter confirming that no appeals had been received regarding the rurality of Chipping Norton. No reply to be sent.

Pegasus

The working group is collating feedback from residents, following the Pegasus open meeting. It was suggested that a Public Meeting should be arranged to gauge the feeling of parishioners

Open Day held by Pegasus

Cllrs Wood, Day, Williams, Rogers had informal discussions with Pegasus representatives. It was made clear to Pegasus that these individuals were acting on a personal basis and were not representing the PC. The items discussed included the misrepresentation of the PC involvement to date expressed in Pegasus leaflets, the current situation regarding solutions for the school, the lack of detail in regard to proposed development, a misrepresentation of the Cherwell Local Plan, concerns over traffic management and the opposition of residents living in Gaveston Gardens. Pegasus confirmed they would only be submitting an outline application at this stage with no detail of mix, type of development, number of affordable homes etc. The size of the proposed development was questioned. There is no evidence to suggest that this development is required to meet the requirements of the local plan for 80 homes over the next 20 years as this could be achieved by building 4 units per year using infill rather than expanding the boundary of the village. Pegasus will be asked to provide the results of their open day with details of all feedback forms and

	suggested when they had done this perhaps they should approach the PC for a formal meeting. The Clerk to send a letter to Pegasus asking for the results of the day and copies of all feedback forms for review.
197/12	<p>Finance & General Purposes</p> <ol style="list-style-type: none"> Bank accounts. Cash flow to end October. Balanced and agreed. No unusual items. Investments. £140,000 to Santander one year at 3.2%. £80,000 to NatWest one year at 2%. Cllr Oldfield thanked Cllr Wood for getting the higher rate of interest on the Santander account. Fidelity Guarantee Cover. Considered that the £12,000 cover is sufficient. Church Clock repairs. Letter of thanks from the PCC for repair to church clock. Clifton Road footpath: 3 men plus digger, 1 lorry, 200 tons of tarmac, 2 weeks work, tarmac to depth of 40/45mm with dust finish, weed killer. Cost £25,000. Cllr Wood proposed and Cllr Day seconded a motion that the PC contribute £5k towards the cost and this was unanimously agreed. Remembrance Wreath. The £17 for the wreath on Remembrance Day is a S137 payment. Cllr Wood proposed and Cllr Flux seconded that the payment be approved and this was unanimously agreed. Tennis Club. A query regarding the level of cover for the tennis club pavilion had been received and the level of insurance was confirmed. The Clerk confirmed that the Tennis and Bowls Club insured their buildings and that the Cricket Club was insured through the PC and charged for this. Cllr Anderson had concerns about insurable interests and so will review the agreements. Internal Auditor. The PC formally approved John Suckling's re-appointed as the internal auditor and thanked for providing this service. This arrangement will be on-going unless the situation changes. Forecast for the year. Cllr Wood reported that the PC's budget forecast suggests that he PC will breakeven. He asked the groups to let him have details of any major expenditure that is anticipated before the December meeting. This information helps with budgeting but will have to be considered and approved by the council before it is specifically authorised.
198/12	<p>Environment & Recreation</p> <ol style="list-style-type: none"> Castle Grounds. Cllrs Collins & Bliss, The Clerk, Steward and Mrs Jean Rudge recently prepared the area around Betty's bench at the Castle Grounds and sowed wildflower seeds in the immediate vicinity. A gravel path has been laid around the bench. Carrier Bag Charge. It was suggested to Mid-counties Co-op that they might make a small charge for all disposable carrier bags at their Deddington Store and that this money could be used on environmental projects in the parish. This would not be possible unless all local businesses agreed to go 'bag-less' and this was considered to be unrealistic. Tree Policy. Cllr Bliss has amended draft PC Tree Policy as per suggestions and it will be discussed at the December meeting. PC Land Policy. The PC policy concerning people using its land was discussed. Cllr Bliss will discuss this further with the E&R group before bringing it back to council for consideration. Ash Trees. Specialist staff at OCC is currently monitoring the Ash Tree disease situation in the Parish. There are around 20 Ash trees at the Castle Grounds site. Market Place Replacement Tree. Tim Shickle of OCC has recommended a broad spreading tree such as an Oak for the replacement millennium tree on the village green, and suggested planting one central tree and two smaller trees (such as sorbus) that would later be removed (in 10 to 15 years time) when the central tree has established. Cllr Squires proposed that the Village Green be planted with a traditional Oak. Cllr Watts seconded this motion and it was agreed. Cllr Cox suggested that the two sorbus also be planted and it was agreed. The Clerk will inform OCC of the PC's decision. Notice Boards. Jill Cheeseman of the Deddington News asked what was happening with the parish noticeboards particularly the ones requiring restoration; outside the School in Horsefair and in Hempton. The Clerk will compile some quotes. Environment & Recreation Working Group. Cllr Anderson will join the Environment & Recreation WG as it currently lacks members. Cllr Wood asked that Cllr Anderson also join the F&GP and he agreed to do so. Cllr Anderson was thanked. Christmas Tree. The tree will be moved soon and OCC will be chased about the electricity socket.
199/12	<p>Highways & Transport</p> <ol style="list-style-type: none"> Collection of Speeding Data. Cllr Watts advised Cllr Cox of another volunteer from Hempton. Clifton Near Miss. There was a near miss on 31 October in Clifton when a car mounted a grass verge narrowly missing a four-year old child. A site meeting is being planned with County Cllrs Rose and Jelf and Richard Miller (TVP) is in liaison with the family. It was suggested that it might cost £30,000 to resolve the road safety issue. Cllr Squires suggested that an alternative footbridge and pathway over the field might be a consideration subject to landowner approval. Clifton Grass Verge. The Clerk to chase up feedback from OCC. Complaint - Telegraph Poles, Clifton. A complaint was received about the possible installation of telegraph poles in Tithe Lane. This has been resolved. The cable will now be ducted along Tithe Lane. Hempton old electricity poles. Openreach (working for SE) were asked when the old electricity poles in Hempton would be removed as new poles are now in place. When new poles are installed by the contractor SE then have 15 days to move their supply over to the new poles if the contractor is to take the old poles down. If not, the responsibility for doing so reverts back to SE. In Hempton there appears to be a mixture of poles and a supply to both. The Clerk to contact Openreach/SE to confirm responsibility and a date on which the redundant poles will be removed. Deddington Pinch Point. Enquiry ref: 215648 Traffic control pinch point in Deddington – outstanding

	<p>since 2008. A site visit with the working group will take place in the next few weeks.</p> <p>7. Real-time at bus stops: OCC no longer intends to install a real-time sign in Deddington.</p> <p>8. Buses: There has been no change in the budget for bus subsidy this year. There will be a £1/4 million cut next year. When the RH company went bankrupt this summer OCC put a new contract with Stagecoach in place immediately (for which they were much praised by the villages affected) but it cost £230,000 over and above the usual budget. This could impact upon the review of the bus services in the Banbury and Bicester areas, which OCC is about to begin. Cllr Oldfield reported that the bus survey is now complete in Deddington (for which the PC are receiving £100 grant). There were approx 150 replies. The points raised by respondents included:</p> <ul style="list-style-type: none"> • The much appreciated S4 service would be greatly improved if buses ran later in the evening enabling trips to the theatre, cinema etc in Banbury or Oxford. Any suggestion of reducing hourly service during the day to be vigorously resisted. Quite a few thought the service to Oxford too slow. • Several Hempton people wanted either to be included in the S4 route, or other regular services provided • Clifton people thought the timings of the buses to Banbury were unhelpful • Some people want a service to/from Bicester, an expanding centre for shopping and onward travel. • Several wanted a cycle track along the Banbury to Oxford road • Many would like the details of bus services included regularly in the parish magazine and online <p>The second part of the consultation conducted by OCC suggests that these services are at risk:</p> <ul style="list-style-type: none"> • The no 90 Banbury to/from Upper Heyford which calls at Deddington and Hempton on Thursdays. • The no 81 Bicester to Banbury service via Clifton and Deddington on Saturdays. • The S4 service between Banbury and Oxford on Sundays. OCC also suggesting abandoning the loops via Middle Barton and Duns Tew, and via Kidlington airport on services during the week. There is a question mark over five buses from Deddington to Oxford, and six from Deddington to Banbury every day Monday to Saturday – including the last bus in each direction, ie, the 5.45pm from Banbury and the 7.15pm from Oxford. Such cuts as these would be detrimental to the service but at present the position is unclear. Cllr Oldfield feels that the PC should be prepared to defend all the buses even if they still require a subsidy. She requested that all comments be passed to her. <p>9. First survey; transport/emergencies/volunteers. 29 replies were received, of which several wanted information about dial-a-ride and other community transport. 15 people who would like help in the event of heavy snow or other emergency, and 7 offered themselves as volunteers. The surveys were delivered free by the Deddington News, which was thanked for the terrific service it gives to the village. Unexpectedly, of the 15 people requesting help this year, only one person was on the list of 17 'vulnerable' people collected by the emergency WG last year. Some collation may be necessary. The WG will try to match people who need help in heavy snow or emergency with those offering to help.</p>																																				
200/12	<p>BT Fibre Optics Project Cllr Flux informed the PC that all is still set for turn on early/Mid January 2013.</p>																																				
201/12	<p>Invoices for Payment: Schedules of invoices totalling £7,559.44 for November were approved for payment.</p>																																				
202/12	<p>Investment of Council Funds On 21st November 2012 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,006.08</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>47,940.52</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (July 13)</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>3.2%</td> <td>1 year fixed (Sept 13)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>3.0%</td> <td>1 year fixed (Nov 12)</td> </tr> <tr> <td>Nat West</td> <td>125,000.00</td> <td>3.0%</td> <td>1 year fixed (July 13)</td> </tr> <tr> <td>Nat West</td> <td>80,000.00</td> <td>2.0%</td> <td>1 year fixed (Oct 13)</td> </tr> <tr> <td>TOTAL</td> <td>543,946.60</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,006.08	0.1%	Imprest	Barclays Current Acct	47,940.52	0.1%	Current	Santander	75,000.00	3.0%	1 year fixed (July 13)	Santander	140,000.00	3.2%	1 year fixed (Sept 13)	Nat West	75,000.00	3.0%	1 year fixed (Nov 12)	Nat West	125,000.00	3.0%	1 year fixed (July 13)	Nat West	80,000.00	2.0%	1 year fixed (Oct 13)	TOTAL	543,946.60		
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203/12	<p>Correspondence: Friends of Castle Grounds. In response to a question Cllr Collins reported that the new Chair of the Friends of Castle Grounds would not be decided until the FOCG AGM in March 2013. Steward. Cllr Collins asked that special thanks be passed to the Richard, the Parish Steward for sprucing up the War Memorial in time for Remembrance Day. It was also noted that he is now wearing his fluorescent jacket when working on the Highways.</p>																																				
204/12	<p>To determine the PC position on any new development in the parish of over 20 homes. Cllr O'Neill left the meeting as she had a pecuniary interest in the proceedings. Discussion followed. It was agreed that a public meeting be called to talk about development in the parish and determine what parishioners' want. Cllr Day will liaise with Adderbury PC Planning working group to see how they dealt with a similar project. Cllr Watts proposed that a public meeting be set for the first Wednesday in January. Cllr Collins proposed an amendment that the meeting be held before the December PC meeting subject to availability of a suitable venue. This amendment was accepted and the motion was approved (five for, 3 against and 2 abstention's).</p>																																				
205/12	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 19 December at 7.30pm in Holly Tree Club, Deddington. The meeting closed at 10:00pm.</p>																																				