

## DEDDINGTON PARISH COUNCIL

### Minutes of the Parish Council meeting held at Hempton Lounge, Windmill Community Centre, Deddington at 7:30pm on Wednesday 17 November 2021.

**Present:** Cllrs D Rogers (Chair), M Cox, H Oldfield, M Robinson, C Snashall, M Squires, M Swadling, T Timms, J Watts **Also, present:** County Cllr A Fatemian, Cherwell District Cllr B Williams, a Deddington News representative and four members of the public.

225/21	<b>Apologies:</b> Cllrs A Collins, J Eames, J Higham, S O'Neill and J Reeve.
226/21	<p><b>Declarations of Interest</b></p> <p><b>Pecuniary Interest:</b> Cllr M Squires 248/21 Any other business a) Deddington Nursery due to wife being an employee there.</p> <p><b>General Interest:</b> All Councillors 236/21 d) 21/03728/LB and 21/03727/F The Leaden Porch House, New Street, Deddington due to applicant being a Councillor.</p>
227/21	<b>Minutes:</b> Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council <b>RESOLVED</b> (unanimous by those in attendance) that the minutes of the meeting held on 18 October 2021 were a true record of the meeting.
228/21	<p><b>Matters arising from the minutes and not referred to later on the agenda:</b> Cllr M Robinson provided feedback regarding item 215/21, informing that no photographs of the doorstep were found.</p> <p><b>Cllr C Snashall entered the meeting.</b></p>
229/21	<b>10 Minute Open Forum: see 245/21.</b>
230/21	<b>County Cllr A Fatemian update: see 244/21.</b>
231/21	<b>District Cllr B Williams update:</b> Written report received.
232/21	<p><b>Finance and General Purposes.</b></p> <p>a) <b>Consideration of reversal of decision regard to cancelling survey monkey.</b> Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) to continue with the subscription.</p> <p>b) <b>Consider responding to Community Risk Management plan 2022-26 consultation.</b> Deddington News representative to make editorial decision regarding the publication of the link in the Deddington News. Cllr D Rogers to resend link to all Cllrs and Deddington News representative. Cut-off date to respond is the middle of December.</p> <p>c) <b>EA lavatories.</b></p> <ol style="list-style-type: none"> <li>I. <b>Confirmation of £25,000 grant from OCC.</b></li> <li>II. <b>Confirmation of shared responsibility with Windmill Centre for the external and internal lavatories.</b></li> <li>III. <b>Consideration of the external cleaning costs for 30-week period.</b> Windmill Centre happy to take over the cleaning and maintenance of the lavatories for the proposed 30-weeks at a cost of £500 per annum.</li> </ol> <p><b>Cllr M Cox entered the meeting.</b></p> <ol style="list-style-type: none"> <li>IV. <b>Consider acceptance of quote up to £57,318.92 +VAT.</b> Cllr M Squires requested a named vote. Cllr H Oldfield proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (for Cllrs H Oldfield, M Robinson, C Snashall, M Swadling and T Timms, against Cllr M Squires and abstentions from Cllrs M Cox, D Rogers and J Watts) to accept the quotation provided it passes the Clerk's due diligence allowing the Council to accept the quote for works up to £57,318.92 + VAT.</li> </ol> <p>d) <b>Consideration of adopting draft Training and Development Policy.</b> Cllr C Snashall proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) to adopt the draft Training and Development Policy with Cllr M Cox's amendment.</p> <p>e) <b>Accept Ash dieback report. Prices for work are awaited.</b> Recommended to be postponed until next meeting. Comments to Clerk.</p> <p>f) <b>Accept Parish Liaison Meeting report.</b> Cllr H Oldfield suggested an amendment which Cllr M Robinson was happy to accept.</p> <p>g) <b>Considerations for agreeing the Precept December 2021.</b></p> <ol style="list-style-type: none"> <li>I. <b>E&amp;R Budget for 2022/21 considerations.</b> Intention to bring formal proposal to the January meeting, and a draft to the December meeting, in order for amendments to be made between the two meetings. F&amp;GP will therefore need requests for funding by the end of November/early December. Recommendation that Christmas tree and</li> </ol>

	Remembrance spending be shown separately from the E&R budget. Proposals acceptable to Council.																																																		
233/21	<b>Approval of invoices:</b> Cllr M Swadling proposed, Cllr C Snashall seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the invoices with a total of £4,878.29 were approved for payment.																																																		
234/21	<p><b>Report upon the investment of the Council's Funds as at 31 October 2021.</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Matures</th> </tr> </thead> <tbody> <tr> <td>Current</td> <td>143,682.27</td> <td></td> <td>Current</td> <td></td> </tr> <tr> <td>Imprest</td> <td>8,392.42</td> <td></td> <td>Imprest</td> <td></td> </tr> <tr> <td>Unity Bank</td> <td>33,379.92</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Redwood Bank</td> <td>87,227.26</td> <td>0.95%</td> <td>95 day notice</td> <td>Opened August 19</td> </tr> <tr> <td>Hampshire TB</td> <td>79,254.76</td> <td>0.95%</td> <td>1 year fixed deposit</td> <td>22 July 2022</td> </tr> <tr> <td>Cambridge and Counties</td> <td>85,000.00</td> <td>1.00%</td> <td>1 year fixed deposit</td> <td>21 July 2022</td> </tr> <tr> <td>Untied Trust Bank</td> <td>88,099.80</td> <td>0.75%</td> <td>1 year fixed deposit</td> <td>26 April 2022</td> </tr> <tr> <td>Skipton Building Society</td> <td>87,968.05</td> <td>0.35%</td> <td>1 year fixed deposit</td> <td>21 May 2022</td> </tr> <tr> <td><b>Total</b></td> <td><b>613,004.48</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Matures	Current	143,682.27		Current		Imprest	8,392.42		Imprest		Unity Bank	33,379.92				Redwood Bank	87,227.26	0.95%	95 day notice	Opened August 19	Hampshire TB	79,254.76	0.95%	1 year fixed deposit	22 July 2022	Cambridge and Counties	85,000.00	1.00%	1 year fixed deposit	21 July 2022	Untied Trust Bank	88,099.80	0.75%	1 year fixed deposit	26 April 2022	Skipton Building Society	87,968.05	0.35%	1 year fixed deposit	21 May 2022	<b>Total</b>	<b>613,004.48</b>			
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235/21	<p><b>Finance and General Working group continued.</b></p> <p>h) <b>Meeting venue.</b> Cllr D Rogers proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) to have the next meeting in the Windmill Centre.</p>																																																		
236/21	<p><b>Planning Report.</b></p> <p><b>Applications</b></p> <p>a) <b>21/03546/OBL Land north of Hempton Road and west of Wimborn Close.</b> Cllr M Swadling proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (8 for, 1 abstention) no objection to this application but would like it noted that it has seen these documents and it assumes CDC have incorporated everything required under the S106 agreement.</p> <p>b) <b>21/03538/LB Folly Cottage, The Lane, Hempton.</b> Alterations to garage. Cllr M Swadling proposed, Cllr C Snashall seconded the motion, and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>c) <b>21/03368/TPO The Old Manor Farmhouse, Hempton Road, Deddington.</b> Tree works. Cllr M Swadling proposed, Cllr T Timms seconded the motion and the Council <b>RESOLVED</b> (unanimous) no objection.</p> <p>d) <b>21/03728/LB and 21/03727/F The Leaden Porch House, New Street, Deddington.</b> Erection of glazed extension to kitchen and utility area. Pre-application advice has been sought from Historic England. Cllr M Swadling proposed, Cllr M Robinson seconded the motion and the Council <b>RESOLVED</b> (8 for, 1 abstention) no objection provided it is in line with listed building requirements.</p> <p><b>Approvals:</b></p> <p>a) 21/01266/F and 21/01267/LB Grove Lodge High Street.</p> <p>b) 21/03436/TCA End Cottage, The Stile, Deddington.</p> <p>c) 21/03118/F 28 Daedings, Deddington.</p> <p>d) 21/03228/F Corner House, Duns Tew Road, Hempton.</p> <p>e) 21/03437/TCA Hen Cloud, Castle Street, Deddington.</p> <p>f) 21/02855/LB Orchard House, Hopcroft Lane.</p>																																																		
237/21	<p><b>Neighbourhood Planning. Cllr D Rogers.</b></p> <p>CDC completed their call for sites and published the results a month ago. This in addition to sites the NP steering group received there is now a 'land supply' that will meet not only our own Housing Needs Assessment but any future needs of the upcoming new Local plan. The new local plan will be not be released until Spring 2023. Allowing time for NP to submit its plan. Land owners and holders have been written to asking for outline schemes. This should be complete in the next few days so the NPSG will be moving into actual site appraisal where they have agreed to assess ALL sites. This will result in an ascending list of sites from least to most that meet our development needs. This will be an essential step before the statutory consultations can occur. All this will happen with a stretch target goal of May 2022 as completion.</p>																																																		
238/21	<p><b>Large Scale Development Working Group – Cllr D Rogers.</b></p> <p><b>Clifton Road.</b> Fifteen houses on Clifton Road with 5 affordable houses. Discussion regarding Section <b>106. Land West of Wimborn – phase II.</b> Second phase of permission for Hempton road site still has not been granted.</p>																																																		
239/21	<b>Highways and Transport – Cllr M Cox. See 243/21.</b>																																																		

240/21	<p><b>Environment and Recreation Working Group – Cllr M Robinson.</b></p> <p>a) <b>Finance.</b> Figures against budget lines are going to have to increase next year in order to maintain present level of service.</p> <p>b) <b>Gaveston Green brambles.</b> Awaiting quote from contractors. Must keep on top of this as it is the right time of year to do it.</p> <p>c) <b>Litter pick.</b> Clerk takes the view that DEN (who have offered volunteers to take on this year's pick) should have PLI. As it is an event in parish, they should be suitably insured as with any event. Clerk to check and define who is responsible.</p>
241/21	<p><b>Deddington Environment Network</b> Cllr D Rogers thanked DEN for planting community orchard. Hopefully this is the start of many things to improve our community.</p>
242/21	<p><b>Remembrance Sunday – Cllr J Watts.</b></p> <p>Royal British Legion felt the day went well and thanked the Council. RBL have done a debrief and have no suggestions for improvement. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council <b>RESOLVED</b> (unanimous) that the PC write to thank the contractor. This year's event cost just over £1,395 covered this year by grant. Marshalls this year expect costs next year to be 3% higher. Need to add to precept for next year to ensure sufficient monies available. To spend residual grant money on traffic cones and no parking signs to benefit other village events and lower future costs.</p>
243/21	<p><b>Highways and Transport – Cllr M Cox.</b></p> <p>a) <b>Speedwatch.</b> Deddington News asked to publish an appeal, and all speeding complainants be automatically invited to be involved in monitoring. Cllr H Oldfield has agreed to write an appeal for volunteers when required. To be added to the March agenda for re-discussion.</p> <p>b) <b>Yellow lines.</b> Deddington News and social media to inform that TVP will no longer be responsible for enforcing unlawful parking where there are yellow lines. Unlawful parking on yellow lines will be enforced. Residents must be aware of enforcement.</p> <p>c) <b>Speeding New/High Street.</b> Letter received from a member of the community. A new member of the community so probably unaware of previous initiatives.</p> <p><b>County Cllr A Fatemian enters the meeting.</b></p> <p>d) <b>Traffic lights and cameras.</b> Thanks to County Cllr A Fatemian.</p> <p>e) <b>Road marking arrows at traffic lights.</b> County Cllr A Fatemian to chase.</p> <p>f) <b>Sign-post at crossroads.</b> County Cllr A Fatemian understands that it has now been ordered.</p> <p>g) <b>Monitoring at 30mph sign near Deddington Grange.</b> Request to County Cllr A Fatemian to find out more regarding this.</p>
244/21	<p><b>County Cllr A Fatemian update:</b></p> <p>Proposal from OCC that if a local area wants to convert speed limits to 20mph, then they will pick up the legal fees. Legal fees are often the most prohibitive cost. Cllr A Fatemian reported that Thames Valley Police have been clear that there will be no enforcement on new speed limits. Any signage change costs needs to be picked up by Parishes. County Cllr A Fatemian will support Parish Council decision regarding this matter.</p>
245/21	<p><b>10 Minute Open Forum:</b></p> <p>Two members of public addressed the Council with their concerns regarding the speed of some vehicles. They felt everything possible should be done to reduce the chance of someone getting killed on the parish roads. They raised their concerns that electric vehicles are very quiet and powerful. They asked for what possible action was available and whether the introduction of a 60mph, 30mph and the 20mph could be possible. The PC agreed that the public and community groups should be consulted regarding the possibility of 20mph. With detailed information regarding costs, benefits and restrictions of such a scheme. County Cllr A Fatemian said that other parishes had found school art on the road was seen to reduce speed. He will investigate this and average speed cameras further.</p>
246/21	<p><b>Highways and Transport continued.</b></p> <p>a) <b>20mph limits.</b> 20mph article will be re-written and submitted to the next Parish Council meeting. Cllr J Watts proposed, Cllr C Snashall seconded the motion, and the Council <b>RESOLVED</b> (unanimous) to formally express an interest in the 20mph limits.</p> <p>b) <b>Hempton Road Closure.</b> May be an issue for school collections. To include in D. News.</p>
247/21	<p><b>Update from the Parish Council Representatives.</b></p> <p><b>Deddington Primary:</b> There was an OFSTED inspection. It was a type of inspection that cannot award a higher grade than Good, and required as many Governors to attend a governance review. The official report will be available shortly, the Governors remain confident in a very well-run school.</p> <p><b>County Cllr A Fatemian and District Cllr B Williams left the meeting.</b></p>
248/21	<p><b>Any other business.</b></p>

	<p>a) <b>Deddington Nursery.</b> The nursery is not able to move to the Primary School site, and need more money to improve/ replace building on existing site. Requested advice on fund-raising opportunities.</p> <p>b) <b>COVID.</b> Emergency plan needed for if a shutdown is required allowing Clerk to continue to operate. Agenda for December.</p>
249/21	<p><b>Date of the next meeting:</b> The next Parish Council meeting will take place on <b>Wednesday 15 December 2021</b> in Windmill Centre. Meeting closed at: 21:44pm.</p>