

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Old School Room, Hempton at 7:30pm on Wednesday 20 November 2019.

Present: Cllrs D Rogers (Chair), A Collins, J Eames, A Kent, H Oldfield, M Robinson, M Squires, M Swadling, T Timms, J Watts. **Also present:** County Cllr A Fatemian, District Cllr B Williams and a Deddington News rep.

239/19	Apologies: Cllrs M Cox, J Higham, S O'Neill and J Reeve.																																								
240/19	<p>Declarations of Interest.</p> <p>Pecuniary Interests Cllr A Kent 249/19 19/02164/F 19 The Paddocks, Deddington as resident of the property. Cllr M Swadling 246/19 Invoices for payments as a cheque made payable to his company.</p> <p>General Interest Cllr D Rogers 249/19 19/02164/F 19 The Paddocks, Deddington as a land owner in Mill Close.</p>																																								
241/19	Minutes: Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 16 October September 2019 were a true record of the meeting with the deletion of an admin note.																																								
242/19	Matters arising from the minutes and not referred to later on the Agenda: None																																								
243/19	10 Minute Open Forum: None																																								
244/19	District Cllr B Williams update: As the CDC is currently in purdah there was nothing to report. Cllr D Rogers asked District Cllr B Williams to pass on his grateful thanks at being given the opportunity to be involved in the CIS meetings. He also said that the Parish Liaison meeting had a good format of drop in session. He recommended that other Cllrs attend future events.																																								
245/19	<p>Finance & General Purposes.</p> <ol style="list-style-type: none"> 1) Bank and Investments. All balanced, it was noted that a solar payment of £4,797 is due soon. 2) Major Expenditure Plan. Updated to end October. 3) Budget for next financial year. Working groups asked to submit budget requests before the December meeting so that a draft budget can be presented. 4) Grass cutting contract. Cllr H Oldfield proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to proceed with the request for quotations for the contract for a three-year renewal from 2020. 5) Reserve Planning. Advice from OALC indicates that a PC may not borrow to refurbish existing play areas. 6) Precept Planning. CDC is withdrawing the Council Tax Support Grant over the next two years. 7) Maturing one-year bond. Reinvestment previously approved. 8) Satin Lane Notice Board. The Allotment Society asked if they could erect a weatherproof noticeboard at the site entrance to replace the old noticeboard. They also asked if the PC would pay 50% of the total cost anticipated as £400 - £700. 																																								
246/19	Approval of Invoices. Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £12,478.59 were approved for payment.																																								
247/19	<p>Report upon the investment of the Parish Council's Funds as at 31 October 2019.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account</th> <th style="text-align: right;">Balance</th> <th style="text-align: right;">Interest</th> <th style="text-align: left;">Notice</th> <th style="text-align: right;">Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td style="text-align: right;">2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td style="text-align: right;">174,629.05</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td style="text-align: right;">133,896.67</td> <td style="text-align: right;">0.75%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">27 Nov 2019</td> </tr> <tr> <td>Redwood Bank</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.6 %</td> <td style="text-align: left;">95 day notice</td> <td></td> </tr> <tr> <td>Hampshire TB</td> <td style="text-align: right;">78,456.73</td> <td style="text-align: right;">1.55%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">03 Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.3%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">14 April 2020</td> </tr> <tr> <td>United Trust</td> <td style="text-align: right;">85,000.00</td> <td style="text-align: right;">1.95%</td> <td style="text-align: left;">1 Yr Fixed</td> <td style="text-align: right;">24 April 2020</td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	174,629.05				Nationwide BS	133,896.67	0.75%	1 Yr Fixed	27 Nov 2019	Redwood Bank	85,000.00	1.6 %	95 day notice		Hampshire TB	78,456.73	1.55%	1 Yr Fixed	03 Feb 2020	Cambridge & Counties	85,000.00	1.3%	1 Yr Fixed	14 April 2020	United Trust	85,000.00	1.95%	1 Yr Fixed	24 April 2020
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	<p>Skipton Building Society 86,022.86 1.5% 1 Yr Fixed 21 May 2020</p> <p>Total 730,505.31</p> <p>*The current account has £1,985.35 of uncleared cheques, deducted to show funds available.</p>																
248/19	<p>County Councillor A Fatemian update</p> <p>County Cllr A Fatemian said that he was having a meeting with Paul Wilson to discuss the outstanding highways issues. Cllr D Rogers offered to attend.</p> <p>Training for Deddington's "pothole tsars" to be arranged soon.</p> <p>He was also delighted to report that OCC had moved up to 10th place from 49th in their recent ranking.</p> <p>He also said that the PC should set the precepts it needs but asked to strive to be low.</p> <p>County Cllr A Fatemian left the meeting.</p>																
249/19	<p>Planning Matters.</p> <p>Applications.</p> <p>a) 19/19/02101/F Russet Cottage (Dyke Cottage), The Stile, Deddington. First floor extension over existing single storey. Cllr J Eames proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection however ask that builders/applicant make good grass verges damaged during this work as per our policy and a traffic management plan be put in place for skips and builders' vehicles due to double white lines and possible obstruction to traffic on New Street.</p> <p>b) 19/02264/TCA Street Record, Grove Court, Deddington. Tree works. Cllr J Eames proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection</p> <p>Cllr A Kent left the meeting whilst the following item was discussed.</p> <p>c) 19/02164/F 19 The Paddocks, Deddington. New single storey dwelling & alteration and extension of existing building. All Cllrs attending declared an interest as the applicant is a Cllr. This garden plot has planning permission for one dwelling accessed from Mill Close requiring the Thames Water pumping station to be moved. The current application is for a 3-bed bungalow in the garden on the site of the one dwelling that has been given permission, however this unit is now accessed from The Paddocks. The current proposal re-orientates the existing dwelling and provides for a 'drive through' under the existing house to the proposed new site. Cllr J Eames proposed, Cllr M Squires seconded the motion and the Council RESOLVED (seven for and two abstentions) no objection to this application but ask that conditions are levied to stop the use of skips on the highways and also that a permeable surface be used for the driveways throughout the site.</p> <p>Cllr A Kent returned to the meeting.</p> <p>d) 19/01787/LB and 19/01786/F The Old House, Philcote Street, Deddington Removal and reinstallation of roof and internal works. Removal of main roof coverings - front concrete tiles rear slates. Re-felting roof and new treated timber battens for natural blue/black slate on both sides. Re-instatement of red stock brick chimney. New wood burning stove. Cllr J Eames proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>e) 19/02336/LB Whittawyers, Horse Fair, Deddington. Replacement of existing windows and two doors to rear of property. Cllr J Eames proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>f) 19/02316/F Caldicote House, Main Street, Clifton. Insertion of dormer in rear slope of extension to main house. Cllr J Eames proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>Approvals</p> <table> <tr> <td>19/01983/R56</td> <td>Agricultural Building Clifton Road Deddington</td> </tr> <tr> <td>19/01821/LB</td> <td>8 Castle Street Deddington Banbury OX15 0TE</td> </tr> <tr> <td>19/01931/DISC</td> <td>Home Farm Main Street Clifton Banbury OX15 0PA</td> </tr> <tr> <td>19/01877/F</td> <td>Ashley House Chapel Close Clifton Banbury</td> </tr> <tr> <td>19/01710/F</td> <td>Post Office Cottage Main Street Clifton Banbury OX15 0PD</td> </tr> <tr> <td>19/01766/F</td> <td>Laurel House Bull Ring Deddington OX15 0TT</td> </tr> <tr> <td>19/01512/F</td> <td>19 St Johns Way Hempton OX15 0QR</td> </tr> <tr> <td>19/01445/F</td> <td>63 St Johns Way Hempton OX15 0QR</td> </tr> </table>	19/01983/R56	Agricultural Building Clifton Road Deddington	19/01821/LB	8 Castle Street Deddington Banbury OX15 0TE	19/01931/DISC	Home Farm Main Street Clifton Banbury OX15 0PA	19/01877/F	Ashley House Chapel Close Clifton Banbury	19/01710/F	Post Office Cottage Main Street Clifton Banbury OX15 0PD	19/01766/F	Laurel House Bull Ring Deddington OX15 0TT	19/01512/F	19 St Johns Way Hempton OX15 0QR	19/01445/F	63 St Johns Way Hempton OX15 0QR
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	19/01784F/LB Grove Lodge, High Street, Deddington
250/19	<p>Neighbourhood Planning. Cllr D Rogers proposed, Cllr M Squires seconded the motion and the Council RESOLVED (nine for and one abstention) that the letter be sent to Christina Cherry at CDC with the following wording “At the November meeting, Deddington Parish Council resolved to withdraw its Neighbourhood Plan. It is our intention to continue with the Neighbourhood Plan process and to submit a revised plan at the earliest opportunity.” After much discussion it was decided that like for like quotes are to be sought from the three consultants who Cllr A Collins has spoken with regarding moving the NP forward. The Agenda in December to include the item “whether to hire one of the planning consultants, possibly with a view to allocating sites”.</p>
251/19	<p>Large Scale Developments Working Group</p> <ol style="list-style-type: none"> 1) Land west of Wimborn Close. Section 106 has not been concluded but the planning officer resisted an attempt to get health back into the agreement (Health weren’t interested either). 2) Land South of Clifton Road. For discussion only – an extension has been granted. An application has been made for a 14-house development. There are five affordable units, two one-bedroom flats (one above the other) and three two-bedroom houses as a terrace at the east end of the site by the metal shed. 3) S106. Cllr D Rogers included a report on the S106 requests. Cllr H Oldfield asked that OCC add a request for a contribution to transport to the list (S4 bus service).
252/19	<p>Flooding at Clifton. The recent rain has brought much flooding in Clifton. Residents have campaigned Thames Water and they are investigating surface water and the infrastructure under the village. Thanks, were passed to Cllr A Collins and the various residents and groups involved.</p>
253/19	<p>Environment and Recreation Working Group</p> <ol style="list-style-type: none"> 1) Parish tidy up. Thank you to all helped to keep the parish tidy. 2) Hempton Playground. Next meeting 5 December. 3) Windmill lease. Has been registered with Land Registry. 4) Secure storage for PC equipment. Container on way. Lockbox ordered. 5) Castle Grounds path. The Clerk has requested that it be closed but has not heard whether this has been actioned. 6) Castle Grounds Tree Survey. Three trees at Castle Grounds require urgent attention and 40 more require attention within 6 months. The Clerk to seek a quote and liaise with CDC regarding the works. 7) Christmas Tree. Delivery and installation on Monday 25 November, volunteers please. 8) Fair. Three complaints made, loud music, diesel fumes and a car blocking the site. Also, apology letter from fair owner (posted on social media). The fair owner also state that one resident used foul language with his young employee. The Clerk apologised. The Clerk to write to the fair owner and thank him for his comprehensive explanation of the removal of the fair. 9) Tree stakes on village green. It was decided against staking the trees as they were only planted as a temporary measure as interest whilst the oak tree started to grow. 10) Co-Op volunteers. Cllr Kent to organize for bark spreading on Sunday 8 September at 10am. 11) Dog Mess. There is less on the streets but still problems on the pitches. Clerk to write to WMC and ask for an update on letter sent to cricket and football clubs regarding dogs on pitches. 12) Windmill Centre report - Cllr M Robinson <ol style="list-style-type: none"> a) Children’s Play Area and Woodland Trail. Creative Play have attached timbers to the front of the four steps on the slide mound – we believe trip problem solved. b) Drinking water fountain. Delivered, recommend installation postponed until spring. c) Wildflower planting. Wildflower seeds (purchase supported by a grant from the Farmers’ Market) and sharp sand are in, ready to go. Working party to do sowing Sunday 8 December - rotavating and raking to take place in advance. d) New MUGA. Technical Surfaces to be asked to clean MUGA surface. Clerk to chase proposal.

	<p>e) Pocket Park. RoSPA post-installation inspection to be carried out. A few more items are to be purchased and installed. Willow tunnel plants ordered for planting mid-December. To be done; Native hedge, Magposts, Play panels, bin and hedgehog hotel.</p> <p>f) Mill Close fence replacement: Resident to be written to and reminded of their agreement to replace.</p> <p>g) Heater issue. Thanks were passed to WMC for fixing the issue with the heater.</p> <p>h) Sleepers by AWC. Clerk to write to express that PC are against to cutting into the land as access is required over the land. As tree works are planned it was suggested using the trunks as seats might be an alternative.</p> <p>i) WMC-PC partnership: Business Plan 2020 – completion of four projects held over from 2019: Upstairs floor, Loo refurbishment, Roof repair and extend car park. Presentation of Business Plan at the December meeting.</p> <p>13) Plastic cover on map board in Clifton. In hand with Steward.</p> <p>14) Damaged bollard on Village green. Repaired by Steward before meeting.</p>
254/19	<p>Highways and Transport.</p> <p>1) Earls Lane Overgrown patch. Clerk to report on Fix my Street.</p> <p>2) OCC - ongoing Issues. HGV monitoring Hempton; Yellow lines Chapel Square, Disabled Parking bay outside Dentist; Hempton Road additional light; Elderly Crossing signs on High St/New St. Clerk to send a letter to OCC asking when these outstanding issues will be addressed.</p> <p>3) Earls Lane. A letter was received from a resident concerned with speeding and pedestrian safety due to lack of a pavement. OCC is unable to fund a pathway. Clerk to write to resident to inform him of the offer to provide a pathway from the developer proposing a development in Clifton Road.</p> <p>Transport – Cllr H Oldfield</p> <p>4) Funfair: Notices were put up by Stagecoach at the Market Place bus stops to redirect passengers to the junction of Hudson Street and High Street while the S4 was diverted. Thanks to Cllr J Reeve for posting information about the bus diversion on Facebook.</p> <p>5) S106 money and the S4: Cllr H Oldfield attended a Parish Council Transport Representatives meeting recently where an OCC officer gave advice for parish councils claiming S106 transport contributions. Cllr H Oldfield recommended that the PC add transport contributions (for the S4 service) in our ongoing list of S106 requests to OCC, specifying both the Land west of Wimborn Close site and the potential development site south of Clifton Road.</p> <p>6) Parking at the Oxford hospital car parks: An ANPR system is to be installed at the car park barriers. This will mean drivers won't have to wait at the barriers, but may still have great difficulty finding a parking slot. It should help people being dropped off.</p>
255/19	<p>VE and VJ Day 2020 (8 May and 15 August). Cllr A Collins has agreement with the Head and Chair of governors that an educational event will take place.</p>
256/19	<p>Update from the Parish Council Representatives.</p> <p>DCE. George Fenemore and Leah Calcutt, the chair and clerk of the charity, have resigned. The Clerk to write to DCE to express the PC sadness at their departure but also to pass on their congratulations for what they have achieved during their time. It is hoped that the PC will be able to work with the new members of DCE in a mutually supportive way.</p> <p>School Governors. Deddington has been awarded a top three rank for active schools in Oxfordshire,</p> <p>Library. A new lease has been signed and there are funds in place for running for a while.</p>
257/19	<p>Any other business.</p> <p>Chances. The PC agreed in principle to the date of 12 September 2020. It was noted that the outfield needed to be made good after the last event. There was general interest as to how much was raised. To be an agenda item in December.</p>
258/19	<p>Date of the next meeting: The next Parish Council meeting will take place on Wednesday 18 December 2019 at 7.30pm at the Holly Tree Club, Deddington.</p>