

**DEDDINGTON PARISH COUNCIL**  
**Minutes of the Meetings held in the Old School Room, Hempton on**  
**Wednesday 18 November 2015 at 7.30pm**

**Present:** Cllrs A Collins (Chair), D Anderson, M Cox (from Agenda item 7), J Finnigan, J Flux, A Morrell, H Oldfield, S O'Neill, D Rogers (Vice Chair), M Squires, J Watts, B Williams (also District Cllr) Cllr B Wood (Vice Chair) and a representative of Deddington News.

214/15	<b>Apologies:</b> County Cllr A Fatemian.
215/15	<b>Vacancy for Parish Councillor:</b> After much consideration Cllr Fliss East decided to tender her resignation from the Council due to personal circumstances. Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) that a vote of thanks be passed to Fliss for her work on council, in particular the Highways and Transport Working Group. The Clerk has notified CDC and if an election is not called for by residents before 30 November the Clerk will advertise position. It is hoped the position will be filled by co-option in January 2016.
216/15	<b>Declarations of Interest:</b> Cllr S O'Neill declared a Pecuniary Interest in Agenda Items 9 Neighbourhood Planning Working Group, as a landowner and left the meeting whilst this was discussed. The following Cllrs declared general interests: Cllr A Collins Agenda Item 8 Planning 15/01901/F – 2 Police Houses, Hempton Road as he knows the applicant Cllr B Williams Agenda Item 8 Planning 15/01901/F – 2 Police Houses, Hempton Road as he knows the applicant Cllr M Cox Agenda Item 10, E&R Allotments as an allotment holder. Cllr M Squires Agenda Item 10, E&R Allotments as an allotment holder. Cllr D Rogers Agenda Item 10, E&R Allotments as an allotment holder and Agenda Item 13, Windmill Centre as he is a Windmill Community Centre Trustee and Agenda Item 12, Allotments as an allotment holder. Cllr J Flux Agenda Item 13 - Windmill Centre as treasurer to the Windmill Community Centre.
217/15	<b>Minutes:</b> The PC <b>RESOLVED</b> (unanimously by those Cllrs who attended the October meeting) that the minutes of the meeting of 21 October 2015 are a true record. The Chair then signed the minutes.
218/15	<b>Matters Arising from the Minutes:</b> <b>202/15 (8) Traffic Lights.</b> The Southern gas Networks (SGN) works are not complete and further works will take place in three weeks. Cllrs reported that complaints had been received from residents and businesses. Cllr M Squires to draft a letter of complaint to Southern Gas Network for the Clerk to send and copy top OCC.
219/15	<b>10 Minute Open Forum:</b> None.
220/15	<b>County and District Councillor updates.</b> These are available on Deddington-On-Line. (i) <u>Report from County Cllr A Fatemian:</u> The report from Cllr A Fatemian was received and noted. (ii) <u>Report from District Cllr B Williams:</u> The report from Cllr B Williams was received and noted. The following points were discussed: <b>Parish Liaison Meeting</b> - Affordable housing (and downsizing) was the number one request from constituents in CDC. <b>Parish Workshop.</b> CDC to host a Parish Workshop on Local Plan Part 2. <b>Housing &amp; Planning Bill.</b> Considering automatic "Outline permission" on approved brown field sites. <b>Assets of Community Value (ACV).</b> Agenda for December to consider ACV on Allotments. <b>Grants:</b> It was suggested that the NPWG may like to consider Trust for Oxfordshire's Environment (TOE2) grants. It was noted that Tesco's were providing grants for sports and environmental projects up to £12k from their 5p a bag charge. <b>Notice to dispose of ACV – The Duke of Cumberland's Head.</b> It is hoped that the future of this building will become clear soon. Cllr M Cox arrived at the meeting at this point. <b>Windmill Street Car Park.</b> Work has started on the car park. The old drain dug up and cleared.
221/15	<b>Planning Matters.</b> <b>Applications:</b> The following planning applications were received and considered: <b>a) 15/01810/F – 12, The Paddocks, Deddington</b> – single storey rear extension. No objections on CDC portal, does not overlook neighbouring properties. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it has no objection. <b>b) 15/01776/F – Tara, Duns Tew Road, Hempton</b> – erection of 3 dormer windows to roof. No objections on CDC portal, does not overlook neighbouring properties. Cllr B Williams proposed, Cllr S O'Neill seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it has no objection. <b>c) 15/01858/F &amp; 15/01859/LB – Deddington Mill, Milton Gated Road, Deddington</b> – Alterations & extension to existing outbuilding to form bedrooms for guest accommodation and home office, ancillary to the main house. Does not overlook neighbouring properties. Cllr B Williams proposed, Cllr C Collins seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it has no objection. <b>d) 15/01776/F – Tara, Duns Tew Road, Hempton</b> – amendment to existing proposal to include garage conversion and extension. Does not overlook neighbouring properties. Cllr B Williams proposed, Cllr B Wood seconded the motion and the Council <b>RESOLVED</b> (11 votes for and 2 abstentions) that it has no objection.

	<p><b>e) 15/01901/F – 2 Police Houses, Hempton Road, Deddington</b> – single storey rear extension, single storey front porch and roof alterations to front of dwelling. Does not overlook neighbouring properties. Cllrs Collins and Williams both declared a general interest. Cllr B Williams proposed, Cllr A Morrell seconded the motion and the Council <b>RESOLVED</b> (11 votes for and 2 abstentions) that it has no objection.</p> <p><b>f) 15/00372/TCA – The Orchard, Hopcraft Lane, Deddington</b> – G1 x 3 x Silver birches – fell to ground level. Cllr B Williams proposed, Cllr A Morrell seconded the motion and the Council <b>RESOLVED</b> (unanimous) that it has no objection, but requests that replacement trees be planted.</p> <p><b>g) 15/01956/F – Hempton Lodge, Hempton</b> – Single storey timber outbuilding for use as a garden room. No objections on CDC portal, does not overlook neighbouring properties. Cllr B Williams proposed, Cllr J Finnigan seconded the motion and the Council <b>RESOLVED</b> (11 votes for and 2 abstentions) that it has no objection.</p> <p><b>h) 15/00359/TCA – The Threshing Barn, Pound Court, Deddington</b> - G1 x Ornamental Pears x 3 – Crown reduce 1 x 8.00ft, 1 x 5.00 ft., 1 x 2.00 ft. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (12 votes for and 1 abstention) that it has no objection.</p> <p><b>Other Applications:</b> The Clerk has asked CDC for extensions in time to enable the Parish Council to consider the following planning applications, received after the agenda for the November meeting had been issued, in December :</p> <p>15/01942/F – Land North Side of The Tchure, Deddington. 15/01959/F – 9 The Paddocks, Deddington</p> <p><b>Approvals</b></p> <p>15/01692/F - 10 The Paddocks, Deddington 15/01032/OUT – Orchard House, Chapel Close, Clifton 15/01632/F – Gaslight, Earls Lane, Deddington 15/01662/F - Ithaca, Hopcraft Lane, Deddington 15/01368/F – Coombe Cottage. Hempton 15/01469/F – Sedge Hill, Main St, Clifton 15/01531/F – Russell House, New Street, Deddington 15/00313/TCA – Goose Cottage, The Stile, Deddington 15/00311/TCA - End Cottage, The Stile, Deddington</p> <p><b>Withdrawals:</b> 15/01775/CLUP – Tara, Duns Tew Rd, Hempton</p> <p><b>Refusals:</b> 15/01563/F – Land at Hempton Lodge, Snakehill Lane, Hempton</p> <p><b>Correspondence</b></p> <p><b>Cherwell District Council</b> – Thanked DPC for its submissions to the Local Heritage Assets Register. <b>Oxfordshire County Council</b> - Draft for Consultation for Guidance on the Local Validation Requirements for Applications Submitted To the County Council.</p>
222/15	<p><b>Neighbourhood Planning Working Group:</b> Cllr S O'Neill left the meeting at this point. The third drop-in event will take place on this Friday evening (20<sup>th</sup> Nov) and Saturday morning (21<sup>st</sup> Nov) for residents to see the proposed policies that have been drawn up. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (10 votes for, 1 vote against and 1 abstention) that the PC take over the Survey Monkey annual subscription at an annual cost of £228 until the NP has been approved. The Clerk was given authorisation to use the PC's debit card to pay for this and allocate the cost to NP expenses.</p>
223/15	<p><b>Environment and Recreation report.</b> Cllr S O'Neill re-joined the meeting at this point.</p> <ol style="list-style-type: none"> <li><b>Castle Grounds.</b> Authorisations required for stump grinding at Castle Grounds will be discussed at December meeting with English Heritage.</li> <li><b>Cemetery Policy and Fees.</b> Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) to adopt the surface scattering of ashes policy document. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council <b>RESOLVED</b> (11 votes for and 2 votes against) to apply the usual cemetery charging policy to the scattering of ashes.</li> <li><b>Path Clearance.</b> OCV will clear the path between the cemetery and the Windmill Centre on Sunday 10 January 2016. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council <b>RESOLVED</b> (unanimous) that five bird boxes be purchased to be put in in the copse during the works at a cost of £25.</li> <li><b>Deddington Circular walk.</b> Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council <b>RESOLVED</b> (11 votes for, 1 against and 1 abstention) that roundels with QR codes are purchased and placed along the walk at a cost of £33.12.</li> <li><b>Cricket Pavilion.</b> The Cricket Club will repair the pavilion.</li> <li><b>Christmas Tree and Farmer Market.</b> The Parish Council thanked Deddington Farmers Market for the donation of £400 towards the Christmas tree this year.</li> <li><b>Allotments.</b> Cllrs Cox, Squires and Rogers each declared a general interest. The issue of a leaking trough at Satin Lane has been resolved. The Allotment committee will be approached to discuss whether troughs could be covered to reduce evaporation and whether the water supply should be turned off in winter months to eliminate the risk of frozen/burst pipes. The E&amp;R WG will discuss and bring back to Council in December 2015.</li> <li><b>Water Charges at Deddington Allotment site.</b> The Allotment Society committee were asked whether a £1 annual increase on the mandatory water fee would be acceptable to them and they have agreed to this. Cllr D Rogers proposed, Cllr A Morrell seconded the motion and the Council <b>RESOLVED</b> (11 votes for and 2 abstentions) that the charge be increased from £1 to £2.</li> </ol>

	<p>9. <b>Windmill block paving.</b> Two areas approved last month have been repaired; the quote for the third area has not as yet been received. Cllr D Rogers proposed, Cllr J Flux seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the invoice will be paid once the job has been satisfactorily completed.</p> <p>10. <b>Deddington Fair.</b> A few complaints have been received from local businesses and one resident this year. Discussion followed during which it was noted that this is a Charter fair and the PC only facilitate it. Cllr M Squires proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (8 votes for, 1 against and 4 abstentions) that a letter drafted by the Chair be sent in response to the complaints. The person who made an additional complaint about path lighting will be referred to OCC Highways Enquiries.</p>
224/15	<p><b>Highways &amp; Transport Report:</b></p> <ol style="list-style-type: none"> <li><b>Speed watch and speed monitoring.</b> Took place in Clifton on Friday between 15:05 – 15:35. 108 cars were monitored, of which 27 were speeding at 36 mph or more with 47 mph the highest speed monitored. Further monitoring is planned for after the VAS has been installed.</li> <li><b>Clifton VAS.</b> The pole has been installed; the VAS is on order and should be installed shortly.</li> <li><b>Traffic lights.</b> Two complaints have been received from Hempton residents regarding the phasing of the traffic lights. The working group to review the phasing following completion of the gas pipe installation.</li> <li><b>Parking on grass verges in New Street.</b> A resident has called regarding the grass verges being parked on in New Street. The Clerk to refer her to OCC who own the verges.</li> <li><b>Parking in Holcombe Gardens</b> The residents of Holcombe Gardens have written with concern regarding parking by non-residents in this privately owned road. Signage has been requested. The Clerk to pass on to OCC.</li> <li><b>Complaint about the fair layout.</b> Pedestrian access checked no obstruction – passed to E&amp;R.</li> <li><b>Road signs.</b> The signs near Preschool are beyond cleaning and require replacing. This observation to be passed to OCC.</li> </ol> <p><b>TRANSPORT:</b></p> <ol style="list-style-type: none"> <li><b>OCC withdrawal of subsidies on bus routes.</b> In October 2016 the 81 service Banbury / Bicester via Clifton and Deddington will end, and the 90 service Banbury / Upper Heyford via Hempton and Deddington. There is a possibility of a reprieve for the 90 bus if OCC decide they have a surplus when they finalise the budget in February 2016. The S4C service from Deddington to Duns Tew and Middle Barton will end in February 2016. The S4 is unaffected. The subsidies have been withdrawn because OCC want to reduce the transport budget by a further £2.6m. There are worries that if the services are axed they will not return and this has implications for rural isolation, additional traffic, and a further impetus for people to move into the towns.</li> <li><b>Dial-a-Ride service.</b> The Dial-a-Ride service will end in April 2016.</li> <li><b>Bus Passes.</b> There is no intention to axe bus passes for the over-65s. The next meeting of the Parish Transport Representatives will be on 25 November at County Hall at 2pm. There's an hour's surgery beforehand when individual representatives can speak to officers. Cllr H Oldfield ask if anyone able to attend could do so and ask about the future of the bus passes, how much they cost OCC etc.</li> </ol>
225/15	<p><b>Finance and General Purposes Report:</b></p> <ol style="list-style-type: none"> <li><b>S137 Payment.</b> Cllr B Wood proposed, Cllr D Rogers seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the Remembrance Day wreath S137 purchase is approved.</li> <li><b>Bank accounts and cash flow statement.</b> Everything balances. The main items of expenditure and income were noted.</li> <li><b>Investments.</b> The working group are looking for various financial institutions to invest the Council's funds to ensure that the investments are covered by the Financial Services Compensation Scheme and thereby minimise any potential exposure to loss. The F&amp;GP will report back in December.</li> <li><b>Investment Strategy.</b> Cllr D Anderson has drafted amendments to the Council's Investment Strategy to take account of the extension of the FSCS to parish councils. These will be circulated and considered for approval at the December 2015 meeting.</li> <li><b>Forecast.</b> Cllr B Wood to produce a forecast for the year for the December meeting and take budget suggestions for next year to facilitate setting the precept in timely manner.</li> </ol>
226/15	<p><b>Windmill Centre Upgrade – update.</b></p> <p>It was noted that lots of compliments have been received about the new windows, the better insulation upstairs and the entrance hall doors. The WMC were still considering the list of possible upgrades with the external woodwork being treated in the next few weeks. Currently they are investigating upgrading the appearance of the entrance hall and main hall to make it more versatile. Changing room improvements are currently on the back burner. The lavatories are being considered for upgrade in their current location. The possibility of an extension to the west side is being investigated to potentially cater for upgrading disabled facilities by extending the lounge.</p>
227/15	<p><b>OCC Consultations.</b></p> <p>Cllr H Oldfield proposed that the PC write to Greg Clark at Department for Communities and Local Government regarding cuts in frontline services. Cllr J Finnigan seconded the motion but it fell on a vote (2 votes for, 7 votes against and 4 abstentions).</p> <p>Cllr H Oldfield proposed that the PC write to OCC about the cut in frontline services. Cllr D Roger seconded the motion but this fell on a vote (3 votes for, 7 votes against and 3 abstentions).</p>

	<p>Cllr H Oldfield was thanked for her input. Cllrs were reminded by the Clerk that they could write as individuals to oppose the cuts to frontline services if they so wished.</p> <p><b>Devolvement.</b> As agreed in the October 2015 meeting (200/15) the Clerk to write to OCC to strongly object to their proposals that highways and other works be devolved to PC's.</p>																																								
228/15	<p><b>Village De-fibrillators</b></p> <p>The Farmers Market have previously purchased one which is with the village first responder. They are considering supplying another. It was noted that lockable ones are available in the region of £1k and it was suggested that the Windmill and Market Place might be good locations. Cllrs J Flux and M Squires will talk to the Football clubs.</p>																																								
229/15	<p><b>Update from the Parish Council Representatives.</b></p> <p><b>NAG.</b> There is a meeting pencilled in to be held shortly.</p> <p><b>School Governors.</b> Cllr M Squires said that an architect is drawing up plans for the school and that the trust fund is considered a funding source for any works.</p>																																								
230/15	<p><b>Invoices for Payment: RESOLVED</b> (unanimous) that the invoices for 22 October – 18 November 2015 totalling £18,811.10 were approved for payment.</p>																																								
231/15	<p><b>Report upon the investment of the parish Council's Funds as at 31 October 2015</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>181,639.34</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>76,107.09</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Jan 2016</td> </tr> <tr> <td>Santander</td> <td>81,205.13</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Dec 2015</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Nov 2015</td> </tr> <tr> <td>Nationwide</td> <td>80,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End June 2016</td> </tr> <tr> <td><b>Total</b></td> <td><b>551,467.11</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	181,639.34	0.1%	Current		Santander	76,107.09	1.4%	1 Yr Fixed	End Jan 2016	Santander	81,205.13	1.1%	1 Yr Fixed	End Dec 2015	Nationwide	130,000.00	1.4%	1 Yr Fixed	End Nov 2015	Nationwide	80,000.00	1.4%	1 Yr Fixed	End June 2016	<b>Total</b>	<b>551,467.11</b>			
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232/15	<p><b>Correspondence:</b></p> <p><b>Youth Club.</b> A funding request has been received. The Youth Club to be contacted and asked to submit a formal application to F&amp;GP.</p>																																								
233/15	<p><b>AOB as allowed by Chairman:</b> None</p>																																								
234/15	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 16 December 2015 at 7.30pm</b> in the <b>Holly Tree Club, Deddington</b>. The meeting closed at 9:37pm.</p>																																								